

Big Bend Community College



Board of Trustees

Regular Board Meeting

**Tuesday, June 26, 2007
1:30 p.m.**

**HARDIN COMMUNITY ROOM
ATEC 1837**

Community College District No. 18

**7662 Chanute Street NE
Moses Lake WA 98837**

Summer 2007 Events

June		
	25-28	Aviation High School Camp, Building 3000
	25-29	"Running Vikes" boys basketball camp, DeVries Activity Center
	26	JATP Welcome Ceremony
July		
	27	Summer Quarter Instruction Ends
	27	College Bound Awards Banquet, ATEC
August		
	9	JATP Closing Luncheon
September		
	22	Fall Fest
	24	Fall quarter classes begin



Big Bend
Community College

COMMUNITY COLLEGE DISTRICT NO. 18

BIG BEND COMMUNITY COLLEGE

7662 Chanute Street

Moses Lake, Washington 98837

Regular Board Meeting Agenda

Tuesday, June 26, 2007, 1:30 pm

Hardin Community Room – ATEC Room 1837

	Action		Tab #
Governing Board Members: <i>Cecilia DeLuna-Gaeta, Chair</i> <i>Katherine Kenison, Vice Chair</i> <i>Bob Holloway</i> <i>Mike Blakely</i> <i>Felix Ramon</i> <i>Dr. Bill Bonaudi, President</i>	A	1. Call to Order/Roll Call	
	I	2. Introductions	
	A	3. Consent Agenda	3
		a. Approval of Regular Mtg Minutes – 5/29/07 (A)	
		b. Achieving the Dream Update (I)	
		c. Assessment Update (I)	
		d. Accreditation Report (I)	
		e. Capital Project Report (I)	
		f. Enrollment Report (I)	
		g. Childcare Update (I)	
		h. Donation (A)	
	I	4. Remarks (Public comment to the Board regarding any item on the agenda may be made at the time of its presentation to the Board)	4
		a. ASB Representative – Derek Miller, President	
	b. Classified Staff Representative – Kathy Aldrich		
	c. Faculty Representative – Mike O’Konek, Faculty Assn. President		
	d. VP Administrative Services – Ken Turner		
	e. VP Instruction/Student Services – Dr. Mike Lang		
A	5. Ends Statement Monitoring Report E-1 Mission Statement- Valerie Kirkwood	5	
A	6. Spending Authority- VP Turner	6	
A	7. Negotiated Agreement Ratification- President Bonaudi	7	
A	8. Focus Group Report- Valerie Kirkwood	8	
I/A	9. Presidential Evaluation	9	
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I	10. Assessment of Board Activity Report - Board	10	
A	11. Next Regularly Scheduled Board Meeting - Board	11	
I	12. Misc.	12	
A	13. Adjournment	13	

The Board may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase;
- (c) to consider the minimum price at which real estate will be offered for sale or lease;
- (d) to review negotiations on the performance of a publicly bid contract;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee;
- (g) **to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;**
- (h) to evaluate the qualifications of a candidate for appointment to elective office;
- (i) **to discuss with legal counsel representing the agency matters relating to agency enforcement actions or litigation or potential litigation.**

NEXT MEETING REMINDER – Regular Meeting August 28, 2007/September 11, 2007

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President’s Office at 793-2001 (or TDD 762-6335) as soon as possible to allow sufficient time to make arrangements.

BIG BEND COMMUNITY COLLEGE

Date: 6/26/07

ITEM #3: CONSENT AGENDA (for action)

- a. Regular Board Meeting Minutes May 29, 2007

BACKGROUND:

Minutes of the Regular Board meeting held on May 29, 2007, at Big Bend Community College are attached for review.

RECOMMENDATIONS:

President Bonaudi recommends the Board of Trustees approve the minutes of the Regular Board meeting held on May 29, 2007, as noted with any corrections, additions or deletions as stated.

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held a regular Board meeting on Tuesday, May 29, 2007, in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

1. Call to Order

Vice-Chair Katherine Kenison called the meeting to order at 1:30 p.m.

Present: Bob Holloway
Felix Ramon
Cecilia DeLuna-Gaeta
Katherine Kenison
Mike Blakely

2. Introduction

Kim Jackson introduced the newly elected 2007-2008 ASB Officers: President Matt Boyce, Programming Director Amy Alporque, Treasurer Courtney Twiet, Public Relations Chelsea Conklin. Vice President Matt Brunell and Secretary Natasha Presley were attending classes and not available to attend the Board meeting. Trustee Katherine Kenison welcomed and congratulated the officers.

3. Consent Agenda

a) Approval of Minutes for the regular Board meeting on April 10, 2007 (A); b) Achieving the Dream Update (I); c) Assessment Update (I); d) Accreditation Report (I); e) Capital Project Report (I); f) Enrollment Report (I); g) Childcare Update (I); h) Donation Report (A); i) BBCC Job & Career Fair (I); j) Educate Fair Report (I); Faculty Emeritus Award (A).

MOTION 07-19: Trustee Bob Holloway moved to approve the Consent Agenda as presented. Trustee Felix Ramon seconded the motion, and the motion carried.

4. Remarks

Public Comment – None

ASB President Derek Miller reported ASB activities. There was a Staff vs. Faculty Softball game on May 22. The score was 10-7 in favor of the staff. The annual Spring Fling BBQ & Awards will be held May 30 from 4:00 p.m. - 7:00 p.m. with awards beginning at 4:30 p.m. in the ATEC Plaza. The Spring Fling includes all you can eat BBQ for \$2.00, inflatable games, Butt Sketch artists, cotton candy, and snow cones. The ASB is hosting BBCC family night at the Aquatic Center June 4. Lastly, the ASB will be selling cold bottled water for both the Moses Lake High School and Big Bend graduation ceremonies. Trustee Kenison thanked Derek Miller for serving his term as ASB President.

Classified Staff Representative Kathy Aldrich reported the Classified Staff training opportunities. Rita Jordan attended *Northwest Education Loan Association Spring Training* on April 10 at Spokane. Yvonne Ponce attended *Personnel Payroll Management System 101* on April 13 in Moses Lake. Gale Haley attended *Safety Training* on April 13 at the ATEC Building. Eric Gruber attended *Netdesk a Microsoft Partner on Implementing WWS 3.0 and SPS 2007* on April 16-23 (Microsoft Office Share Point Training).

Anna Ellsworth attended *From Ordinary to Extraordinary, Grace Under Fire: The Role of Self-Control in Dealing with Aggressive Individuals; WIA & TANF Amendments and New Initiatives: What's Coming Next for the Workforce System* April 16, 2007. She also attended *Realigning, Reinventing and Responding: Building a 21st Century Workforce System; Training to Work; Job-Getting is Changing: Are You?; WorkFirst Changes: Impacts of the Deficit Reduction Act of 2005 and Its Effects on Communities and the Families We Serve*. Taisa Timofeyev attended a *Building Skills Conference* at Tacoma on April 16-18, 2007. She also attended *Obtaining Employment for Individuals for Whom Approaches Have Not Been Successful; Self-Efficacy and Employment; Image, Re-image, and Shift the Premise: Lessons Learned from My Father, a 20-year Veteran of the New York State Department of Labor & Employment Security*.

Hope Strnad, Barb Riegel, Jonie Walker, Kathy Aldrich, and Kimila Helvy attended a *Look and Learn Session* which included touring Office Information Technology and the Nursing Department on April 18th, 2007.

Taisa Timofeyev attended a *Substance Abuse Conference* on April 20, 2007 at BBCC.

The *Classified Staff Breakaway* was held April 20, 2007. Forty employees attended training sessions:

- *Nutrition (MHN):* 29 Staff attended
- *Computer Basics:* 10 Staff
- *Reflexology/Body Talk:* 30 Staff
- *Optimum Health for Men & Women:* 11 Staff

Nancy Leach attended the *Regional TRIO Association Spring Conference* in Seattle on April 23-27, 2007.

Geralyn Topalanchik, Hope Strnad, Karen Okerlund, Barbi Schachtschneider, Yvonne Ponce, Kathy Aldrich, Ruth Coffin, Jonie Walker, Kimila Helvy, Michelle Coe, Darci Ruiz, Kathy Starr, Barb Riegel, Robin Arriaga, Michelle Williamson, Kara Chandler, and Cheryl Brischle attended the *Generation Y: The Millennials* training on April 25th at ATEC.

Donna Brown attended the *2007 Washington State Two-Year College Mathematics Conference* in Wenatchee on April 26-27. Teresa Curran attended the *Interlibrary Loan Conference* in Colorado Springs, CO on April 26-27. Kathy Starr attended *BAR 101 Training*: Topics included were State Funding Model, Audit Issues and Operation Review Issues on April 27, 2007.

Trustee Kenison stated she appreciates staff taking time to attend training; it is an investment in the college.

Faculty Association President Mike O'Konek reported faculty information. The Art Department is having an Open House May 31 from 5:00 to 8:00 p.m. Art Instructor Rie Palkovic took 14 students to the newly re-opened Seattle Art Museum and the Olympic Sculpture Park.

Jim Hamm will be taking the Engineering Physics class to tour the Laser Interferometry Gravitational Wave Observatory (LIGO) at Hanford. The LIGO was built to test one of the last predications of Einstein's General Theory of Relativity. Steve Matern accompanied two Industrial Electrical Technology classes when they visited Grant County PUD's Wanapum Dam and powerhouse.

Vice President Ken Turner reported BBCC Maintenance Superintendent Bill Wilkie has accepted the plant manager position at Olympic College, his last day on campus will May 31. Mr. Turner went on to say this is a good opportunity for Mr. Wilkie and he will be missed, we wish him well. Mr Turner stated he has been reviewing the allocation figures on revenue and budget from the state board. He also stated there is a new SkillSource building in Othello. Skillsource has a 2000 square foot modular they are considering giving to BBCC or the Grant County Housing Authority. They would like for it to be placed in Mattawa. The Mattawa site is rented from the Grant County Housing Authority. It may be more appropriate for the Housing Authority to own the modular building.

Trustee Mike Blakely asked about the status of the daycare settlement. AAG Charnelle Bjelkengren responded that there has been no settlement offer received and it is proceeding to mediation.

Vice President Mike Lang reported staff changes. Math Instructor Anita Hughes is retiring and will receive a faculty emeritus award. Mr. Salah Abed has been hired for her position. The position vacated by Craig Randall has been revised to include coordinating services for students with disabilities and outreach, Andre Guzman has been hired to fill this vacancy. Staff are busy writing grants.

The group viewed a slide show featuring the FedEx donation of the Boeing 727. Dean Clyde Rasmussen described the event and noted several retired instructors attended including: Del Lamb, Gordon Ebert, Don Wright, and Richard Pearce. President Bonaudi stated this was a great example of effective alumni relations he thanked Alumnus Steve Lloyd. He also thanked FedEx for their amazing corporate generosity. Trustee Mike Blakely noted the FedEx donation to BBCC was in the Spokesman Review and the Wenatchee World. Trustee Katherine Kenison thanked everyone involved on behalf of the board especially AMT and Flight. President Bonaudi reported the representatives from FedEx were impressed with the donation ceremony. Trustee Felix Ramon reported Mr. Lloyd and Captain Mark Fox stated they will watch for a King Air aircraft to become available.

5. Ends Statement Monitoring Report E-3 Partnerships

Ms. Valerie Kirkwood, Assistant to the President for Research, Planning & Government Affairs, presented the Ends Statement Monitoring Report E-3 Partnerships. Partnerships enhance opportunities for the students of Big Bend Community College. Ms. Kirkwood reported BBCC has a growing number of partnerships and current partnerships are continuing to develop. The recent donation of a Boeing 727 Aircraft represents a partnership between BBCC, the BBCC Foundation and FedEx.

Ms. Kirkwood stated two areas that stand out include professional/technical programs and their partnerships and alignment with High Schools, and connections to business and industry. These partnerships are coming to fruition according to feedback shared from the community focus groups. The partnership between Big Bend Community College and the Foundation is also very beneficial and effective.

Dean Clyde Rasmussen provided an overview of partnerships. He reported a CWU Aviation Instructor is on campus and students can receive a Bachelor's Degree due to our partnership with Central Washington University. Green River Community College offers Ground School training which articulates into our flight program.

Welding Instructor Shawn McDaniel is developing a Welding Boot Camp partnership with High School teachers. He works with the teachers to stay current and align coursework to meet business needs. The Camp has been full each summer it has been offered. VP Mike Lang clarified that the Welding Boot Camp was developed as a Tech Prep program.

Our Partnership with Genie to provide welding training all year is expanding into machining and electrical training.

VP Ken Turner, VP Mike Lang and Dean Clyde Rasmussen recently toured the culinary arts program at the SkillCenter in the Tri-Cities. Sodexo runs this and we may try to align with their program and include the Moses Lake High School students here in ATEC with Sodexo.

The High Demand High Wage Conference coordinated by Mary Shannon has been a catalyst to economic development by bringing business leaders and educators together. Committees continue to meet on the BBCC campus to address job and training opportunities. President Bonaudi reported the need for skilled workers in this area is outstripping the supply.

Foundation Directory Doug Sly provided information regarding the Foundation's partnership and work to develop revenue streams to the college. Mr. Sly stated the mission of the Foundation is to actively and visibly support the college. Each scholarship founder is a partner with the Foundation.

REC Silicon is working toward funding an endowed scholarship. The Foundation holds more than one million dollars in equipment and funds. Mr. Sly stated he recently issued a check for \$89,000 to support ATEC. They also partnered with the Nursing Dept to purchase SimMan and SimBaby.

