

# Big Bend Community College

**Board of Trustees**

**Regular Board Meeting**

**Tuesday, February 26, 2008  
1:30 p.m.**

**HARDIN COMMUNITY ROOM  
ATEC 1837**

**Community College District No. 18**

**7662 Chanute Street NE  
Moses Lake WA 98837**

## Spring 2008 Events

Spring 2008 Events		
<b>February</b>		
	26	BBCB Trustees meeting, 1:30 p.m., ATEC
		EWU transfer advisor, Building 1600, 10 a.m. – 2 p.m.
	27	Professional Technical Open House, ATEC, 5-8 p.m.
	28	BBCB joint board meeting with Warden School District, 5 p.m.
	28-29	Destination Health Care, ATEC
<b>March</b>		
	1	Softball vs. Shoreline CC, 1 p.m.
	3	Phi Theta Kappa Induction, 4 p.m., Building 1200
		Softball vs. Centralia, 1 p.m.
	6	ASB Bowling at Lake Bowl, 9:30 p.m. – midnight
		Last day to drop a class
	7	Softball vs. Grays Harbor CC, 2 p.m.
	8	Softball vs. Highline CC, 1 p.m.
	11	ASB Breakfast Fest, \$2, 11:15 a.m. – 1:30 p.m., ATEC
	14	Softball vs. SWOCC, 1 p.m.
	15	CBA "Wiz of the West," 3 & 7 p.m., Wallenstien Theater
	18	ASB Free Pool, Building 1400, 8 a.m. – 4:30 p.m.
	18-19	Library Camp Out, 8 p.m.
	19-21	Final exams & BBCB Bookstore Buyback
	20	Tuition due
	21	Baseball vs. Centralia, 1 p.m.
		Residence halls close, 5 p.m.
	22	Baseball vs. Centralia, 1 p.m.
	24-28	Quarter break, no classes
	26	ASB election packets available, Building 1400, Activities Office
		Winter Quarter grades available online
		Baseball vs. CBC, 1 p.m.
	28	Softball vs. Treasure Valley, 2 p.m.
	29	Softball vs. Blue Mountain CC, 12 noon
	30	Residence halls open
	31	Spring Quarter 2007 begins
<b>April</b>		
	2	Baseball vs. CC of Spokane, 1 p.m.
	4	Last day to add a class
		Softball vs. CBC, 2 p.m.
	5	Softball vs. Walla Walla CC, 12 noon
	8	BBCB Trustees meeting, 7 p.m., ATEC
		Softball vs. CC of Spokane, 2 p.m.
	9	ASB election packets due, Activities Office, 4:30 p.m.
		Baseball vs. Walla Walla CC, 1 p.m.
	11	Softball vs. Yakima Valley, 2 p.m.
	12	Softball vs. Wenatchee Valley, 12 noon
	19	Baseball vs. Wenatchee Valley, 1 p.m.
	24	15 <sup>th</sup> Annual Job & Career Fair, 9 a.m. – 3 p.m., ATEC
	26	Baseball vs. Treasure Valley CC, 1 p.m.
	27	Pecos Bill and the Ghost Stampede, presented by the CWU Youth Theatre Tour, Wallenstien Theater, free, times to be announced.
<b>May</b>		
	3	Baseball vs. Yakima Valley, 1 p.m.
	8	National Nurses Day Celebration, RSVP dinner, ATEC
	9	Educate, noon – 8 p.m., ATEC



Big Bend  
Community College

**COMMUNITY COLLEGE DISTRICT NO. 18  
BIG BEND COMMUNITY COLLEGE**  
7662 Chanute Street  
Moses Lake, Washington 98837  
Regular Board Meeting Agenda  
Tuesday, February 26, 2008, 1:30 pm  
Hardin Community Room – ATEC Room 1837

	Action		Tab #	
<b>Governing Board Members:</b>  <i>Katherine Kenison, Chair</i>  <i>Mike Blakely, Vice Chair</i>  <i>Bob Holloway</i>  <i>Cecilia DeLuna-Gaeta</i>  <i>Felix Ramon</i>  <i>Dr. Bill Bonaudi, President</i>	A	1. Call to Order/Roll Call		
	I	2. Introductions		
	A	3. Consent Agenda	3	
		a.	Approval of Regular Mtg Minutes – 1/15/08 (A)	
		b.	Achieving the Dream Update (I)	
		c.	Student Achievement Task Force (I)	
		d.	Assessment Update (I)	
		e.	Accreditation Report (I)	
		f.	Capital Project Report (I)	
		g.	Enrollment Report (I)	
		h.	Childcare Update (I)	
		i.	Donations (A)	
		j.	Personnel Report (I)	
		k.	Probationary/Tenure Review List (Special March Mtg) (I)	
I	4.	Remarks (Public comment to the Board regarding any item on the agenda may be made at the time of its presentation to the Board)	4	
	a.	ASB Representative – Matt Boyce, President		
	b.	Classified Staff Representative – Kathy Aldrich		
	c.	Faculty Representative – Mike O’Konek, Faculty Assn. President		
	d.	VP Administrative Services – Ken Turner		
	e.	VP Instruction/Student Services – Dr. Mike Lang		
I	5.	Audit Report (contingent on receipt of draft report in advance of the meeting for Trustees’ review, this may move to Special March mtg)	5	
A	6.	E-6 Cultural Enrichment Ends Statement Monitoring Report Valerie Kirkwood	6	
I	7.	Private Public Partnerships- Gail Hamburg	7	
I	8.	Latino Fair- Clyde Rasmussen, Andre Guzman, Jose Esparza	8	
I	9.	Center for Information Services- Russ Beard	9	
		-----BREAK-----		
		Possible Executive Session		
I	10.	Joint Board Meeting with Warden School District	10	
A	11.	Assessment of Board Activity Report - Board	11	
I/A	12.	Next Regularly Scheduled Board Meeting - Board	12	
I	13.	Misc.	13	
A	14.	Adjournment	14	

**The Board may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase;
- (c) to consider the minimum price at which real estate will be offered for sale or lease;
- (d) to review negotiations on the performance of a publicly bid contract;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;
- (h) to evaluate the qualifications of a candidate for appointment to elective office;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions or litigation or potential litigation.

**NEXT MEETING REMINDER – Regular Meeting April 8, 2008, 1:30 p.m. or 7:00 p.m.**

*If you are a person with a disability and require an accommodation while attending the meeting, please contact the President’s Office at 793-2001 (or TDD 762-6335) as soon as possible to allow sufficient time to make arrangements.*

**BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #3:** CONSENT AGENDA (for action)

- a. Regular Board Meeting Minutes January 15, 2008

**BACKGROUND:**

Minutes of the Regular Board Meeting held on January 15, 2008, at Big Bend Community College are attached for review.

**RECOMMENDATIONS:**

President Bonaudi recommends the Board of Trustees approve the minutes.

## THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held a regular Board meeting on Tuesday, January 15, 2008, at 1:30 p.m. in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

### 1. **Call to Order**

Chair Katherine Kenison called the meeting to order at 1:30 p.m.

Present:       Katherine Kenison  
                  Mike Blakely  
                  Felix Ramon  
                  Cecilia DeLuna-Gaeta  
                  Bob Holloway

### 2. **Introduction**

There were no introductions. President Bonaudi presented Trustee Ramon with an appreciation poster featuring photos of Trustee Ramon visiting the childcare before Christmas dressed as Santa. Santa's visit to the childcare was very appreciated by the parents, children and staff. Trustee Ramon thanked Kathy Starr, Fiscal Analyst 2, and the other staff who created and purchased gifts for Santa to give to each child.

### 3. **Consent Agenda**

a) Approval of Minutes for the November 27, 2007 Regular Board Meeting Minutes (A); b) Achieving the Dream Update (I); c) Assessment Update (I); d) Accreditation Report (I); e) Capital Project Report (I); f) Enrollment Report (I); g) Childcare Update (I).

**MOTION 08-01** Trustee Felix Ramon moved to approve the Consent Agenda as presented. Trustee Bob Holloway seconded the motion, and the motion carried.

