



## MASTER COURSE OUTLINE

Prepared By: Briana Ross

Date: September 2017

## COURSE TITLE

Clinical Procedures III

## GENERAL COURSE INFORMATION

Dept.: MA

Course Num: 113

(Formerly: )

CIP Code: 51.0801

Intent Code: 21

Program Code: 381

Credits: 4

Total Contact Hrs Per Qtr.: 66

Lecture Hrs: 22

Lab Hrs: 44

Other Hrs: 0

Distribution Designation: General Elective GE

## COURSE DESCRIPTION (as it will appear in the catalog)

This course builds upon knowledge and skills acquired during Clinical Procedures I and II. The students will investigate different specialty practices such as ENT, Ophthalmology, Pediatrics, Radiology, Cardiology, Pulmonology, Geriatrics, Urology, OB/GYN, Phlebotomy and the clinical laboratory and Medical Abbreviations.

## PREREQUISITES

Minimum final grade of 2.0 in MA 112 or instructor permission required

## TEXTBOOK GUIDELINES

Current Medical Assisting textbook that covers both clinical and administrative tasks

## COURSE LEARNING OUTCOMES

*Upon successful completion of the course, students should be able to demonstrate the following knowledge or skills:*

1. Assist with basic details of specialty practices
2. Demonstrate pediatric vital sign proficiency
3. Demonstrate phlebotomy skills with safety, fluency and accuracy
4. Perform an ECG
5. Perform a PFT
6. Understand basic principles behind insurance and billing
7. Problem solve when given a unique set of circumstances in patient care

## INSTITUTIONAL OUTCOMES

IO1 Communication: Students will be able to demonstrate clear, effective communications with patients and members of the healthcare team in a variety of structured settings.

IO3 Human Relations/Workplace Skills: Students will demonstrate professional attitude and behavior when caring for patients and collaborating with other health care professionals at all times.

## COURSE CONTENT OUTLINE

1. Assisting with Medical Specialties

2. Assisting with Reproductive Specialties
3. Assisting with the Care of the Eye, Ear, Nose, and Throat
4. Pediatric Vitals
5. Geriatrics
6. Clinical Laboratory
7. Microbiology
8. Phlebotomy/Hematology
9. Radiology/Diagnostic Testing
10. ECG
11. Medical Abbreviations

**DEPARTMENTAL GUIDELINES** *(optional)*

Finals skills check off must be successfully passed in order to continue on to MA 195. Minimum final grade of 2.0 in MA 113 is required to pass class and continue on to MA 195. Healthcare Provider CPR card must be kept current. All immunizations must be completed by the end of this quarter.

PO5 and PO6 should be assessed.

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**DIVISION CHAIR APPROVAL**

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**DATE**