Important updates moving forward and new focus for 24-25 school year:

- Focus now is at the program level, not course level, and so theoretically should lighten the load for everyone!
    - No longer need to assess every course in a seven-year cycle
    - Focus on assessing only IO/PO; programs can spread this over the seven years, transfer departments only need to focus on IO/POs they assess (according to MCOs)
    - Want the best assessment of IO/PO, not necessarily every time – so if IO/PO shows up in multiple courses, choose which is the best/most appropriate to assess it (could do a lower and high level to help compare/show improvement)
    - This means a new seven-year plan for each program/department might need to be made to represent new focus
- Starting a new seven-year cycle this year and shifting the "catch all" year (no specific campus-wide focus on an IO/PO) from the end to the beginning. This year we will instead use the "catch all" year to focus on this transition. Next school year (25-26) we will focus on IO 1 and collect data this Fall 24 to help us better prepare for it next year.
- Continue to focus on assessing for improvement
    - Focus is on program level, so look at most recent Program Audit for areas of improvement. Have they been addressed? If not, then make this the focus for your assessment plan this year. If yes (woot woot!), then find a new focus.
    - Use course success dashboard with a program/department focus to help find equity gaps/area of focus. What program/department level change can you make/assess?

Assessment Template

This template matches the questions in the "Enter Program Assessment Here" online form. If filled out correctly, you will just need to copy and paste your answers at the end of the assessment. Each instructor/department/program keeps a copy for themselves. Have your Dean/Director check it, and then email Linda Chadwick (LindaC@bigbend.edu) your assessment plan at the beginning of fall quarter.

A) Assessment Plan: Fill this section out at the beginning of the quarter you plan to assess.
1. **Name of Submitter:** [name(s) or dept/prog]
2. **Institutional Outcome** [number here]: [If any, list the Institutional Outcome here. If None, state "None"]
3. **Program Outcome** [number here]: [List the Program Outcome here]
4. **Courses tied to this assessment:**

5. **Course Outcome** [number here]: [List the Course Outcome here]
6. **What equity gap are you seeking to address AND what is the problem/concern you are attempting to resolve through this assessment?**
    - Can you tie this back to your latest Program Audit?
    - What equity gaps do you notice from the course success dashboards?
7. **What tools/measures did you use for your assessment (what did you do for your assessment and why)?**
    - Explain the details of your assessment plan here. *Hint: If you use a past-tense voice, you will not have to edit this section to submit your report (EX: I looked at the way in which…")*

B) Assessment Conclusion: Fill this out once you have completed your assessment for the course. Once complete, use this form to submit your report on the faculty portal.

1. **What were the results of your assessment?**

2. **What now? How are you going to close the assessment loop or what changes are you making to your program as a result of this assessment?**
    - Based on the results of the assessment, I am going to _____. Will these results change the way you teach? Why or why not? Do the results confirm some aspect of your teaching?
3. **If not addressed above, what changes or recommendations do you have for the college as a result of your assessment?**
    - Are there any programs/services available that the college should adopt in light of the results of the assessment? How can the results of this assessment be shared across campus? Discussion should also happen at spring In-service.

C) Last Step: When this plan is finished, and you have concluded this assessment plan, use this document to submit your assessment via the MS Form on the Instruction and Assessment webpage on the BBCC website (BBCC Homepage > About Us > Instruction & Assessment). This should be completed by the last day of spring quarter but can be submitted as soon as it is complete.