### 4. **Remarks**

Public Comments - None

ASB President Matt Boyce described the recent ASB activities. They collected over 20 coats during their winter coat drive. Over the winter break Thor, the BBCC Viking mascot, made appearances at several of the Moses Lake elementary schools in conjunction with their fundraising competition between their classes for Doolittle Park.

ASB welcomed in the new quarter with a chowder and chili in bread bowls fest Tuesday, January 8, 2008. There were 200 in attendance at this event.

ASB has been busy supporting the basketball teams and trying to involve the fans. The Couch Potato is available for reservations if anyone is interested in sponsoring the couch. The cost is \$50 and includes two large pizzas from Papa John's and soft drinks.

ASB will be sponsoring a victim's advocate speaker who will give a presentation on domestic and dating violence awareness. The public will be invited to this event as well as to our National Black History Month speaker, David Bol, who is a former student and will share his thoughts and experiences about leaving Sudan for the United States. His story has been published in the Columbia Basin Herald.

ASB will sponsor a Valentine's dance, the proceeds will go to the victims of the fires in southern California. An appetizer fest will be held on Tuesday, February 12<sup>th</sup>.

The Nursing Club has been busy raising money with several different fundraisers. Their goal is to have two fundraisers each month.

Students Supporting Students is planning to visit an assisted living center sometime in the upcoming month and hold a cultural movie night.

Classified Staff Representative Kathy Aldrich provided details of the 88 training opportunities classified staff attended during November and December. Robin Arriaga, Heidi Weisler, Kim Helvy, Rita Jordan, Heather Allen, Taisa Timofeyev, Custodio Valencia, Nancy Theis, Valerie Mestdagh, Susan Nichols, Garry Helvy, Gene Hanover, Dave Frueh, and Randy Fish attended the Diversity Appreciation Training on November 2 at BBCC. Ruth Coffin, Yvonne Ponce, Geralyn Topalanchik, Michele Williamson, Tony Dillon, Anne Carter, Karen Okerlund, Debbie Simpson, Lynda Lowry, Michelle Coe, Hope Strnad, Starr Bernhardt, Barbara Riegel, Ana Ellsworth, Todd Davis, Sergio Cervantes, Brad Beuckman and T. C. Bergen attended the November 8 Diversity Training session in the ATEC. Ana Ellsworth attended training on November 6 at Samaritan Healthcare. Brad Beuckman, Sergio Cervantes, Todd Davis, Alan Dowey, Randy Fish, Dave Frueh, Garry Helvy, Lupe Hernandez, Valerie Mestdagh, and Nancy Theis attended a brief overview (10-15 minutes) of a video Robin Connor, Safety Consultant, will show at a later date on *Bombs & Bomb Threats, Bomb Training & Bomb Response* on November 7 as part of their shop meeting. Susan Nichols, Petr Radchishin, Tom Munyan, Linda White, Todd Sauer, Rick Tincani, and Gene Hanover attended Safety meeting to prevent ladder use injuries November 8. Barbara Riegel attended How to Understand & Comply with Collections Law on November 14 at Wenatchee, WA. Loralyn Allen attended the NRS Training at Columbia Basin College November 15. Tony Dillon participated in on-line In Design Suite CS3 training. Robin Arriaga attended a Washington State Department of Retirement Systems Seminar on November 20 at BBCC. Loralyn Allen attended the National Reporting System training in Pasco.

Rita Delgado, Geralyn Topalanchik, Ruth Coffin, Darci Alamos, Starr Bernhardt, Anne Carter, Michele Williamson, Jonie Walker, and Kathy Aldrich attended a Look and Learn Tour on November 28 at the Opportunity Center and 1000 Building.

Trustee Katherine Kenison commented it was good to hear about all of the classified staff activities. President Bonaudi asked Holly Moos, Assistant to the President for Human Resources and Labor, to describe the Diversity Training. Ms. Moos stated the Diversity Training was developed and administered by Title V Director Terry Kinzel and Counselor MariAnne Zavala-Lopez. The training has been provided to three sessions of 25 staff each. Staff and faculty have provided positive feedback about the diversity training. There are five more sessions scheduled.

Trustee Felix Ramon reported English Instructor Gail Erickson presented information to the Foundation Board regarding meeting the needs of the students. She relayed an example of good customer service. A student talked with a custodian about needing financial assistance or dropping out of school. The custodian passed on the information to Ms. Erickson. Ms. Erickson talked with the student and encouraged her to apply for scholarship. The student was concerned about the process and Ms. Erickson called financial aid and together they talked through the process. The student received a scholarship and stayed in school. This is a great example of how a little assistance at the right time can have a big impact. Trustee Ramon commented that good customer service is taken seriously. President Bonaudi stated help and support for students comes from all parts of the campus.

Trustee Cecilia DeLuna stated she has asked about Diversity Training in the past and she appreciates that this training is being provided to staff and faculty.

Faculty Association President Mike O’Konek reported faculty news. Nursing Instructor Lisa Corsie reported to Mr. O’Konek that three nursing instructors and several students volunteered at the flu shot clinic in Othello last fall. This activity was highlighted in the Columbia Basin Herald. Nursing Instructor Jennifer Brooks reported the nurses netted almost \$1,000 with a Christmas fundraising project.

Aviation Instructor John Swedburg reported to Mr. O’Konek that responses to the aviation department recruitment efforts are up 366% over last year. There has been an increase in interest in the BCC aviation department at career fairs. There is a nationwide pilot shortage and there is a lot of interest in the program by 35 to 50 year old potential students.

Mr. O’Konek also reported information provided by Industrial Electrical Technology (IET) Instructor Steve Matern regarding increased community support for evening IET courses. The Wenatchee Chapter of the IBEW, Local

191 is initiating classes at BBCC to accommodate the electrical workers on the Microsoft and Yahoo! projects.

AMT Instructor Erik Borg reported the AMT has received the required power supply to power the 727. After M & O hooks it up, all systems of the 727 will be powered for use by both departments of Aviation Sciences.

Vice President of Administrative Services Ken Turner reported the results of the Major Capital Projects Sub-Committee. There were 59 requests submitted in four categories (replacement, growth, renovation, matching) by 34 community colleges including our funding request for PTEC. Sixteen projects (27%) for 12 colleges will move forward. BBCC's Professional/Technical Education Center (PTEC) funding request was rated 18 out of 23 in the replacement category. The next step in the process is for the Presidents' WACTC group to set the final priority of the projects. The projects will be reviewed for funding by legislators during the 2009 session.

In the past, BBCC was discouraged from submitting more than one project at a time; however, three projects were approved from one community college, and two projects were approved from two community colleges. There are some concerns about the scoring process because more than one community college received approval for more than one project. The next opportunity for PTEC to be presented to the Legislature for funding will be the 2011-13 cycle.

President Bonaudi indicated our first major project took 26 years to move forward. He also stated no frivolous projects were submitted and there is a lot of pressure to get projects funded. He will discuss this with the other community college presidents during their WACTC meeting next week.

VP Turner reported the General Administration Real Estate Department has received the appraisal request for the Conservation District property. They have also measured the A parcel and are determining a rental price.

The state auditors have not scheduled an exit conference. When the conference is scheduled President Bonaudi will notify the Trustees.

Vice President Mike Lang discussed the Student Achievement/Persistence Initiative. He has been working with TRiO Director Jerry Workman to support the group of 51 students, Director Workman described during the last meeting. All 51 students have re-enrolled for winter quarter. The on-going resources used to support these students include an intake process, development of an education plan, advising, tutoring, and financial assistance for books. During a staff meeting, workshops were discussed and transfer and student life workshops have been scheduled for winter quarter. The Student Achievement report presented by Assistant to the President for Research, Planning and Government Affairs Ms. Kirkwood contains a student survey reporting that students want more counseling



and involvement with college staff. The workshops are designed to be responsive to this need. Research shows that student retention is improved with increased advising.

During the last academic year BBCC staff attended College Goal Sunday on another college campus. This year BBCC is hosting one of 13 College Goal Sundays on January 27, 2008, to assist high school seniors and parents completing the FASFA online. Retired Financial Aid Director Sherry Keeler-Hull and Char Rios, current Financial Aid Director, will lead a team of staff with computers in the library.

