

# Big Bend Community College



**Board of Trustees**

**Regular Board Meeting**

**Tuesday, May 29, 2007  
1:30 p.m.**

**HARDIN COMMUNITY ROOM  
ATEC 1837**

**Community College District No. 18**

**7662 Chanute Street NE  
Moses Lake WA 98837**

## Spring & Summer 2007 Events

<b>May</b>	24	Fed Ex 727 Landing, Building 3000, 9 a.m.
	28	Memorial Day Holiday, no classes, offices closed
	30	ASB Spring Fling Awards BBQ, \$2, ATEC Plaza, 4-7 p.m.
<b>June</b>	2	Nurses Pinning Ceremony, Wallenstien Theater, 7 p.m.
	4	ASB Family Aquatic Center Night, free with BBCC ID, 6 -8 p.m.
	5	Spring Quarter Instruction Ends
		ASB Free Pool, Activities Room, 8 a.m. – 4 p.m.
	6	GED & BBCC High School Completion Ceremony, ATEC, 7 p.m.
	6-8	Final Exams, BBCC Bookstore Buyback
	8	Commencement, Peter D. DeVries Activity Center, 7 p.m.
	14-16	Viking Volleyball Camp, Peter D. DeVries Activity Center
	16	I-BEST CDL Graduation, ATEC, 1-3 p.m.
	18	Summer quarter classes begin
	25-28	Aviation High School Camp, Building 3000
<b>July</b>	26	Summer quarter classes end
<b>September</b>	22	Fall Fest
	24	Fall quarter classes begin



Big Bend  
Community College

**COMMUNITY COLLEGE DISTRICT NO. 18**

**BIG BEND COMMUNITY COLLEGE**

7662 Chanute Street

Moses Lake, Washington 98837

Regular Board Meeting Agenda

Tuesday, May 29, 2007, 1:30 pm

Hardin Community Room – ATEC Room 1837

	Action		Tab #
<p><i>Governing Board Members:</i></p> <p><i>Cecilia DeLuna-Gaeta, Chair</i></p> <p><i>Katherine Kenison, Vice Chair</i></p> <p><i>Bob Holloway</i></p> <p><i>Mike Blakely</i></p> <p><i>Felix Ramon</i></p> <p><i>Dr. Bill Bonaudi, President</i></p>	A	1. Call to Order/Roll Call	
	A	2. Introductions	
	A	3. Consent Agenda	3
		a. Approval of Regular Mtg Minutes – 4/10/07 (A)	
		b. Achieving the Dream Update (I)	
		c. Assessment Update (I)	
		d. Accreditation Report (I)	
		e. Capital Project Report (I)	
		f. Enrollment Report (I)	
		g. Childcare Update (I)	
		h. Donations (A)	
		i. BBCC Job & Career Fair Report (I)	
		j. Educate Fair Report (I)	
		k. Faculty Emeritus Award (A)	
I	4. Remarks (Public comment to the Board regarding any item on the agenda may be made at the time of its presentation to the Board)	4	
	a. ASB Representative – Derek Miller, President		
	b. Classified Staff Representative – Kathy Aldrich		
	c. Faculty Representative – Mike O’Konek, Faculty Assn. President		
	d. VP Administrative Services – Ken Turner		
	e. VP Instruction/Student Services – Dr. Mike Lang		
A	5. Ends Statement Monitoring Report E-3 Partnerships- Valerie Kirkwood	5	
I	6. International Programs Update- Carla Boon	6	
A	7. Exceptional Faculty Award Recommendations	7	
I	8. Service Learning- Dr. Emery Smith	8	
A	9. Probationary/Tenure Review Kathleen Duvall	9	
	-----BREAK-----		
A	10. Board Officer Elections	10	
A	11. Assessment of Board Activity Report - Board	11	
I	12. Next Regularly Scheduled Board Meeting - Board	12	
I	13. Misc.	13	
A	14. Adjournment	14	

**The Board may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase;
- (c) to consider the minimum price at which real estate will be offered for sale or lease;
- (d) to review negotiations on the performance of a publicly bid contract;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;
- (h) to evaluate the qualifications of a candidate for appointment to elective office;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions or litigation or potential litigation.

**NEXT MEETING REMINDER – Regular Meeting June 26, 2007 1:30 PM**

*If you are a person with a disability and require an accommodation while attending the meeting, please contact the President’s Office at 793-2001 (or TDD 762-6335) as soon as possible to allow sufficient time to make arrangements.*

**BIG BEND COMMUNITY COLLEGE**

Date: 5/29/07

**ITEM #3:** CONSENT AGENDA (for action)

- a. Regular Board Meeting Minutes April 10, 2007

**BACKGROUND:**

Minutes of the Regular Board meeting held on April 10, 2007, at Big Bend Community College are attached for review.

**RECOMMENDATIONS:**

President Bonaudi recommends the Board of Trustees approve the minutes of the Regular Board meeting and Study Session held on April 10, 2007, as noted with any corrections, additions or deletions as stated.

## THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held a regular Board meeting on Tuesday, April 10, 2007, in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

### 1. Call to Order

Chair Cecilia DeLuna-Gaeta called the meeting to order at 7:00 p.m.

Present:        Bob Holloway  
                  Felix Ramon  
                  Cecilia DeLuna-Gaeta  
                  Mike Blakely  
                  Katherine Kenison

### 2. Introductions

There were no introductions.

### 3. Consent Agenda

a) Approval of Minutes for the regular Board meeting on February 27, 2007 and Study Session Minutes February 27, 2007 with the correction changing “site binding plan” to “binding site plan” (A); b) Achieving the Dream Update (I); c) Assessment Update (I); d) Accreditation Report (I); e) Capital Project Report (I); f) Enrollment Report (I); g) Childcare Update (I); h) Personnel Report (I); i) E-6 Cultural Enrichment Update (I); j) Donation Report (I).

**MOTION 07-11:** Trustee Felix Ramon moved to approve the Consent Agenda as presented with changes to the February 27, 2007 Study Session and Regular Meeting minutes. Trustee Katherine Kenison seconded the motion, and the motion carried.

Assistant Attorney General Charnelle Bjelkengren responded to an inquiry from the February 27, 2007 Study Session. She stated BBCC is legally permitted to enter a long-term lease subject to SBCTC approval, which is the biggest requirement or limitation.

### 4. Remarks

Public Comment – None.

ASB Treasurer Derek Vranes reported several student activities in ASB President Derek Miller’s absence. Recent ASB activities included a Black History month speaker, bowling nights, potatofest, Library campout, hypnotist presentation, a comedian and free pizza, and lastly an appetizerfest.

ASB Officer candidates campaigns are in full swing. There are three candidates each for President and Vice President, two candidates each for Secretary and Public Relations Officer. A Meet the Candidates Forum paired with an ice cream social will be held April 11, 2007. The elections will be held on-line at the end of April.

ASB is sponsoring a dodgeball tournament the week of April 16. There will also be a pool tournament and a students vs. faculty softball game. Anyone interested in participating should contact Kim Jackson in the student activities office.

Classified Staff Representative Kathy Aldrich reported the classified staff training. GERALYN Topolanchik and Kim Helvy attended the Look and Learn Tour of the biology department. Tom Willingham attended a hands-on Microsoft Office 2007 technical briefing. Anna Ellsworth attended a STTACC Board meeting. Anna Ellsworth and Loralyn Allen attended Stacking Strategies to Maximize Participation training, New Services-Employment Related Programs and New Services-Education Related Programs. Kami Bishop attended SharePoint training. Howard Temple completed an inspection authorization course online with Aviation Maintenance Technology. Kathy Starr attended IPEDS training. Nancy Theis, Susan Nichols and Bill Wilkie attended Megamation training. Taisa Timofeyez and Loralyn Allen attended WorkFirst training. Cheryl Brischle, GERALYN Topolanchik, Aaron Christian, Dale Casebolt, and Kathy Aldrich attended the Customer Service Video entitled High Impact Community Skills. Benny DeLeon attended Developmental Milestones in Early Childhood. Kara Chandler attended forklift training. Nathan Holes completed 32 hour training on Magnetic Particle and Liquid Penetrant Non-Destructive Testing held at Northwest Propeller Service in Puyallup. Ida Harris completed Spanish 102.

Faculty Association President, Mike O'Konek, reported faculty news. BBCC Music Instructor Pat Patterson along with the new Columbia Basin Allied Arts Director, Randy Johnstad, served as an adjudicator at the Coulee Corridor Scenic Byway 2007 Talent Show. Gunnar Kallstrom, BBCC music student, won 1<sup>st</sup> place and received a cash award as well as music studio time.

Dr. Ryann Haw, Psychology/Social Science Instructor, reported to Mike that she is coordinating a community event on Substance Awareness with the Central Basin Traffic Safety Council. It will be held Friday, April 27 on the BBCC campus and several speakers will present information about substance abuse and its effects. The event is open to students and the community.

Mike received a report from Daneen Barry-Guerin, OIT Instructor, regarding enhancements to her classes. To better meet workforce needs OIT is revising their program. Students in the capstone course are tasked with determining needed changes to the program by defining and interviewing customers, brain

storming, documenting web pages, and developing proposals. Working through this process will equip them with an important skillset.

Steve Matern, IET Instructor, will be accompanying two Phi Theta Kappa members to their International Convention in Nashville, Tennessee.

The BBCC Math Department is co-hosting the annual Washington State Community College Math Conference with Wenatchee Valley College April 26, 27, 28 on the WVC campus. Approximately 250 people from community colleges and state universities are registered to attend the conference.

April 21 the Earth Day Celebration Committee of Grant County is hosting a featured speaker from *The Climate Project* on the BBCC campus.

History Instructor Chris Riley was invited to join the National Endowment for the Humanities Peer Review Board. This is an honorary position and he will join cross-doctrine professors who meet annually to discuss grant applications.

Mike also reported the BBCC Automotive Department hosted the District FFA Ag Mechanics contest March 9. He and Chuck Cox, Automotive Tech Instructor presented information to the Chief Moses Middle School students during their career day March 16.

Chuck Cox received a Washington Association of Occupational Educators Instructor of the Year Award March 1 at the WAOE annual conference.

Vice President Turner reported the new fine arts building is postponed approximately one month due to building permit delays. Bids will go out around May 4.

Vice President Lang explained the Faculty In-Service will be held April 27. Safety issues are the focus of the in-service. Ken and the Safety Committee members are building the agenda. Dr. Brzezny from the Grant County Health District will present pandemic flu information and an evacuation drill will be practiced with the Grant County Fire and Sheriff's Office.

##### **5. Ends Statement Monitoring Report E-2 Access**

Ms. Valerie Kirkwood, Assistant to the President for Research, Planning & Government Affairs, presented the Ends Statement Monitoring Report E-2 Access. Valerie explained this Monitoring report describes the steps taken to ensure students understand how to access BBCC resources and the frequency with which students access BBCC resources. Staff and administrators campus-wide provide information for this report. BBCC serves a culturally diverse population.

Valerie highlighted a few of the facts reported in the Monitoring Report. President Bonaudi, Vice President Lang and Director of International Programs

Carla Boon are working to increase international recruitment. The Gear Up program remains active. In the past fiscal year ATEC recorded approximately 130,000 visitors.

Valerie invited Counselor MariAnne Zavala-Lopez and Director of Financial Aid Sherry Keeler to report outreach activities. MariAnne described collaboration with four-year schools resulting in an Education Fair for high school students to explore the BBCC campus and receive admissions information from BBCC, CWU, WSU and Heritage University. The day following the High School Education Fair current BBCC students visit with four-year schools regarding transfers. BBCC also participates in Education Fairs at YVCC, WVCC, EWU and CWU. Mike Lang reported he knows of two students from Ellensburg who enrolled as a direct result of BBCC's participation in the CWU Education Fair. A Latino Education Fair will be held on campus May 11. MariAnne also reported new student orientations and workshops also assist with answering students questions.

Sherry Keeler reported the College Goal Sunday event was successful. She joined volunteers from Columbia Basin College at the Trade Recreation Activities Center (TRAC) in Pasco to assist 250 applicants apply for FAFSA funding on a Sunday in January. By submitting their information electronically the students received their family contribution amounts immediately. A very similar event was held at BBCC in February and 17 potential students were assisted. Sherry volunteered to coordinate the College Goal Sunday event at BBCC next year even though she will be retired. She said it is essential to publicize the event to middle-income students too. Kara Garrett reported the 8<sup>th</sup> grade Gear Up event was well received and as result 50-75 students from Okanogan will be visiting campus June 7.

Trustee Mike Blakely commended the staff for their outreach activities. Trustee Cecilia DeLuna-Gaeta thanked staff for their hard work and stated it was good to hear college information is also being presented in Spanish.

Public Information Office Catherine Holestine presented a PowerPoint detailing the Columbia Basin Herald advertising contract matrix. BBCC receives advertising valued at \$110,000 for \$68,000. Several programs pooled their budget resources to make this advertising possible. Occasionally a filler ad (space available between articles and purchased advertising) is available. The BBCC Job & Career Fair received a full page filler ad the day of this meeting. As a result of this matrix BBCC receives more publicity and increased news coverage. President Bonaudi stated this type of contract is new and it will continue to be refined. Vice President Turner complimented the *Columbia Basin Herald* (CBH) for taking their time to understand the government purchasing rules as this contract is evolving. Trustee Mike Blakely stated the BBCC coverage encouraged him to subscribe to the CBH and he encouraged cultivation of the reporters to write feature stories on students and teachers. Trustee Cecilia



DeLuna-Gaeta reported coverage in the *Othello Outlook* has also increased. Trustee Katherine Kenison stated the advertising has been a terrific marketing tool that is increasing awareness of BBCC programs. She also mentioned the Nickel Saver as a potential publicity vehicle. Trustee Felix Ramon emphasized the importance of taking a camera to outreach activities and sending the picture and reports to the paper for coverage.