The Foundation raises and manages funds for the Exceptional Faculty Award endowment. Some groups on campus like the Viking Booster Club need the Foundation to hold and/or invest the funds they raise. The Foundation pays national dues for the Phi Theta Kappa Community College Honor Society

The Opportunity Center is another result of good partnering between BBCC and the Foundation. The Foundation bought the building and they lease it to the college and the Grant County Economic Development Council. The Foundation worked with BBCC to change land use designation on certain properties in anticipation of rezoning of those properties.

The Foundation also provides funding and planning for special events i.e., Cellarbration, Star Night, Fallfest, Advisory Committees, and receptions.

The Foundation has established partnerships with other Foundations: the Nelson Family Foundation and the Leah Layne Foundation. The Weinstein family (Weinstein Beverages) recently funded intervention scholarships to assist students with various fees and situations that are barriers to their enrollment and/or attendance.. The Foundation also funds a discretionary account for the President to host dignitaries and community groups.

New professional/technical scholarships were available for the first time this year. The partnerships with professional/technical advisory committees are very beneficial.

Trustees Felix Ramon and Cecilia DeLuna-Gaeta and President Bonaudi are on the Foundation Board. Mr. Sly gave kudos to Trustee Gaeta for attracting a \$2000 donation from the Othello Medical Clinic. President Bonaudi emphasized the importance of intervention scholarships. They assist students when outside obligations make it difficult to continue attending school. Trustee Mike Blakely inquired about the number of intervention scholarships funded this fiscal year. Mr. Sly replied there have been 25 intervention scholarships provided to students and 52 Foundation scholarships. Ms. Kirkwood added that feedback from community members indicates professional/technical scholarships make a huge difference. More detailed information from other focus groups will be shared at the next board meeting.

MOTION 07-20: Trustee Mike Blakely moved to approve the Ends Statement Monitoring Report E-3 Partnerships as presented. Trustee Bob Holloway seconded the motion, and the motion carried.

6. International Programs Update

Director of International Programs Carla Boon was introduced. President Bonaudi described Ms. Boon as having a wealth of overseas experience. She is exploring and developing international opportunities. Ms. Boon has traveled to Taiwan and Korea with the Governor and she will be attending the Paris Air Show to seek out potential Aviation Program training clients.

Ms. Boon is located in Seattle in the JATP program office. The Japanese Agriculture Training Program (JATP) program has seen 4,782 students in its 43-year span. JATP was initially a one and two year program, it was recently revised to an 18 month program. Ms. Boon presented a Powerpoint of her trip accompanying VP Mike Lang and President Bonaudi to Japan for the annual JATP meeting.

Ms. Boon discussed her contacts with the Community Trade and Economic Development (CTED) and the Trade Development Alliance (TDA). CTED has eight overseas offices and Ms. Boon has been discussing the BBCC Aviation program with them.

An updated website has resulted in increased activity. Updated marketing materials in multiple languages have been very helpful. The Aviation program is unique and is being aggressively promoted. Obtaining a King Air aircraft will open many doors to international markets.

The TDA in Seattle advocated that a consortium of aircraft training programs attend the Paris Air Show. Air Washington, The Air Washington Training Consortium of Washington State, includes Big Bend Community College, Clover Park Technical College, Green River Community College, and Community Colleges of Spokane. The consortium would like to provide contract training to international aviation students and build stronger relationships with Boeing.

Green River Community College recently started a program in China. There are interesting opportunities for student and faculty exchanges. Recruiting agents are an excellent tool. We have six agents in China Japan and Taiwan. Ms. Boon is working with Joe MacDougall, Aviation Division Chair, creating an aviation sciences brochure. Trustee Felix Ramon stated Japan Airlines provides training here in Grant County. Ms. Boon has talked with Japan Airlines and TDA about contract training and campus tours.

7. Exceptional Faculty Awards

MOTION 07-21: Trustee Cecilia DeLuna-Gaeta moved to approve the Exceptional Faculty Awards to Jim Hamm, Zackariah Tanko, Kathy Tracy Mason and Bill Autry as presented. Trustee Mike Blakely seconded the motion, and the motion carried.

A five minute break was called. Immediately following the break the Board adjourned to Executive Session at 3:05 p.m. for 10 minutes to discuss items provided for in RCW 42.30.110 (1): (g) to evaluate the qualification of an applicant for public employment or to review the performance of a public employee..

The meeting was reconvened at 3:15 p.m. with no action taken during executive session.

Trustee Katherine Kenison directed the group to consider Item #9 next to provide time for Dr. Emery Smith to attend the meeting to address Item #8.

9. Probationary/Tenure Reviews

MOTION 7-22: Mike Blakely moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee, grant tenure to Kathleen Duvall, effective September 17, 2007. It was further moved that the Board of Trustees direct the President to notify Ms. Duvall as soon as possible of this decision to grant tenure and that her contract for the academic year 2007-08 will be renewed. Felix Ramon seconded the motion, and the motion carried.

Ms. Kathleen Duvall was present at the meeting and Trustee Katherine Kenison commented her presence was appreciated.

8. Service Learning

Emery Smith, presented information regarding *Service Learning in a Social Problems Course* which he initiated to meet Title V grant guidelines to increase student retention with multi-culturalism. Service learning builds a sense of community and instills investment into social problems. Students are going out into the community to do service projects. Students choose the social problems their team will address. Teams have chosen projects ranging from New Hope Domestic Violence to pollution to the application of a \$50,000 education grant. Dr. Smith said that at time the *The Social Problems* class can be depressing because students learn about problems community members sometimes face. Students designed service learning projects with Dr. Smith's approval and they reported that they felt empowered after the experience. Community members contact Dr. Smith as a result of the students' involvement in the community to offer additional service projects. Dr. Smith is working on balancing the level of guidance he provides to these students. His goal is for the students to be invested and empowered by the process. Trustee Kenison commented there have been numerous editorials and articles regarding the lack of civic mindedness, this class exposes students to their communities. She asked about good news articles in the local newspapers featuring some of the projects from Dr. Smith's classes. Dr. Smith replied that he had a project in mind and he will work with Catherine Holestine, Public Information Officer, to present the information. Dr. Smith also stated contact with the Hispanic community is important and more Hispanic students are getting involved in service learning projects. Trustee DeLuna-Gaeta thanked him and stated she would like to look at the project portfolios. Trustee Mike Blakely stated he really liked the premise of the community involvement and he would like for students to attend a Board meeting to present information.

10. Board Officer Elections

Trustee Felix Ramon's term was listed incorrectly in the Board packet, his term expires September 30, 2008 not September 30, 2007. Trustee Bob Holloway stated the rotation listed in the chart works very well.

MOTION 7-23: Bob Holloway moved that the Board adhere to the rotation chart in the Board packet and Trustee Katherine Kenison move into the Chair position and Trustee Mike Blakely move into the Vice-Chair

position. Cecilia DeLuna-Gaeta seconded the motion and the motion passed.

Cecilia DeLuna-Gaeta thanked Katherine Kenison for chairing the meeting today.

11. Assessment of Board Activity

Trustee Cecilia DeLuna-Gaeta attended a Diversity lunchfest in ATEC and the Aviation Ceremony. She also attended the Spring TACTC Conference in Spokane and Cellarbration on the BBCC campus. Ms. DeLuna-Gaeta distributed flyers promoting the Educate Fair. Lastly, she continued working with the Foundation fundraising.

Trustee Mike Blakely reported he attended the BBCC Job & Career Fair and the Faculty In-Service. He also suggested BBCC consider setting up a cop shop on campus. An old computer and a room is all that is needed. Mr. Blakely went on to report that he distributed Earth Day posters and Ms. Duvall, Dr. Knepp and student Allison Taylor did a good job presenting Earth Day information, he brought two guests from Quincy to the event. He also distributed Hispanic Awareness posters and recruited students to the Nursing and Aviation Departments. Mr. Blakely reviewed faculty tenure portfolios. He also attended the Aviation Ceremony. He made arrangements with the editor of El Mundo to do a feature article on a BBCC student from Quincy who is invited to an internship at U.W. Medical School. Due to a scheduling conflict in lieu of attending Cellarbration he made a donation to the Foundation. He also made preliminary contact with potential nominees for the presidential evaluation focus groups. Lastly, he attended the State of the College and the TACTC Spring Conference.

Trustee Bob Holloway reported his activities. He attended the IPCI Board meeting and shareholder meeting and the BBCC Foundation dinner. He attended the EDC luncheon featuring Tom Furlong from Yahoo! He also attended an Agfarmation meeting with Yahoo! representatives. He attended the faculty in-service. Along with Dr. Bonaudi and Terry Brix he conferred with PUD Manager Tim Culbertson and staff about a training program. He attended the State of the College and toured the new SkillSource building and visited with Mrs. Correll. He attended the TACTC Spring Conference in Spokane and Cellarbration. He also obtained a Foundation donation from a Quincy citizen. Lastly, he was asked to speak at the SkillSource certification ceremony.

Trustee Felix Ramon reported that he attended Cellarbration, the TACTC Spring Conference, the Operations Task Force Meeting, the Faculty Safety In Service, and the Job and Career Fair. He stated the Job & Career Fair is paying off huge dividends for the students and the community. He also announced that seven scholarships of \$750 for nurses training from the 40/8 group were approved.

Trustee Katherine Kenison reported she attended the TACTC Student Achievement Task Force meetings (2) and there will more meetings this summer. Defining student success has been a challenge, she will make a full report when the task force has met its goal. The group is questioning if financial incentives are a good way to improve Community Colleges. She met with the TACTC Legislative Steering Committee and attended the Aviation Celebration and the State of the College. She thanked Dan Moore and Lew

Mason for the generosity of their time taking her sons on a tour of the Aviation Department. She also noted that Rie Palkovic and Dr. Smith are doing good job improving retention. Trustee Mike Blakely thanked Katherine Kenison for her presentation at the 727 event.

12. Next Regularly Scheduled Board Meeting

The next regularly scheduled meeting is June 26, 2007 at 1:30 p.m. in the Hardin Community Room in the ATEC Building at BBCC.

13. Miscellaneous

The Presidential evaluation and Focus Group information will be presented at the June 26, 2007, 1:30 p.m. Board of Trustees meeting.

President Bonaudi thanked Public Information Officer Catherine Holestine and Executive Assistant Melinda Dourte for their work on the Aviation Celebration.

President Bonaudi suggested the Administrative Retreat be scheduled for August 28, 29 and 30 at Sleeping Lady. He would like to follow the pattern that was used last year with the Board alone, then the Administrators joining the Board then the Administrators alone; the sequence is flexible.

President Bonaudi encouraged the Board members to contact Melinda Dourte regarding attending the ACCT Conference in San Diego in September.

Trustee Felix Ramon reported the TACTC Spring Conference held May 17-19 was very interesting. There were good presentations. The Pathway to Learn information shows the relationship between what is learned and what is working. The National Trustees Association would like to schedule this presentation for a conference. He reported the highlight of the conference was dinner with the Wenatchee Valley Community College (WVCC) Trustees. They were invited to come to the BBCC campus.

Trustee Cecilia DeLuna-Gaeta stated she enjoyed the video that the Spokane Community Colleges developed. She thought it would be a good idea for BBCC and our partners to develop a similar video. Bob Holloway requested a copy of the video.

The TACTC scholarship basket auction successfully raised \$2,756. The BBCC Basket was auctioned for \$225.00. The BBCC Trustess bought their own basket and then donated it to Cellarbration to be auctioned again. Some of the produce items in the basket were auctioned separately at the TACTC auction for about \$500. Bob Holloway sold two of his books to benefit the fundraising efforts.

Trustee Felix Ramon asked the group to consider raising the Trustees' Scholarship award amount by \$200 for two scholarships. He also stated the tuition for a part-time student is more per hour than for a full-time student and suggested the part-time scholarships be

increased. In the past the group agreed to sponsor the \$25 per student per quarter ABE tuition fee for four students. The college admission fee is \$30. The group discussed approving paying the \$30 admission fees for four to five students as the admission fee makes them eligible for financial aid. The group also discussed using a portion of the Trustees' Scholarships as an intervention fund. Trustee Mike Blakely asked how much the scholarships could increase without diminishing the principal of the Trustees Scholarship Fund. Doug Sly replied that the fund continues to grow due to the contributions to the fund. The Trustees decided to increase the scholarship by \$200 making them \$700 each and to sponsor four \$25 ABE tuition fees (\$100), and five \$30 college admission fees (\$120). These increases make the total Trustees scholarships awarded \$1,650. This expenditure is less than the annual donations.

The group viewed the Creating Opportunities video clip.

The meeting adjourned at 4:11 p.m.

Cecilia DeLuna Gaeta, Chair

ATTEST:

William C. Bonaudi, Secretary

BIG BEND COMMUNITY COLLEGE

Date: 6/26/07

ITEM #3: CONSENT AGENDA (for information)

b. Achieving the Dream (AtD) Update

BACKGROUND:

Dr. Renz and Dr. Figueroa, Achieving the Dream Coaches, visited BBCC on May 21, 2007. The purpose of their visit was to give directions for implementation of the AtD proposal, to help the staff better define the student cohorts to be impacted, to review the student outcomes to be measured and to discuss the evaluation plan for each outcome.

While here, the Coaches met with key faculty and staff including core AtD team members. They asked specific questions about AtD strategies and encouraged AtD core team members to develop a detailed work plan for strategy implementation including timelines, responsibilities and assignments.

Officials are meeting with Washington State's funding partner, College Spark, on June 21 and they expect that they will "have good news for the recipients" shortly thereafter. The grant dollars may not be available until the end of July.

Prepared by VP Mike Lang.

RECOMMENDATIONS:

None.

