**My Student Success Checklist**

**Year 1**

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Secure transportation plans

Review Academic Calendar and important dates in the student handbook

[Click here for a link to the Student Handbook](https://www.bigbend.edu/wp-content/uploads/2018/09/Student-Handbook-Online-updated-2018-2019-ACC-9-11-18.pdf)

Communicate with advisor/instructors early fall quarter

***July/August (If beginning fall quarter)***

* Check tuition payment options (financial aid, scholarship, Running Start verification form, STEPP (self-pay payment plan)
* Setup your BankMobile account (select how I would like to receive my financial aid funds)
* Review class schedule to be certain that it fits with other responsibilities
* Obtain Student Identification Card (library)
* Set-up Student Network Account (BBCC website)
* Complete the Canvas tutorial
* Mid-August buy books (BBCC Bookstore)
* Inquire about borrowing books/laptop (Library)
* Inquire about Disability Support Services, TRIO SSS, etc.
* Signup for Campus alerts [Click here to get to the Campus Alerts website](https://www.bigbend.edu/student-life/campus-safety/campus-alerts/)

***Fall Quarter***

***September***

* Attend Viking Orientation



Attend class!

Practice effective time management, stress management, and organizational skills

Utilize student office hours to meet with instructors

Check current grades in courses (instructors/Canvas)

Begin thinking about transfer requirements and career options

Meet with advisor before registration access time

Avoid registration holds by paying overdue fees & returning overdue books and materials

Setup BBCC Foundation scholarship account (BBCC website)

Request scholarship letters of recommendation

Plan to study for finals and attend Library Campout

* Determine what academic support services would be helpful (Supplemental Instruction, tutoring, STEM Center, Writing Center)
* Inquire about borrowing books and laptop (Library)
* Begin BBCC Foundation scholarship application

***October***

* Attend Fall Transfer Fair (if transferring to university)
* Attend Student Success workshops
* Attend campus activities (athletic and ASB events)
* Complete FAFSA/WASFA (opens October 1st)
* Schedule appointment to meet with advisor for winter quarter registration information
* Begin scholarship application

***November***

* Register for classes
* Check final exam date and times [Click here for final exam date and times](https://www.bigbend.edu/wp-content/uploads/2018/07/2018-19-Finals-accessible.pdf) (refer to course syllabus)

***December***

* Pay tuition/setup payment plan for winter quarter
* Check final grades posted on transcript (student Kiosk)
* Check to see that I am in good academic standing [Click here to see if you are in good academic standing](https://www.bigbend.edu/wp-content/uploads/2018/09/Student-Handbook-Online-updated-2018-2019-ACC-9-11-18.pdf)
* BBCC Bookstore buyback
* Purchase books for winter quarter

***Winter Quarter***



Explore student engagement activities (ASB, clubs, and programs)

Practice effective time management, stress management, and organizational skills

Check current grade in courses (instructor/Canvas)

Meet with advisor before registration access time

Avoid registration holds by paying overdue fees & returning overdue books and materials

Plan to study for finals and attend Library Campout

***January***

* Check scholarship deadlines
* Check Financial Aid portal for next year (BBCC website)
* Schedule appointment to meet with advisor for spring quarter registration

***February***

* Submit BBCC Foundation Scholarship application
* Register for spring quarter classes
* Check final exam date and times [Click here for final exam date and times](https://www.bigbend.edu/wp-content/uploads/2018/07/2018-19-Finals-accessible.pdf) (refer to course syllabus)

***March***

* Pay tuition/setup payment plan for Spring quarter
* Check final grades posted on transcript (student Kiosk)
* Check to see that I am in good academic standing [Click here to see if you are in good academic standing](https://www.bigbend.edu/wp-content/uploads/2018/09/Student-Handbook-Online-updated-2018-2019-ACC-9-11-18.pdf)
* BBCC Bookstore buyback
* Purchase books for spring quarter

***Spring Quarter***

***April***



Do you plan to attend summer quarter?

Connect with a mentor on or off campus (someone who can help you realize your educational aspirations)

Seek opportunities where you can develop meaningful connections that can provide you information and support

Check current grade in courses (instructor/Canvas)

Meet with advisor before registration access time

Avoid registration holds by paying overdue fees & returning overdue books and other materials

Use Degree Audit to review degree requirements

**Celebrate your academic accomplishments!**

* Schedule appointment to meet with advisor for summer/fall quarter registration
* Review Education Plan (set clear expectation for graduation date)

***May***

* Register for classes summer and/or fall quarter classes
* Check final exam date and times [Click here to check final exam dates and times](https://www.bigbend.edu/wp-content/uploads/2018/07/2018-19-Finals-accessible.pdf)  (refer to course syllabus)

***June***

* Pay tuition/setup payment plan for summer quarter
* Check to see that I am in good academic standing [Click here to see if you are in good academic standing](https://www.bigbend.edu/wp-content/uploads/2018/09/Student-Handbook-Online-updated-2018-2019-ACC-9-11-18.pdf)
* BBCC Bookstore buyback
* Purchase books for summer quarter