Trustee Felix Ramon stated the issues and discussions that are held during Board meetings as also discussed at the Trustee Association meetings. The Trustees educate legislators about Community College topics. This Monitoring Report is important and beneficial to BBCC and the students BBCC serves.

**MOTION 07-12:** Trustee Mike Blakely moved to approve the Ends Statement Monitoring Report E-2 Access as presented. Trustee Felix Ramon seconded the motion, and the motion carried.

#### 6. **Presidential Evaluation Process**

President Bonaudi stated focus groups were incorporated as a component in the Presidential Evaluation process during the January 9, 2007 Board of Trustees meeting for implementation this year. Trustee Katherine Kenison stated focus groups should be composed of superintendents, students and local elected officials. Legislators should not be included as the Trustees have regular contact with Legislators. She also stated the most pertinent Ends Statements to discuss with focus group members are E-1 Mission Statement, E-2 Access and E-4 Student Achievement. The college receives feedback from industry regarding E-3 Partnerships, BBCC gathers E-5 Climate and E-6 Cultural Enrichment information on campus.

Trustee Mike Blakely stated the focus groups are a good avenue for educating residents of our service district as well as gathering information for the president's evaluation. He would like to see each community in the BBCC Service District represented on the focus groups. Trustee Katherine Kenison agreed it would be helpful to have representatives from each community and she stated it is important that the participants chosen have knowledge of BBCC to impart during the focus groups. Trustee Cecilia DeLuna-Gaeta agreed the focus groups should be comprised of community members from the entire service district who have interacted with our campus and possess information that will benefit the effort of the focus groups. Valerie stated conducting two or three focus groups will optimize the information gathering process. Trustee Mike Blakely suggested the Trustees submit names of school district superintendents, elected officials, former and current students, employers and interested citizens from around the BBCC service district for inclusion in the focus groups. Trustee Felix Ramon suggested the participants should receive copies of the Ends Statements and the discussion should center around the following Ends Statements: E-1 Mission Statement, E-2 Access and E-4 Student Achievement.

**MOTION 07-13:** Trustee Mike Blakely moved to approve the composition of focus groups to include school district superintendents, elected officials, current and former students, employers, and interested citizens from the service district. The focus group discussion will be centered around Ends Statement E-1 Mission, E-2 Access and E-4 Student Achievement. Trustee Bob Holloway seconded the motion and the motion passed.

The Board adjourned to Executive Session at 8:33 p.m. for 30 minutes to discuss items provided for in RCW 42.30.110 (1): (b) to consider the selection of a site or the acquisition of real estate by lease or purchase; (c) to consider the minimum price at which real estate will be offered for sale or lease; (g) to evaluate the qualification of an applicant for public employment or to review the performance of a public employee; (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions or litigation or potential litigation.

The meeting was reconvened at 9:05 p.m. with no action taken during executive session.

## **7. Probationary/Tenure Reviews**

Trustee Katherine Kenison stated she appreciates the professionalism and dedication shown by various staff, faculty, and students while the administrative evaluation process is underway. Mentoring and evaluating the faculty and administrators is an invaluable service to the system. Without the mentoring, evaluations, and feedback BBCC would not have the same quality of instruction and service to students. She went on to say faculty, staff and administrators have responded well to this new process and it serves the institution well. She explained she is impressed that instructors are meeting their goals. Trustee Mike Blakely stated he agreed with Katherine and said he sees individual growth as a result of nurturing mentorships and honest evaluations.

**MOTION 07-14:** Katherine Kenison moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee, renew the second year probationary contracts of Daneen Berry-Guerin and Lisa Corsie at Big Bend Community College effective September 17, 2007. It was further moved that the Board of Trustees direct the President to notify Ms. Berry-Guerin and Ms. Corsie as soon as possible that their probationary contracts for the academic year 2007-08 will be renewed. Mike Blakely seconded the motion, and the motion carried.

**MOTION 07-15:** Katherine Kenison moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee, renew the third year probationary contracts of Ryann Haw, Shawn McDaniel and Emery Smith at Big Bend Community College effective September 17, 2007. It was further moved that the Board of Trustees direct the President to notify Dr. Haw, Mr. McDaniel and Dr. Smith as soon as possible that their probationary contracts for the academic year 2007-08 will be renewed. Mike Blakely seconded the motion, and the motion carried.

**MOTION 7-16:** Felix Ramon moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee, grant tenure to Steve Close, effective September 17, 2007. It was further moved that the Board of Trustees direct the President to notify Mr. Close as soon as possible of this decision to grant tenure and that his contract for the academic year 2007-08 will be renewed. Bob Holloway seconded the motion, and the motion carried.

**MOTION 7-17:** Felix Ramon moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee, grant tenure to Katherine Christian, effective September 17, 2007. It was further moved that the Board of Trustees direct the President to notify Ms. Christian as soon as possible of this decision to grant tenure and that her contract for the academic year 2007-08 will be renewed. Bob Holloway seconded the motion, and the motion carried.

**8. TACTC Spring Conference**

Ideas for the TACTC basket fundraising activity at the TACTC Spring Conference were discussed. Bob Holloway and Mike Blakely will gather produce for the basket. Cecilia DeLuna-Gaeta suggested a framed Cellarbration! poster be included with the basket. It was also suggested artwork from the Welding Department be included if available.

**9. Assessment of Board Activity**

Trustee Mike Blakely talked with Ephrata and Quincy students about the BBCC Opportunity Grants and pending opportunities for outstanding math and science students. He attended the public forum to meet the Quincy Superintendent candidates and invited the successful candidate to meet the staff at BBCC. He composed a recommendation for a BBCC student scholarship application. He

talked to Gear Up attendees about their experience on campus. He attended part of the Vikings vs. Knights baseball game. Trustee Blakely communicated with Representative Judy Warnick three times regarding Higher Education bills and received positive feedback each time. He also contacted Senator Mark Schoesler twice thanking him for committee support of Higher Education bills and urged support of the Higher Education budget. He also contacted Representative Bill Hinkle and Senator Janea Holmquist regarding Higher Education bills and budget. Lastly, he distributed Earth Day posters to the local schools advertising the Earth Day program at BBCC.

Trustee Katherine Kenison participated in Gear Up and spoke with parents and students about Running Start, Professional/Technical programs and the nursing programs. She also contacted legislators regarding Higher Education bills. Katherine is attending two statewide meetings April 12, 13 (Student Achievement Task Force and the Joint Legislative Committee).

Trustee Bob Holloway attended the Allied Arts presentation of the Golden Dragon Acrobats at Wallenstien Theater. He attended a Grant County PUD session on fiber options. He delivered 150 copies of the *Milepost 177* publication to Wilbur Ellis in Quincy. He also talked with a prospective Foundation Scholarship donor. He sent thank you notes to legislators for their support of Higher Education bills.

Trustee Felix Ramon attended an Operations Task Force meeting in ATEC. He also attended two TACTC Budget Committee meetings and is chairing the TACTC Award Committee. He talked to parents and students regarding BBCC programs and scholarship opportunities.

Trustee Cecilia DeLuna-Gaeta discussed BBCC programs, Continuing Education and scholarships with community members and students.

Mike Blakely thanked the Foundation Executive Director Doug Sly for mailing the Trustees Scholarship information. Doug replied that all of the Foundation Scholarship donors are updated on the status of their scholarships each spring.

#### **10. Next Regularly Scheduled Board Meeting**

The next regularly scheduled meeting is May 22, 2007 at 1:30 pm in the Hardin Community Room in the ATEC Building at BBCC. President Bonaudi advised the Board that he would like to attend a conference relating to Achieving the Dream May 20-23, 2007 This creates a conflict with the regularly scheduled board meeting.

**MOTION 07-18:** Trustee Katherine Kenison moved that the next regularly scheduled Board meeting be changed from May 22, 2007 at 1:30 pm to May 29, 2007 at 1:30 pm. Trustee Mike Blakely seconded the motion and the motion passed.

**11. Miscellaneous**

President Bonaudi explained that the All-Washington Academic Team Members, Omar Barron and Andrew Dahlke, were honored at a Ceremony held in Olympia March 22, 2007. The group also toured the Capitol Building and campus.

President Bonaudi announced Dr. Vincent Bryan owner of Cave B Inn & Winery will deliver the BBCC Commencement address.

President Bonaudi stated that he was informed earlier today that BBCC is the recipient of a 727 airplane being donated by Fed Ex. More information will be distributed when the delivery date is confirmed.

The meeting adjourned at 9:33 pm.

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Cecilia DeLuna Gaeta, Chair

ATTEST:

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William C. Bonaudi, Secretary

## **BIG BEND COMMUNITY COLLEGE**

Date: 5/29/07

**ITEM #3:** CONSENT AGENDA (for information)

b. Achieving the Dream Update

### **BACKGROUND:**

Members of the Achieving the Dream (AtD) Core and Data Teams revised the AtD grant proposal after receiving suggestions for revisions from the American Association of Community Colleges (AACCC), AtD Coach, Dr. Frank Renz and AtD Data Facilitator Mark Figueroa. The grant application was submitted on May 14<sup>th</sup>.

Dr. Renz and Dr. Figueroa are scheduled to be on the BBCC campus May 21<sup>st</sup>. The purpose of their visit will be to discuss the process of implementation of the AtD proposal, help staff better define the student cohorts to be impacted, review the student outcomes to be measured and discuss the evaluation plan for each outcome. Dr. Franz and Dr. Figueroa will work with the core and data teams to identify the next steps in the grant proposal, discuss planned AtD assessment activities, and present ideas as to how members of the campus and the off-campus community can be more extensively engaged in planning and priority setting.

MariAnne Zavala-Lopez, Faculty member and Counselor and Jose Esparza, Coordinator of Student Recruitment and Outreach, were added to the membership of the Core Data Team.

### **RECOMMENDATIONS:**

None.

**BIG BEND COMMUNITY COLLEGE**

Date: 5/29/07

**ITEM #3:** CONSENT AGENDA (for information)

c. Assessment Update

**BACKGROUND:**

The Assessment Committee is meeting on May 16<sup>th</sup> to discuss their individual annual reports and how they are using their assessment results in preparation for the fall interim accreditation visit.

**RECOMMENDATION:**

None.

**BIG BEND COMMUNITY COLLEGE**

Date: 5/29/07

**ITEM #3:** CONSENT AGENDA (for information)

d. Accreditation Report

**BACKGROUND:**

Dr. Bonaudi reviewed with Vice President Lang and the Deans the details required for the interim report to the Commission. New program and degree information is due to the Institutional Research and Planning office by June 10. A rough draft of the interim report will be ready for review by July 10. Final draft review will be ready by July 30.

**RECOMMENDATION:**

None.



## BIG BEND COMMUNITY COLLEGE

Date: 5/29/07

**ITEM#3:** CONSENT AGENDA (for information)

e. Capital Project Update

### **BACKGROUND:**

**Childcare:** The insurance company called for more inspections and sent Randy Kent of Kent Engineering to go through the building once again; therefore, the claim has not been settled and next steps are under consideration.

### **Old Developments/Background:**

**3-20-07** Our Assistant Attorney General has requested that the insurance company wrap up their investigation by March 30, 2007 and pay for damages caused by the defective strainer by April 30, 2007.

**2-12-07** Our Assistant Attorney General (AAG) is assisting the General Administration's (GA) in the pursuit of favorably settling this claim. Our project manager, Jim Steffens, is also involved in the process.

**1-9-07** The Attorney General's office continues to work with Design Space Modular Building's (DSM) attorney to resolve this claim.

**11-28-06** A letter was received from the attorneys representing Design Space Modular Buildings that appears to acknowledge our loss. The Attorney General's office has followed up with another letter requesting resolution of this matter.

**10-31-06** A letter from the Assistant Attorney General representing the Washington State Department of General Administration and Big Bend Community College was mailed to the attorneys representing Design Space Modular Buildings (DSM) on September 14, 2006. The letter states that because there is an Express Warranty of the project from DSM through which, "DSM assumed all responsibility to compensate Big Bend for the damage caused by the defective y strainer." As of October 3, 2006, no reply has been received from the attorneys representing DSM.

**9-12-06** A letter was received on August 12, 2006 from North American Specialty Insurance claiming their investigation indicated no liability for Design Space Modular Buildings (DSM) because DSM did not have any causative role in the failure of the cooler.

The claim has been referred to General Administration's (GA) Assistant Attorney General who is preparing a response letter scheduled for mailing next week (the week of 9-3-06).

**7-11-06** The final investigative step by the insurance adjustor is scheduled for July 5, 2006 With a final determination on BBCC's claim in mid July. A check is expected by the end of July.

\$75,000 is the estimated loss to flood damage that occurred on the night of August 25, 2005. The insurance company requested more detail on our claim; that detail was provided and the insurance company is appraising all the detailed documents provided by BBCC.