BIG BEND COMMUNITY COLLEGE

Date: 6/26/07

ITEM #3: CONSENT AGENDA (for information)

c. Assessment Update

BACKGROUND:

The May Assessment Meeting focused on components of the Educational Program Assessment Reports that each program will have on hand for the Evaluators during the Accreditation Interim visit in the fall.

Prepared by Ms. Valerie Kirkwood, Assistant to the President for Research, Planning, and Government Affairs.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 6/26/07

ITEM #3: CONSENT AGENDA (for information)

- d. Accreditation Report

BACKGROUND:

Steve Close, BBCC's Assessment Committee Chair, has provided a framework for faculty to be able to structure their annual assessment summary in a way that addresses two statements.

1. Describe changes made in classes over the last four years to show changes faculty are making to improve the effectiveness of their classes and programs.
2. Describe corresponding reasons for the changes that have been made.

Time will be set aside at the Fall Inservice for divisions and departments to talk about the kinds of changes faculty are making in their classrooms. This will help prepare faculty to discuss changes they've made based their assessment activities.

Prepared by Ms. Valerie Kirkwood, Assistant to the President for Research, Planning, and Government Affairs.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 6/26/07

ITEM #3: CONSENT AGENDA (for information)

e. Capital Project Update

BACKGROUND:

Math/Science HVAC Upgrade: A Request for Quote (RFQ) was issued on May 21, 2007 for the installation of a new air handling unit in the old section of the Math/Science building (Building #1200). A mandatory site inspection was conducted May 30, 2007 and five (5) contractors responded. Quotes were due June 11, 2007, the job must start by August 6, 2007 and the job must be completed by August 31, 2007. However; Instructional Services moved all summer classes out the old side of Building 1200, including the Math Lab which will conduct business in room 1252, allowing M&O to work on duct work beginning the week of June 10, 2007. This project should complete well before August 31, 2007

Roofs Assessment: A Public Works Requisition (PWR) was issued to conduct an assessment of all campus roofs. This PWR was recommended by the SBCTC Architect, Andre Pack and Associates, during the semi-annual Facility Condition Survey. The purpose of the PWR is to support BBCC's request for roof repair funding in a comprehensive way. All the nagging leaks that seem to defy the best efforts of every contractor will be addressed by a roofing expert who has a proven success rate with Washington State Community and Technical Colleges.

Childcare: Our AAG and GA continue to request settlement of this insurance claim. .

Old Developments/Background:

5-14-07 The insurance company called for more inspections and sent Randy Kent of Kent Engineering to go through the building once again; therefore, the claim has not been settled and next steps are under consideration

3-20-07 Our Assistant Attorney General has requested that the insurance company wrap up their investigation by March 30, 2007 and pay for damages caused by the defective y strainer by April 30, 2007.

2-12-07 Our Assistant Attorney General (AAG) is assisting the General Administration's (GA) in the pursuit of favorably settling this claim. Our project manager, Jim Steffens, is also involved in the process.

1-9-07 The Attorney General's office continues to work with Design Space Modular Building's (DSM) attorney to resolve this claim.

11-28-06 A letter was received from the attorneys representing Design Space Modular Buildings that appears to acknowledge our loss. The Attorney General's office has followed up with another letter requesting resolution of this matter.

10-31-06 A letter from the Assistant Attorney General representing the Washington State Department of General Administration and Big Bend Community College was mailed to the attorneys representing Design Space Modular Buildings (DSM) on September 14, 2006. The letter states that because there is an Express Warranty of the project from DSM through which, "DSM assumed all responsibility to

compensate Big Bend for the damage caused by the defective y strainer.” As of October 3, 2006, no reply has been received from the attorneys representing DSM.

9-12-06 A letter was received on August 12, 2006 from North American Specialty Insurance claiming their investigation indicated no liability for Design Space Modular Buildings (DSM) because DSM did not have any causative role in the failure of the cooler.

The claim has been referred to General Administration’s (GA) Assistant Attorney General who is preparing a response letter scheduled for mailing next week (the week of 9-3-06).

7-11-06 The final investigative step by the insurance adjustor is scheduled for July 5, 2006 With a final determination on BBCC’s claim in mid July. A check is expected by the end of July.

\$75,000 is the estimated loss to flood damage that occurred on the night of August 25, 2005. The insurance company requested more detail on our claim; that detail was provided and the insurance company is appraising all the detailed documents provided by BBCC.

Art Building: Grant County Building Department, Moses Lake City Water/Sewer Department and all remaining agencies have signed off on our building plans. BWA will issue the project for bid.

Old Developments/Background:

5-14-07 The Environmental Checklist required under the State Environmental Policy Act (SEPA) was completed May 10, 2007. Completion of the Environmental Checklist has held up the permitting process with Grant County Planning Department and delayed our issuance of the Bid Advertisement by 30 days.

3-20-07 The preliminary schedule for bidding the Art Building Project is as follows:

- March 29th – receive final documents from consultants and print sets.
- April 4th - Advertise for Bid
- April 11th - job site walkthrough
- April 25th - open bids

May 16th - Notice to Proceed delivered to the General Contractor

2-12-07 Construction begins. Trenching for infrastructure installation, such as Public Utility District (PUD) conduit, a new water mainline and fiber optic conduit, is scheduled to begin the week of February 12, 2007. The campus has been notified that access from Randolph road to 28th avenue will be stopped and the access barricaded for the duration of the Art Building project. Correctional Industries (CI) will do this phase of the excavation plan. Our latest cost analysis, conducted in collaboration with General Administration, BWA and BBCC, projects the completion of this building to occupancy level but landscaping, paving and furniture will not be funded. The final determination as to how far the budget will stretch will be made when contractors bid on the project.

1-9-07 A design review was conducted on December 19, 2005 at BBCC. The goal is to have the bid package ready within two months; however, Bernardo/Wills Architect was instructed to craft the bid package in a manner that reduces the Base Bid and increases the alternate bid packages that are tied to the Base Bid package. Inflation continues to rise and is now at an estimated 20% when compared to last year’s construction costs. With the current bidding climate, the funding may only be adequate to shell the building and complete critical infrastructure**11-28-06** Design development continues

10-31-06 New conceptual drawings were received at the last construction meeting on 9-13-06. A site survey has been completed and the rubble from the demolition of Building 4400 (old base service station). Estimated project costs are under review due to the 13% inflation (3% inflation was budgeted) in materials and labor experienced by other recently bid community college projects. Plans are in progress to bid the three classrooms as “framed only” if the budget requires project downsizing. Design is not yet complete and the project schedule is set back as follows:

Design completed 12-1-06
Contractor hired 2-1-07
Project completed 1-1-08

9-12-06 The next construction meeting is scheduled for 9-13-06 at which time the architect and the GA Project Manager intend to discuss updated cost projections and their potential impact on this project.

7-11-06 The schedule remains as reported at the last Board meeting below:

The following initial project schedule was developed at the last construction meeting on 2-8-06:

Design completed 9-1-06
Contractor hired 12-22-06
Project completed 11-5-07

Prepared by VP Turner.

BIG BEND COMMUNITY COLLEGE

Date: 6/26/07

ITEM #3: CONSENT AGENDA (for information)

f. Enrollment Report

The two-year FTE report as of June 14th is included for your information. While we did not meet our 100% enrollment growth target, we did increase state-funded FTE each quarter in 2006-2007 over the previous year.

The tuition amount budgeted for 2006-2007 is \$2,631,428. As of May 31, 2007 we have collected \$2,704,752 or 102.70% of the budgeted amount. As of May 31, 2006 we had collected \$2,529,789 or 99.2% of our 2005-2006 budgeted amount of \$2,550,000.

TUITION COLLECTION REPORT
As of May 31, 2007 and May 31, 2006

	<u>2006-2007</u>	<u>2005-2006</u>
Annual Budget	\$2,631,428	\$2,550,000
Total Collections as of May 31	\$2,704,752	\$2,529,789
As a % of Annual Budget	102.7%	99.2%
Left to Collect to Meet Budget Target	\$ 0	\$ 20,211

Prepared by Ms. Gail Hamburg, Director of Business Services.

F.T.E. REPORT

6/14/07

	<u>QTRLY</u> <u>FTEs</u>	<u>ANNUAL</u> <u>FTEs</u>	
1st year (05-06)			
SUMMER	261.2	87.1	
FALL	1498.6	499.5	
WINTER	1510.6	503.5	
SPRING	1376.9	459.0	
2nd year (06-07)			
SUMMER	317.6	105.9	
FALL	1536.3	512.1	
WINTER	1526.1	508.7	
SPRING	1408.9	469.6	
TOTAL	<u>9436.2</u>	<u>3145.4</u>	
1st year annual FTE Target	4743	1581	63 Workforce FTE included
2nd year annual FTE Target	4836	1612	53 Workforce FTE included
SBCTC 2-year rolling enrollment count			
Past year + current year actual FTE		3145.4	
Past year + current year allocation		3193.0	
% of allocation target attained to date		98.5%	
Add'l FTEs to meet minimum 96%	-240.4	-80.1	
Add'l FTEs to meet target/growth 100%	142.8	47.6	
FTEs over target	0	0	

BIG BEND COMMUNITY COLLEGE

Date: 6/26/07

ITEM #3: CONSENT AGENDA (for information)

g. Childcare Update

BACKGROUND:

The Childcare Financial Statement as of May 31, 2007 is attached for Board review. Revenues exceeded expenditures by approximately \$3,738 for the month. The increased attention to the program continues along with ongoing monitoring. If operations continue at the current level, the June 30, 2007 fund balance is anticipated to be approximately \$20,000.

**CHILDCARE PROGRAM
REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
FOR THE MONTH ENDING 5/31/07**

	DSHS Childcare	Childcare Match	Workfirst Childcare	Totals
Revenues:				
Co-pays/care services	8,775			
DSHS	20,281			
USDA Meal Reimb.	5,058			
Totals	<u>34,114</u>	0	0	34,114
 Expenditures:				
Salaries	21,741			21,741
Benefits	4,189			4,189
Good & Services	4,446			4,446
Travel				0
Totals	<u>30,376</u>	0	0	<u>30,376</u>
				NET PROFIT / LOSS
				<u><u>3,738</u></u>
				 BEGINNING FUND BALANCE
ESTIMATED				(68,414)
				ENDING FUND BALANCE
				20,030
				ADJUSTING ENTRY
				<u>88,444</u>
				CHANGE IN FUND BALANCE
				<u><u>88,444</u></u>
				 CASH
			ACTUAL	22,620
				415
				(3,092)
				(785)
				<u>19,158</u>

Prepared by Ms. Gail Hamburg, Director of Business Services.

BIG BEND COMMUNITY COLLEGE

Date: 6/26/07

ITEM #3: CONSENT AGENDA (for action)

h. Donations

BACKGROUND:

Candy Lacher would like to donate her 1989 Chrysler LeBaron to the Big Bend Automotive Program.

Prepared by VP Turner.

RECOMMENDATION:

President Bonaudi and Vice President Turner recommend approval of the above-mentioned donations offered by a friend and supporter of the college.

Date: June 13, 2007

To: Ken Turner, Vice President

From: Clyde Rasmussen, Dean of Professional Technical Education

Re: Donation of Vehicle

Candy Lacher indicated that she would like to donate her 1989 Chrysler LeBaron VIN# 1C3XJ41K2LG402332 to the Big Bend Automotive Program. This donation will enhance our shop vehicles by adding a much needed Chrysler product help keep our training equipment in operation.

I recommend that we accept this generous donation, as it will benefit the Automotive Program.

BIG BEND COMMUNITY COLLEGE

Date: 6/26/07

ITEM #5: Ends Statement Monitoring Report E-3 Partnerships (for action)

BACKGROUND:

The Mission Monitoring Report serves as a summary report of college activities and shows how the college activities meet the outcomes of each Ends Statement. The report also illustrates the relationship between the mission components and the Ends Statements.

Prepared by Ms. Valerie Kirkwood, Assistant to the President for Research, Planning, and Government Affairs.

RECOMMENDATION:

President Bonaudi and Ms. Kirkwood recommend acceptance of the Partnership Monitoring Report.

Big Bend Community College

Board of Trustees



2006-07

**Monitoring Report
on the Mission Statement**

The mission of Big Bend Community College is to serve the educational needs of a diverse population throughout its service district.

**Institutional Research & Planning
June 2007**

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Ends Statement E-1 Mission
Monitoring Report
June 2007

Mission Statement

The mission of Big Bend Community College is to serve the educational needs of a diverse population throughout its service district. As a comprehensive two-year community college, the institution works with its partners to provide a variety of educational opportunities, including:

- courses and training for university and college transfer
- occupational and technical programs
- basic skills and developmental education
- community and continuing education
- pre-employment and customized training for local business and industry
- support services for students

BBCC Goals

The College provides learning opportunities that include:

- critical thinking and problem solving
- computation
- communication
- workplace skills and values
- awareness and sensitivity to cultural diversity
- arts enrichment and cultural activities

BBCC Characteristics

Big Bend Community College maintains a working and learning environment with the following:

- a discrimination-free environment which promotes diversity and staff and student success
- a service-oriented environment which provides access and support services to all students, including those who are physically and mentally challenged yet have the ability to benefit
- a climate which encourages safety, individual wellness, and human dignity
- facilities and equipment to support student learning
- continual assessment of student outcomes

Mission Executive Summary

Assessment of Year Five (2006-2007) Ends Statements Outcomes

The interrelation of the ends statements is an integral part of the college's continuing success. This year marks the fifth Mission Monitoring Report and shows significant areas of growth and expansion in each of the mission statements set forth by the Academic Master Plan (AMP).

