



MASTER COURSE OUTLINE

Prepared By: Ryann Leonard

Date: Sep 2017

COURSE TITLE

Work-based Learning

GENERAL COURSE INFORMATION

Dept.: CJ

Course Num: 295

(Formerly:)

CIP Code: 45.0401

Intent Code: 11

Program Code: 841

Credits: 1-8

Total Contact Hrs Per Qtr.: 33-264

Lecture Hrs: 0

Lab Hrs: 0

Other Hrs: 33-264

Distribution Designation: General Elective GE

COURSE DESCRIPTION (as it will appear in the catalog)

Supervised, non-paid, work experience in a government or municipal agency involving the application of classroom information and skills. This course may be repeated for up to 8 credits. Credits will be directly related to number of hours worked.

PREREQUISITES

Instructor permission

TEXTBOOK GUIDELINES

None

COURSE LEARNING OUTCOMES

Upon successful completion of the course, students should be able to demonstrate the following knowledge or skills:

1. Follow employer directions and instructions
2. Work compatibly with other staff and customers
3. Demonstrate good work habits, such as punctuality, responsibility, etc.
4. Accept and give constructive criticism
5. Perform tasks using technical applications
6. Have an increased knowledge of the structure and organization of the criminal justice system.

INSTITUTIONAL OUTCOMES

IO1 Communication: Students will be able to execute effective oral and written communication skills related to their discipline (e.g., report writing).

IO3 Human Relations/Workplace Skills: Students will be able to explain ethical decision making and know why high personal ethics is vital in criminal justice.

COURSE CONTENT OUTLINE

1. Complete the work-based learning objectives as determined by the advisor and the work supervisor.
2. Be evaluated by their work-based learning supervisor.

3. Evaluate their work-based learning twice a quarter through experience reports sent to the BBCC advisor.
4. Other assignments may be given at the discretion of their advisor.

DEPARTMENTAL GUIDELINES *(optional)*

Before evaluation begins, students will need to be approved for the internship by the sponsoring agency. This will include a background check and interview at the supervising agency. The grade for the course will be based on several components. Students will be evaluated on their responses to a pre-experience questionnaire that asks about previous work experience and knowledge of the criminal justice system. Additionally, students will be required to complete a midterm and a final report on their experiences. Supervisors at the workplace agency will also provide a performance assessment. These components will be used to assess student growth, job professionalism and performance. The grade for the course will be based on the effort put forth in the written assignments and in day-to-day activities at the internship. PO4, PO6, and PO8 should be assessed.

DIVISION CHAIR APPROVAL

DATE