The dorm residence numbers are up from 81 residents fall quarter of 2006 to 107 residents fall quarter of 2007 and from 66 residents winter quarter 2007 to 108 residents winter quarter 2007.

Trustee Felix Ramon reported that Sherry Keeler-Hull has joined the Foundation Board of Directors.

#### **5. E-4 Student Achievement Ends Statement Monitoring Report**

President Bonaudi stated this is the sixth annual E-4 Student Achievement Ends Statement Monitoring Report. This may be the most inclusive use of all assessment tools on campus. The Migrant Education Even Start (MEES) performance report was added to the monitoring report as an addendum because it closely matches the student achievement decision points.

Valerie Kirkwood, presented the E-4 Student Achievement Ends Statement Monitoring Report. She stated this is the largest report with a new user friendly easy to follow format. Two initiatives, Achieving the Dream and the Student Achievement/Persistence Initiative, are changing how we look at data. VP Lang provided the Achieving the Dream update in the consent agenda, item b.

Ms. Kirkwood stated her office looked at data to show student barriers and how long students stay in school. Developmental math was revealed as a decision point. Dean Rachel Anderson is working with area high schools to improve their students' performance on the placement test and to raise the students' and parents' awareness of the importance of math readiness. Students who pass developmental math with a 2.0 or better are reported at 52% to 54%, the goal is a success rate of 90%.

Increased re-enrollment is also a college goal. Data collection has been refined to look at ethnicity and gender. This data shows that Hispanic females are not re-enrolling in BBCC at the same level as the national trend. Counselor MariAnne Zavala-Lopez is developing a mentoring program for Hispanic females to increase retention quarter to quarter.

Ms. Kirkwood pointed out the five benchmarks of student engagement on page 2 of Appendix A:

- Active and collaborative learning
- Student effort
- Academic challenge
- Student-faculty interaction
- Support for learners

BBCC is doing well in these areas ahead of the Northwest Consortium of Community Colleges and the national trend.

Ms. Kirkwood also highlighted the six momentum points that represent critical steps in student progress on page 8 in the body of the report:

- Earning the first 15 college-level credits
- Earning the first 30 college-level credits
- Earning the first 5 college-level credits in math
- Completing pre-college English and math
- Advancing through ABE and ESL courses
- Obtaining a certificate (once a student has earned 45 college credits), degree or apprenticeship

More data is being gathered regarding students advancement through ABE and ESL courses. VP Mike Lang stated there is focus on transitioning students from ABE/ESL courses into college level courses. The adult education instructors recently attended a workshop to assist students with the transition. Sandy Cheek, Director of Basic Skills, gave the Opportunity Center students a survey and Ms. Kirkwood and Starr Bernhardt, data analyst, are aggregating the data.

Director of Title V, Terry Kinzel, described the MEES grant. This grant for adult basic skills focuses on family literacy. The Migrant project infuses technology with the adult literacy component. The annual performance report shows significant gains; half of the migrant families, who would usually relocate, remained in classes through three quarters. They attended more than 100 hours of instruction. They also made gains in the use of technology. The online ESL and parent education classes are using ITV, this instruction is portable. An unexpected outcome is that students learned to use technology to seek out other resources. Eight ESL students pursued GEDs on their own while involved with BBCC courses.

Trustee Cecilia DeLuna-Gaeta thanked Dean Kara Garrett and Director Kinzel for their leadership and collaboration with community partners.

President Bonaudi commented this is a great report. There is a myth that education should be seamless. He gave an example of having the same teacher through 12 years of school. This is unrealistic, there are transitions and social changes in education. Success with small isolated migrant families helps to develop a larger bag of educational tools. He announced that most of the

Achieving the Dream team members were present at the meeting if the Trustees had questions. Ms. Kirkwood stated the Achieving the Dream proposal is on the website.

Trustee Felix Ramon complimented the format and pictures in the report. After reading the report he recommended the Foundation Board members request copies. He highlighted his appreciation of the training section of the report.

**MOTION 08-02** Trustee Mike Blakely moved to approve the E-4 Student Achievement Ends Statement Monitoring Report as presented. Trustee Cecilia DeLuna-Gaeta seconded the motion, and the motion carried.

**6. Warden School District Joint Board Meeting**

Based on feedback from the 2007 Board/Admin retreat President Bonaudi contacted Warden School District Superintendent Sandra Sheldon to schedule a joint board meeting. She was very receptive to the suggestion and the joint board meeting will be held Thursday, February 28, 2008 with dinner at 5:30 p.m. and the meeting 7:00 p.m. at the Warden High School. The Trustees and most of Executive Council will depart from BBCC at 4:45 p.m. traveling in either the green bus or two college vans. This will be noticed as a special meeting. President Bonaudi explained he is also working with the Mattawa School District to schedule a joint meeting. He hopes to host reciprocal visits on the BBCC campus.

Trustee Mike Blakely encouraged President Bonaudi to invite the Quincy School District Board of Directors to BBCC for a joint meeting this year. Trustee Cecilia DeLuna-Gaeta also stated she has spoken with the Othello School District Superintendent and he is willing to come to BBCC.

Trustee Katherine Kenison announced a break at 2:40 p.m. The meeting reconvened at 2:50 p.m.

**7. Assessment of Board of Activity**

Trustee Felix Ramon reported that he visited the childcare as Santa on December 20. He also attended the Marketing sub-committee of the Operations Task Force, a Cellarbration! meeting, a Foundation Trusteeship development meeting and a Foundation Board meeting. While he attended a veterans group meeting they announced that a replica of the Vietnam Memorial Wall will be set up at the Grant County Fairgrounds June 11-15, 2008. The veterans group is looking for volunteers to be present and search the computer database for visitors searching for the location of individual soldiers on the wall. Trustee Ramon announced that the 40/8 nursing scholarships have been increased from \$750 to \$1,000. They are also working on developing scholarships for the medical assistant program.

Trustee Mike Blakely reported he attended the CDL graduation and the Floch Memorial Games with Odessa. He visited with Quincy High School Principal Chris McKnight about math testing. Mr. McKnight stated they have two-hour collaboration time every Monday and he is interested in having Dean Clyde Rasmussen visit the Quincy School District. Trustee Blakely commended Lisa Karstetter at Yahoo! for their support of BBCC. Lastly, he has attended meetings for the Quincy levy where he promotes BBCC.

Trustee Bob Holloway reported that he met with Kevin Nordt at the PUD regarding a potential alternative energy gasification plant. He also attended a PUD meeting approving the budget which includes \$10 million for fiber build out. He met with Terry Brix of IPCI and Kevin Nordt of the PUD about alternative energy. He attended the CDL graduation and spoke to an Ephrata citizen about a family member attending BBCC. He attended the Classic Car Club meeting and raised a \$1,500 scholarship. In January he met with Representative Judy Warnick about BBCC green energy funding. He arranged a meeting with between Senator Holmquist, President Bonaudi and Terry Brix. He spoke to Grant County Assessor Laure Grammer about speaking at a Fiber Active meeting. Lastly, he attended part of a Columbia Basin Economic Forum in ATEC.

Trustee Cecilia DeLuna-Gaeta thanked BBCC staff who provided Christmas gifts to the Division of Children and Family Services for foster children. She reported that she attended the CDL graduation. She also visited with EWU President, Dr. Rodolfo Arévalo, in Othello and invited him to BBCC. She also spoke with the Othello School District Superintendent and Asst. Superintendent about meeting with the BBCC Board.

Trustee Katherine Kenison reported that she attended the Operations Task Force Meeting. She distributed a copy of the letter from the Operations Task Force to students and parents regarding the Moses Lake Job & Career Fair (1/31/08). This group continues to work toward building a skilled workforce in this area. Businesses and community members are participating and they are actively getting the word out about BBCC programs. She commented that the Columbia Basin Herald is doing an excellent job of reporting on the activities of the task force. There will be daily radio spots regarding the Job & Career Fair. The school district is discussing Spanish and Russian language translations of the announcement. The BBCC Career Fair is coming up in April. Lastly, she reported she is mentoring a new Edmonds Community College Trustee.