While we acknowledge our successes, we constantly seek to enhance our services to better serve our students and community. The Monitoring Reports written throughout the year assess our accomplishments and areas for improvement. These reports are a snapshot of the positive changes we have made in an effort to achieve our academic and community service goals. We continually strive to make BBCC an invaluable asset to our service district and beyond. The Mission Monitoring Report is a compilation of our yearly monitoring reports.

Since the last Mission Monitoring Report, BBCC has undertaken many activities to enhance student and community services. Some of these activities follow:

- As noted through forums and individual contacts, BBCC developed new partnerships, articulation/transfer agreements, and programs. For example, I-BEST Welding, Medical Assisting Program, contract training with Genie, and an Associate Degree in Pre-Nursing were initiated based on community and college needs.
- Based on feedback from school and community leaders and school superintendents, BBCC increased access for distance learning students, including adding two ITV sites, bringing the total number of ITV sites to six.
- After reviewing BBCC student demographics, primarily the high percent (70%) of BBCC students receiving some form of financial aid and the continued increase in state mandated tuition rates, the Foundation offered students additional scholarships to improve student access and retention.
- Several new faculty/staff members were hired after an analysis of FTE and/or services offered was made and the Academic Master Plan (AMP) priorities were reviewed. This process was undertaken to determine if open positions should be filled or if the resources should be redirected to another area to better serve BBCC students.
- An overseas visit with the Japan Agricultural Exchange Council produced changes to the Japanese Agriculture Training Program (JATP) that strengthened the program and partnership. JATP was initially a one and two year program. It was restructured to be an 18-month program.
- Following conversations with state organizations and BBCC international contacts, the Director of International Programs traveled to Taiwan, South Korea, and China to promote international student enrollment and develop specialized contract training.
- Growing student interest in online classes led to the development of BBCC's own online classes offered through the portal. The Portal delivery offers greater cost efficiency than Washington Online courses.
- Based on visitor and user feedback, BBCC improved ATEC services through improved customer service.

- The Spring Enrollment Survey (2006) indicated that 37% of students had attended an ethnic or cultural activity since enrolling at BBCC. Increased opportunities for students, employees and community members to attend cultural events have been provided with the goal of improving cultural awareness on campus.
- BBCC's participation in the Achieving the Dream (AtD) initiative resulted in the analysis of quantitative and qualitative data collected from internal databases and student and faculty focus groups, resulting in a plan for institutional change expected to increase student success and retention rates.
- Preliminary AtD data also supported the need to continue and expand efforts in community outreach, ABE/ESL classes, and continued education. Due to this, the following outreach activities were undertaken: outreach responsibilities were added to several staff positions, a Latino Education Fair was held, financial aid workshops for prospective students and their parents were offered, staff participated in educational fairs at other institutions, campus tours were provided for GEAR UP and other public school groups, and advertising was increased in the Columbia Basin Herald.

We make every effort to continually develop our AMP outcomes. As you review this report, please make note of the specific outcome areas you feel need to be refined for next year. Potential areas for improvement include:

- Access: increased district-wide support and outreach
- Partnerships: mature existing partnerships and create new ones
- Student Achievement: implement institutional changes to enhance student persistence, retention, and success
- Climate: create an image that compels all students to view BBCC as a safe and viable educational option
- Cultural Enrichment: more formalized planning is needed to coordinate activities and increase efforts

While these are just a few possibilities for improvement, we encourage you to make your own assessment and conclusions of the challenges you feel we face in satisfying our AMP outcomes.

Relationship between Mission Components and All Other Ends Statements

E-2 Access – Use, knowledge, and availability of services and resources in each mission component

- Transfer
- Professional Technical
- Developmental
- Community Service
- Business/Industry Partnerships
- Student Services

E-3 Partnerships—Relationships that establish or enhance educational opportunities in each mission component

- Transfer
- Professional Technical
- Developmental
- Community Service
- Business/Industry Partnerships
- Student Services

E-4 Student Achievement—Student success in each mission component and/or success in utilizing resources

- Transfer
- Professional Technical
- Developmental
- Community Service
- Business/Industry Partnerships
- Student Services

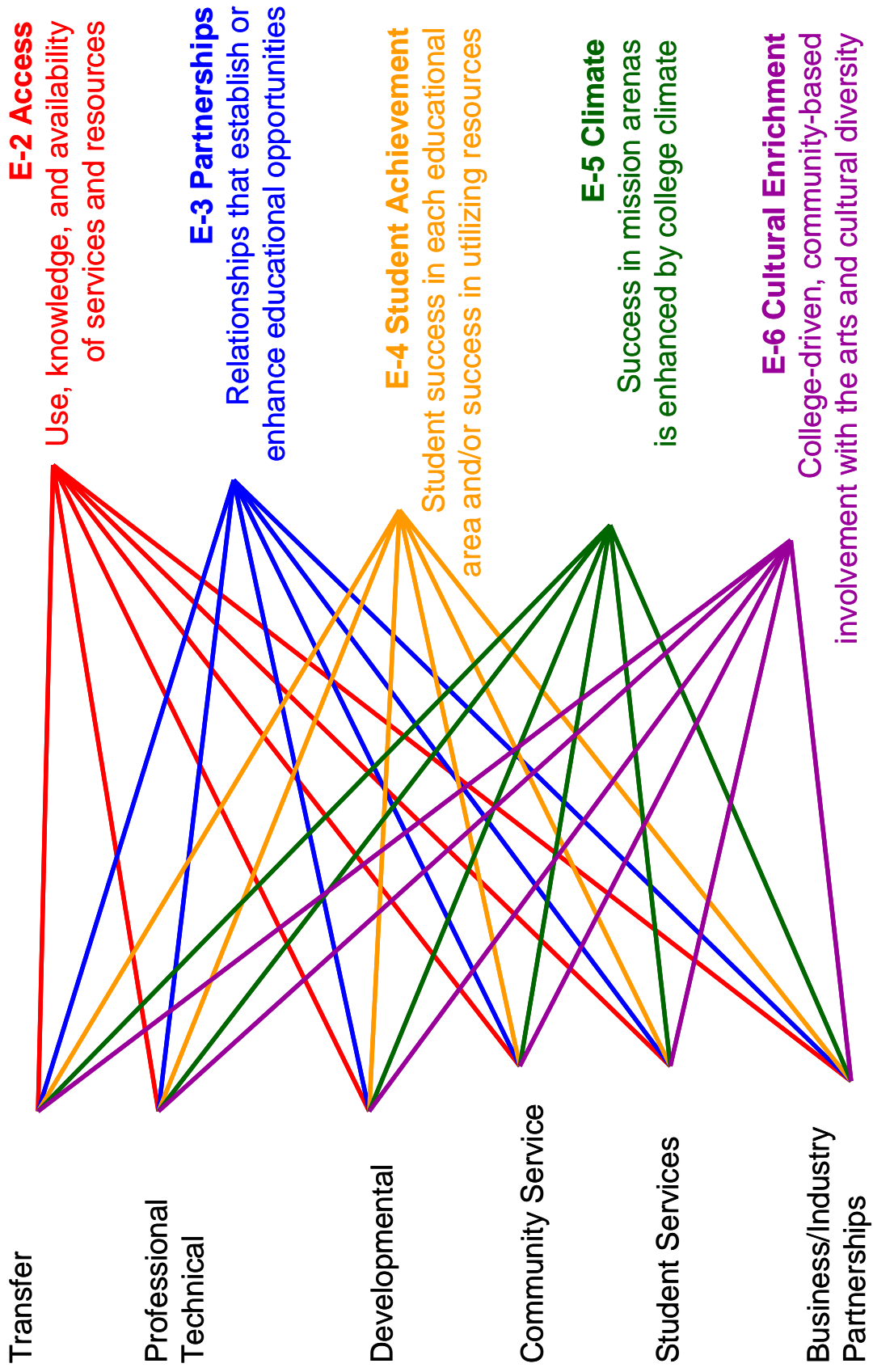
E-5 Climate—Success in each mission component listed is enhanced by the college climate

- Transfer
- Professional Technical
- Developmental
- Community Service
- Business/Industry Partnerships
- Student Services

E-6 Cultural Enrichment—Each mission component contributes support for college-driven, community-based involvement with the arts and cultural diversity

- Transfer
- Professional Technical
- Developmental
- Community Service
- Business/Industry Partnerships
- Student Services

Relationship between Mission Components and Ends Statements



EXECUTIVE SUMMARY
BBCC-Access
April 2007

Access is the availability of resources and services to our service district. The following report measures the resources and services available to students and our service district.

This is the fifth Access Report presented to the Board of Trustees. **Additions or changes in the report are shaded.**

BBCC Student Demographics

In 2005-06, the average age of BBCC students was 29 years old. Forty-seven percent (47%) of BBCC students in state supported classes were students of color. Seventy percent (70%) of students received some sort of financial aid such as scholarships, grants, and loans (56% received need-based assistance).

Increasing Big Bend Community College Awareness

BBCC offered many activities on campus and throughout the district that provide information to potential students and their parents. These included, but were not limited to: representation at community events, publishing specialized brochures in multiple languages, visiting outlying communities and area high schools to talk to students about opportunities at BBCC, involvement with transfer colleges, and providing ATEC facilities and services to the public.

ABE/ESL

Two state approved I-BEST programs with an ESL component that provide professional and technical education in a bilingual (English/Spanish) manner, CDL and Welding.

BBCC received statewide recognition for efforts to recognize industry partnerships during Adult Literacy week.

BBCC Classes

By spring quarter 2007, BBCC had six Interactive (ITV) sites throughout its service district. In addition to Grand Coulee, Othello, Soap Lake, and Wahluke High School, Warden and Royal City were added as new sites.

BBCC Faculty

In 2005-06, 72% of the teaching load was carried by full-time faculty. This compares to the State Community and Technical College average of 56%. The average class size enrolls 17 students.

New faculty/staff filled the following positions: Dean of Professional Technical Education, Dean of Arts and Sciences, Executive Assistant to the President, Title V Bridge Coordinator, two Nursing Instructors, Director of Health Education Programs, Director of Student Support Services, and an Office Information Technology Instructor.

Library Resources

BBCC and its library are dedicated to providing superior access to library resources. 10,023 items were circulated in 2006, an increase of 117 items over 2004 circulation*. Library staff recorded 10,220 points of service for 2006, an increase of 235 over 2004*. The library's door count for 2006 indicates that there were 170,054 visits, a 62,435 increase over the 2004 count of 106,619*.

*2004 numbers are used as a comparison in this report due to the atypical Numbers that were seen in 2005. This was due to the new ATEC facility opening, which generated a high level of interest in the new library. This, in turn, led to a higher number of people visiting the library, resulting in increased circulation and points of service. 2004 was a more "typical" year for the library and, therefore, creates a more accurate comparison to the 2006 numbers.

Technology Access

The technology fee allows students to have an email account and network storage. Big Bend Technology has successfully enabled every class that is offered to have a web component. With every section offered on campus, there is a corresponding "class site" that enables faculty to collaborate with students. This includes assignments on discussion boards and, beginning in fall quarter 2007, blogs, wiki's (i.e. forums or discussion boards) and real simple syndication feeds (RSS). Online GED classes are now available as an option in conjunction with face-to-face classes.

ENDS STATEMENT E-2 Access

April 2007

BBCC provides quality resources and affordable access to the diverse population of its entire district.

ACADEMIC/TRANSFER

- Courses are offered on-campus during the day and evenings.
- Courses are offered through interactive video (ITV) classrooms in Grand Coulee, Mattawa, Othello and Soap Lake. Warden and Royal City were added as active ITV sites in spring of 2007, with anticipated student enrollment in fall of 2007.
- Off-campus courses are offered throughout the district in Ephrata, George, Grand Coulee, Mattawa, Othello, Quincy, Ritzville, Royal City, Soap Lake, Warden, and Moses Lake. These courses range from adult basic education, developmental courses, and college-level courses.
- Washington On-line (WAOL) courses are available to students.
- Telecourses are available to students.
- BBCC faculty members continue to develop on-line courses that will be offered through the BBCC Portal. Student access to curriculum and instruction will be enhanced through the use of Media Site software. This software increases the reach and availability of class information and provides students with 24/7 access to instructors' presentations.
- Running Start students are able to receive credit for college courses.
- College in the High School allows students to take courses in their high schools, receiving college credit without traveling away from their high school campuses.
- Heritage University and BBCC have a dual enrollment agreement for students entering the Heritage education program. This enables students to take classes specific to their major at Heritage.
- BBCC has an articulation agreement with Heritage University for an Associate of Applied Science transfer degree for Child and Family Education. Additionally, Heritage offers a Bachelor degree in Social Work.
- BBCC, other eastern Washington community colleges, Central Washington University and Eastern Washington University participate in a project to make the transfer process easier for students transferring from an eastern Washington community college to CWU or EWU. University representatives provide frequent transfer advising to students who plan to transfer to their university. An EWU advisor has been on campus monthly to meet with BBCC students.
- The Washington State University Human Development Department has articulated the BBCC Child and Family Education classes and degrees into their Bachelor of Arts in Human Development and Bachelor of Arts in Teaching Preschool- 3rd Grade degrees.
- The Washington State University North Central Washington Learning Center, located in Wenatchee, Washington, holds regular office hours every Monday afternoon in the Advanced Technologies Education Center (ATEC). WSU provides access to advising, registration and other support services for local students in WSU distance learning classes. Plans are in progress to provide/construct a classroom/conference room in the University Center where WSU will install another Interactive Television (ITV) teaching/conferencing station assessable to BBCC and all University partners.