**Art Building:** The Environmental Checklist required under the State Environmental Policy Act (SEPA) was completed May 10, 2007. Completion of the Environmental Checklist has held up the permitting

process with Grant County Planning Department and delayed our issuance of the Bid Advertisement by 30 days.

**Old Developments/Background:**

**3-20-07** The preliminary schedule for bidding the Art Building Project is as follows:

- March 29<sup>th</sup> – receive final documents from consultants and print sets.
- April 4<sup>th</sup> - Advertise for Bid
- April 11<sup>th</sup> - job site walkthrough
- April 25<sup>th</sup> - open bids

May 16<sup>th</sup> - Notice to Proceed delivered to the General Contractor

**2-12-07** Construction begins. Trenching for infrastructure installation, such as Public Utility District (PUD) conduit, a new water mainline and fiber optic conduit, is scheduled to begin the week of February 12, 2007. The campus has been notified that access from Randolph road to 28<sup>th</sup> avenue will be stopped and the access barricaded for the duration of the Art Building project. Correctional Industries (CI) will do this phase of the excavation plan. Our latest cost analysis, conducted in collaboration with General Administration, BWA and BBCC, projects the completion of this building to occupancy level but landscaping, paving and furniture will not be funded. The final determination as to how far the budget will stretch will be made when contractors bid on the project.

**1-9-07** A design review was conducted on December 19, 2005 at BBCC. The goal is to have the bid package ready within two months; however, Bernardo/Wills Architect was instructed to craft the bid package in a manner that reduces the Base Bid and increases the alternate bid packages that are tied to the Base Bid package. Inflation continues to rise and is now at an estimated 20% when compared to last year's construction costs. With the current bidding climate, the funding may only be adequate to shell the building and complete critical infrastructure.

**11-28-06** Design development continues.

**10-31-06** New conceptual drawings were received at the last construction meeting on 9-13-06. A site survey has been completed and the rubble from the demolition of Building 4400 (old base service station). Estimated project costs are under review due to the 13% inflation (3% inflation was budgeted) in materials and labor experienced by other recently bid community college projects. Plans are in progress to bid the three classrooms as "framed only" if the budget requires project downsizing. Design is not yet complete and the project schedule is set back as follows:

Design completed 12-1-06

Contractor hired 2-1-07

Project completed 1-1-08

**9-12-06** The next construction meeting is scheduled for 9-13-06 at which time the architect and the GA Project Manager intend to discuss updated cost projections and their potential impact on this project.

**7-11-06** The schedule remains as reported at the last Board meeting below:

The following initial project schedule was developed at the last construction meeting on 2-8-06:

Design completed 9-1-06

Contractor hired 12-22-06

Project completed 11-5-07

**BIG BEND COMMUNITY COLLEGE**

Date: 5/29/07

**ITEM #3:** CONSENT AGENDA (for information)

f. Enrollment Report

The spring 10<sup>th</sup> day enrollment report and two year FTE report as of May 9<sup>th</sup> is included for your information. We have now reached 98% of our target. The majority of ABE/ESL enrollments have been submitted and many were submitted prior to the 10<sup>th</sup> day report. State-funded FTE increased each quarter this year over last year.

The tuition amount budgeted for 2006-2007 is \$2,631,428. As of April 30, 2007 we have collected \$2,696,775 or 102.48% of the budgeted amount. As of April 30, 2006 we had collected \$2,519,914 or 98.82% of our 2005-2006 budgeted amount of \$2,550,000.

**TUITION COLLECTION REPORT**  
As of April 30, 2007 and April 30, 2006

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	<u>2006-2007</u>	<u>2005-2006</u>
Annual Budget	\$2,631,428	\$2,550,000
Total Collections as of April 30	\$2,696,775	\$2,519,914
As a % of Annual Budget	102.48%	98.82%
Left to Collect to Meet Budget Target	\$ 0	\$ 30,086

## SPRING 10TH DAY ENROLLMENT REPORT

### HEADCOUNTS

	<u>SPRING 2007</u>	<u>SPRING 2006</u>	<u>SPRING 2005</u>	<u>SPRING 2004</u>	<u>SPRING 2003</u>	<u>SPRING 2002</u>
<b><u>ETHNIC ORIGIN</u></b>						
Amer. Indian/Alaska Ntv	30	31	24	34	26	30
Asian/Pacific Islander	30	25	23	29	35	30
Black	21	32	25	18	10	24
Hispanic	525	370	337	472	388	361
White	1,213	1,186	1,342	1,422	1,528	1,477
Other/Unknown	153	110	123	93	93	121
<b><u>SEX</u></b>						
Female	1,132	973	1,044	1,185	1,161	1,131
Male	792	746	800	854	908	896
Not Coded	48	35	30	29	11	16
<b><u>STUDENT STATUS</u></b>						
Continuing	1,548	1,352	1,486	1,674	1,643	1,607
Former	254	229	264	258	298	233
New	139	147	90	99	105	157
Transfer	31	26	34	37	34	46
<b>TOTAL HEADCOUNT</b>	<b>1,972</b>	<b>1,754</b>	<b>1,874</b>	<b>2,068</b>	<b>2,080</b>	<b>2,043</b>
Running Start	121	150	103	122	175	207
International	1	2	3	1	5	7

### STATE FUNDED FTES

ABE/ESL	69.0	1.9	12.7	52.9	10.0	5.0
Academic	718.7	694.7	714.5	774.2	794.4	688.1
Occupational	494.4	470.6	485.4	521.7	555.5	561.9
<b>TOTAL STATE FTES</b>	<b>1282.1</b>	<b>1,167.2</b>	<b>1,212.6</b>	<b>1,348.8</b>	<b>1,359.9</b>	<b>1,255.0</b>

## F.T.E. REPORT

5/11/07

	<b><u>QTRLY FTEs</u></b>	<b><u>ANNUAL FTEs</u></b>	
<b>1st year (05-06)</b>			
SUMMER	261.2	87.1	
FALL	1498.6	499.5	
WINTER	1510.6	503.5	
SPRING	1376.9	459.0	
<b>2nd year (06-07)</b>			
SUMMER	317.6	105.9	
FALL	1536.3	512.1	
WINTER	1526.1	508.7	
SPRING	1384.8	461.6	
<b>TOTAL</b>	<b><u>9412.1</u></b>	<b><u>3137.4</u></b>	
1st year annual FTE Target	4743	1581	63 Workforce FTE included
2nd year annual FTE Target	4836	1612	53 Workforce FTE included
<b>SBCTC 2-year rolling enrollment count</b>			
Past year + current year actual FTE		3137.4	
Past year + current year allocation		3193.0	
% of allocation target attained to date		98.3%	
Add'l FTEs to meet minimum 96%	-216.3	-72.1	
Add'l FTEs to meet target/growth 100%	166.9	55.6	
FTEs over target	0	0	

**BIG BEND COMMUNITY COLLEGE**

Date: 5/29/07

**ITEM #3:** CONSENT AGENDA (for information)

g. Childcare Update

**BACKGROUND:**

The Childcare Financial Statement as of April 30, 2007 is attached for Board review. Revenues exceeded expenditures by approximately \$11,387 for the month. The increased attention to the program continues along with ongoing monitoring. If operations continue at the current level, the June 30, 2007 fund balance is anticipated to be approximately \$20,000.

**CHILDCARE PROGRAM  
REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE  
FOR THE MONTH ENDING 4/30/07**

	DSHS Childcare	Childcare Match	Workfirst Childcare	Totals
<b>Revenues:</b>				
Co-pays/care services	6,295			
DSHS	21,607		8,000	SBCTC
Transfers in				
<b>Totals</b>	<b>27,902</b>	<b>0</b>	<b>8,000</b>	<b>35,902</b>
<b>Expenditures:</b>				
Salaries	14,934		6,984	21,918
Benefits	3,207		1,016	4,223
Good & Services	(1,626)			(1,626)
Travel				0
<b>Totals</b>	<b>16,515</b>	<b>0</b>	<b>8,000</b>	<b>24,515</b>
				<b>NET PROFIT / LOSS</b>
				<b>11,387</b>
				<b>BEGINNING FUND BALANCE</b>
				<b>(68,414)</b>
<b>ESTIMATED</b>				<b>ENDING FUND BALANCE</b>
				<b>16,292</b>
				<b>ADJUSTING ENTRY</b>
				<b>CHANGE IN FUND BALANCE</b>
				<b>84,706</b>
				<b>CASH</b>
			<b>ACTUAL</b>	<b>11,027</b>
				<b>RECEIVABLES</b>
				<b>8,357</b>
				<b>ACCRUED PAYROLL</b>
				<b>(3,092)</b>
				<b>ENCUMBRANCES/PAYABLES</b>
				<b>(5,092)</b>
				<b>ESTIMATED CASH</b>
				<b>11,200</b>

## **BIG BEND COMMUNITY COLLEGE**

Date: 5/29/07

**ITEM #3:** CONSENT AGENDA (for action)

h. Donations

**BACKGROUND:**

Federal Express has generously donated a Boeing 727 to the College. The aircraft will be used by Aviation Sciences.

Daniel Stanhope would like to donate a 1972 Chevrolet pick up truck to the Automotive Program. This truck will help students better their skills.

**Recommendation:**

President Bonaudi and Vice President Turner recommend approval of the above-mentioned donations offered by a friend and supporter of the college.



April 13, 2007

RECEIVED

APR 17 2007

PRESIDENT'S OFFICE

Dr. Clyde Rasmussen  
Dean of Professional Technical Education  
Big Bend Community College  
7662 Chanute Street NE  
Moses Lake, WA 98837-3299

Dear Dr. Rasmussen,

We are pleased to inform you that we have chosen Big Bend Community College as the recipient of our Boeing 727-100, Serial Number 19147, owned by Federal Express Corporation. As discussed with you on 4/10/07, we will present the aircraft to your facility at a handover ceremony on or about May 24, 2007 (date and time to be confirmed).

We were attracted to your program by the effort to promote education through your flight and equipment maintenance and repair training. We understand a major objective is to train aircraft maintenance students.

As our Deed of Gift will specify, the Airframe and engines shall be for ground use only and solely for customary training purposes. We hope this 727 addition will bring an added interest in, and increase the quality of training at, your community college.

We look forward to working with you in the coming weeks preparing for the donation.

Sincerely,

A handwritten signature in black ink that reads "David P. Sutton". The signature is fluid and cursive, with the first name "David" and last name "Sutton" clearly legible.

David P. Sutton  
Managing Director  
Aircraft Acquisitions & Sales  
FedEx Express



727-100F  
Serial Number 19147  
Tail Number N151FE  
Age of Aircraft 40.2

To: Dr. Clyde Rasmussen

The value of this aircraft is \$450,000.00. This includes engines and airframe.

Best regards,  
Beth

**Beth Rush**  
*Contracts Administrator  
FedEx Express  
Aircraft Acquisitions & Sales  
2955 Republican Drive  
Memphis, TN 38118  
901-369-3317 📞  
901-369-3320*

## BACK AVIATION SOLUTIONS

## AIRCRAFT REPORT as of August 6, 2006

## LATEST INFORMATION

Serial Number: 19147	Aircraft Status: ACTIVE, IN SVC	Hrs/Cycl Date: 2006-05-31
Tail Number: N151FE	Operator Name: FEDERAL EXPRESS	Total Hours: 53099
Prod. Line Num.: 472	Operator Category: OVERNIGHT PACKAGE CARRIER	Total Cycles: 39861
Manufactured: 1967-08	Owner Name: FEDERAL EXPRESS	Hrs-to-Cycl Ratio: 1.3
Age of Aircraft: 39.0	Equipment Category: ALL CARGO, TANKER	
Equip. Type: 727-100C/-100F STAGE 3	Aircraft Manufacturer: BOEING	
Engine Model: JT8D-7B	Engine Manufacturer: PRATT & WHITNEY	

## HISTORY OF TRANSACTIONS

Activity Date	Activity	Age of Aircraft	Operator Name	Owner Name	Equipment Model	Engine Model	Tail Number	Remarks
1965-04-01	ORDERED	0	UNITED AIR LINES		727-22	JT8D-7	N7083U	FOR DELIVERY 1967-10.
1967-08-31	ROLL-OUT	0	BOEING COMPANY	BOEING COMPANY	727-22	JT8D-7	N7083U	F/F 67-10-02.
1967-10-11	DELIVERED	0.2	UNITED AIR LINES	BOEING COMPANY	727-22	JT8D-7	N7083U	# 7583.
1981-05-12	RETURNED	13.8	BOEING COMPANY	BOEING COMPANY	727-22	JT8D-7	N7083U	
1981-05-12	STORED	13.8	BOEING COMPANY	BOEING COMPANY	727-22	JT8D-7	N7083U	STORED 1981-05 LAS.
1983-12-09	SOLD TO	16.3	GENERAL ELECTRIC CREDIT CORPORATION	GENERAL ELECTRIC CREDIT CORPORATION	727-22	JT8D-7	N7083U	
1983-12-09	LEASED	16.3	AIR ATLANTA	GENERAL ELECTRIC CREDIT CORPORATION	727-22	JT8D-7B	N7083U	
1987-04-30	RETURNED	19.7	GENERAL ELECTRIC CREDIT CORPORATION	GENERAL ELECTRIC CREDIT CORPORATION	727-22	JT8D-7B	N7083U	
1987-08-13	SOLD TO	20.0	FEDERAL EXPRESS	FEDERAL EXPRESS	727-22	JT8D-7B	N7083U	RGD. 1987-09.
1988-01-01	RE-REGD.	20.4	FEDERAL EXPRESS	FEDERAL EXPRESS	727-22	JT8D-7B	N151FE	
1988-05-09	CONV-FRTR	20.8	FEDERAL EXPRESS	FEDERAL EXPRESS	727-22F	JT8D-7B	N151FE	CONVERTED TO FREIGHTER. I/S 88-05-10.
1997-09-20	HUSHKITTED	30.1	FEDERAL EXPRESS	FEDERAL EXPRESS	727-22F	JT8D-7B	N151FE	FEDEX HUSHKIT MODIFICATION.