#### **8. Next Regularly Scheduled Board Meeting**

The next regular Board meeting is scheduled on Tuesday, February 26, 2008, at 1:30 p.m. A special Board meeting will be held Thursday, February 28, 2008, at 7:00 p.m. jointly with the Warden School District Board of Directors at the Warden High School.

**MOTION 08-03** Trustee Mike Blakely moved to approve the February 26, 2008, 1:30 p.m. regular Board meeting and the February 28, 2008, 7:00 p.m. special Board meeting with the Warden School District. Trustee Felix Ramon seconded the motion, and the motion carried.

**9. Miscellaneous**

President Bonaudi announced Winter Serenade will be held Saturday, January 26, 2008. This is a fund raiser for ATEC and technology scholarships.

The TACTC Winter Conference is scheduled in Olympia, January 22, 23, 2008.

The group watched the Perfect Storm Video.

President Bonaudi stated he recognizes the needs being met by Achieving the Dream, the Student Achievement/Persistence Initiative and Title V efforts to raise literacy. BBCC is reaching out to be effective and improve skills to continue seeking new populations. This is difficult work being done by marvelous staff and faculty. Trustee Cecilia DeLuna-Gaeta stated she is encouraged to see the raised cultural awareness. President Bonaudi noted that the College Goal Sunday publications mention that attendees should bring their social security cards. He also asked "What about potential students who don't have social security cards?" Trustee DeLuna-Gaeta stated EWU is trying to help students gain citizenship. President Bonaudi stated the Weinstein Intervention Scholarships are available to provide financial assistance to students who may not qualify for other funds.

A success story was shared with the group regarding a non-citizen student. The student was attending University of Idaho after attending school in Washington State since Kindergarten. When it was discovered that he was not a citizen he lost his funding and had to leave University of Idaho. He is currently enrolled fulltime at BBCC. President Bonaudi stated he is proud of the outreach to non-traditional students. Trustee Blakely said faculty and staff work hard and the key is student to student contact. He encouraged student groups to continue reaching out to potential students.

Mr. O'Konek reported he received an e-mail from Foundation Director Doug Sly regarding the \$10,000 Exceptional Faculty Award. He thanked the Board for their support. Instructional Council also has \$3,000 to supplement faculty training. Classified Staff also received \$500.

Trustee Ramon stated the Trustees Scholarship fund has grown and the Board should discuss the possibility of increasing the amount of the scholarship.

The meeting adjourned at 3:30 p.m.

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Katherine Kenison, Chair

ATTEST:

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William C. Bonaudi, Secretary

## BIG BEND COMMUNITY COLLEGE

Date: 2/26/08

**ITEM #3:** CONSENT AGENDA (for information)

b. Achieving the Dream (AtD) Update

### **BACKGROUND:**

Five Big Bend Staff members (Candy Lacher, Rachel Anderson, Barbara Whitney, Valerie Kirkwood and Mike Lang) attended a national Achieving the Dream Strategies Conference February 5-8, in Atlanta, Georgia. While at the conference, Valerie Kirkwood teamed up with SBCTC staff member Tina Bloomer, and Community College Research Center staff member Davis Jenkins, to report on the Washington State Student Achievement Initiative and link Achieving the Dream (AtD) activities with Student Achievement efforts.

AtD Coach, Frank Renz and Data Facilitator, Mark Figueroa, visited the BBCC campus on February 13-14 and met with each one of the AtD Priority 1 and Priority 2 sub committees to receive an update on committee activities and progress toward grant activities goals (meeting agenda attached). Some of the most recent activities include:

#### **Priority Area 1: Increase Successful Completion of Developmental Math courses**

Research and purchase an online math tutorial software or tutorial services.

The College recently purchased tutorial services, Tutor.Com and those services became available to BBCC students on February 12 through the BBCC Portal.

#### **Priority Area 2: Increase retention by improving first year student experience**

Provide advisor training for faculty and advising staff, including grant personnel.

Friday, February 15, approximately 90 BBCC faculty and staff attended Faculty In-service where they participated in workshop on Advising Basics (in-service agenda attached).

### **RECOMMENDATIONS:**

None

Achieving the Dream  
Coaches Meeting Schedule for February 13-14, 2008  
Frank Renz and Mark Figueroa  
Executive Dining Room ATEC

**Wednesday, February 13, Executive Dining Room - ATEC**

- 8:30 am      Revise the New Student Orientation Process  
Leads: Candy Lacher and MariAnne Zavala-Lopez
- 9:00 am      Improve support for Hispanic students by implementing a mentoring program  
Leads: Jose Esparza and Andre Guzman
- 10:00 am     Increase student advising by making advising mandatory  
Lead: MariAnne Zavala-Lopez
- 11:00 am     Provide advisor training for faculty and advising staff and use appropriate  
survey instruments to improve advising  
Lead: Terry Kinzel
- 12:00 pm     Lunch
- 1:30 pm      Meeting with Kara Garrett, Dean of Education, Health, and Language  
Skills and Sandy Cheek, Director of Adult Basic Education
- 2:30 pm      Priority 1: Increase Successful Completion of Developmental Math  
Courses  
Leads: Barbara Whitney and Rachel Anderson. (Math faculty will be  
included.)
- 3:30 pm      Core and Data Teams
- 4:30 pm      Revise the curriculum for the freshman experience classes  
Lead: Gail Erickson (David Hammond)

**Thursday, February 14 – Executive Dining Room – ATEC**

- 9:00 am      Meeting with IR Staff including Starr, Valarie and IT Staff, Eric Gruber





## **BBCC Faculty Advising In-Service, February 15, 2008**

- I. Intro
- II. Philosophy and Theory of Advising
  - a. What is advising? Importance of advising mission/definition
  - b. Advising as teaching
  - c. Advising as hub of wheel not spoke
  - d. The power of metaphor or MO (“metaphorus” operandi)
  - e. Storytelling: a powerful/teaching tool
  - f. Imagine that we are all artists...
  - g. Recent Research
    - i. Mihaly Csikszentmihalyi – flow or engagement theory
    - ii. Robert Fritz – “Your Life as Art”
    - iii. George Lakoff and Mark Johnson – metaphor theory
    - iv. Richard Light – “Making the Most of College”
    - v. Pat Allen – “Art as a Way of Knowing”
    - vi. Charles Faulkner – “Metaphors of Identity”
    - vii. Milton Erickson – “ My Voice Will Go With You”
- III. The Practice of advising
  - a. Role play exercise: “Gurus, Gatekeepers, & Guides”
  - b. Enhancing advisee preparation: using a questionnaire
  - c. IPSO/GPS advising
  - d. One-to-one skills
  - e. Potential of group advising
  - f. Portfolios
  - g. Advising increases retention
  - h. Affirmation, reward, recognition of excellent advising
  - i. The proverbial bottom line: good advising saves money
- IV. BBCC Advising Issues
  - a. Core curriculum as a unifier not a divider
  - b. Diversity and advising – keeping in touch with BBCC’s changing community
  - c. Advising mission/definition, model/process, etc.
  - d. Others?
- V. Resources for ongoing development (some hardcopies provided)
  - a. NACADA, especially warehouse
  - b. The Mentor, Penn State
  - c. Various books and article that will be referenced throughout the in-service
- VI. Feedback – informal discussion of value of in-service, goals and concerns for where to go from here, etc.

## **General Learning Outcomes for BBCC Advising In-Service February 15, 2008**

As a result of our agreement to be actively and mutually engaged in today's seminar, each of us can expect to:

- 1) foster an atmosphere that nurtures discovery, creativity, and productivity;
- 2) become familiar with the history and theory of student advisement;
- 3) strengthen interpersonal and communication skills needed to effectively advise students;
- 4) begin to develop and support the concepts that will contribute to the formation of a clear and effective definition/mission of advising at BBCC;
- 5) begin to brainstorm ideas for the formation of advising syllabi and advising curricula;
- 6) identify where to access helpful resources that support ongoing excellence in advising;
- 7) identify issues at BBCC that serve as both obstacles and challenges to advising development at BBCC;
- 8) recognize and support strategies that promote student retention.