WSU students will also use this teaching/conferencing station to access both classes and support services via ITV.

- BBCC has adopted a Business DTA Major-Ready Pathway (MRP) degree this year. We anticipate that the college will offer an Elementary Education DTA MRP soon.
- Rachel Anderson was hired as the Dean of Arts and Sciences. Daneen Berry-Guerin was hired to teach Office Information Technology.
- BBCC counselors visit service district high schools throughout the year to provide various services to the students, such as advising and general information distribution.

PROFESSIONAL TECHNICAL

- Tech Prep allows students to receive college credit for vocational classes taken in high school.
- Professional Technical programs offer training information to the community at the Job & Career Fair, open houses, and throughout the service district on career days.
- In February 2007, BBCC and Basin Tech Prep Consortium held a “High Skills/High Demand Education Forum” that involved local educators, businesses, and community partners.
- The Carl D. Perkins Grant supports activities such as: Aviation Summer Camp, Girls Try-a-Trade Fair, and other non-traditional careers events.
- Two groups of visitors have visited the Aviation Program to explore opportunities for international airline training: Okay Airways (a China based company) and the Washington State Department of Trade and Economic Development.
- BBCC is in the process of designing a partnership with Sodexo and Moses Lake High School to utilize the kitchen and dining area on BBCC campus to start a culinary program for Moses Lake High School students.
- BBCC’s I-BEST CDL and Welding programs are recognized statewide and nationally for their quality and impressive outcomes for students (wage gain and employability).
- Received funding for the High Demand Grant for an additional 13 FTE for the welding program. A new welding instructor, Gordon Kaupp, was hired to meet this demand for training.
- BBCC offers welding training to Genie Industries by providing students with training on equipment and metal that Genie donates to the program. Students receive quality hands-on training that will provide them with the skills needed to meet welding certification requirements at Genie. Once they pass this program, students will be able to become certified welders for Genie Industries.
- Clyde Rasmussen was hired as the Dean of Professional Technical Education. The Nursing Department hired Jennifer Brooks and Lisa Corsie for Nursing Instructor positions. Ann Mulkey was hired as Director of Health Education Programs at the beginning of the academic year, but left in the spring of 2007. Katherine Christian became the new Director of Health Education Programs and will assume full-time duties of Director in July of 2007. Mandy Mann was hired as Medical Assistant Program Coordinator.
- Opportunity Grants assist low-income adults get on the higher education path. Students will participate in certificate and degree programs, co-developed by industry and two-year colleges, to train and be placed in jobs that are in demand. Students will receive financial assistance that helps them address typical barriers to higher

education experienced by low-income adults. The four educational pathways through BBCC are Child and Family Education, Welding, Allied Health, and Office Information Technology.

DEVELOPMENTAL

- Work Programs provide basic skills and customized job skills training.
- BBCC's Migrant Education Even Start (MEES) program provides basic skills training and family literacy education through technology as families travel through the United States.
- Adult Basic Skills and English as a Second Language classes are offered in numerous locations throughout the BBCC service district.
- The I-BEST program provides support for basic skills students in an intensive, targeted, contextual methodology as a highly effective way to move students towards a better job and a better life. There are two state approved I-BEST programs offered at BBCC with an ESL component that provide professional and technical education in a bilingual (English/Spanish) manner. The programs are CDL and Welding.
- The Title V Grant seeks to strengthen student persistence and academic achievement for underserved Latino and other at-risk and under-prepared students attending BBCC and Heritage University.
- Grant County Family Services contracted with BBCC basic skills to offer ESL classes to parents in the Moses Lake HeadStart building. BBCC provides instruction and curricular support and HeadStart staff provides childcare.
- The Mattawa Even Start program provides ESL classes and Early Childhood Education (ECE) for families in close collaboration with the Wahluke School District and Washington State Migrant Council. The program partnerships have provided a spring board to higher education for staff in the ECE program.

COMMUNITY SERVICE

- The Center for Business and Industry Services (CBIS) offers community education courses throughout the year.
- CBIS offers short-term computer software and other courses that allow individuals to gain computer skills.
- BBCC provides space for Community Concerts and Columbia Basin Allied Arts performing arts events.
- The Hardin Room in the Grant County Advanced Technologies Education Center (ATEC) is available to the community for meetings.
- This year, BBCC entered into a master "matrix" contract for advertising in the Columbia Basin Herald. This provides the college with both scheduled and filler opportunities to publicize and inform residents about faculty, students, staff, special events, and honors.
- CBIS is in its second year of offering free business training via Business at the Bend ("B@B"). CBIS personnel have traveled throughout the college service district visiting and speaking to area chambers, schools, and others. CBIS is also involved in co-sponsoring a learning opportunity with Moses Lake Chamber of Commerce called Chamber Day at Big Bend. Workplace Spanish continues to grow in contracts, helping to enhance communications with customers and employees that speak

Spanish. CBIS personnel also visit service district communities to promote and market BBCC, ATEC, and CBIS.

- BBCC had representatives of the college at Our Lady of Fatima Catholic Fiesta during the summer of 2006.
- In 2006, Carla Boon, Director of International Programs, participated in two overseas missions, which strengthened partnerships in Japan and formed new partnership opportunities with agencies in China, Taiwan, and South Korea. Marketing materials were updated and an international brochure was translated into respective languages for the international markets that BBCC is targeting.
- The ASB provides students and community members with free access to several events on BBCC campus. These events not only expose attendees to different cultures and experiences, they also draw community members to the campus and expose them to campus facilities. In the past year, speakers and performers included: Olympic Gold Medalist Rulon Gardner, Latina Def Poetry Jam performer Mayda del Valle, nationally known nutrition speaker Deanna Latson, Black history and disabled motivational speaker Debbie Wooten, and a rock sculptor/artist who spoke on his works of art.
- Counselors continue to schedule visits at area high schools to provide information to high school personnel, students, and their families regarding admissions, programs, and degrees at BBCC. These visits have included classroom presentations, college information nights for students and parents, as well as individual advising sessions.
- ATEC saw a steady increase in facility usage since opening in January of 2005. From 2005 to 2006, ATEC had an increase of 370 reservations and an increase of 65,080 attendees. This has not only exposed more of our service district area to the capabilities of the ATEC facilities, but it has brought many different groups and people to the BBCC campus. The facility has been utilized by Government agencies, local business, as well as private parties.
- BBCC counselors provided Running Start student/parent information sessions during the months of November 2006, March 2007 and April 2007; all sessions were offered in both Spanish and English. Advertisements for these sessions were published in the Columbia Basin Herald.
- Throughout 2006-07, information sessions about finding money for were presented to various groups, both on campus and at various service district high schools. Financial Aid faculty and counselors presented the information and some sections were provided in Spanish. Similar information was also provided at GEAR UP and "College Goal Sunday" events.
- In January 2007, the Financial Aid Director and Counselors participated in the Moses Lake High School "Planning for Your Future" night where students and parents were provided information regarding financial aid, admissions, programs and degrees offered at BBCC. A similar session was provided in February 2007 at Wahluke High School. Both programs were designed to provide information in English and Spanish.
- College Bound staff works with low income and potential first-generation college students to generate the skills and motivation necessary to enter and successfully complete their secondary education. The BBCC College Bound staff works with students from high schools in Moses Lake, Othello, Quincy, Royal City, Soap Lake, Warden and Lake Roosevelt in Grand Coulee. Approximately 120 students receive

academic and personal advising, after-school tutoring, and Saturday events during the school year.

- The GEAR UP (Gaining Early Awareness and Readiness for Undergraduate Programs) Grants bring students and their parents to campus to become familiar with career opportunities, financial aid, and college programs. Other events held on campus include “Career Day” and “Family Day”. These events encourage children and their parents to think about higher education as an option for the future.
- The childcare facility provides much needed childcare support for student and working parents in the community. The center is open Monday through Friday, day and early evening, and provides childcare for up to 70 children.
- Advertisements were published in the Columbia Basin Herald (CBH) announcing the Allied Health Programs Information Session, offered in October 2006.

PARTNERSHIPS

- Specialized contracted training is provided for local businesses.
- Internships are provided through business partnerships in area communities.
- The Job & Career Fair allows many businesses and organizations to showcase their employment opportunities to students and the community.
- The Washington State Migrant Council (WSMC) contracts with BBCC to offer ESL classes to their clients in Royal City, Mattawa, Moses Lake, and Othello; childcare is provided on site by WSMC staff.
- The One Stop Partnership between SkillSource, WorkSource, and BBCC allows a BBCC representative to present educational and training opportunities at the college to residents who have applied for unemployment benefits.
- Through the foundation, the new Weinstein Beverage Scholarship Fund provides \$20,000 per year to help keep students, especially Hispanic females, in school. These are flexible funds which the donors will allow to be used for mid-year scholarships, emergency day care, emergency transportation, and testing fees. A few full-tuition scholarships will also be offered. The first awards from this fund were made in spring of 2007.

STUDENT SERVICES

- Transition to Success, with EWU and CWU, facilitates and encourages students to select a transfer school early in their time at BBCC. This facilitates a smoother transition to EWU or CWU through additional advising and contact with baccalaureate advisors. The CWU advisor provides transfer advising and is located in the ATEC University Center. EWU has a transfer advisor that comes to the BBCC campus once a month to provide transfer advising to BBCC students planning to attend EWU.
- A Washington State University (WSU) representative is on the BBCC campus once each week to provide transfer advising and educational planning for BBCC students planning to transfer to WSU.
- Student Support Services (SSS) offers tutoring, intensive advising, career/transfer counseling, cultural events, college transfer tours, and study skills classes to BBCC at-risk students. (SSS students must meet at least one of the following criteria: financial need, first-generation college student, or disabled.)

- The Financial Aid department gives workshops throughout BBCC's service district to aid students and parents completing financial aid and scholarship forms.
- The Learning Disabilities Quality Initiative (LDQI) ended in June of 2006, but the efforts to serve these students continue as costs have been absorbed by grant-funded programs. The program identifies and assists students enrolled in ABE and ESL classes who are experiencing learning difficulties. A trained faculty member works with the student and teacher to develop learning strategies to improve chances for student success.
- The BBCC Foundation has 74 named scholarship funds under management. The Foundation awarded 133 scholarships valued at more than \$100,000 for the 2006-07 academic year and added at least five new scholarships for Professional Technical students, which were advertised via newspaper and radio. The Foundation also purchased SimMan and SimBaby simulators for the Nursing Program, helping Health Sciences programs move into a new era of simulation training.
- BBCC became involved in the "Achieving the Dream (AtD): Community Colleges Count" initiative in the summer of 2006. This is a national private grant-funded initiative that focuses on helping more community college students succeed in reaching their academic goals by aiding community colleges to implement change that will reduce student barriers to success. Improving student advising and community outreach will be a part of these goals.
- The BBCC Library is open 74 hours a week during fall, winter, and spring quarters. The library has 69 terminals available for use in the computer commons area. The library also provides access to electronic resources, such as: Culture Grams, Health Reference Center Academic, The Ethnic NewsWatch, The Alt-PressWatch, Testing & Education Reference Center, and Health and Wellness Resource Center.
- New Student Orientation is offered before the beginning of each quarter to assist students with the registration process and help them become familiar with being a college student. Faculty members assist with student advising and registration. Twenty (20) orientation sessions were held during the summer of 2006.
- The Bookstore expansion/remodel (completed in the summer of 2006) created more room and open space to better accommodate all students and especially disabled students. During inclement weather, wheelchair students can wait for their buses from inside the Bookstore. Once their buses arrive, these students can then exit through the back door of the Bookstore. The Bookstore has a website where students can order books online and then pick them up in the store or have them shipped.
- Prospective students may apply for admissions online, completing and submitting the application for admission electronically. Information is provided concerning the application fee, which may be paid over the phone using a credit card.
- BBCC has implemented a portal solution that allows each student to share a web workspace with their instructors for the purpose of collaboration and assignments. The portal now supports a mix of environments from classes offered exclusively on-line, traditional face-to-face, and interactive television (ITV).

Executive Summary
BBCC-Partnerships
May 2007

Big Bend Community College collaborates with a number of organizations to enhance access to education, develop and improve educational opportunities, and provides space for training and community events. Our partnerships also contribute to the strength and growth of the campus and campus support services.

This is the fifth Partnership Monitoring Report; included are the new and ongoing partnerships generated with BBCC. **Additions or changes in the report are shaded.**

Alignment of Educational Programs

Many BBCC partnerships provide pathways for students to align their educational goals moving from one program directly into another.

Moses Lake High School (MLHS) and Sodexo are working on an agreement that would allow MLHS students to step into a Culinary Arts Program at BBCC. The up-to-date kitchen in the Advanced Technologies Education Center (ATEC) would serve as the training area.

The BBCC welding program provides “Summer Boot Camp” for high school welding instructors. This connection helps high schools and BBCC align their curricula and provides students with an easy transition from high school to BBCC. Currently, some students attend high school during the day but take BBCC welding classes at night.

BBCC also works to provide baccalaureate opportunities for area residents. Many students are able to complete baccalaureate and masters degrees from Central Washington University and Heritage University through classes offered at BBCC. The Coordinator for Washington State University’s Distance Education Programs holds office hours on campus once a week for area residents. Fourteen area students have obtained degrees through WSU’s Distance Education Program since 2004.

BBCC Foundation Support

The Foundation purchased SimMan and SimBaby for the Nursing Program. The Foundation currently works with the Weinstein Beverage Company to provide scholarship funds for Hispanic students who would not be able to continue their education without assistance. In 2006-07, Professional Technical scholarships were established providing an avenue for many students to transition from high school vocational programs directly into BBCC’s Professional Technical programs. The Foundation has also worked to change the land use designation of College and Foundation property to “commercial and light industrial” in order to provide long-term revenue streams to the College and Foundation.