Secure transportation plans

Review Academic Calendar and important dates in the student handbook [Click here to access the Student Handbook](https://www.bigbend.edu/wp-content/uploads/2018/09/Student-Handbook-Online-updated-2018-2019-ACC-9-11-18.pdf)

Communicate with advisor/instructors early fall quarter

**Year 2**

***End of June/July/August***

* Check tuition payment options (financial aid, scholarship, Running Start verification form, STEPP payment plan)
* Review class schedule to be certain that it fits with other responsibilities
* Mid-August buy books (BBCC Bookstore)
* Inquire about borrowing books and laptop (Library)
* Research university transfer application deadline dates

***Fall Quarter***

***September***

* Determine what academic support services would be beneficial (Supplemental Instruction, tutoring, STEM Center, Writing Center)
* Begin scholarship applications

***October***



Attend class!

Practice effective time management, stress management, and organizational skills

Utilize student office hours to meet with instructors

Check current grades in courses (instructor/Canvas)

Begin thinking about transfer requirements and career options

Meet with advisor before registration access time

Avoid registration holds by paying overdue fees & returning overdue books and materials

Setup BBCC Foundation scholarship account (if enrolling next year)

Be aware of scholarship priority deadline dates

Request scholarship letters of recommendation

Plan to study for finals and attend Library Campout

* Review education plan (set clear expectation for graduation date)
* Attend Fall Transfer Fair (if transferring to university)
* Attend Student Success workshops
* Attend campus activities (athletic and ASB events)
* Complete FAFSA/WASFA (opens October 1st)
* Schedule appointment to meet with advisor for winter quarter registration information

***November***

* Register for winter quarter classes
* Check final exam date and times [Click here to check final exam date and times](https://www.bigbend.edu/wp-content/uploads/2018/07/2018-19-Finals-accessible.pdf) (refer to course syllabus)
* Begin the university application process
* Begin scholarship application process

***December***

* Pay tuition/setup payment plan
* Check final grades posted on transcript (student Kiosk)
* Check to see that I am in good academic standing [Click here to see if you are in good academic standing](https://www.bigbend.edu/wp-content/uploads/2018/09/Student-Handbook-Online-updated-2018-2019-ACC-9-11-18.pdf)
* BBCC Bookstore buyback
* Purchase books for winter quarter

***Winter Quarter***

***January***



Practice effective time management, stress management, and organizational skills

Check current grade in courses (instructor/Canvas)

Meet with advisor before registration access time

Avoid registration holds by paying overdue fees & returning overdue books and materials

Plan to study for finals and attend Library Campout

* Check scholarship deadlines
* Check Financial Aid portal for next year (BBCC website)
* Schedule appointment to meet with advisor for spring quarter registration

***February***

* Submit scholarship applications (BBCC or university)
* Register for spring quarter classes
* Check final exam date and times [Click here to check final exam date and times](https://www.bigbend.edu/wp-content/uploads/2018/07/2018-19-Finals-accessible.pdf) (refer to course syllabus)

***March***

* Pay tuition/setup payment plan
* Check final grades posted on transcript
* Check to see that I am in good academic standing [Click here to see if you are in good academic standing](https://www.bigbend.edu/wp-content/uploads/2018/09/Student-Handbook-Online-updated-2018-2019-ACC-9-11-18.pdf)
* BBCC Bookstore buyback
* Purchase books for spring quarter

***Spring Quarter***

***April***



Do you plan to attend summer quarter?

Connect with a mentor on or off campus (someone who can help me realize my educational aspirations)

Seek opportunities where I can develop meaningful connections that can provide me with information and support

Practice effective time management, stress management, and organizational skills

Check current grade in courses (instructor/Canvas)

Meet with advisor before registration access time if enrolling summer/fall

Avoid registration holds by paying overdue fees & returning overdue books and materials

Use Degree Audit to review requirements

Plan to study for finals and attend Library Campout

**Celebrate my academic success!**

* Meet with advisor to review education plan
* Visit BBCC Career Services (employment seeking information, resume building)
* Submit graduation application

***May***

* Purchase graduation cap and gown in the bookstore (inquire about borrowing gown)
* Register for classes summer and/or fall quarter classes
* Check final exam date and times [Click here to check final exam date and times](https://www.bigbend.edu/wp-content/uploads/2018/07/2018-19-Finals-accessible.pdf) (refer to course syllabus)

***June***

* Pay tuition/setup payment plan for summer quarter
* Check final grades posted on transcript (student Kiosk)
* If planning to enroll at BBCC summer/ fall, check to see that you are in good academic standing [Click here to see if you are in good academic standing](https://www.bigbend.edu/wp-content/uploads/2018/09/Student-Handbook-Online-updated-2018-2019-ACC-9-11-18.pdf)
* BBCC Bookstore buyback
* Purchase books for summer/fall quarter