

GENERAL INFORMATION

BBCC Phone Numbers

DEPARTMENT	TELEPHONE NUMBER
General Information	509-793-BBCC (2222)
Academic Administration	509-793-2054
Admissions/Registration	509-793-2061
Basic Skills Education	509-793-2310
Bookstore	509-793-2036
Business Office/Cashier	509-793-2018
Counseling Center	509-793-2035
Financial Aid	509-793-2061
Library	509-793-2350
Testing Center	509-793-2064
TDD	509-793-2325

BBCC Business Hours

All offices:

Monday through Thursday from 7:30am to 5:00pm.

Fridays from 7:30am until 2:30pm.

Bookstore:

Monday through Thursday from 7:30am to 5:00pm.

Fridays from 7:30am until 2:30pm.

Library:

Monday through Thursday from 7:30am to 9:00pm.

Fridays from 8:00am to 4:00pm.

Saturdays from Noon to 6:00pm.

The library is closed Sundays and college observed holidays. Hours vary during Summer Quarter and Intersession. Please check the [library's webpage](#) for dates and times.

Student Tuition Easy Payment Plan

The Student Tuition Easy Payment Plan (STEPP) is helping make college tuition easier to pay. Once enrolled in classes, students can pay tuition and fees in three easy installments over the academic quarter rather than one large payment at the start of the quarter. Students must pay a \$15 charge per academic quarter to participate in STEPP.

Using this installment plan, students can use cash, a personal check, VISA, Master Card, Discover or American Express to pay.

Students can enroll in STEPP anytime, even after the academic quarter has started. Information is available from the Business Office (see phone number and hours above).

Placement Testing

Placement tests are given by appointment only. Call the Testing Center at 509.793.2064 or stop by in person (Bldg. 1000) to schedule. Photo ID, receipt of payment, and your BBCC ID number are required at the time of testing.

There is a \$10.00 fee for each test. Placement testing fees should be paid prior to testing at the BBCC Business Office in the 1400 building (open at 7:30 a.m.). Keep the receipt as you will need to present it when you take the test(s). If you have not pre-paid for the test, plan to arrive early so you can be at the testing center on time.

Results are available at the completion of the test.

We release placement results only to the person taking the exam or with written authorization from that person. We cannot release exam scores over the telephone. Please see the [Placement Testing web page](#) for more information.

New Student Registration

New Student Registration sessions are scheduled for Fall, Winter and Spring Quarters. You must be officially admitted to BBCC to participate. Once you have applied for admission and paid the \$30 application fee you will receive an invitation to attend. You must make a reservation. You will meet with an advisor, learn about programs offered and register for your classes.

You should take the math and English placement tests or provide alternative placement information prior to the registration session.

If you are a transfer student with 30 or more credits you are not required to attend New Student Registration, but you must meet with an advisor prior to registering.

Viking Orientation

Viking Orientation is held shortly before instruction begins. All new students should plan to attend. Information about times and activities planned will be mailed to you.