**Subject:** Attention Students - You now have a FREE online tutoring service from your Big Bend Portal!

**Date:** Tuesday, February 12, 2008 5:25 PM

**From:** Beard, Russ <russb@bigbend.edu>

**To:** <asb@bigbend.edu>

**Cc:** <info@bigbend.edu>

**Conversation:** Attention Students - You now have a FREE online tutoring service from your Big Bend Portal!

## Got Questions?

## Need Help?

### Attention Students:

We have On-line Tutoring Service now available though the Big Bend Portal.

Tutoring services include:

English

Algebra and Algebra II

Calculus

Geometry

Trigonometry

Chemistry Biology

Earth Science

Physics

**Go to the Portal <<https://port.bigbend.edu/>> and click on:**

**\*\*\*[Attention Students - Free Online Tutoring Available](#)\*\*\***

<<https://port.bigbend.edu/Lists/Announcements/DispForm.aspx?ID=25>>

**Then click on "[Online Tutoring Center](#)"**

<<https://port.bigbend.edu/student/tutor/default.aspx>> !

And you're THERE!

You pick your grade level, your course and in a few minutes you will be connected to a REAL LIVE PERSON!

Tutoring service available in English and Spanish.

Please Call BBT at 793-2206 if you need assistance or just want to provide feedback!

## BIG BEND COMMUNITY COLLEGE

Date: 2/26/08

**ITEM #3:** CONSENT AGENDA (for information)

c. Student Achievement Initiative

### **BACKGROUND:**

The Student Achievement Initiative is a statewide initiative within the community and technical college system to develop an incentive system that rewards colleges for improving student achievement. It came about in response to one of the three goals of the State Board's 10-year system direction, "Achieve increased educational attainment for all residents across the state." This is the system's response to addressing that goal. Colleges are primarily to be measured on:

- Improving preparation for college level course
- Building to a year of college credit
- Completing college level math
- Completing certificates, degrees, and apprenticeship training

(this information was taken from SBCTC's web site at  
[http://www.sbctc.ctc.edu/college/e\\_studentachievement.aspx](http://www.sbctc.ctc.edu/college/e_studentachievement.aspx))

Two BBCC representatives are currently serving on statewide student achievement committees. Board of Trustees Chair, Katherine Kenison is on the Student Achievement Task Force and BBCC Director of Basic Skills, Sandy Cheek, is serving on the Student Achievement Advisory Committee.

Since the beginning of fall quarter a group of counselors, advisors, grant directors/coordinators and community services staff have been meeting to identify TRiO like students (first generation, low income, or students with disabilities) who are not eligible for one of the support grants and develop activities that promote student success and persistence. Fifty-one students were identified fall quarter and provided intake advising, an educational planning session, additional advising and other support activities such as tutoring, textbook lending, lending of a lap top computer, payment of some college fees other than tuition, etc. All 51 students continued on into winter quarter. Staff is currently working with a total of 62 students.

As a result of reports to SBCTC, State Board Staff asked Big Bend Community College to be part of a presentation at the Achieving the Dream Strategies Institute in Atlanta to demonstrate how BBCC was integrating the Achieving the Dream (AtD) Priorities and Strategies into the state's Student Achievement Initiative. VP Mike Lang and Assistant to the President for Research, Planning and Government Affairs Valerie Kirkwood reported how BBCC had selected AtD Priorities and Strategies to improve student success and how those strategies should improve BBCC's student success at different momentum points in the state's Student Achievement Initiative.

As part of the Student Achievement discussions staff have worked to eliminate silos for services and develop a central intake form for working with at risk students.

The Student Achievement Initiative has brought BBCC to a campus-wide student success approach that will allow BBCC to use data to determine what interventions (tutoring, supplemental math instruction, orientation, etc.) are having a positive impact on student success.

On February 11, BBCC Student Achievement Committee members participated in a statewide Student Achievement Conference where BBCC staff shared the Achieving the Dream and Student Achievement Priorities we have identified, how those priorities were identified, what we expect to accomplish through these priorities and how we are engaging others and developing support for the priorities. (See the attached report.)

**RECOMMENDATIONS:**

None

## February 11 Student Achievement ITV Conference - Sharing Ideas for Getting Started

**Identifying Priorities:** The Student Achievement Initiative is very broad ranging from adult basic education to college-level math. Colleges may go about identifying their priorities in different ways. They may have different priorities based upon their local circumstances.

### **Has your college identified priorities for student retention and success?**

Big Bend Community College has chosen to increase student retention and success by improving first year student experiences by expanding student engagement and providing more information to students. We are also working to improve basic skills level gains and the transition to college level classes by ABE/ESL students. In addition, we are working to improve student success in the completion of pre-college math courses.

### **What priorities have you identified?**

Activities to expand student engagement, provide more information to students, and increase support and services to students include:

#### Achieving the Dream

- Improve new student orientation
- In-service training for faculty advisors
- Make advising mandatory for students enrolled in selected pre-college classes
- Develop a mentoring program for Hispanic Students
- Take the BBCC math placement test to area high schools
- Provide supplemental instruction to accompany pre-college math courses
- Purchase online math tutorial software
- Develop and implement a Summer Math Jam course
- Revise the curriculum for freshman experience classes, increase the number of sections being offered, and advise more students into those classes

#### Student Persistence

- Expand academic and career advising for Trio-like students to include an intake interview and assessment and an educational planning session
- Provide additional tutoring support for Trio-like students beyond the tutoring provided in the math and English skills labs
- Early academic intervention in the Opportunity Grant program, where students are required to submit quarterly grade checks to determine if extra help is needed. Students initiate study groups as additional academic support.
- Provide additional informational workshops (Viking Seminar Series) for students. Titles of workshops for winter quarter include: *Cash for College, How to get it, How to keep it, Crunched for time? Time management & Study Strategies; Mysteries of Transfer, Undecided? Tools for direction in your college & career*

- Opportunity Grant, SSS, TRIO, and Student Persistence students are directly notified of the workshops via postcards, emails, and personal contact.
- Use the Noel-Levitz College Student Inventory to identify student barriers
- Created a position for an ABE/ESL Staff/Student Mentor and Transition Advisor
- Continue to develop and promote I-BEST programs (ongoing programs include welding and CDL; Medical Assistant added fall 2007)
- Use Persistence funds to provide additional financial support to students in need (Book Lending Library, lab fees, etc.)
- Diversity training for faculty and staff (since the beginning of fall quarter 2007, 100 faculty and staff have received this training)

### **How were they identified?**

- Review of math placement of all prospective students who took the math placement test at BCC during 2003-2004, 2004-2005, 2005-2006
- Identified a student cohort and reviewed success rates (defined as course completion with a grade of 2.0 or higher or a “p” pass status) of students in pre-college level math and English courses
- Student Focus Groups winter quarter 2007: students indicated that they were experiencing a lack of general information about how the college system works and said that they wanted to be provided with clear information/orientation about BCC
- Review of literature related to increasing and improving student advising and orientation. “Extensive research ties student engagement to student success...broad measures of student engagement are predictive of persistence and success at community and technical colleges (McClenney and Marti 2006).” This information is from Loretta Seppanen’s (STCTC March 2007) Summary of Empirically-tested Theoretical Perspectives in the Literature on Community and Technical College Students’ Persistence/Success.
- Arts & Science Former Student Survey fall 2006: former A&S students indicated that areas where BCC could improve services to students included 1) increasing student involvement with counselors throughout the transfer process and 2) providing “Student Support Services” (Trio Program) types of services to all students
- Professional Technical Former Student Survey fall 2006: former Prof Tech students suggested that improving career advising would better serve students
- The Community College Survey of Student Engagement (CCSSE) was administered to BCC students spring quarter 2007. In that survey, 92% of students rated academic advising and planning as important, 87% rated career counseling and financial aid advising as important, and 77% rated transfer credit advising assistance and tutoring as important.
- Opportunity Grant students are required to complete the Noel-Levitz College Student Inventory (to identify student barriers) during orientation.

**What do you reasonably expect to accomplish for this priority?**

BBCC will use student momentum points as a measuring stick for student success. Total momentum points as measured for the academic year 2007-2008 will be greater than those earned in 2006-2007. Momentum points will also be broken down and analyzed by type of service(s) students are receiving and type of momentum point(s) earned (completing pre-college math, advancing through ABE/ESL courses, etc.) to help understand which services are helping improve student success.

