



STEM Peer-Mentoring Agreement

Who is a TRIO STEM Mentee? A TRIO STEM Mentee is a current Big Bend Community College (BBCC) TRIO SSS student who has an interest in continuing their STEM education by transferring to a baccalaureate institution after graduation. A TRIO STEM Mentee engages in meaningful conversations with their mentor to enhance their academic and social preparation for transferring and commitment to a STEM major.

Who is a TRIO STEM Mentor? A TRIO STEM Mentor is a BBCC graduate who has transferred to a baccalaureate institution and is actively pursuing a STEM degree. A TRIO STEM mentor builds mentees' academic preparation for rigorous college course work, unveils campus resources, and serves as a role model aimed at increasing mentees' identity in their STEM discipline.

Disclosure in Mentoring Conversations: Disclosure is the process by which individuals share information that can be beneficial to the shared mentoring relationship. Information can be personal and often is considered important to the individual that is giving the disclosure. Conversations could include information about the individual's personal and academic experience. Disclosure between mentees and mentors is encouraged. It can be expected that both persons can and will share information about themselves. However, any information shared should be respected by each person in the mentee/mentor relationship. Please understand that the information may be shared with the STEM TRIO SSS Advisor and is not confidential. If at any time either the mentee or mentor feels concerned with any information disclosed, s/he should seek out the STEM TRIO SSS Advisor to discuss methods to address the issue in a positive and healthy way.

Directions: This agreement is a contract between the mentor and mentee to guide the expectations for the mentoring relationship. Please discuss each question and determine a shared agreement in the first mentoring meeting. Write down (type or hand-written) the answers. Email the completed document to the STEM TRIO SSS Advisor at taylorm@bigbend.edu.

How do you like to be addressed (name)?

Both of you are busy people. Please work hard to keep the schedule that you plan today. If a meeting needs to be cancelled or re-scheduled, what will we do? How will you contact each other about scheduling changes?

Are you open to being contacted outside of the prescribed meeting time? If so, what are appropriate times and how would you like to be contacted?

Most mentoring conversations will be through video chat. Please decide what platform you would like to use and share link/username.

If we have a conflict, how will we address it?

When are we going to meet?

Meeting #1-#5: Pairs should plan to meet up to 5 times per quarter.	Day/ Date	Time	Method of Meeting (video chat, phone, etc.)
#1			
#2			
#3			
#4			
#5			

Contract

Directions: The following are policies of Big Bend Community College's STEM Peer-Mentoring Program. This is a contract intended for both mentors and mentees. Initial by each clause to indicate agreement.

- ___ Mentor and mentee will not violate any policies of Big Bend Community College. Mentees are required to abide by the student code of conduct as outlined in the Big Bend Community College Student Handbook found at: <https://www.bigbend.edu/wp-content/uploads/Student-Handbook-Most-Recent.pdf>.
- ___ All meetings/outings should be drug (alcohol and other) free.
- ___ The mentor and mentee may share information regarding meeting conversations and content with the STEM TRIO SSS Advisor.
- ___ The mentor has no financial obligation to the mentee, and vice versa.
- ___ Be on time and prepared. Both mentor and mentee should respect the shared reserved time and be ready to engage in an authentic conversation.
- ___ The mentor and/or mentee should inform the STEM TRIO SSS Advisor of any change in Address, phone number, or email address. This contact should occur within one week of the change.

Signature (typed name is sufficient) _____

Date_____