Community Outreach

BBCC held a “High Skills/High Demand” Educational Forum. BBCC was the catalyst that brought together area employers, high schools, community groups, and the Grant County Economic Development Council to explore how we can work together to meet the needs of

area businesses. As a result, several committees have been formed to continue working on meeting area business and industry workforce needs.

ENDS STATEMENT E-3 Partnerships

May 2007

BBCC works with organizations and agencies to enhance access and service for our district population.

ACADEMIC/TRANSFER

- Agreements exist or are being developed with CWU, Embry-Riddle University, Heritage University, WSU and Wenatchee Valley College. Agreements facilitate the transfer of our students into programs in elementary education, aviation management, agriculture, medical assistant training, medical lab technology, child and family education, and human development.
- Transition to Success, a BBCC collaboration with EWU and CWU, facilitates and encourages students to select a transfer school early in their time at BBCC. This facilitates a smoother transition to EWU or CWU through additional advising and contact with baccalaureate advisors.
- The BBCC Library is a member of ORCA, a consortium of 16 community and technical college libraries in Washington State that jointly own, manage, and support the integrated library system Endeavor's Voyager System.
- A WSU advisor is on campus every Monday to advise BBCC students planning to transfer to WSU. The WSU Center for Distance and Professional Education is located in the BBCC ATEC building and also provides advising for online degrees from WSU.

PROFESSIONAL TECHNICAL

- Numerous health care facilities throughout the BBCC Service District provide Nursing students with on-the-job training opportunities.
- Tech Prep is a partnership between BBCC and participating area high schools that allows high school students to earn college credit for articulated high school vocational courses. Royal City was added to the Tech Prep articulation agreement this year.
- BBCC has an articulation agreement with WVC to allow BBCC students to easily transfer into WVC's Medical Laboratory Technician Program.
- BBCC and Wenatchee Valley College are collaboratively offering an Agricultural degree.
- SkillSource and BBCC are working with the Food Processing Manufacturers to provide employees with skills upgrading to meet their employment needs. SkillSource has also paid tuition and provided wraparound support services for I-BEST programs.
- The Flight Technology program was offered in fall of 2006 through CWU. The degree is offered in conjunction with the BBCC Aviation Program, where BBCC provides the first two years of training and CWU provides the second two years of course work.
- The first student participating in the articulation Flight Technology program (offered in fall 2006) with CWU will graduate this spring.
- BBCC, Moses Lake High School, and Sodexo are working to develop a program for Culinary Arts in the ATEC kitchen facilities on BBCC campus.
- In 2006-07, the BBCC Foundation established new Professional Technical program scholarships to support students in these programs. In addition, the Foundation works with The Boeing Company to acquire scholarship cash and credits at the Boeing Surplus Store in support of programs in Aviation Maintenance and Welding.

The foundation purchased SimMan and SimBaby to provide the BBCC Nursing Program with more life-like methods of training students.

DEVELOPMENTAL

- BBCC's partnership with WorkSource and DSHS serves as an avenue for BBCC to provide Adult Basic Education and English as a Second Language classes and addresses the needs of the unemployed and dislocated workers in communities throughout the BBCC service district.
- The BBCC Child Care Center provides a work experience site for both the Early Childhood Education and WorkFirst programs.
- I-BEST programs partner Professional Technical training with Basic Skills training for ESL students in CDL and Welding.
- BBCC provides ABE, ESL, and employment related short-term training courses for WorkFirst participants enrolled in Goodwill programs.
- Grant County Head Start partnered with BBCC to provide on-site ESL classes for HeadStart parents in Moses Lake.
- BBCC provides basic skills and family literacy training to migrant families via technology through the MEES (Migrant Education Even Start) grant.
- BBCC collaborates with the Opportunity Industrialization Center (OIC) to provide tuition and wrap-around support services for basic skills students and work closely with the I-BEST programs.
- SkillSource collaborated with BBCC to provide 15 ESL dislocated workers with career exploration and basic skills training.
- Child Care Resource & Referral partnered with the Division of Child Care and Early Learning to support the application of classroom instruction to childcare settings.

COMMUNITY SERVICE

- GEAR UP brings Middle School students and their parents to BBCC for early exposure to higher education.
- Through the Running Start program with all service district high schools, high school students are able to earn high school and college credit, simultaneously working toward high school diplomas and Associate Degrees in Arts and Science and Associate Degrees in Science.
- The BBCC library is available for community use.
- Area school districts allow BBCC to use their facilities for meetings and classes.
- Goodwill is a One Stop partner which is a conduit for workforce development services. They provide training through their Community Jobs training programs. BBCC is a host site that provides supplemental on-the-job training, customized employer training, and basic skills training to Goodwill clients.
- The annual job and career fair averages 70 employers and 1500 visitors; WorkSource and SkillSource partner in organizing and participating in the event.
- The Housing Authority of Grant County (HAGC) joined the Columbia Basin Job Corps and BBCC partnership to develop a comprehensive residential program for young single parents, known as The Solo Parenting Program. This program provides solo-

parent housing to parents, while assisting them in obtaining credentials and skills they need for the betterment of their lives and the lives of their children.

- One Stop partners provide customers with universal access to a network of comprehensive and integrated workforce development systems. A new One Stop Center opened in Moses Lake in May 2007 and will provide quality space for BBCC classes and support services.
- The BBCC Childcare Center provides childcare for student parents enrolled in Columbia Basin Secondary School in Moses Lake.
- Summer welding training is provided for high school teachers through the Tech Prep partnership.
- Tech Prep funds summer teacher internships at local businesses through a partnership with the Moses Lake Chamber of Commerce Education Committee.
- Tech Prep organized a “High Skills/High Demand” Education Forum attended by 150 people representing area employers, school districts, universities, community-based organizations, and the Grant County Economic Development Council.
- Many local businesses provide off-campus employment opportunities for BBCC students.

PARTNERSHIPS

- BBCC provides on-the-job training in maintenance, information technology, and childcare, in addition to ABE, ESL, and employment related short-term training courses for WorkFirst participants enrolled in Goodwill programs.
- CBIS has partnered with the Moses Lake Business Association, Columbia Basin Herald, Moses Lake Chamber of Commerce, Moses Lake Parks & Recreation Department, Big Bend Economic Development Council, the Education Partners Network, and local counties to promote training and educational awareness in the community.
- The BBCC Foundation provides scholarship funding generated by more than 70 named scholarship funds and provides funding for facilities and equipment needed by the College. The Foundation partnered with the Weinstein Beverage Company to provide intervention funding to help Hispanic students succeed in their programs of study. In addition to other endeavors, the Foundation purchased simulation equipment for the Nursing Department, established new Professional Technical scholarships, and is working to create opportunities for long-term revenue streams to the College and Foundation.
- BBCC partnered with Green River Community College to develop an articulation agreement for students to complete their flight training through BBCC’s Aviation program.
- The Washington State Migrant Council contracted with BBCC to provide ESL classes at their site locations in Quincy, Othello, Moses Lake, Mattawa, and Royal City.
- Columbia Basin College (CBC) collaborated with BBCC in conducting an agriculture outreach assessment in the BBCC Service District. BBCC hopes to link with CBC’s newly developed and industry-driven agriculture program.

STUDENT SERVICES

- BACC provides library services for Central Washington University and Heritage University students taking upper-level classes on campus.
- Student Services is implementing the mechanisms to allow students to declare their transfer intent into specific majors at CWU or EWU. Students will be encouraged to select a transfer school at new student orientation.
- Interactive TV (ITV) classrooms provide access to college classes to remote service district areas. ITV is currently provided to Grand Coulee, Mattawa, Othello, and Soap Lake. New ITV classrooms were activated in Warden and Royal City in the spring.

Executive Summary

BBCC-Student Achievement

January 2007

The following shows BBCC student and client achievement supported by the staff and resources of the college and its partners.

Academic

The number of academic graduates has remained fairly consistent over the last five years. In 2005-06, BBCC had 245 academic grads. This was a 6% decrease from 2004-05, which had the highest number of grads over the past five years (n=261).

BBCC had 117 new transfers to Washington Baccalaureate Institutions in 2005-06, which was consistent with 2004-05 numbers. The Arts & Science Former Student Survey, compiled in 2006, showed 26% of students transferring to out-of-state, private baccalaureate institutions or to other community and technical colleges.

Professional Technical

BBCC awarded 78 Professional Technical Degrees in 2005-06 which is six (6) fewer than the five-year-average. The Customized Jobs Skills Training Program produced 16 completions and the Certificates of Achievement and Accomplishment awarded 103 certificates.

According to the information provided by the Tech Prep Program, in 2005-06, there were 563 students involved in the program with a combined total of 3,313 credits. This is up 101 students and 571 credits from 2004-05.

Adult Basic Education

In 2005-06, 1,227 students were served in basic skills classes, compared with 1,244 students in 2004-05. In 2005-06, fifty-eight percent (58%) of those students increased their basic skills, compared to 59% in 2004-05.

Eighty-one (81) students in 2005-06 had a goal of continuing in post-secondary education. All of those students achieved this goal.

The growth of the Integrated I-BEST model has been significant. Started in winter of 2004 with six (6) students, the I-BEST CDL program has successfully graduated 59 students with their Commercial Licenses as well as improved English skills. The I-BEST Welding program started in spring of 2005. In fall of 2006, six (6) students enrolled for six (6) college credits in welding. All received these credits as well as demonstrating improvement in their basic skills. All six (6) students re-enrolled for winter 2007, and if they completed, will have accrued a total of 11 college credits of welding, improved their basic skills, and will be eligible for WABO certification if they so choose.

In 2005-06, 59 students who completed a certificate or degree had at some point taken an Adult Basic Education or English as a Second Language class.

Athletics

Six (6) of BBCC's athletes made the All Academic Team. The athletic teams' overall GPA was comparable to or higher than BBCC's Average GPA.

Community and Continuing Education

In 2005-06, Community and Continuing Education student enrollment was at 1,120, a large increase over the 2004-05 enrollment of 396. Six-hundred twelve (612) students were enrolled in Business/Industry courses, 100 students were enrolled in online courses, and 408 students were enrolled in all other courses (workshops and programs targeted to community members: dancing, cooking, etc.). One-hundred sixty-eight (168) courses were held, including workshops and small business training for the community.

In 2005-06, CBIS reported more than double the number of training hours reported in 2004-05. Because of this, CBIS received the Washington State SBDC Network Training Star Award for "Greatest Increase in Attendance in 2006".

Workforce Development

Students who left BBCC Worker Retraining in 2004-05 had an 83% estimated employment rate, the same as was in 2003-04.

ENDS STATEMENT E-4 **Student Achievement** **January 2007**

BBCC students and clients develop and achieve their goals supported by the staff and resources of the college and its partners.

ACADEMIC/TRANSFER

- The number of academic graduates has remained fairly consistent over the last five years. The number of grads in 2005-06 was 245, a decrease of 16 from the previous year. This includes Associate in Science (AS), Associate in General Studies (AGS), and Associate in Applied Science (AAS) degrees.
- In 2005-06, Washington Baccalaureate Institutes reported they had 117 new transfers from BBCC.
- In 2005-06, six (6) BBCC athletes made the All Academic Team.

PROFESSIONAL TECHNICAL

- BBCC awarded 78 Professional Technical Degrees in 2005-06 which was six (6) fewer than the 5-year-average.
- Students who left BBCC Worker Retraining in 2004-05 had an 83% estimated employment rate, the same as was in 2003-04.

DEVELOPMENTAL

- Customized Jobs Skills Training had 16 completions.
- In 2005-06, 59 BBCC students who completed a degree or certificate had taken an ABE or ESL class.

COMMUNITY SERVICE

- In 2005-06, CBIS reported 367 hours of small business training, more than double the number of hours reported in 2004-05. Because of this, CBIS received the Washington State SBDC Network Training Star Award for "Greatest Increase in Attendance in 2006".
- One-hundred sixty-eight (168) courses were held, including courses, workshops, and small business training for the community.

PARTNERSHIPS

- CBIS completed contract training with several businesses and organizations.
- CBIS provided 367 hours of small business training.

STUDENT SERVICES

- BBCC athletes had comparable or higher GPA's than BBCC's average GPA of 2.84.
- In 2005-06, six (6) athletes made the All Academic Team.

Executive Summary
BBCC-Climate
October 2006

This Climate Report covers Crime Awareness, Campus Security, Student Issues, and Employee Exit Interviews to confirm that BBCC is maintaining a positive campus environment.

CRIME AWARENESS AND CAMPUS SECURITY

New students are provided a crime brochure each quarter that clearly states how to handle an emergency and contact campus security.

The Emergency Procedures Flip Chart underwent another revision, update, and distribution via the Safety Committee.

BBCC continues to fit the "Low Crime" classification, experiencing only 15 reported incidents last year. There were no major crimes reported in 2005-06.

Campus Security and the Safety Committee continue to monitor safety and plan corrective actions. The major focus for the 2006-07 year will be on NIMS (National Incident Management System) completion and the use of techniques learned. The Housing Director will continue to conduct dorm evacuations and fire drills.

Now that it is state law, the college is in full compliance with RCW 70.160 and the use of any tobacco product is restricted to designated locations in parking lots and other areas at least 25 feet away from building entrances.

BBCC STUDENTS

Most student concerns are handled as they occur by our faculty and staff. Our continuing goal is to have no complaints, or as few as possible.

The ATEC University Center has provided a common and more visible location for advising transfer students into CWU and Heritage University programs. Collaboration with other colleges promotes improved transitions to baccalaureate institutions and increased opportunities for our students.

