

**INTRODUCTION**

The primary mission of Big Bend Community College is the creation and dissemination of knowledge. In carrying out this mission, it is often necessary for the College and its departments to provide goods and services for fees which enhance, promote, or support its teaching and public service functions. At the same time, the college must be mindful that when it provides goods and services for fees, it may be competing with local private businesses.

This policy has been developed to define the legitimate purposes under which sales of goods and services for fees may be approved, and to establish a mechanism to review such sales.

**POLICY**

Big Bend Community College may engage in the direct sale of goods and services to individuals, groups, or external agencies for fees only when those services or goods are directly and substantially related to the educational mission of the College. Charges for goods and services shall be determined taking into account their full cost, including College overhead, as well as the competitive price of such items in the local community.

**EXCLUSIONS**

Recognizing that the central mission of the College is providing instruction and public service, this policy shall not apply to charges for instruction in its regular, extension, evening, or continuing education programs; services provided in the practicum aspects of its instructional programs; services for fees in its extracurricular or residential life programs, including residence halls, food services, athletic and recreational programs, and the performing arts programs.