## TECHNICAL SPECIFICATIONS

NUMBER OF ENGINES:	3	MINIMUM CREW:	3	WING SPAN (FT):	108.00
WING AREA (SQ.FT):	1700.00	OVERALL LENGTH (FT):	133.20	OVERALL HEIGHT (FT):	34.00

BELLY VOLUME (CU.FT):	900.0	MAXIMUM SEATING:	131	CARGO DOOR HEIGHT (FT):	7.20
CARGO DOOR WIDTH (FT):	11.20	MAIN DECK VOLUME (CU.FT):	5174.0	FUEL CAPACITY (US GALS):	7680
MAX. TAKEOFF WEIGHT (LBS):	160500	MAX. PAYLOAD (LBS):	38620	OPERATING EMPTY WEIGHT (LBS):	84880
MAX. LANDING WEIGHT (LBS):	137500	MAX. ZERO-FUEL WEIGHT (LBS):	123500	RANGE W/MAX. PAYLOAD (MI):	2025
JET ENGINE THRUST (LBF):	14000.00				

© 2006 FleetPC - BACK Aviation Solutions

**Deed of Gift to**

**BIG BEND COMMUNITY COLLEGE**

By these presents I (we) hereby agree irrevocably and unconditionally (except as set forth in Exhibit 1) to give, transfer, assign and deliver to **BIG BEND COMMUNITY COLLEGE**, by way of gift, all right, title and interest in and to the following object(s), and all rights and interests associated with said objects(s), which I (we) own, and all such rights, title and interests shall pass upon the full execution of this Deed of Gift by both parties and the delivery of the objects to the premises of **BIG BEND COMMUNITY COLLEGE**.

**BOEING 727-100 TYPE AIRFRAME**

Owned by

**FEDERAL EXPRESS CORPORATION**

Manufacturer's Serial Number: 19147,

Three (3) Pratt & Whitney JT8D-7BQN Type Engines (unserviceable)  
Engine S/N: 649355, 653395 and 648766

APU GTC85-98 model, Serial Number P15568

This Deed of Gift is subject to the terms and conditions contained in Exhibit 1 attached hereto.

Dated this \_\_\_ day of \_\_\_\_\_, 2007:

FEDERAL EXPRESS CORPORATION

By: \_\_\_\_\_

Phillip C. Blum

Title: Vice President, Aircraft Acquisitions and SAO

Approved  
Legal Department

JAD. 4/25/07

**BIG BEND COMMUNITY COLLEGE** hereby acknowledges receipt of the above Deed of Gift.

Dated this 30 day of April, 2007

**BIG BEND COMMUNITY COLLEGE**

By: William C. Bonaudi

Name: William C. Bonaudi

Title: President

## Exhibit 1

1. **BIG BEND COMMUNITY COLLEGE** (hereinafter "**BBCC**") hereby agrees that the Airframe and engines described in the attached Deed of Gift (hereinafter "Aircraft") shall be for ground use only and solely for customary training purposes. **BBCC** also agrees that it will not sell or distribute in any manner the Aircraft or any parts or components off said Aircraft except for scrap. **BBCC** further agrees that it will not attempt to register the Aircraft with the Federal Aviation Administration or any foreign equivalent of same, and will paint over the FedEx logo and Aircraft registration number within thirty (30) days of its receipt of the Aircraft except with express written approval from Federal Express Corporation (hereafter "FedEx").
2. Indemnification: **BBCC** hereby agrees to indemnify, defend and hold harmless FedEx, its officers, agents, directors and employees from any and all liabilities, damages, losses, expenses, demands, claims, suits or judgements by or on behalf of **BBCC** and any third party or parties, including reasonable attorneys' fees, costs and expenses, for death or injury to any person, and for the loss of, damage to or destruction of any property, including the Aircraft, in any manner arising after the date of delivery of the Aircraft to **BBCC** out of the ownership, maintenance or use of the Aircraft by **BBCC** or by any third party. However, **BBCC** obligations hereunder shall not apply to the death, injury, loss, damage or destruction which was caused by the gross negligence or willful misconduct of FedEx, its officers, directors or employees. **BBCC** shall have the obligation to control the negotiation and settlement of any claim or defense of any act or suit brought against FedEx for which **BBCC** has indemnified FedEx. FedEx shall reasonably assist **BBCC**, if requested, in the defense of any action, but **BBCC** shall reimburse FedEx for the cost of such assistance.
3. Limitation of Warranty. FEDEX SHALL NOT BE DEEMED TO HAVE MADE, AND **BBCC** DISCLAIMS, ANY REPRESENTATIONS, WARRANTIES, AND GUARANTEES OF ANY KIND WHATSOEVER, EXPRESS OR IMPLIED, CONCERNING THE AIRCRAFT PARTS OR COMPONENTS, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OR AIRWORTHINESS. THE AIRCRAFT AND ALL EQUIPMENT GIVEN HEREUNDER ARE GIVEN AS IS, WHERE IS. **BBCC** WAIVES ANY AND ALL RIGHTS AND REMEDIES IT MAY HAVE AGAINST FEDEX RELATING TO ANY OTHER REPRESENTATIONS AND WARRANTIES MADE BY FEDEX, WHETHER THE REMEDIES ARISE BY LAW OR OTHERWISE, INCLUDING BUT NOT LIMITED TO, LOSS OF USE, REVENUE OR PROFIT OR OTHER INCIDENTAL OR CONSEQUENTIAL DAMAGES. NO AGREEMENT ALTERING OR EXTENDING FEDEX'S LIABILITY FOR REPRESENTATIONS AND WARRANTIES SHALL BE BINDING UPON FEDEX UNLESS IN WRITING AND EXECUTED BY FEDEX'S AND **BBCC**'S AUTHORIZED OFFICERS.

Contact Information as to Big Bend Community College:

Dr. Clyde Rasmussen, Dean Technical Education  
Big Bend Community College  
7662 Chanute Street NE  
Moses Lake, WA 98837-3299

Contact Information as to Federal:

Phillip C. Blum, Vice President  
Federal Express Corporation  
2955 Republican Drive  
Memphis, TN 38118

## Car Donation

*I Daniel Stanhope would like to donate 1972 Chevy Truck to BBCC Automotive program. This truck can help students better their skills with at no cost to the school.*

*Thank You*

*Daniel Stanhope*

*Daniel Stanhope*  
*5/4/07*

# MEMORANDUM

**TO:** Clyde Rasmussen

**From:** Mark Yosting, John Heflin

**Subject:** Donation of a car

A very generous donation of a 1972 Chevy pick up truck to the Automotive program has been offered by Daniel Stanhope. The Stanhopes are very supportive of our program and wish to donate this truck to our program no cost to BBCC.

I recommend that the College accept the Stanhopes generous offer. We will be acquiring a very useful piece of equipment that will give us a better selection of different cars for the students to learn on.

**Thank You**

**Mark Yosting**



**John Heflin**



## BIG BEND COMMUNITY COLLEGE

Date: 5/29/07

**ITEM #3:** CONSENT AGENDA (for information)

- i. BBCC Job & Career Fair Report

### **BACKGROUND:**

The 14th annual Job & Career Fair was held April 19, 2007 in the ATEC Center.

### **Fast Facts:**

- 86 exhibitors (76 employers and 10 Big Bend Community College professional technical programs)
- 1,250 visitors
- 8 workshops
- Employment Resource Center sponsored by Moses Lake WorkSource

This year's Job & Career Fair set records for attendance and number of employers. The Fair was busy all day with a steady stream of visitors from 9:00 a.m. to 3:00 p.m filling the ATEC building. Many employers were hiring and accepting job applications. Moses Lake WorkSource hosted the "Employment Resource Center" providing job seekers assistance with resumés, job search techniques, and practice interviewing.

Special recognition for organizing the event goes to the following individuals:

**Mary Shannon**, Chairperson

**Barbara Collins**, Employer Outreach and Organization

**Dustan Knauss** (Moses Lake WorkSource) and **Jackie Johnston**, Employer Outreach

**Bob Heikell**, Workshops

**Daneen Berry-Guerin**, **Geralyn Topalanchik**, **Michele Williamson**, Hospitality Room

**Catherine Holestine**, Advertising & Publicity

**José Esparza**, **Kara Chandler**, **Jeremy Iverson**, Promotion & Signage

**Kara Chandler**, **Jeremy Iverson**, **Jim Tinchner**, and **BBCC Maintenance Crew**,  
Setup

**Laurie Busse** and **Ana DeLeon**, Volunteers

**Word Services**, Printing

**Sodexo Inc.**, Food Service

**Moses Lake WorkSource**, Employment Resource Center

Special thanks is extended to the Marketing Business Team from WorkSource, SkillSource, and other partners who helped with the employer outreach committee and were present at the Job and Career Fair to assist employers and visitors.

The 15<sup>th</sup> Annual Job & Career Fair is scheduled for April 24, 2008.

### **RECOMMENDATION:**

None.



## BIG BEND COMMUNITY COLLEGE

Date: 5/29/07

### ITEM #3: CONSENT AGENDA (for information)

#### j. Educate Report

### BACKGROUND:

*¡Educate @ Big Bend! Latino Education Fair* was held May 11, 2007 in the Grant County Advanced Technologies Education Center.

### Quick Facts:

- Over 160 visitors & 45 student volunteers
- 29 information booths, including:
  - 12 professional/technical programs
  - 5 universities
  - 6 financial resources
- 5 workshops
  - Paying for College
  - Pagando el Estudio (*Paying for College*)
  - Help & Support @ BBCC
  - Getting Ready for College is as Easy as 1,2,3!
  - Estudiantes sin Residencia (*Students Without Residency*)

The purpose of the event was to increase awareness in the Latino community regarding educational programs and support services available at Big Bend Community College. By emphasizing access, we hope to see an increase in enrollment in ABE, academic, and vocational programs. The education fair was an overwhelming success and exceeded the planning committee's first year expectations. The education fair began at 5pm and ended at 8:30pm with a steady flow of visitors throughout the event. Exhibitors commented on how well the event was organized and student volunteers expressed how good it felt to give back to their community. We hope that *¡Educate @ Big Bend! Latino Education Fair* becomes an annual community event.

Special recognition for organizing the event goes to the following individuals:

**Andre Guzman**, WorkFirst/Opportunity Grant Coordinator

**MariAnne Zavala-Lopez**, Counselor

**Ana Ellsworth**, WorkFirst Coordinator

**José A. Esparza**, Coordinator of Student Recruitment & Outreach

**Custodio Valencia**, Tutorial Program Coordinator/Academic Advisor

**Frank Salinas**, Title V Outreach Specialist

Special thanks are extended to the BBCC faculty and staff that gave up their Friday evening to support this event

### RECOMMENDATION:

None.

**BIG BEND COMMUNITY COLLEGE**

Date: 5/29/06

**ITEM #3:** CONSENT AGENDA (for action)

- k. Emeritus Status Nomination  
Anita Hughes

**BACKGROUND:**

The Faculty Association has nominated retiring faculty member Anita Hughes for Emeritus status.

**RECOMMENDATION:**

President Bonaudi recommends awarding Emeritus status to Anita Hughes.

## **BIG BEND COMMUNITY COLLEGE**

Date: 5/29/07

**ITEM #5:** Ends Statement Monitoring Report E-3 Partnerships (for action)

### **BACKGROUND:**

The Partnership Monitoring Report provides a description of the college's partnerships and the partnerships allow BBCC to provide enhanced educational opportunities for our district residents.

Some of the new partnerships provide new opportunities for students to pursue additional baccalaureate opportunities without leaving the area. High school students taking Running Start Classes or Tech Prep Classes have more opportunities with the increased collaboration between the BBCC Professional-Technical programs and high school vocational instructors. The additional scholarships from the BBCC Foundation are allowing more of the Professional-Technical students to come to college.

### **RECOMMENDATION:**

President Bonaudi and Ms. Kirkwood recommend acceptance of the Partnership Monitoring Report.

# Big Bend Community College

## Board of Trustees



## **2006-07** **Monitoring Report** **on Partnerships**

*BBCC works with organizations and agencies to enhance access and service for our service district population.*

Institutional Research & Planning  
May 2007

## **Partnerships Monitoring Report 2007 Executive Summary**

The Partnership Monitoring Report showcases BBCC partnerships that enhance educational opportunities for our service district.

### **Alignment of Educational Programs**

Many BBCC partnerships provide pathways for students to align their educational goals moving from one program directly into another.

Moses Lake High School (MLHS) and Sodexo are working on an agreement that would allow MLHS students to step into a Culinary Arts Program at BBCC. The up-to-date kitchen in the Advanced Technologies Education Center (ATEC) would serve as the training area.

The BBCC welding program provides “Summer Boot Camp” for high school welding instructors. This connection helps high schools and BBCC align their curriculum and provide students with an easy transition from high school to BBCC. Currently, some students attend high school during the day but take night welding classes at BBCC.