BBCC has implemented a technology fee that provides students with greater access to technology such as new or upgraded computers, network storage, e-mail and software opportunities. The fee also buys equipment which increases students' access to resources, materials, and instructors.

Students rated BBCC with high marks for providing: an environment where they felt welcome, facilities and equipment to support student learning, a discrimination-free environment, and a climate that encourages safety, wellness, and human dignity.

The ASB is planning a variety of new events this year, such as monthly "lunchfests" with various cultural entertainment, dances, free bowling nights, free pool, massages one day

during fall finals, and guest speakers, among other events. In an attempt to create a positive relationship with the dorm students, the ASB made welcome bags and left them in each room for dorm students before school started. The ASB received positive comments from dorm students about this.

EMPLOYEE EXIT INTERVIEWS AND GRIEVANCES

In the last year, 18 full-time employees left BBCC due to relocation, retirement, pursuing other lines of work, or personnel conflicts. These former employees said that the main reasons they liked working for BBCC were the family atmosphere, camaraderie, sense of community, and the people and students in general made a friendly and positive environment. The main complaints about working for BBCC were dissatisfaction of salaries and lack of opportunities for promotion.

ENDS STATEMENT E-5 Climate

October 2006

BBCC provides and maintains a climate of purpose, respect, and safety for students, staff, and partners.

BBCC provides an environment conducive to learning and purpose by maintaining a climate of respect and safety for all students and staff. This has a direct bearing on BBCC's ability to fulfill the mission of the college.

In the last year, 18 full-time employees left BBCC due to relocation, retirement, pursuing other lines of work, or personnel conflicts. These former employees said that the main reasons they liked working for BBCC were the family atmosphere, camaraderie, sense of community, and the people and students in general made a friendly and positive environment. The main complaints about working for BBCC were dissatisfaction of salaries and lack of opportunities for promotion.

ACADEMIC/TRANSFER

- Academic Council hears students' academic concerns. Fourteen (14) students requested readmission following academic suspension in 2005-06. All 14 students were permitted to return on academic probation. Two students who failed to meet the Nursing Program Academic Standards were denied their appeal to continue in the program. One student was eligible to return during the 2006-07 academic year.
- Any issues brought to the Vice President of Instruction and Student Services are handled promptly. Most complaints are handled at the first and second level by competent staff and faculty.
- Three complaints regarding instructor policies, grading and/or performance were submitted. All three were resolved through mediation. Two student complaints were received regarding non-compliance to an accommodation issue. The students were moved to other sections and received the desired accommodations. Two student complaints were received regarding harassment. One was resolved by intervention and disciplinary action (complaint against a fellow student), the other was resolved by intervention and a resignation (complaint against a classified staff person).

PROFESSIONAL TECHNICAL

- Automotive, Industrial Electrical Technology, and Welding each had 100% full-time employment rates; in either full or part-time employment, Maintenance Mechanics had a 100% rate, Commercial Driver's License had a 94% rate, and Early Childhood Education had a 92% rate.*

*Percentages are reflective only of students who responded on the 2004 Professional Technical Former Student Survey (students who attended BBCC between fall of 2000 and spring of 2003).

DEVELOPMENTAL

- Students in Basic Skills classes continually show goodwill and a sense of community by the way they cooperate on projects, working with numerous cultural differences.

COMMUNITY SERVICE

- Partnerships with community organizations contribute to an increased awareness of the college's roles and offerings, resulting in a positive perception of the college.

PARTNERSHIPS

- Partnerships and training with businesses and community organizations positively impact the perception these organizations have of the college, as evidenced in client satisfaction surveys.

STUDENT SERVICES

- In New Student Orientation, students are encouraged to identify a transfer school. Students planning to transfer to Heritage University, CWU, or EWU will receive additional transfer advising from their transfer school representatives.
- Student Services promote good customer service for our students. Registration and Admissions received an "excellent" or "good" rating from 93% of former Professional Technical students. Eighty-six percent (86%) to 88% of students rated advising by faculty, library services, bookstore, computer labs, and the math lab as "excellent" or "good". Customer Service training is planned to address areas where students indicated that customer service could be improved.*

*Percentages are reflective only of students who responded on the 2004 Professional Technical Former Student Survey (students who attended BBCC between fall of 2000 and spring of 2003).

- A Crime Awareness Brochure is provided to students each fall. It clearly states how to report an emergency or contact campus security.
- BBCC has not had any major crimes. Offenses have been limited to vandalism, disorderly conduct, and breaking and entering.

Executive Summary
BBCC-Cultural Enrichment
April 2007

The Cultural Enrichment Monitoring Report is designed to assess and improve the culturally diverse activities and programs provided to BBCC students and service district residents. Overall, the 2005-06 school year shows positive feedback in the attendance and reactions to cultural events offered, with several new programs and activities being added.

Ends Statement E-6.1 concerns how effectively we are alerting our students and community members to the opportunities to experience culturally enriched activities at BBCC. In discussing BBCC's effectiveness for distributing information on cultural events in Instructional Council and Cabinet meetings, faculty and staff suggested numerous ways to expand the opportunities for individuals to learn about culturally enriched activities. Methods used to communicate these activities publicly included: information broadcast via the portal, newspapers, flyers, radio stations (broadcast in Spanish and English), posters, hand-outs, Week-at-a-Glance communications, word of mouth, and event T-shirts.

Some activities that were advertised and offered included: a students' art show at the MAC, ABE/ESL cultural celebrations, Family Literacy Project, ASB sponsored cultural events, Cultural Heritage Fair, Constitution Day, Columbia Basin Allied Arts performances, literary readings, and various courses.

Ends Statement E-6.2 concerns survey assessments and the desire to see increased positive student/resident responses to cultural activities over the years. Several assessment techniques are used to evaluate and measure how effectively we are meeting our goals in: alerting our students and communities to experience these activities; attaining a positive student/resident response to cultural activities; and maintaining and seeking to expand the JATP program and explore additional international contracts and student opportunities.

BBCC distributes annual surveys that gauge the students' self-reported attendance at cultural events and their feelings on appreciation of their own culture as well as others around them. According to the Spring 2006 Enrollment Survey, 37% of students said that they had attended an ethnic or cultural activity since enrolling at BBCC, an increase of 2% from the previous year (2004-05). Fifty-six percent (56%) said their experience at BBCC had increased their understanding of music, art, literature, or other areas. This was an increase of 6% from the previous year. Sixty-two percent (62%) of students responded that their experience at BBCC had increased their ability to understand or accept cultures different from their own and 80% felt their cultural background was accepted by others at BBCC.

Former Student Surveys are another annual assessment tool used to analyze cultural enrichment at BBCC. The 2006 Arts and Science Former Student Survey asked students to report their attendance at several cultural events and if their experience at BBCC had affected their level of appreciating cultural differences and working with diverse populations. Overall, the cultural events most attended were ASB Food and Cultural

Events with 23% of students attending. The next highest events attended were performing arts shows, followed by plays and art shows. The least self-reported attended events were Swing Dance, MeChA events, Literary Arts, and the Cultural Heritage Fair.

When students were asked about their experiences at BBCC affecting their level of learning in relation to working with diverse people and the ability to appreciate cultural differences, 80% responded that BBCC had a “Good” or “Excellent” impact on their learning of working with diverse people and 83% responded “Good” or “Excellent” for appreciating cultural differences.

Ends Statement E-6.3 concerns International Education and seeking to maintain and expand the JATP program and explore additional international contracts and student opportunities.

Carla Boon has been designated as the Director of International Programs. Along with BBCC President Bonaudi and Vice President Lang, JATP Operations Coordinator Boon traveled to Japan in November 2006 to meet with the Japan Agricultural Exchange Council staff. The long-standing partnership between the two organizations was strengthened through this visit. Carla Boon also participated in two additional overseas missions in 2006, organized by the Washington State Department of Community, Trade, and Economic Development (CTED)—International Trade Division. New partners and opportunities were sought in China, Taiwan, and South Korea. Director Boon is also on the board for Study Washington, a marketing organization for Washington State schools with international programs.

Opportunities are being pursued to bring international students to BBCC for short-term, customized summer programs. Marketing materials were updated and translated into various languages. In addition, opportunities are being explored to provide training to international airlines.

ENDS STATEMENT E-6 Cultural Enrichment

April 2007

BBCC will encourage the development of culturally rich programs for the college and community, and offer lifelong learning opportunities for the residents of the community college district.

ACADEMIC/TRANSFER

- BBCC hosts performing arts events giving students and service district residents opportunities to experience cultural events that would not be available otherwise.
- Cultural diversity speakers have spoken on campus.
- Poetry and literary readings have been given on campus.
- Various courses enhance cultural awareness, such as: Shakespeare, Dramatic Literature, American Film Study, Creative Writing, Performing Music courses, Swing Choir, Jazz Ensemble, Orchestra, History of Jazz, Design, Drawing, Ceramics, Oil Painting, Cultural Anthropology, Sociology, Marriage and Family, and Foreign Language.
- Political Science 103 (International Relations) students participated in a one-day conference to discuss a major topic affecting the global community. Students each represent a different nation and are expected to argue for their nation's interests. On the third day, a crisis erupts and they are asked to solve or manage it. This year's conference was entitled, "Alternative Energy: Negotiating an Agreement on the Proliferation and Sharing of Alternative Energy Resources".
- Art students displayed their work at the MAC in May 2006.
- The BBCC Library offers culturally diverse and enhanced references including: CultureGrams, the Ethnic NewsWatch, and the Alt PressWatch. The library also buys materials that cover a wide range of cultural topics and issues in both the artistic realm and exploring various cultures.

PROFESSIONAL TECHNICAL

- All cultural events are open to all students.
- Non-traditional students are extensively recruited.
- BBCC continues to be a leader in the state in the provision of I-BEST classes. These classes provide instruction in a Professional Technical program while also providing instruction in ESL that is targeted to the specific profession. BBCC currently offers I-BEST CDL and Welding programs.
- The American Welding Society Student Chapter members plan to sell their welding art to generate funds to support their trip to the national welding show in Chicago in fall of 2007.
- Human Relations on the Job (BUS 120) includes cultural sensitivity and awareness as part of the course content. This is part of the related instruction required training.

DEVELOPMENTAL

- Students in ABE/ESL have linked their learning to multiple cultural experiences. The program honors various cultures while helping students learn about cultures different from their own.

- Farm workers are trained bilingually in automotive, computers, and welding. This program is modeled after the award-winning I-BEST programs and consists of two instructors in the class simultaneously—one teaching content, the other teaching ESL.
- Through the Family Literacy Project, BBCC currently serves over 100 families each year. Moses Lake serves nearly 75 families providing GED instruction and ESL instruction, as well as Parent Education.

COMMUNITY SERVICE

- Performing Arts and ASB sponsored cultural events on campus are open to the public.
- GEAR UP works with middle school children and their parents to engage them in activities that encourage them to think about post-secondary education options and help them to get the basic education fundamentals required for higher education. This involves campus visits and tours, financial aid workshops in Spanish and English, and planning for college sessions.
- Fran Palkovic is on the Moses Lake Sculpture committee for choosing public sculpture for the town.
- Dr. David Vega, Ph.D. gave a “Constitution Day” lecture to faculty, staff, students, and community members on current constitutional issues, including: flag-burning, privacy, religious freedom, and the war on terror, including others.
- The Cultural Heritage Fair was attended by approximately 300 people from the college and community. The fair had cultural displays, performances, and discussions with students from the citizenship classes.
- Migrant Education Even Start (MEES) added a new partner in the 2006-07 school year, for a total of three MEES sites. The program continues to grow a healthy relationship with community partners such as People for People, the Police Department, Health Department, and Fire Department. The program has also fostered national relationships with regards to online ESL classes and the creation of Parent Education online.
- BBCC offers Citizenship Classes in Othello and Moses Lake to assist those who speak English as a second language. This curriculum focuses on rights and responsibilities of citizenship and what it means to be a citizen.
- The Center for Business and Industry (CBIS) continues to offer Workplace Spanish classes to local businesses.
- Native American Awareness Month was celebrated by Student Support Services by sponsoring Angela Buck and the Wanapum Bus on BBCC campus.

PARTNERSHIPS

- Along with BBCC President Bonaudi and Vice President Lang, JATP Operations Coordinator Boon traveled to Japan in November 2006 to meet with the Japan Agricultural Exchange Council staff. The long-standing partnership between the two organizations was strengthened through this visit. Carla Boon also participated in two additional overseas missions in 2006, organized by the Washington State Department of Community, Trade, and Economic Development (CTED)—International Trade

Division. New partners and opportunities were sought in China, Taiwan, and South Korea.

- Access to ESL classes was expanded through contracted partnerships with Washington State Migrant Council (WSMC). WSMC contracted with BBCC to provide ESL classes to parents in Othello, Royal City, Mattawa, Quincy, and Moses Lake. An additional contract was developed to serve Family Services of Grant County HeadStart campuses.
- BBCC currently operates four Family Literacy projects that serve over 100 families each year.

STUDENT SERVICES

- College Bound students participated in a number of events, including performances, presentations, a mock trial at Gonzaga Law School, museum tours, and community service projects, among others.
- Student Support Services (SSS) provides cultural and new experiences for their students each year. Students are offered tickets to various Performing Arts shows and had the opportunity to see various performers and speakers.
- ASB-sponsored lunch fests are tied to various ethnic themes and cultural experiences which include food, dress, and music/entertainment from different groups. Performers included: Japanese Taiko drummers, Andes musical performers, and other various artists. The ASB also sponsors events with nationally known speakers, comedians, and artists.
- MEChA students participated in numerous activities during the school year. Some attended the Students of Color Conference, the Latino Youth Conference, and the Latino Educational Achievement Project, among many other outreach activities.