Students identified as part of the Persistence funding cohort will be retained from quarter to quarter. For example, 51 students identified in fall quarter 2007 as Trio-like students all reenrolled for winter quarter 2008.

Success rates for Pre-algebra (MPC 090) and Elementary Algebra (MPC 095) will increase by 3% each year during 2008-09, 2009-10, and 2010-11. Success rates for Intermediate Algebra (MPC 099) will increase by 2% during the same three academic years.

The percentage of all new students reenrolling for a second quarter will increase by 2% each year during 2008-09, 2009-10 and 2010-11. The percentage of new Hispanic students reenrolling for a second quarter will increase by 3% each year during the same three academic years.

Basic Skills student performance will be measured in several ways, matching both momentum points as well as our standard state performance measures. We will increase in three goal areas: students achieving a level gain, getting a GED, or registering in a college-level course by a minimum of 2% each year.

**How are you going about engaging others and developing support for the priority?**

Engagement activities began through the planning efforts of an educational grant from College Spark Washington when a core group of BBCC Grant Administrators and college staff were organized to review BBCC grants and identify overlaps and/or duplication of grant services, facilitate a plan to reduce duplication and build coordination of services, and identify directions for future grant pursuit in line with service gaps. Numerous instructors, advisors, and grant directors have been involved in discussions to improve services to students. For example, the Title V staff has worked with 30 BBCC faculty members to revise course curriculum to be more inter-culturally appropriate, in order to increase the success rates and retention of Hispanic students.

Student Achievement discussions continued as Core and Data Teams were organized to participate in the Achieving the Dream: Community Colleges Count initiative (AtD). Team members collected and analyzed data to identify student barriers and devised strategies for improving student success and retention. Committee work expanded and additional faculty and staff have been included in implementing retention/success strategies.



In response to the SBCTC Student Achievement Initiative, a committee of student support representative including grant administrators, college counselors, student advisors, and financial aid staff, etc. was organized to discuss and identify priorities to support student achievement.

## **BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #3:** CONSENT AGENDA (for information)

d. Assessment Update

### **BACKGROUND:**

The Assessment Committee reviewed the letter from the Northwest Commission on Colleges and Universities (NWCCU) reaffirming Big Bend Community College's accreditation and the two recommendations that will be addressed in a fall 2009 Progress Report. A few members of the Assessment Committee will begin to review the general education outcomes and determine how to demonstrate where each general education outcome is gained in coursework. The committee also discussed the framework for the 2007-08 General Education Assessment Project

### **RECOMMENDATION:**

President Bonaudi and Director Kirkwood recommend acceptance of the Assessment Update.

## **BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #3:** CONSENT AGENDA (for information)

e. Accreditation Report

### **BACKGROUND:**

We are pleased to have received the following continuing vote of confidence in Big Bend Community College from the Commission of the Northwest Association of Colleges and Universities. The action of the Commission, in reaffirming our accreditation, is consistent with the focused interim report shared with us last fall. In anticipation of this action we are already working to improve our mission, goals, and accountability statements as presented to the public via the college catalog. Ongoing vigorous support for our assessment efforts will show that we continue to support effective program planning and assessment for the improvement of teaching and learning.

Prepared by President Bonaudi and Ms. Valerie Kirkwood, Assistant to the President for Research, Planning, and Government Affairs.

### **RECOMMENDATION:**

None.



8060 165th Avenue N.E., Suite 100

Redmond, WA 98052-3981

425 558 4224

Fax: 425 376 0596

www.nwccu.org

January 31, 2008

Dr. William C. Bonaudi  
President  
Big Bend Community College  
7662 Chanute Street  
Moses Lake, WA 98837-3299

Dear President Bonaudi: <sup>Bill-</sup>

On behalf of the Northwest Commission on Colleges and Universities, I am pleased to report that the accreditation of Big Bend Community College has been reaffirmed on the basis of the Fall 2007 Regular Interim Evaluation Report. Congratulations on receiving this continued recognition.

In taking this action, the Commission requested that Big Bend Community College prepare a progress report in fall 2009 to address Recommendation 3 of the Fall 2002 Comprehensive Evaluation Report and Recommendation 1 of the Fall 2007 Regular Interim Evaluation Report. A copy of the Recommendations is enclosed for your convenience.

In reaffirming accreditation, the Commission finds that Recommendation 1 of the Fall 2007 Regular Interim Evaluation Report is an area where the College substantially meets the Commission's criteria for accreditation, but needs improvement.

We will write in spring 2009 regarding the Fall 2009 Progress Report.

If you have questions, please let me know.

Best wishes for a rewarding and peaceful new year.

Sincerely,

Sandra E. Elman  
President

SEE:rb

Enclosure: Recommendations

cc: Ms. Valerie Kirkwood, Director of Institutional Research and Planning  
Mrs. Katherine Kenison, Board Chair  
Mr. Charles Earl, Executive Director, Washington State Board for Community and Technical Colleges

**BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #3:** CONSENT AGENDA (for information)

f. Capital Project Update

**BACKGROUND:**

**Childcare:** Still waiting for the final results of the tests ordered by the insurance company.

**Old Developments/Background:**

**1-14-08** Still waiting for the final results of the tests ordered by the insurance company.

**11-27-07** Still waiting for the final results of the tests ordered by the insurance company.

**10-13-07** Still waiting for the final results of the tests ordered by the insurance company.

**9-11-07** A request to move forward with mediation of the dispute between BBCC and Design Space Modular Buildings was made by our AAG in June and followed up on in July. A response requested .time to receive the latest test results from Kent Engineering (their investigator).

**6-14-07** Our AAG and GA continue to request settlement of this insurance claim

**5-14-07** The insurance company called for more inspections and sent Randy Kent of Kent Engineering to go through the building once again; therefore, the claim has not been settled and next steps are under consideration

**3-20-07** Our Assistant Attorney General has requested that the insurance company wrap up their investigation by March 30, 2007 and pay for damages caused by the defective y strainer by April 30, 2007.

**2-12-07** Our Assistant Attorney General (AAG) is assisting the General Administration's (GA) in the pursuit of favorably settling this claim. Our project manager, Jim Steffens, is also involved in the process.

**1-9-07** The Attorney General's office continues to work with Design Space Modular Building's (DSM) attorney to resolve this claim.

**11-28-06** A letter was received from the attorneys representing Design Space Modular Buildings that appears to acknowledge our loss. The Attorney General's office has followed up with another letter requesting resolution of this matter.

**10-31-06** A letter from the Assistant Attorney General representing the Washington State Department of General Administration and Big Bend Community College was mailed to the attorneys representing Design Space Modular Buildings (DSM) on September 14, 2006. The letter states that because there is an Express Warranty of the project from DSM through which, "DSM assumed all responsibility to compensate Big Bend for the damage caused by the

defective y strainer.” As of October 3, 2006, no reply has been received from the attorneys representing DSM.

**9-12-06** A letter was received on August 12, 2006 from North American Specialty Insurance claiming their investigation indicated no liability for Design Space Modular Buildings (DSM) because DSM did not have any causative role in the failure of the cooler.

The claim has been referred to General Administration’s (GA) Assistant Attorney General who is preparing a response letter scheduled for mailing next week (the week of 9-3-06).

**7-11-06** The final investigative step by the insurance adjustor is scheduled for July 5, 2006, with a final determination on BBCC’s claim in mid July. A check is expected by the end of July. \$75,000 is the estimated loss to flood damage that occurred on the night of August 25, 2005. The insurance company requested more detail on our claim; that detail was provided and the insurance company is appraising all the detailed documents provided by BBCC.

**Art Building:** The Art building is approximately 60% complete. Because the project is going so well, the 10% of the budget set aside for contingencies can be used to complete more of the inside finish work. We are working with TW Clark to cost out casework, trim packages, flooring, and toilet accessories. It looks like we will be able to afford all finish work with the exception of carpet for the classroom and vestibules, wall paint and slot walls for visual displays. Also missing in the budget is funding for landscaping and furniture for the building. M&O will paint walls after TW Clark is finished with construction of the building, M&O will complete the landscaping with the help of donated materials and labor, furniture and equipment will be moved from the existing Art building, and we will seek funding for carpet and classroom furniture.