BBCC also works to provide baccalaureate opportunities for area residents. Many students are able to complete baccalaureate and masters degrees from Central Washington University and Heritage University through classes offered at BBCC. The Coordinator for Washington State University’s Distance Education Programs holds office hours on campus once a week for area residents. Fourteen area students have obtained degrees through WSU’s Distance Education Program since 2004.

### **Foundation Support**

The BBCC Foundation supports the mission of the college through many avenues. The Foundation purchased SimMan and SimBaby for the Nursing Program. The Foundation currently works with the Weinstein Beverage Company to provide scholarship funds for Hispanic students who would not be able to continue without assistance. In 2006-07, Professional Technical scholarships were established providing an avenue for many students to transition from high school vocational programs directly into BBCC’s Professional Technical programs. The Foundation has also worked to change the land use designation of College and Foundation property to commercial and light industrial in order to provide long-term revenue streams to the College and Foundation.

### **Community Outreach**

BBCC held a “High Skills/High Demand” Educational Forum. BBCC was the catalyst that brought together area employers, high schools, community groups and the Grant County Economic Development Council to explore how we can work together to meet the needs of area businesses. Several committees have been formed as a result to continue working on meeting area business and industry workforce needs.

## **ACADEMIC MASTER PLAN OUTCOMES ENDS STATEMENTS E-3 PARTNERSHIPS**

**E-3.1 Partnership Involvement** – The College will maintain existing partnerships and seek to establish new partnerships throughout its district, nationally and internationally.

**Outcome: Formalize relationships; receive positive feedback from new partners.**

Results:

### Educational Partnerships and Relationships

- Columbia Basin Job Corps (page 5)
- Green River Community College (page 8)
- Housing Authority of Grant County (page 9)
- Quincy School District - 21<sup>st</sup> Century Grant (page 12)
- Moses Lake High School Vocational Programs (page 10)
- One Stop (page 11)
- Opportunity Industrialization Center (page 11)
- SkillSource (page 13)
- Tech Prep – “High Skills/High Demand” Forum (page 14)
- Washington State Migrant Council (page 15)
- WSU Distance Education Programs (page 15)

### Non-teaching Partnerships and Relationships

- BBCC Foundation (pages 17-19)
- Center for Information Services (CIS) (page 19)
- Central Washington University - Theatre Ensemble (page 20)
- Columbia Basin College (CBC) (pages 20-21)
- District High Schools – ITV Classrooms (page 23)
- Local Area Planning Group (to operate WorkFirst) (page 23)
- Moses Lake Businesses – ASB (page 20)
- Public Library Building Committee (page 24)
- State Board for Community and Technical Colleges (SBCTC) - Technology Task Force (page 24)

(These results include new and enhanced partnerships.)

**E-3.2 Advisory Committees** - The College will maintain and increase its use of advisory committees, increasing their involvement in setting and assessing program and college outcomes.

**Outcomes: Records demonstrate frequent consultation with advisory committees; positive feedback about program involvement from advisory committees to be shared with instructional team.**

Results: Each Professional Technical program meets with an advisory committee a minimum of twice per year. Each October the college hosts a general advisory committee meeting and dinner. General information related to Professional Technical Education is shared with advisory committee members. Following the dinner and information session, time is allotted for programs to meet with their individual advisory committees.

EDUCATIONAL: Educational Partnerships and Relationships		
Partnership	Description of Partnership	Status
Adams County	CBIS provides Adams County with contracted computer training, skills upgrades and quarterly upgrades.	Ongoing
Almira/Coulee/Hartline School District - ACH High School	Tech Prep articulation agreement allowing high school students to earn BBCC college credit for high school occupational courses.	Ongoing
Articulation Agreements	Agreements exist or are being developed with Central Washington University, Embry-Riddle University, Heritage University, Washington State University and Wenatchee Valley College.  Agreements facilitate the transfer of our students into programs in elementary education, aviation management, agriculture, medical assistant training, medical lab technology, child and family education, and human development.	New and Ongoing
Avalon Care Center Othello, WA	Clinical Site Agreement for nursing students to provide experiences in caring for the geriatric population.	Ongoing
Big Bend Community College – Child Care Center	Clinical Site Agreement for nursing students to provide opportunities for observing and caring for young children. Early Childhood Education Program work experience site. WorkFirst program work experience site.	Ongoing
Big Bend Community College – Integrated Basic Education Skills Training (I-BEST)	Intra-college partnership of Professional Technical and Basic Skills for ESL students in CDL and welding classes.	New and Ongoing
Big Bend Economic Development Council	CBIS provides free monthly training to businesses, through “Business at the Bend”.	Ongoing
Central Basin Home Health and Hospice – Moses Lake, WA	Clinical Site Agreement for nursing students providing out-patient medical, surgical and obstetrical experiences for students.	Ongoing
Central Washington Hospital – Wenatchee, WA	Clinical Site Agreement for nursing students at an acute care facility, providing medical, surgical and obstetrical experiences for students.	Ongoing
Central Washington University	CWU offers upper division classes towards a Bachelor of Science in Business Administration and Accounting, a Master of Education, pro-certification program, and courses toward the professional core sequence on the BBCC campus. The classes and presentations may be taught in-person or via live interactive video between other CWU campuses.  BBCC provides library services and computer labs for CWU students taking courses in Moses Lake.  BBCC provides student employment	Ongoing  Ongoing  Ongoing



<b>EDUCATIONAL: Educational Partnerships and Relationships</b>		
<b>Partnership</b>	<b>Description of Partnership</b>	<b>Status</b>
	<p>opportunities.</p> <p>A Flight Technology program has been designed and first offered in fall 2006. The degree is offered in conjunction with the BBCC Aviation Program. BBCC will provide the first two years of training with CWU faculty providing the second two years of course work. The first student participating in this articulation program will graduate this spring from CWU in Flight Technology, Aviation Management Specialization.</p> <p>CWU has an academic transfer plan brochure for BBCC students.</p>	<p>New</p> <p>Ongoing</p>
Child Care Resource & Referral	Partnered through a grant with the Division of Child Care and Early Learning to support the application of classroom instruction to childcare settings.	New
City of Moses Lake	BBCC provides tennis classes at McCosh Park.	Ongoing
Columbia Basin Health Clinic – Othello, WA	Clinical Site Agreement for nursing students at an out-patient care facility, providing medical, surgical and obstetrical experiences for students.	Ongoing
College in the High School at Ephrata and Moses Lake High Schools	College classes are offered on a contractual basis at Ephrata High School (College in the High School) and Moses Lake High School (Running Start).	Ongoing
Columbia Basin Hospital – Ephrata, WA	Clinical Site Agreement for nursing students at an acute care facility, providing medical, surgical and obstetrical experiences for students.	Ongoing
Columbia Basin Job Corps (CBJC)	<p>The college is an educational contractor for Job Corps.</p> <p>The National Job Corps Association Challenge is to create “Cluster Centers” and the BBCC/Columbia Basin Job Corps proposal focuses on a health care cluster of programs (technician training in specialties such as pharmacy, medical assistant, etc.) Work on articulation programming between BBCC and the Job Corps continues to move forward.</p> <p>Vice President Lang, Dean Garrett and Vice President Turner traveled to Denison, Iowa to study the partnership between The Denison Job Corps Center and Western Iowa Technical Community College. The Denison, Iowa partnership and program is very similar to the enhanced partnership that CBJC and BBCC are developing. BBCC and CBJC desire to develop partnership programs in Allied Health,</p>	<p>Ongoing</p> <p>New</p>

**EDUCATIONAL: Educational Partnerships and Relationships**

Partnership	Description of Partnership	Status
	<p>Construction, and Solo Parenting. Of the three programs, the Solo Parenting Program has advanced the furthest with Housing Authority of Grant County's (HAGC) addition to the partnership. HAGC is close to arranging the financing required to purchase and renovate the Poplar Apartments for Solo Parent clients.</p> <p>The Solo Parenting Program is an innovative and effective system of collaboration between CBJC, BBCC, BBCC Foundation, The Washington State Department of Social and Health Services, and HAGC to develop a comprehensive residential program for young single parents and assist them in obtaining credentials and skills they need for the betterment of their lives and lives of their children.</p> <p>Tech Prep articulation agreement allowing high school students to earn BBCC college credit for high school occupational courses.</p>	Ongoing
Columbia Basin Secondary School – Moses Lake, WA	<p>Clinical Site Agreement for nursing students to provide health care education to high school students.</p> <p>BBCC Childcare Center provides childcare for students enrolled in CBSS.</p> <p>Tech Prep articulation agreement allowing high school students to earn BBCC college credit for high school occupational courses.</p>	Ongoing Ongoing Ongoing
Community Concerts	Community Concerts rent space for concerts on campus. This provides BBCC students with the opportunity to attend performing arts events.	Ongoing
Coulee Community Hospital – Grand Coulee, WA	Clinical Site Agreement for nursing students at an acute care facility, providing medical, surgical and obstetrical experiences for students.	Ongoing
Coulee Community Nursing Home – Grand Coulee, WA	Clinical Site Agreement for nursing students at a nursing home facility, providing medical experiences for students.	Ongoing
Coventry House Assisted Living Community – Othello, WA	Clinical Site Agreement for nursing students at an assisted living care facility, providing experiences for students.	Ongoing
East Adams Rural Hospital – Ritzville, WA	Clinical Site Agreement for nursing students to provide medical, surgical and obstetrical experiences.	Ongoing
Eastern WA State Hospital – Medical Lake, WA	Clinical Site Agreement for nursing students at an acute care facility, providing psychiatric	Ongoing

<b>EDUCATIONAL: Educational Partnerships and Relationships</b>		
<b>Partnership</b>	<b>Description of Partnership</b>	<b>Status</b>
	experiences for students.	
Educational Consortium with North Central ESD, Small Rural School Consortium (Warden, Soap Lake, Wilson Creek and Almira/Coulee-Hartline) and Wenatchee Valley College	Meeting space and partnerships with local K-12 superintendents and leaders.  Grant partnerships extend distance learning throughout the college district.	Ongoing  Ongoing
Education Partners Network	CBIS partners with Development Dimensions International, VisionPoint, Gatlin Education Services, Washington Manufacturing (for ESL employees), and Ed2Go to provide training and on-line courses.	Ongoing
Embry-Riddle Aeronautical University	BBCC has an articulation agreement with ERAU that facilitates the transfer of BBCC students; both institutions will share information on program updates, changes, and all processes relative to the agreement.	Ongoing
Ephrata School District – Ephrata High School	Tech Prep articulation agreement allows high school students to earn BBCC college credit for high school occupational courses.	Ongoing
Federal Aviation Administration	BBCC's Aviation Program operates a FAA Computerized Knowledge/Testing Site. This provides students and the community with testing opportunities.  BBCC has an agreement with the FAA to perform CWU's initial Flight Instructor check rides and CWU's flight contractor performs BBCC students' initial Certified Flight Instructor checks.	Ongoing
14 <sup>th</sup> Avenue Medical Center– Othello, WA	Clinical Site Agreement for nursing students at an out-patient care facility, providing medical and surgical experiences for students.	Ongoing
GEAR UP Grant	GEAR UP brings 6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> , 9 <sup>th</sup> , and 10 <sup>th</sup> grade students and their parents to the BBCC campus for early exposure to higher education.  CWU and BBCC work with Mattawa, Royal City and Othello to provide basic skills, parenting, and technology classes.  WSU contracts with BBCC for GEAR UP opportunities in Warden, Soap Lake, and Moses Lake.  Tutor training for GEAR UP tutors.  GEAR UP supports implementation of "Destination: Healthcare" project for 9 <sup>th</sup> and 10 <sup>th</sup>	Ongoing

EDUCATIONAL: Educational Partnerships and Relationships		
Partnership	Description of Partnership	Status
	<p>graders.</p> <p>BBCC provides student employment opportunities.</p>	
Goodwill	<p>BBCC provides on-the-job training in maintenance, information technology and childcare.</p> <p>BBCC provides ABE, ESL and employment related short term training courses for WorkFirst participants enrolled in Goodwill Programs.</p> <p>Goodwill is a One Stop and Grant/Adams WorkFirst Local Area Planning Partner.</p>	Ongoing
Grand Coulee Dam School District – Lake Roosevelt High School	Tech Prep articulation agreement allowing high school students to earn BBCC college credit for high school occupational courses	Ongoing
Grant County	CBIS provides Grant County with contracted computer training, skills upgrades and quarterly upgrades.	Ongoing
Grant County Head Start	Partnered to develop and present the “Family Day” and the “Literacy Night” events. Contracts with BBCC to provide ESL classes on-site for HeadStart parents in Moses Lake.	Ongoing
Grant County Health District – Ephrata, WA	Clinical Site Agreement for nursing students to provide community health experiences.	Ongoing
Grant Mental Healthcare – Moses Lake, WA	Clinical Site Agreement for nursing students at an out-patient care facility, providing mental healthcare experiences for students.	Ongoing
Green River Community College	Partnered to develop an articulation agreement for students to complete their flight training through BBCC’s Aviation program.	New
Hearthstone Inn – Moses Lake, WA	Clinical Site Agreement for nursing students providing geriatric experiences for students.	Ongoing
Heritage University	<p>BBCC provides library services for Heritage students taking upper division courses on BBCC's campus.</p> <p>Heritage University and BBCC have a dual enrollment and an AAS Transfer Degree agreement in place for students planning to major in elementary education. This collaboration resulted in a transferable Child and Family Education degree. This articulated agreement provides a system and incentive for BBCC students completing careers in the Child and Family Education program to continue toward a baccalaureate degree through Heritage University. It allows for transfer and</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