BIG BEND COMMUNITY COLLEGE

Date: 6/26/07

ITEM #6: Spending Authority through August 28, 2007 (for action)

BACKGROUND:

The initial operating budget allocation for Fiscal Year 2007-08 has been received from the State Board for Community and Technical Colleges, however the Board is asked to approve spending authority of \$14,500,000 which is our 2007-08 general fund state (GFS) allocation for fiscal year (FY) 2008 plus projected tuition and local fund collections for FY 2008. Carryover and excess enrollment revenues (5.8% of the budget) cannot be calculated prior to the closing of the books on fiscal year 2007. The 2007 – 2008 budget will be ready for study and approval no later than August 28, 2007.

Prepared by VP Turner.

RECOMMENDATION:

President Bonaudi & VP Turner recommend the Board approve spending authority of \$14,500,000 through August 28, 2007.

BIG BEND COMMUNITY COLLEGE

6/26/07

ITEM #7: Negotiated Agreement Ratification Date:
2007-2008 Academic Year
(for action)

President Bonaudi has been notified by the president of the Faculty Association that at their meeting of June 8, 2007, the Association voted to extend all provisions of the current Negotiated Agreement for one additional year except for Article VII: Provisions of the Salary Index Matrix (SIM). The Governor approved and signed the legislature's appropriations of a COLA (Cost of Living Allowance) and increment funding for full-time academic employees (faculty) and a COLA, increment, and salary improvement funding for part-time academic employees.

The negotiating team met with the faculty negotiators regarding the distribution of all eligible money for academic employees and quickly reached tentative agreement.

Recall if you will that the thrust of adopting the SIM was to drive as much money to as many faculty as possible. In this tentative agreement all faculty received a COLA, all received an increment increase according to Negotiated Agreement provisions, and all received a share of faculty turnover dollars.

The change to the Negotiated Agreement to reflect the new SIM is seen in Article VII, B. Salary Index Matrix – first paragraph –

“This is a method of determining an academic employee's salary by multiplying the base salary by a decimal value (salary index number) as negotiated for full-time academic employees. The base salary shall be (~~\$38,547~~) **\$40,119** equaling an index of 1.0000. Placement shall be according to Placement Points. There are two components to Placement Points consisting of Experience Points and Credential Points. The sum of both subsets of points equals the placement points used to determine a starting salary.”

This represents an average increase of 5.4%.

A second change in this same article is seen in Article VII: Provisions of the Salary Index Matrix (SIM) H. 4 B.B.C.C. PART-TIME FACULTY SALARY RATES per Credit
(~~<3.41%>~~ 6.81% Increase effective July 1, 2007)

Lecture Credit	<\$491.60> <u>\$525.08</u>
Lab Credit/Nursing Clinical	<\$799.75> <u>\$854.21</u>
NUR Campus Lab/Additional Flight Hours	<\$616.30> <u>\$658.27</u>

Prepared by President Bonaudi.

RECOMMENDATION:

President Bonaudi, Vice-President Turner, and Chief Negotiator Moos recommend approval of the negotiated changes to Article VII and the extension of all other provisions of the current Negotiated Agreement through the 2007-2008 fiscal year.

BIG BEND COMMUNITY COLLEGE

Date: 6/26/07

ITEM #8: Community Focus Groups Report (for action)

BACKGROUND:

At the direction of the Big Bend Community College Board of Trustees, Community Focus Groups were held in May. The Board requested that the emphasis of the focus groups be on Mission, Access, and Student Achievement. The Board will use the results as a component in the Board's Self-Evaluation process and the Presidential Evaluation process.

Prepared by Ms. Valerie Kirkwood, Assistant to the President for Research, Planning, and Government Affairs.

RECOMMENDATION:

President Bonaudi and Ms. Kirkwood recommend acceptance of the Community Focus Groups Report.



Big Bend Community College

Community Focus Group Summary

Presented By:

IR & P

Department of
Institutional Research and Planning

Spring 2007

Community Focus Group Summary May 2007

The BBCC Board of Trustees directed that community focus groups be held to determine how the college was perceived in BBCC district communities, i.e., what are the college's strengths and challenges, and to discover how the community members believe BBCC can improve outreach to district residents. These discussions are to be a component of both the Board Self-evaluation Process and the Presidential Evaluation Process in that the President is responsible to the Trustees for college performance in following the directions of the Ends Statements.

The emphasis of the focus groups, at the Board's direction, was on Board of Trustees' Ends Statements on **Mission**, **Access**, and **Student Achievement**.

Thirteen (13) district residents participated in the focus groups representing, as suggested by the Board, business, industry, high schools, social service, county government and current and former BBCC students. Focus group participants were from Moses Lake, Ephrata, Othello, Royal City, Warden and Ritzville. Focus group participants from Quincy and Othello had to cancel due to business conflicts that arose.

Two focus groups were held, one on May 3rd and one on May 8th. To form the groups, names were obtained from the Board of Trustees and College Administrators to find individuals that represented a broad cross-section of individuals from business, government, social services, school districts, and students representing the BBCC district communities.

The following is a summary from these community focus groups.

Mission

Components of the mission:

- Transfer
- Professional Technical
- Developmental
- Community Service
- Business/Industry Partnerships
- Student Services

Has BBCC fulfilled the components of the mission?

Strengths:

- Professional Technical training has been very flexible meeting the needs of industry and coordinating with high schools.
- CBIS training was commended for the ease of use.
- Leadership training was tailored to the client's specific needs.
- Clyde Rasmussen has been very responsive to business needs; he tailored mechanical training classes to the business's needs. Clyde also helped business make connections with specific instructors and helped the business recruit a student worker.

Challenges

- Businesses are challenged to motivate their students to return to school for additional training-even when the business will reimburse school expenses up to \$2000/year.

What are your views on the quality of resources, instruction and training made available by the college?

Strengths:

- The "High Skills/High Demand" forum was greatly appreciated. The college helps by providing "on-demand" training; allowing people to work for a while, and then jump back into education.

- BBCC is flexible in how they allow high school students to take a few classes while maintaining a full-time high school schedule. To help accomplish this, Running Start classes should be offered first thing in the morning or later in the afternoon. Students are really excited when they successfully earn college credits.
- The new Professional Technical scholarships have reached vocational students who would not have attended without financial assistance.

Challenges

- The fast-paced changing business environment makes it difficult for the college to keep up with the needs of industry.
- There was feedback that one of the industrial classes taught by a part-time instructor had too many “war stories” and limited depth on course content. It was suggested that there be an orientation for part-time instructors.
- The composition classes focus on MLA writing, when students transfer they often need APA or Chicago Style. Also, there should be a 200 level Cost Accounting class and Statistics that satisfies more than the nursing major prerequisites. There should be degree-specific alignment with universities and improved transfer advising.

How would you compare BBCC to other colleges you are familiar with?

Strengths

- BBCC is better than “Bremerton”. BBCC offers a better business program with a wider variety of classes.
- BBCC instructors are professionals who want to be here and encourage professionalism in classes.
- BBCC is a great help with Tech Prep articulation agreements.
- Shawn McDaniel has started “Welding Boot Camp” for H.S. Welding instructors. High school welding instructors come to the college for a week to learn about BBCC’s welding program. It builds alignment into welding programs allowing students to transition from high school to college welding programs.
- The partnership between BBCC and local industries is positive for the college and industry. Businesses have a need for trained workers and support training efforts at the college.
- The Nursing program is building a relationship with Samaritan Hospital, where Samaritan hires BBCC nursing graduates.

Challenges

- Similar to other colleges, there is a lack of communication [to students] about “real world” expectations such as pay scales, skills required, etc. There are similar issues here at BBCC, a lack of advising and a career direction. More than half of Professional Technical students want specific skills rather than the degree.
- Hispanic people past the traditional student age want to obtain bachelor degrees. The placement tests, driving distance, and the difficulty of working through computer struggles of an online class are barriers to success.
- All Professional Technical programs should follow the welding program’s example (“Welding Boot Camp”) and have faculty in-services for high school vocational teachers.
- BBCC is divided into two worlds, the Professional Technical and the academic worlds. Business managers don’t know the academic instructors if they wanted to call an instructor to recruit a student.

What suggestions do you have for improvement?

- Moses Lake High School does “Tuesday Night Tours” for the public to meet the teachers. BBCC could consider something along these lines.
- Create a Professional Technical spreadsheet that explains who is hiring in the industry, what degree is needed, and the specific classes students should take.

Access

From your viewpoint, do we serve people from your area?

Strengths

- BBCC was commended for their community relations: including their newspaper ads, announcement of graduates, and recognition stories in the paper.
- The Job Fair is good for high school students. They got real input from employers.
- GED and English as a Second Language Programs are serving the communities.
- In Ritzville, the video classes were utilized. Some high school students have taken advantage of the Running Start Program, specifically the Aviation and Mechanics programs. Many senior citizens take classes and the Co-op Preschools has been a very good program for years.

Challenges

- People in the industry are not always aware of the various BBCC programs offered.
- Bilingual instruction would help in some of the GED courses.
- Placement testing is a barrier for some people. Individuals get ready to take classes, only to find that they need a lot more classes.

Ideas

- Marketing can impact students early. Get people interested in obtaining a 2-year and 4-year degree. Market from the standpoint of “people who earn degrees earn this much more” and associate that with a higher quality of life.
- Students from rural areas see college as a way out of the orchards and farm work.

What can BBCC do to improve access?

Strengths

- Jose Esparza is phenomenal, he relates to everyone—he even talks to freshmen classes.
- President Bonaudi is helping by serving on the work force group.

Challenges

- High school counselors are not informed about BBCC and the programs offered. There is a “disconnect” between BBCC and high schools. BBCC courses are a “best kept secret”.
- High school counselors tend to focus on careers such as nursing, business administration, accounting, etc. Industry isn’t even in the picture.
- The people from outside of Moses Lake don’t feel like BBCC does enough outreach in their communities.
- In the next 5 to 10 years, there will be a workforce shortage. The [K-12] education system should start to steer students toward [higher] education early in school.
- BBCC provides skill building, which is a benefit to communities and industry, but people are not aware of it.
- In high schools, girls are surpassing the boys in achievement.
- With the influx of new business, students want to by-pass college and go straight to work.

Ideas

- Sell to demand. Create a “perceived need” for education.
- Highlight sound bites of different training opportunities in the news.
- Spend more time in the high schools (once a month or more) advertising BBCC options and programs.
- Reach outlying communities through meetings at the high schools.
- Advertise scholarship opportunities.
- Reach out to [high school] freshmen and sophomores.
- Employers can encourage their employees to go to college.

Student Achievement

How would you judge the quality of BBCC's counseling, advising, and teaching?

Strengths

- Employees obtaining AA degrees have improved the workplace and their incomes.
- Employees who have taken classes at BBCC also learn better on the job.
- My son took an online class and was happy he was successful.

Challenges

- Help students transfer to universities more smoothly. BBCC must provide classes that are promised to help with this.

What suggestions do you have for improvement?

- Give students "real expectations". Students say working with advisors was discouraging.
- Counselors need to know industry pay scales. Some pay higher than what is expected, although the drawbacks are swing shifts that can be a detriment for students with children.

Additional Comments:

- Alignment with industries to inform students of industry needs.
- Survey high school students or set up focus groups with them to learn what they know and don't know about BBCC.
- Provide high school teachers with information to better inform students of what their options are. This works in the Tech Prep program, but not with other programs.
- Put pamphlets in the high schools.
- Man a booth in the local high school commons once a week to telling students about BBCC opportunities.
- Have a BBCC presence in the high school counseling centers in December and January, when seniors are working on their senior projects.
- Work with local businesses to determine if they can offer internships.
- Work with the food processing industry to develop internships during seasonal shut-downs or allow BBCC students to help during break-downs.
- In the new PTEC building, there needs to be a boiler component under refrigeration – this is a very real need in local industry.
- Equipment needs to be reflective of actual industry equipment. BBCC could work with industry to try to get obsolete equipment donated for training purposes.

BIG BEND COMMUNITY COLLEGE

Date: 6/26/07

ITEM #9: President's Evaluation (for information/action)

BACKGROUND:

The Board will discuss the details of the President's annual evaluation.

RECOMMENDATION:

BIG BEND COMMUNITY COLLEGE

Date: 6/26/07

ITEM #10: Assessment of Board Activity (for information)

BACKGROUND:

This agenda item provides an opportunity for the individual Trustees to report on community contacts they may have made and/or meetings they have attended since the previous Board meeting. This has been implemented as an assessment tool to give the Board a way to definitively measure what is accomplished throughout the year for its next self evaluation review.

Prepared by the President's Office.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 6/26/07

ITEM #11: Next Regularly Scheduled Board Meeting (for information)

BACKGROUND:

The next regularly scheduled Board meeting is August 28, 2007 at 1:30 pm. The Board Retreat has been scheduled for August 29-30, 2007.

Prepared by the President's Office.

RECOMMENDATION:

President Bonaudi recommends the Board cancel the August 28, 2007 Board meeting and notice the retreat as a study session. The following regularly scheduled Board meeting is September 11, 2007 at 1:30 p.m.

BIG BEND COMMUNITY COLLEGE

Date: 6/26/07

ITEM #12: Misc. (for information)

BACKGROUND:

ACCT Governance Leadership Institute, Reno, Nevada, July 13-15, 2007.

ACCT Conference (Securing Future Economic Prosperity) San Diego, California, September 26-29, 2007.

RECOMMENDATION:

None