EDUCATIONAL: Educational Partnerships and Relationships		
Partnership	Description of Partnership	Status
	<p>substitution of two BBCC courses into the Heritage University program.</p> <p>The Title V joint application, second request, was funded in fall 2005. The focus of this five year grant will be to use the strengths and technology of Heritage University and BBCC to increase student success at both institutions while ensuring access to diverse students.</p> <p>Heritage and BBCC provide dual advising from the BBCC Counseling Center and the Moses Lake Director of Heritage University each quarter to ensure students are taking correct courses to transfer directly into Heritage University from BBCC. This agreement acts as a place holder for students, ensuring them a spot into Heritage when they are ready to transfer.</p> <p>Heritage University offers a BA degree in Elementary Education with an endorsement in ESL or Bilingual Education. A BA in Social Work is also offered, as well as a MA in Counseling at BBCC.</p> <p>BBCC and Heritage coordinate summer course offerings to best meet student enrollment in both institutions.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
Housing Authority of Grant County	<p>Provides space for the Even Start and Migrant Even Start project in Mattawa.</p> <p>The Housing Authority of Grant County (HAGC) joined the Columbia Basin Job Corps and BBCC Partnership, developed to provide Solo-Parent housing to young, single, parents while obtaining credentials and skills from Columbia Basin Job Corps and BBCC.</p>	<p>Ongoing</p> <p>New</p>
Mattawa Clinic	Provides childcare licensing required facility checks.	Ongoing
McKay Health Care and Rehabilitation – Soap Lake, WA	Clinical Site Agreement for nursing students, providing nursing home experiences for students.	Ongoing
Migrant Education Even Start (MEES-Department of Education)	The college provides Basic Skills training and family literacy. Royal City and Mattawa collaborate by providing facilities and office space. The grant follows migrant workers from Grant County to Texas, allowing students to maintain connections to uninterrupted education using technology.	Ongoing

<b>EDUCATIONAL: Educational Partnerships and Relationships</b>		
<b>Partnership</b>	<b>Description of Partnership</b>	<b>Status</b>
Moses Lake Breastfeeding Coalition	BBCC student nurses work with moms, after they have their babies, and research and teach breastfeeding methods.	Ongoing
Moses Lake Chamber of Commerce	Education committee members include BBCC, Moses Lake Park & Recreation Department, Tech Prep, Customized Job Skills Training, and area businesses.	Ongoing
Moses Lake Community Health Center – Moses Lake, WA	Clinical Site Agreement for nursing students to provide out-patient experiences.	Ongoing
Moses Lake Park & Recreation Department/BBCC/CBIS	This group collaborates to publish the weekly education schedule page in the Columbia Basin Herald.	Ongoing
Moses Lake School District (MLSD)	BBCC partners with MLSD by contracting to provide a High School Automotive Program on the BBCC campus.	Ongoing
	Clinical Site Agreement for nursing students to provide health care education experiences at Moses Lake High School.	Ongoing
	BBCC Nursing Students give every class in high school information on breast and testicular cancer during Cancer Awareness Week.	Ongoing
	Tech Prep articulation agreement allowing high school students to earn BBCC college credit for high school occupational courses.	Ongoing
	BBCC, Moses Lake High School, and Sodexo are working to develop a program for Culinary Arts on the BBCC campus. This program would take place in the ATEC kitchen facilities.	New
MLSD Facilities Committee	Mike Lang, Ken Turner, and Candy Lacher served on a facilities committee for the Moses Lake School District which completed their work in fall 2006. The committee discusses future building needs.	Completed
Odessa Memorial Healthcare Center - Odessa, WA	Clinical Site Agreement for nursing students at an acute care facility, providing medical and surgical experiences for students.	Ongoing
Odessa School District Odessa High School	Tech Prep articulation agreement allowing high school students to earn BBCC college credit for high school occupational courses.	Ongoing

<b>EDUCATIONAL: Educational Partnerships and Relationships</b>		
<b>Partnership</b>	<b>Description of Partnership</b>	<b>Status</b>
One Stop Partners: WorkSource, DSHS, Grant County Mental Health, North Central/Columbia Basin Workforce Development Council, Opportunities Industrialization Center, Division of Vocational Rehabilitation, Housing Authority of Grant County, Wenatchee Valley College, Washington State Migrant Council, Community Action Council, Columbia Basin Job Corps and SkillSource	<p>The mission is to provide a "No-Wrong-Door" approach to the delivery of services providing customers universal access to a network of comprehensive and integrated workforce development systems.</p> <p>One Stop Centers exist in Moses Lake and Mattawa. A new One Stop Center was constructed in Moses Lake and is scheduled to open in May 2007. This new, modern, facility will be a one-stop showcase for the district and provide quality space for BBCC classes and support services.</p> <p>Perkins funds one staff person 8 hours per week at WorkSource who provides workshops and referrals to college programs.</p>	Ongoing  Ongoing and New  Ongoing
Opportunity Industrialization Center (OIC)	BBCC collaborates with OIC to provide tuition and wraparound support services for basic skills students, including assisting in recruitment and job placement. OIC works closely with BBCC I-BEST programs (welding, CDL).	Ongoing
ORCA (consortium of 16 community and technical college libraries in Washington State)	On May 23, 2005 the BBCC Library joined ORCA. The consortium members jointly own, manage, and support Endeavor's Voyager system, an integrated library system. The group owns servers that house the databases and contracts with the Center for Information Services (CIS) to house, backup and generally maintain the servers. The consortium also employs a systems coordinator that provides training and support to the libraries and works with Endeavor and CIS to maintain the servers and associated software.	Ongoing
Othello Community Health Center – Othello, WA	Clinical Site Agreement for nursing students at an acute care facility, providing medical and surgical experiences for students.	Ongoing
Othello School District – Othello High School	Tech Prep articulation agreement allowing high school students to earn BBCC college credit for high school occupational courses.	Ongoing
Parkview Pediatrics & Family Medicine – Moses Lake, WA	Clinical Site Agreement for nursing students to provide out-patient pediatric experiences.	Ongoing
Port of Moses Lake	<p>BBCC partners in the operation of Aircraft Rescue and Firefighting training with the Port of Moses Lake.</p> <p>The Port is a partner in economic development.</p>	Ongoing

EDUCATIONAL: Educational Partnerships and Relationships		
Partnership	Description of Partnership	Status
Professional Technical Advisory Committees	Advisory Committees are composed of individuals employed or involved in the industry specific to each program. They provide feedback on current industry standards, information on required industry competencies, and guidance for development of new programs and/or alternative direction for current programs.	Ongoing
Quincy School District	High Tech High (Quincy's "new" high school created by a Gates Grant) provides classroom space to BBCC for ABE and Continuing Education classes.	Ongoing
	Quincy High School provides classroom space and childcare for adults attending college evening ESL classes.	New
	Tech Prep articulation agreement allowing high school students to earn college credit for high school occupational courses.	New
	Participated in 8 <sup>th</sup> Grade Career Day as a partnership with 21 <sup>st</sup> Century Grant and Northwest Learning and Achievement.	New
Quincy Valley Hospital – Quincy, WA	Clinical Site Agreement for nursing students to provide medical, surgical and obstetrical experiences.	Ongoing
Renal Care Group of Northwest – Moses Lake, WA	Clinical Site Agreement for nursing students to provide experiences with patients needing dialysis.	Ongoing
Ritzville School District – Ritzville High School	Tech Prep articulation agreement allowing high school students to earn college credit for high school occupational courses.	Ongoing
Royal City School District	Provides classroom and office space for the Migrant Education Even Start project and BBCC ESL classes	Ongoing
	Tech Prep articulation agreement allowing high school students to earn college credit for high school occupational courses.	New
Running Start with all Service District High Schools	Students are able to earn high school and college credit, simultaneously working toward high school diplomas and Associate Degrees in Arts and Science and Associate in Science.	New and Ongoing
	Running Start classes are offered at Moses Lake High School and Ephrata High School has College in the High School.	
	ITV college courses are offered in Othello, Soap Lake, Grand Coulee, and Wahluke High Schools. Interactive classrooms will be	



EDUCATIONAL: Educational Partnerships and Relationships		
Partnership	Description of Partnership	Status
	activated in Royal City and Warden with enrollment expected in fall 2007.	
Sacred Heart Medical Center – Spokane, WA	Clinical Site Agreement for nursing students to provide medical, surgical and obstetrical experiences.	Ongoing
SkillSource	SkillSource collaborates on incumbent worker training, primary trainer/contractor for Worker Retraining and basic skills.	Ongoing
	SkillSource and BBCC are working with the Food Processing Manufacturers to provide employees with skills upgrading to meet their employment needs. Training courses include: Leadership, MMT, Welding Industrial Safety, Math, and IET. Students will receive a certificate of accomplishment when they complete these courses.	New
	Contracted with BBCC to offer Office Information Technology Program classes at their Moses Lake facility for their clients days and evenings. Partnership Training offered through BBCC and SkillSource offers competency-based, variable credit classes for students to work at their own pace and earn an Office Technology Clerk Certificate of Completion by earning 35 credits and developing skills related to computer and information management through instruction in word processing, electronic spreadsheets, and data base management. SkillSource collaborates with BBCC WorkFirst and Opportunity Grant staff providing support, monitoring, and feedback on students enrolled in the OIT clerk certificate program.	Ongoing
	SkillSource provides computer technology and space for adult basic skills classes. SkillSource has paid tuition and provided wraparound support services for I-BEST students in the I-BEST CDL class.	Ongoing
	SkillSource collaborated with BBCC to provide 15 ESL dislocated workers with career exploration and basic skills training.	New
	SkillSource worked with Wenatchee Valley College, CBIS, and Moses Lake Community Health in a Customer Service Training class that ran through 2006.	Ongoing

EDUCATIONAL: Educational Partnerships and Relationships		
Partnership	Description of Partnership	Status
Soap Lake School District – Soap Lake High School	Tech Prep articulation agreement allowing high school students to earn college credit for high school occupational courses.	Ongoing
	Provides classroom space for evening ABE classes at the alternative high school.	New
Summerwood Alzheimer’s Special Care Center – Moses Lake, WA	Clinical Site Agreement for nursing students to provide experiences with clients who have Alzheimer’s disease.	Ongoing
Sunbridge Care and Rehab Center – Moses Lake, WA	Clinical Site Agreement for nursing students to provide experiences in long term care.	Ongoing
Sunbridge Special Care/Lakeridge – Moses Lake, WA	Clinical Site Agreement for nursing students to provide experiences in long term care.	Ongoing
	Provides Certified Nursing instruction for BBCC WorkFirst students.	Ongoing
Tech Prep (a consortium of Almira Coulee-Hartline, Ephrata, Lake Roosevelt, Moses Lake, Odessa, Othello, Quincy, Ritzville, Royal, Soap Lake, Wahluke, Warden, Wilson Creek High Schools, Yakima, business partners, and the Columbia Basin Job Corps)	Tech Prep is a partnership between BBCC and participating area high schools that allows high school students to earn college credit for articulated high school vocational courses. Credits are at no cost to the student and are directly transcribed with a college course number and grade onto the permanent transcript.	Ongoing
	Basic American Foods sponsors a \$500 Tech Prep scholarship.	Ongoing
	Summer welding training is provided for high school teachers.	Ongoing
	Tech Prep funds summer teacher internships at local businesses through a partnership with the Moses Lake Chamber of Commerce Education Committee.	Ongoing
	Tech Prep organized a “High Skills/High Demand” Education Forum attended by 150 people representing 14 area employers, 11 school districts, 3 universities, 9 community based organizations, and the Grant County Economic Development Council.	New
Transition to Success (BBCC, CWU and EWU)	Students planning to transfer to CWU or EWU are encouraged to select a transfer school beginning at New Student Orientation. CWU and EWU will make more visits to the community colleges focusing on enhanced transfer advising and preparation. EWU has an off-campus transfer advisor to facilitate students' transfer process. An EWU advisor is on campus one day a month. Advising	Ongoing

<b>EDUCATIONAL: Educational Partnerships and Relationships</b>		
<b>Partnership</b>	<b>Description of Partnership</b>	<b>Status</b>
	appointments are scheduled through the BBCC counseling center. CWU is making use of their center for advising.	
Wahluke School District – Wahluke High School	Provides transportation services for children in the Even Start and Migrant Even Start preschool in Mattawa.  Provides classroom space for ESL and GED classes and a computer lab for Computer Literacy classes.  Tech Prep articulation agreement allowing high school students to earn BBCC college credit for high school occupational courses.	Ongoing
Warden School District – Warden High School	Tech Prep articulation agreement allowing high school students to earn BBCC college credit for high school occupational courses.	Ongoing
Washington State Migrant Council	ESL classroom space in Warden, Othello, Mattawa, Royal City, Moses Lake and Quincy.  Provides classroom and childcare space for the Migrant Education Even Start project in Royal City.  Provides dental screenings for MEES and Even Start children.  Shares program staff in Early Childhood program for Even Start and MEES. Contracted with BBCC to provide ESL classes at their site locations in Quincy, Othello, Moses Lake, Mattawa, and Royal City.	New and Ongoing  New
WSU Center for Distance and Professional Education	A WSU advisor is on campus every Monday from 1:00 p.m. to 7:00 p.m. to advise BBCC students planning to transfer to WSU. The center is located in the BBCC ATEC building and also provides advising for online degrees from WSU.	New
Wenatchee Valley College	BBCC has an articulation agreement with WVC for our students who plan to transfer into the Medical Lab Technician Program. The articulation agreement specifies student requirements between institutions and establishes academic prerequisites for students who plan to transfer into the program. It allows students to utilize health care facilities in both districts.  BBCC and WVC are collaboratively offering an	Ongoing

<b>EDUCATIONAL: Educational Partnerships and Relationships</b>		
<b>Partnership</b>	<b>Description of Partnership</b>	<b>Status</b>
	<p>Agriculture degree. This is done cooperatively by sharing instructors and using the interactive TV system to provide students with access to the program classes.</p> <p>BBCC and WVC collaborated on the development and implementation of "Destination: Healthcare", an initiative to engage 9<sup>th</sup> graders in career planning early in their high school careers. Activities included visits to local high schools, development and implementation of a three day, experiential, healthcare career exploration event that served 100 district 9<sup>th</sup> grade students and mentoring students in healthcare workplace situations.</p> <p>BBCC and WVC collaborate on basic skills and WorkFirst professional development.</p> <p>CBIS provide contract training in Creating a Service Culture, Development Dimensions International, and Workplace Spanish.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
Wenatchee Valley Clinic Moses Lake Branch	Clinical Site Agreement for nursing students to provide out-patient experiences.	Ongoing
Wilson Creek School District – Wilson Creek High School	Tech Prep articulation agreement allowing high school students to earn BBCC college credit for high school occupational courses.	Ongoing
WorkSource and DSHS	One-Stop partnership is also located in Mattawa at the Esperanza Migrant Housing site. BBCC provides ESL Family Literacy through Even Start and Migrant Education Even Start projects. Housing Authority of Grant County, WorkSource, and BBCC share space that includes an office, classroom, and childcare facilities. The focus is to provide multiple services through a one-stop facility that supports unemployed and under employed workers in the Mattawa community.	Ongoing
Yakima School District	Tech Prep articulation agreement allowing high school students to earn BBCC college credit for high school occupational courses.	Ongoing

**SERVICES: Non-Teaching Partnerships and Relationships**

Partnership	Description of Partnership	Status
1-2-3 Fit	BBCC provides off-campus employment opportunities for students.	New
Alaska Airlines	Alaska Airlines provide Aviation and Aviation Maintenance Technology Internships.	Ongoing
All elementary schools and Head Start in Moses Lake, Warden, Othello, Royal, Quincy, Ephrata, Soap Lake.	BBCC provides reading and math tutors through the federal work-study program, America Reads & America Count.	Ongoing
All Service District Schools	This is a reciprocal relationship where the college either rents school district space or shares space on a quid pro quo basis for instruction. In any given year, the college may not use space in all school districts.	Ongoing
A Practical Way to Rent – Moses Lake, WA	BBCC provides off-campus employment opportunities for students.	Ongoing
Air America – Moses Lake, WA	BBCC provides off-campus employment opportunities for students.	Ongoing
BBCC Foundation	The Foundation provides scholarship funding generated by more than 70 named scholarship funds, and actively solicits new scholarship donations to benefit BBCC students.	Ongoing
	The Japanese Agricultural Training Program has been sponsored by the Foundation for more than 40 years. The College provides educational services for the JATP program on the BBCC campus through a partnership with the Foundation.	Ongoing
	The College and Foundation signed a revised and updated quid pro quo agreement in April of 2006 defining how the Foundation supports the College and what the College will do to support Foundation activities.	Ongoing
	The Foundation holds \$1.1 million for facilities and equipment needs of the College. The Foundation assists the college with debt payments and construction costs of the Advanced Technologies Education Center.	Ongoing
	The Foundation manages and raises funds for an Exceptional Faculty Awards Endowment for the benefit of the College's faculty.	Ongoing
	The Foundation invests funds on behalf of the College's athletic booster club. The Foundation also has funds to support the efforts of Phi Theta Kappa, Nursing, ASB, Aviation, and Volunteer Literacy programs.	Ongoing
The Opportunity Center property owned by the Foundation is leased to the College for classes in Adult Basic Education, English as a Second Language, and other grant-funded programs.	Ongoing	

**SERVICES: Non-Teaching Partnerships and Relationships**

Partnership	Description of Partnership	Status
	The Foundation provides funding and planning for special events and recognition related to College activities.	Ongoing
	The Foundation invests funds on behalf of the College to gain a greater return than is normally possible by state agencies.	Ongoing
	The Foundation rents office space to the Grant County Economic Development Council at a favorable rate, providing an on-campus economic development presence benefiting both the college and the EDC.	Ongoing
	The Foundation has established partnerships with the Leah Layne Foundation (Othello) and the Roy and Leona Nelson Foundation (Spokane) to provide scholarship funds for BBCC students.	Ongoing
	The Foundation has partnered with the Weinstein Beverage Company to provide intervention funding to help Hispanic students start, continue, or complete programs of study at BBCC.	New
	The Foundation works with The Boeing Company to acquire scholarship cash and credits at the Boeing Surplus Store in support of programs in Aviation Maintenance and Welding.	New
	The Foundation sponsors publication of Milepost 177, featuring writers, photographers and artists of the local area. The Foundation sells Milepost 177, and proceeds are dedicated to the Foundation Scholarship Fund.	Ongoing
	The Foundation helps needy students pay the national dues for Phi Theta Kappa membership, allowing them to join BBCC's honor society.	Ongoing
	The Foundation partnered with the College to change the land use designation of College and Foundation property to commercial and light industrial uses. The intent is to create opportunities for long-term revenue streams to the College and Foundation.	New
	The Foundation partnered with the Nursing Program in 2006-07 to purchase a SimMan and SimBaby, and to pay for training of BBCC nursing staff to use the new patient simulators.	New
	In 2006-07, the Foundation established new	New

SERVICES: Non-Teaching Partnerships and Relationships		
Partnership	Description of Partnership	Status
	Professional Technical program scholarships to support students in those programs.	
Boy Scouts of America Leaders	BBCC partners with Boy Scouts of America Leaders in the Columbia Basin District by hosting a District Round Table meeting once each month.	Ongoing
Boys and Girls Club of America– Moses Lake, WA	BBCC provides off-campus employment opportunities for students.	Ongoing
Cascade Valley Home Care	BBCC provides off-campus employment opportunities for students.	New
Center for Information Services (CIS) – Bellevue, WA	<p>CIS is an organization owned by all community and technical colleges which provides centralized computing services.</p> <p>BBCC is providing Disaster Recovery Services to the Center for Information Service (CIS) for all the centrally processed data of the Community and Technical Colleges via Interagency Agreement and for significantly lower fees than other remote disaster recovery facilities. BBCC's geographic location (low seismic activity), server facility and trained technicians provide an ideal site at a cost that will save money for every Washington State Community and Technical College.</p>	Ongoing
	Russ Beard is serving as the chair of the Information Technology Planning Group for the fiscal year 2006-2007. This group is responsible to set the priorities for technology work at CIS and to set forth a model of technology for the entire Community and Technical College System in Washington State.	New

**SERVICES: Non-Teaching Partnerships and Relationships**

Partnership	Description of Partnership	Status
Central Washington University	<p>BCC has an inter-local arrangement with CWU to provide upper division courses on campus.</p> <p>CWU shares plant management consultant services with BBCC for capital projects.</p> <p>An interactive TV Room on the BBCC campus, Building 1800, equipped by CWU, is available for BBCC instructional and administrative use.</p> <p>CWU has engaged in an agreement that allows students attending both CWU and BBCC to receive financial aid at the parent school (4-year school) based on the sum of credits taken at both schools.</p> <p>The Central Theatre Ensemble is in its second year of offering a stage play geared for K-12 students at BBCC. Two shows of <u>Pecos Bill and the Ghost Stampede</u> were offered April 27. Admission is free. Several local elementary schools, private schools, and daycare facilities reserve seats for this event. The play is accompanied by a study guide K-12 teachers can implement in their classrooms.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>New</p>
City of Moses Lake	<p>The City of Moses Lake has a Healthy Communities Grant which is a Federal Community Improvement Grant. BBCC participates on the trail planning committee which will extend from the City of Moses Lake to BBCC. This project is awaiting a funding appropriation. Charlene Rios is the Treasurer and Emery Smith is the Co-president.</p>	Ongoing
City of Moses Lake Businesses	<p>Papa John's Pizza donates pizzas to the ASB during basketball season for the Couch Potato Fund Raiser.</p> <p>Dog &amp; Car Wash promotes home basketball games by allowing the ASB to set-up the "Fan Man" in their parking lot.</p>	<p>New</p> <p>New</p>
Columbia Basin Allied Arts	<p>The college provides space in Wallenstien Performing Arts Center for performing art events as well as office space in the Administration Building at no charge.</p>	Ongoing
Columbia Basin College– Pasco, WA	<p>The CDL and Automotive Departments obtain restored pickups and tractor-trailer repairs at reasonable prices. The BBCC Maintenance and Operations department (M &amp; O) purchases rebuilt pickups from the CBC Auto Body Repair program at very reasonable prices (purchase price plus materials plus a small administrative fee).</p> <p>CBC assisted BBCC in planning by allowing their planner to conduct a training seminar for BBCC on academic, strategic, and facility master planning.</p>	<p>Ongoing</p> <p>New</p>



<b>SERVICES: Non-Teaching Partnerships and Relationships</b>		
<b>Partnership</b>	<b>Description of Partnership</b>	<b>Status</b>
	CBC collaborated with BBCC in conducting an agriculture outreach assessment in the BBCC Service District. BBCC hopes to link with CBC's newly developed and industry-driven agriculture program, as we currently do with Wenatchee Valley College.	
Columbia Pacific Aviation – Moses Lake, WA	BBCC provides off-campus employment opportunities for students.	Ongoing
Department of Corrections (DOC)	DOC continues to be valuable as a partner in environmental assessment and asbestos abatement. They are licensed to deal with asbestos issues and assist the college in soil excavation projects. They remove underground fuel storage tanks and perform asbestos abatement.	Ongoing
Department of Vocational Rehabilitation, Labor & Industry, SkillsSource, Colville Tribal Educational Assistance Program, Department of Employment Security	Student aid is provided through these and many other agencies.	Ongoing
Department of Social and Health Services	DSHS provides student employment opportunities. Childcare Facility partner. Developed a childcare facility with 44 slot facilities for use by students, staff, and the community.	Ongoing
Ephrata Airport	Aviation students clean up the Ephrata airport. The airport is used as training site by the Aviation Program	Ongoing
Gates Foundation Grant	Childcare Facility partner. Developed a childcare facility with 44 slot facilities for use by students, staff, and the community.	Ongoing
GEAR UP Quincy	BBCC students tutor and mentor middle school students in Quincy.	Ongoing
Genie Industries	Partnered to present “ABE/ESL Literacy Week” event celebrating the successful employees who engaged in literacy activities at BBCC. BBCC offers welding training and testing for Genie and local individual WABO testing.	Ongoing Ongoing
21st Century Grant Grand Coulee, Soap Lake, Warden, administered through Northwest Learning and Achievement	BBCC provides off-campus employment opportunities for students.	Ongoing

<b>SERVICES: Non-Teaching Partnerships and Relationships</b>		
<b>Partnership</b>	<b>Description of Partnership</b>	<b>Status</b>
Grant County	<p>Grant County Parkway Project, proposed by the county and grant-funded, will divert traffic from running through the center of campus and create a path system around the campus. Grant County is also working with the city to join the Parkway with the City Pathways project.</p> <p>Grant County has partnered with BBCC in the funding and support of Grant County Advanced Technologies Education Center.</p>	Ongoing
Grant County Economic Development Council	BBCC partners with Grant County Economic Development Council to promote economic development in Grant County. President Bonaudi continues to serve as an ex-officio director of the GCEDC.	Ongoing
Grant County 5	Grant County 5 responds to campus security and emergencies.	Ongoing
Grant County Housing Authority – Moses Lake, WA	Grant County Housing Authority rents Mattawa Opportunity Center and has been a partner developing this site. The college shares equipment and facilities.	Ongoing
Grant County Mental Health – Moses Lake, WA	BBCC makes referrals to Grant County Mental Health when necessary.	Ongoing
Grant County PUD – Ephrata, WA	Grant County PUD provides fiber optics to the college.	Ongoing
Grant County Sheriff	<p>Community Service workers provide assistance to various departments on campus.</p> <p>The Grant County Sheriff Department is the primary security responder for the campus.</p>	Ongoing
Heritage University – Toppenish, WA	<p>Heritage University rents college space for upper division college programs and courses.</p> <p>Heritage University has engaged in an agreement that allows students attending both Heritage and BBCC to receive financial aid at the parent school (the 4-year school) based on the sum of credits taken at both schools.</p> <p>Heritage University and Big Bend Community College are partners in a Title V grant to increase and retain the number of Hispanic and at-risk students attending each institution.</p>	<p>Ongoing</p> <p>Ongoing</p>

<b>SERVICES: Non-Teaching Partnerships and Relationships</b>		
<b>Partnership</b>	<b>Description of Partnership</b>	<b>Status</b>
Higher Education Solutions Collaborative (HSC)	This began as a collaborative project between BBCC, Bellevue Community College, and Microsoft. The HSC team has developed a portal interface leveraging the Microsoft server solutions to present three separate user views. The HSC group is nearing completion of its phase of development that allows the portal to be used as a learning management system for delivering classes online.	Ongoing
Hispanic Chamber of Commerce	CBIS partners with Mattawa Hispanic Chamber of Commerce.	Ongoing
Interactive TV classes on school premises at Othello, Soap Lake, and Wahluke high schools. New classrooms will be activated at Lake Roosevelt, Royal, and Warden high schools.	College classes are offered through the college currently at Grand Coulee, Mattawa, Othello, and Soap Lake. New classrooms will be activated at Lake Roosevelt, Warden and Royal City. Plans are underway to move Grand Coulee's interactive classroom to Lake Roosevelt High School, to increase student access to Running Start.	New and Ongoing
Job and Career Fair	The Annual Job & Career Fair averages 70 employers and 1500 visitors. WorkSource and SkillSource partner in organizing and participating in the event. Job Corps provides student volunteers to assist with set-up and take-down.	Ongoing
Local Planning Area Group	Partnerships that operate WorkFirst at the local level. They meet regularly to review plans and performance data, discuss program issues, develop strategies to increase outcomes and solve problems. Primary partners are BBCC, WorkSource, DSHS, and Goodwill. Secondary partners are SkillSource, People for People, Mental Health, PARC, DOC, and DCFS.	Ongoing
Microsoft	Provides consulting services to develop and implement a portal system, which will enhance security, efficiency in managing bandwidth and creates a tool for statewide data warehouse distribution.  Provides educational discount for software projects used in classroom, labs, and college operations.	Ongoing
Moses Lake Literacy Council	Partners with BBCC Regional Literacy Council for training.	Ongoing
Moses Lake Senior Living Community	The college agrees to permit the use of its physical facilities for their residents in the event of a disaster.	Ongoing
People for People/Grant Transit Authority	Provides public transportation for students to BBCC and the Mattawa Opportunity Site.	Ongoing

<b>SERVICES: Non-Teaching Partnerships and Relationships</b>		
<b>Partnership</b>	<b>Description of Partnership</b>	<b>Status</b>
	Partners with the BBCC WorkFirst office to provide fuel cost assistance to WorkFirst students.	Ongoing
Port of Moses Lake	Aircraft Rescue and Fire Fighting Partner. The Port of Moses Lake is backup responder to security and emergencies.	Ongoing
Public Library Building Committee	President Bonaudi and Dean Fuhrman are serving on a committee to build the new public library in Moses Lake.	New
Quiznos Sub – Moses Lake, WA	BBCC provides off-campus employment opportunities for students.	Ongoing
Relay for Life	A team of Big Bend employees supported by the college and the foundation in their effort to raise money for American Cancer Society.	New
Samaritan Healthcare	BBCC has a joint education nursing position in which BBCC and Samaritan both pay a portion of a nursing instructor's salary. The educator works at BBCC for nine months and at Samaritan for three months.	Ongoing
SBCTC – Adult Literacy Office	BBCC Basic Skills Program received a grant to create a volunteer literacy tutor program and provide tutor training.	Ongoing
SBCTC—Technology Transformation Task Force	President Bonaudi and Russ Beard are serving on this task force to deal with the methodology and funding model used by the WA college system in support of new technologies.	New
SkillSource	SkillSource collaborates on incumbent worker retraining for local industries, provides career assessment and advising, and educational financial support for dislocated workers and low-income community members.  SkillSource provides computer technology and space for adult basic skills classes.  Provides funding to develop and implement experimental healthcare events and programs for youth.	Ongoing
Sodexo	Sodexo is BBCC's contracted food service provider.	Ongoing
Viking Booster Club	The Viking Booster Club continues their support of BBCC athletics. They raise money to support athletic scholarships and employment for athletes within NWAACC guidelines.  This year the Club donated to the Moses Lake Chamber/Rotary Auction which uses the money earned for scholarships; continues to donate to the BBCC Foundation <i>Cellarbration!</i> for scholarships; continues to sponsor "Fan Appreciation" for the community during a baseball and softball game.	Ongoing  Ongoing

<b>SERVICES: Non-Teaching Partnerships and Relationships</b>		
<b>Partnership</b>	<b>Description of Partnership</b>	<b>Status</b>
	The Viking Booster Club provides up to \$250 per coach for recruiting and incidentals.	Ongoing
Washington On-line	Provides training for Migrant Education Even Start faculty to develop and implement ESL classes delivered on-line.	Ongoing
Washington State Library	This arrangement allows the coordination of database purchases with other libraries.	Ongoing
Washington State Migrant Council (WSMC)	WSMC has a contract with BBCC for special training and to provide student financial aid support.  Provides classroom space in Royal City, Othello, Mattawa, and Moses Lake for ESL classes and childcare for evening ESL students.	Ongoing
Washington State Potato Conference	The college provided meeting rooms and space for the potato bar for the potato conference.	Ongoing
WorkSource	BBCC partners with WorkSource and numerous other agencies and organizations like SkillSource and DSHS to create and implement a comprehensive and integrated system of quality Work Force Development through the federal "One Stop Initiative".	Ongoing

## **BIG BEND COMMUNITY COLLEGE**

Date: 5/29/07

**ITEM #6:** International Programs Update (for information)

### **BACKGROUND:**

Carla Boon will present updates and statistics on the Japanese Agricultural Training Program. This year marks a schedule change in the program, from both a one and two-year program to an 18 month program. Ms. Boon will speak on the current situation of trainees, host farms, and academic training, and will make remarks on the future of the program.

In addition, Ms. Boon will give updates on BBCC international student recruitment efforts. BBCC is currently working with the Washington State Department of Community, Trade, and Economic Development (CTED) - International Trade Division and the Trade Development Alliance to assist in making international contacts.

### **RECOMMENDATION:**

President Bonaudi and VP Mike Lang recommend acceptance of the International Programs Update.

## **BIG BEND COMMUNITY COLLEGE**

Date: 5/29/07

**ITEM #7:** Exceptional Faculty Award Recommendation (for action)

### **BACKGROUND:**

The Exceptional Faculty Awards Committee is pleased to recommend the following awards:

Jim Hamm, Physics/Engineering Instructor- Attendance at an Astronomical Society of the Pacific meeting at Pomona College near Los Angeles. Mr. Hamm feels the interaction from this activity will enhance his astronomical instruction. (\$2,000)

Zackariah Tanko, Computer Networking Instructor, Participation in a faculty summer internship program at the Lawrence Berkeley National Laboratory. The experienced gained from this endeavor and the opportunity to work with the researchers in the IT industry will be invaluable. (\$2,000)

Kathy Tracy Mason, Child & Family Education Instructor- Plans to develop and publish materials that will directly aid future faculty development. (\$2,000)

Bill Autry, Maintenance Mechanic Technology- Attendance at a two-day course for Journeyman Riggers. He plans to incorporate safe rigging fundamentals into the MMT mechanical curriculum. (\$1,500)

The balance of the Exceptional Faculty Award fund is \$200,235.

### **RECOMMENDATION:**

President Bonaudi and VP Lang recommend approval of the Exceptional Faculty Awards.



May 4, 2007

Dear President Bonaudi,

The Exceptional Faculty Awards committee is pleased to inform you that we have four applications submitted from our honorable faculty to end this school year. Upon review of the applications, the Committee recommends award consideration to Jim Hamm, Kathy Tracy Mason, Zackariah Tanko and Bill Autry.

Jim Hamm wishes to attend a meeting organized by the Astronomical Society of the Pacific. This meeting is being held at Pomona College near Los Angeles. Jim feels the interaction from this activity will enhance his astronomical instruction.

Zackariah Tanko will be participating in a faculty summer internship program at the Lawrence Berkeley National Laboratory. The experience gained from this endeavor and the opportunity to work with the researchers in the IT industry will be invaluable.

Kathy Tracy Mason plans to develop and publish materials that will directly aid future faculty development. As she nears the twilight of her teaching career, she wishes to use her experience to document the e-numerous elements involved in managing a program. She hopes that such a guide will bring continuity to her department as well as being a template for others.

Bill Autry plans to use this opportunity to attend a two day course for Journeyman Riggers. Bill plans to incorporate safe rigging fundamentals into the MMT mechanical curriculum. This activity will provide the training and certification to pursue this goal.

We believe these applications are in order and worthy of your consideration. We have included copies of the applications for your convenience. We look forward to your recommendations and, ultimately, the Board's consideration.

As the final award period closes for this fiscal year, the EFA committee would like to recognize each of the members of our honored faculty who have applied for and received EFA awards. Each of these faculty members embody the spirit of the Exceptional Faculty Awards. Excellence certainly doesn't occur by mere coincidence, extraordinary individuals will step forward and be counted when it matters the most. This committee is





honored to be a part of this process and wish to thank you, President Bonaudi, the Foundation, and the Board of Trustees, for your support, trust and guidance. Teachers may only stand with distinction, on the shoulders of their anonymous support team.

Sincerely,

Matthew Sullivan

Dennis Knepp

Gail Hamburg

Peter Hammer

Bill Autry

## **BIG BEND COMMUNITY COLLEGE**

Date: 5/29/07

**ITEM #8:** Service Learning (for information)

### **BACKGROUND:**

Dr. Emery Smith will present information regarding Service Learning in a Social Problems Course.

"Education is not only a function of books, but a function of experience and connecting what one reads with ongoing observations and experiences" (Coles 1990, 164). Service learning workshops are held during class each week. The purpose of the service learning (SL) experience is to provide "... active educational experiences for students, experiences which enable and require students to reflect critically on the world around them, to link social theory to practice and vice versa, and to induce, synthesize, and experiment with new knowledge"(Stanton 1990, 183). Eads (1994) defines service learning as "... students contributing their time and energy to identified community tasks, in the context of academic course work that involves conscious reflection and intentional learning goals" (35). SL is a method whereby engage in active, direct involvement with the phenomena they are studying. It entails direct contact with social problems and those who are affected by them.

Since this is a new component of my Problems course, students are very involved in how it develops. Phase 1 (needs assessment) is done as a class. We identify social problems and human needs in the community (using a specific definition of a social problem) and discuss how to best meet those needs. Students then form teams to go on to the next phase. During Phase 2 (available services assessment) students identify and contact service providing agencies in the community and determine what sorts of services and SL opportunities exist. For some teams, the task in Phase 3 (designing service opportunities) is to make connections to the service agencies identified in Phase 2 and develop ongoing relationships with them, so that future students can build on the work of the class. If there are no agencies addressing needs identified in Phase 1, teams who have taken on those issues design a community service component to meet those needs.

### **RECOMMENDATION:**

None

**BIG BEND COMMUNITY COLLEGE**

Date: 5/29/07

**ITEM #9:** Probationary/Tenure Reviews (for action)

**BACKGROUND:**

The Board will also consider granting tenure to the following faculty:

<b><u>Faculty Member</u></b>	<b><u>Position</u></b>	<b><u>Current Status</u></b>
Kathleen Duvall	Biological Sciences Instructor	3 <sup>rd</sup> probationary year

**RECOMMENDATION:**

The Board will adjourn to Executive Session to review the evaluation file of the above-mentioned faculty member.

**BIG BEND COMMUNITY COLLEGE**

Date: 5/29/07

**ITEM #10:** Board Officer Elections (for action)

**BACKGROUND:**

The Board typically elects a new slate of Board officers at this time of year effective July 1, 2007. Katherine Kenison is currently the Board Vice Chair and if past practices are followed she will move into the Chair's position effective July 1, 2006. If so, the Board would now need to elect a Vice Chair. The Board has consulted the rotation schedule below in voting its selection.

BBCC Board Officer Matrix  
(C = Chair)  
(VC = Vice Chair & Chair Elect)

	04/05	05/06	06/07	07/08	08/09
Holloway	C				VC
Ramon	VC	C			
DeLuna-Gaeta		VC	C		
Kenison			VC	C	
Blakely				VC	C

**Term Expires:**

Ramon 9/30/06  
Kenison 9/30/08  
Blakely 9/30/09  
Holloway 9/30/07  
DeLuna-Gaeta 9/30/10

**RECOMMENDATION:**

None.

**BIG BEND COMMUNITY COLLEGE**

Date: 5/29/07

**ITEM #11:** Assessment of Board Activity (for information/action)

**BACKGROUND:**

This agenda item provides an opportunity for the individual Trustees to report on community contacts they may have made and/or meetings they have attended since the previous Board meeting. This has been implemented as an assessment tool to give the Board a way to definitively measure what is accomplished throughout the year for its next self evaluation review.

**RECOMMENDATION:**

None.

**BIG BEND COMMUNITY COLLEGE**

Date: 5/29/07

**ITEM #12:** Next Regularly Scheduled Board Meeting (for information)

**BACKGROUND:**

The next regularly scheduled Board meeting is June 26, 2007 at 1:30 pm.

**RECOMMENDATION:**

None.

**BIG BEND COMMUNITY COLLEGE**

Date: 5/29/07

**ITEM #13:** Misc. (for information)

**BACKGROUND:**

Aviation Celebration (May 24, 2007) report.

TACTC Spring Conference (May 17, 18, 19)Report.

BBCC Retreat proposed dates: August 28, 29, 30 at Sleeping Lady in Leavenworth, WA.

View SBCTC Video: *Creating Opportunities*.

**RECOMMENDATION:**

None