**Old Developments/Background:**

**1-14-08** The project is approximately 40% complete. The Brickwork is 90% complete and will be done by 1-14-08. The erection of structural steel will begin Monday 1-7-08, weather and other uncontrollable circumstances permitting. Metal roofing should be completed by mid February. No change on project completion date which remains June 3, 2008

**11-27-07** The project is approximately 20% complete. Footings have been poured, concrete stem walls have been formed, fire hydrant water connections and potable water connections are complete, sewer and storm water connections are complete, parking lot concrete curbs and paving is complete and the masons are stacking bricks. The masons are several days behind schedule but, weather permitting, the lost days will be made up if framing and roofing is completed in time to enable work throughout the winter months. Grant County PUD has delivered easement documents and permanent power to the project should be available mid to late December 2007. The project completion date remains June 3, 2008.

**10-10-07** The Art Building project is approximately 15% complete. Footings and concrete foundations have been poured and the contractor has scheduled the concrete slab pour to begin on 10-18-07. The project is off to a good start and, weather permitting, the building will be ready for occupancy

6-1-07. At this early point in the construction, T W Clark’s projected schedule puts the project 8 months ahead of the project completion date reported 10-31-06 (below)

**9-11-07** Bid proposals were opened July 26, 2007 and T.W. Clark Construction of Spokane, Washington was the successful bidder. The bid was within budget for the Base Bid and Bid Alternate #2 (interior ceilings). Bid Alternate # 1 (paving) and Bid Alternate#3 (floor finishes) were not selected because of budget constraints. The pre-construction meeting is set for August 29, 2007 and the contractor is planning to be on the construction site on or before August 30, 2007.

**6-14-07** Grant County Building Department, Moses Lake City Water/Sewer Department and all remaining agencies have signed off on our building plans. BWA will issue the project for bid.

**5-14-07** The Environmental Checklist required under the State Environmental Policy Act (SEPA) was completed May 10, 2007. Completion of the Environmental Checklist has held up the permitting process with Grant County Planning Department and delayed our issuance of the Bid Advertisement by 30 days.

**3-20-07** The preliminary schedule for bidding the Art Building Project is as follows:

- March 29<sup>th</sup> – receive final documents from consultants and print sets.
- April 4<sup>th</sup> - Advertise for Bid
- April 11<sup>th</sup> - job site walkthrough
- April 25<sup>th</sup> - open bids

May 16<sup>th</sup> - Notice to Proceed delivered to the General Contractor

**2-12-07** Construction begins. Trenching for infrastructure installation, such as Public Utility District (PUD) conduit, a new water mainline and fiber optic conduit, is scheduled to begin the week of February 12, 2007. The campus has been notified that access from Randolph road to 28<sup>th</sup> avenue will be stopped and the access barricaded for the duration of the Art Building project. Correctional Industries (CI) will do this phase of the excavation plan. Our latest cost analysis, conducted in collaboration with General Administration, BWA and BBCC, projects the completion of this building to occupancy level but landscaping, paving and furniture will not be funded. The final determination as to how far the budget will stretch will be made when contractors bid on the project.

**1-9-07** A design review was conducted on December 19, 2005 at BBCC. The goal is to have the bid package ready within two months; however, Bernardo/Wills Architect was instructed to craft the bid package in a manner that reduces the Base Bid and increases the alternate bid packages that are tied to the Base Bid package. Inflation continues to rise and is now at an estimated 20% when compared to last year's construction costs. With the current bidding climate, the funding may only be adequate to shell the building and complete critical infrastructure.**11-28-06** Design development continues

**10-31-06** New conceptual drawings were received at the last construction meeting on 9-13-06. A site survey has been completed and the rubble from the demolition of Building 4400 (old base service station). Estimated project costs are under review due to the 13% inflation (3% inflation was budgeted) in materials and labor experienced by other recently bid community college projects. Plans are in progress to bid the three classrooms as "framed only" if the budget requires project downsizing. Design is not yet complete and the project schedule is set back as follows:

Design completed 12-1-06

Contractor hired 2-1-07

Project completed 1-1-08

**9-12-06** The next construction meeting is scheduled for 9-13-06 at which time the architect and the GA Project Manager intend to discuss updated cost projections and their potential impact on this project.

**7-11-06** The schedule remains as reported at the last Board meeting below:

The following initial project schedule was developed at the last construction meeting on 2-8-06:

Design completed 9-1-06

Contractor hired 12-22-06

Project completed 11-5-07



**BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #3:** CONSENT AGENDA (for information)

g. Enrollment Report

The winter quarter 10 day enrollment report and the enrollment report as of Wednesday, February 13 are included for your information. State FTE numbers are slightly down in academic areas. Our FTE numbers in occupational areas are up due to enrollments in the medical assistant program.

Prepared by Dean of Enrollment Services Candy Lacher and the Director of Budget, Gail Hamburg.

**TUITION COLLECTION REPORT**  
As of January 31, 2008 and January 31, 2007

---

	<u>2007-2008</u>	<u>2006-2007</u>
Annual Budget	\$2,820,000	\$2,631,428
Total Collections as of January 31	\$1,955,847	\$1,889,902
As a % of Annual Budget	69.4%	71.8%
Left to Collect to Meet Budget Target	\$ 864,153	\$ 741,526

<b>F.T.E. REPORT</b>					
		<b>QTRLY</b>		<b>ANNUAL</b>	
		<b>FTEs</b>		<b>FTEs</b>	
<b>1st year (06-07)</b>					
SUMMER		317.6		105.9	
FALL		1536.3		512.1	
WINTER		1526.1		508.7	
SPRING		1412.4		470.8	
<b>2nd year (07-08)</b>					
SUMMER		310.2		103.4	
FALL		1579.9		526.6	
WINTER		1485.9		495.3	
SPRING				0.0	
<b>TOTAL</b>		<b><u>8168.4</u></b>		<b><u>2722.8</u></b>	
1st year annual FTE Target	4836		1612		53 Workforce FTE included
2nd year annual FTE Target	4929		1643		53 Workforce FTE included
<b>SBCTC 2-year rolling enrollment count</b>					
Past year + current year actual FTE			2722.8		
Past year + current year allocation			3255.0		
% of allocation target attained to date			83.6%		
Add'l FTEs to meet minimum 98%	1401.3		467.1		
Add'l FTEs to meet target/growth 100%	1596.6		532.2		
FTEs over target		0		0	

WINTER 10TH DAY ENROLLMENT REPORT							
HEADCOUNTS							
	WINTER	WINTER	WINTER	WINTER	WINTER	WINTER	WINTER
	2008	2007	2006	2005	2004	2003	2002
<u>ETHNIC ORIGIN</u>							
Amer. Indian/Alaska Ntv	34	33	39	31	35	34	34
Asian/Pacific Islander	36	33	31	20	32	43	31
Black	26	20	24	27	20	17	23
Hispanic	527	433	436	498	411	444	372
White	1,179	1,232	1,261	1,399	1,538	1,651	1,516
Other/Unknown	137	145	84	83	82	133	136
<u>SEX</u>							
Female	1,130	1,086	1,057	1,167	1,167	1,271	1,157
Male	793	771	799	879	941	1,022	945
Not Coded	16	39	19	12	10	29	10
<u>STUDENT STATUS</u>							
Continuing	1,521	1,515	1,460	1,611	1,632	1,733	1,581
Former	212	214	251	252	296	327	281
New	179	133	121	163	135	205	191
Transfer	27	34	43	32	55	57	59
<b>TOTAL HEADCOUNT</b>	<b>1,939</b>	<b>1,896</b>	<b>1,875</b>	<b>2,058</b>	<b>2,118</b>	<b>2,322</b>	<b>2,112</b>
Running Start	146	135	122	118	127	189	198
International	3	1	2	3	4	9	9
<b>STATE FUNDED FTES</b>							
ABE/ESL	32.0	16.3	56.2	56.9	35.6	42.6	9.7
Academic	717.1	733.2	735.3	804.7	799.9	850.4	747.1
Occupational	566.3	551.4	501.4	535.8	597.6	599.0	585.9
<b>TOTAL STATE FTES</b>	<b>1315.4</b>	<b>1300.9</b>	<b>1292.9</b>	<b>1,397.4</b>	<b>1,433.1</b>	<b>1,492.0</b>	<b>1,342.7</b>

**BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #3:** CONSENT AGENDA (for information)

h. Childcare Update

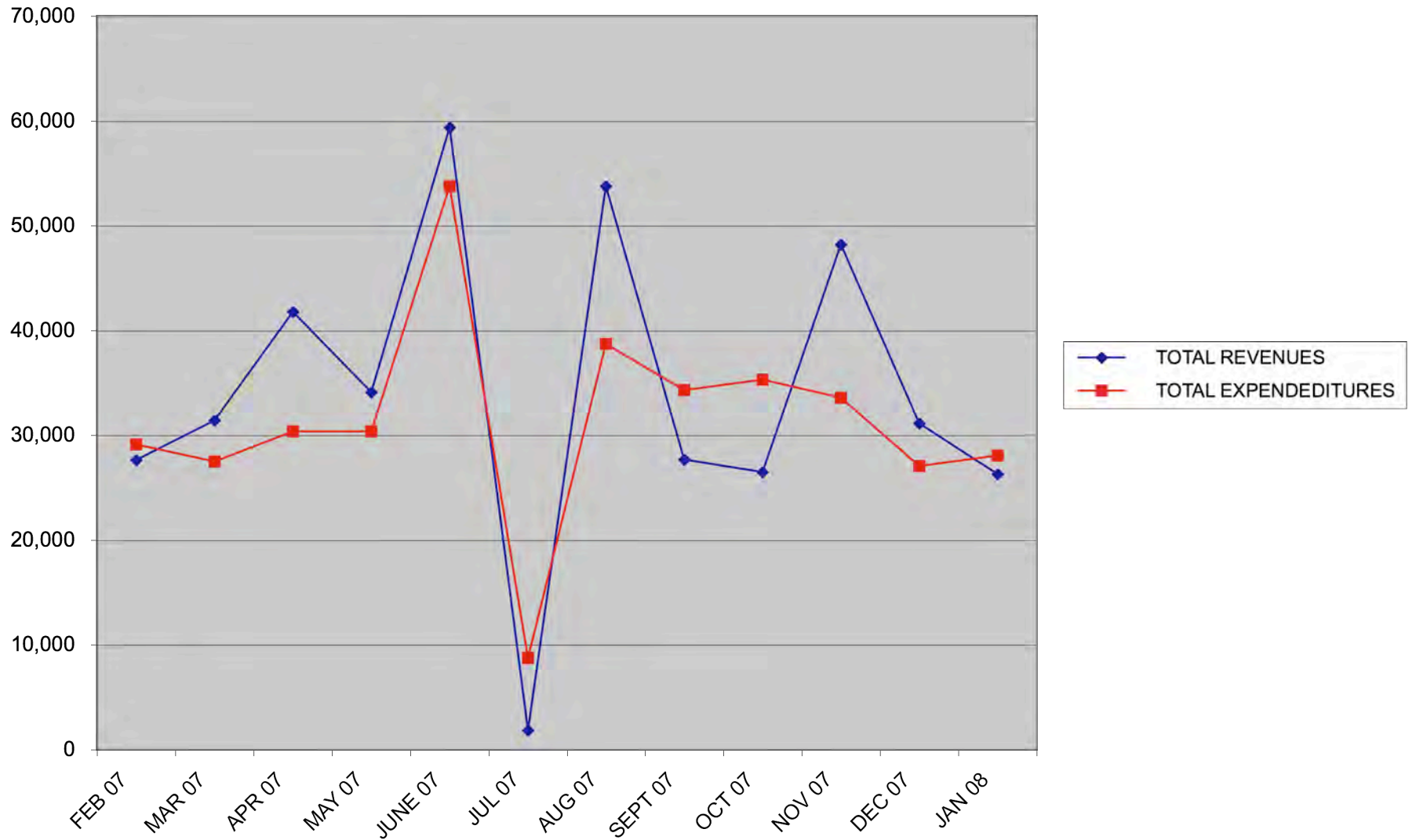
**BACKGROUND:**

The Childcare Financial Statement for the seven months ending January 31, 2008 is attached for Board review. Revenues exceeded expenditures by approximately \$9,639 for the period. The fund balance at January 31, 2008 was \$35,443. The increased attention to the program continues along with ongoing monitoring.

**CHILDCARE PROGRAM  
REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCE  
FOR THE SEVEN MONTHS ENDING 1/31/08**

	DSHS Childcare	Childcare Match	Workfirst Childcare	Totals
<b>Revenues:</b>				
Co-pays/care services	48,332			
DSHS	126,268		16,546	SBCTC
USDA Meal Reimb.	0			
Misc. Recovery	24,446			
Totals	<u>199,046</u>	0	16,546	215,592
<b>Expenditures:</b>				
Salaries	136,125		14,408	150,533
Benefits	26,816		2,138	28,954
Good & Services	25,663			25,663
Travel	803			803
Totals	<u>189,407</u>	0	16,546	<u>205,953</u>
				<b>NET PROFIT / LOSS</b>
				<u><u>9,639</u></u>
	ESTIMATED			
				BEGINNING FUND BALANCE
				25,804
				ENDING FUND BALANCE
				35,443
				ADJUSTING ENTRY
				CHANGE IN FUND BALANCE
				<u><u>9,639</u></u>
				CASH-ACTUAL
				36,547
				RECEIVABLES
				835
				ACCRUED PAYROLL
				(1,939)
				ENCUMBRANCES/PAYABLES
				<u>(9,005)</u>
				ESTIMATED CASH
				26,438

### Childcare Revenues and Expenditures



**BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #3:** CONSENT AGENDA (for action)

i. Donations

**BACKGROUND:**

Genie Industries donated 103,748 pounds of scrap steel valued at approximately \$0.20 per pound = \$20,750. Thanks to their generous donation Welding Program students pay less for their welding lab fees.

The WSU Extension office would like to donate 10 computers to the Even Start program. Students will check out the computers and use them to increase their English Language skills and family literacy through participation in on-line ESL and Parent Education classes.

Prepared by VP Turner.

**RECOMMENDATION:**

President Bonaudi and Vice President Turner recommend approval of the above-mentioned donations offered by friends and supporters of the college.

TO: Dean Clyde Rasmussen

FROM: Shawn McDaniel  
Welding Instructor

DATE: February 8, 2008

Genies Industries has generously donated many pounds of steel over the past three years. As a result of their considerable donations listed below, welding students save money by paying much lower welding lab fees. The price of scrap metal has increased 500% in the past two years. The donated scrap steel replaces the need to purchase new steel at approximately \$1.00 per pound. New steel pipe must be purchased for the Welding Program and the cost is currently \$2.00 per pound.

**2005 Genie Industries Donation**

40,615 pounds of scrap steel valued at approximately \$0.04 per pound = \$1,625  
1,042 pounds of scrap aluminum valued at approximately \$0.50 per pound = \$521  
Donated consumables = \$1,000  
Total \$3,146

**2006 Genie Industries & A L Welding Donations**

Two welding machines, wire and consumables values at \$20,000  
Total \$20,000

**2007 Genie Industries**

103,748 pounds of scrap steel valued at approximately \$0.20 per pound = \$20,750  
Total \$20,750

**Grand Total \$43,896**

**BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #3:** CONSENT AGENDA (for information)

j. Personnel Report

**BACKGROUND:**

The quarterly Personnel Report is attached for Board review.

Prepared by the Human Resources Department.

**RECOMMENDATION:**



<b>EMPLOYEE SEPARATIONS 10/9/07 - 2/8/08</b>			
<b>SEPARATION DATE</b>	<b>NAME</b>	<b>POSITION</b>	<b>SEPARATION REASON</b>
12/14/07	Ed Spooner	Physical Education Instructor	Retired
12/31/07	Marci Herrin	Bookstore Director	Retired
12/31/07	Pat Palmerton	Director of College Bound	Retired
1/7/08	Nicole Percival	WorkFirst Lab Coordinator	Resigned-moved out of state
<b>NEW HIRES/PROMOTIONS/TRANSFERS 10/9/07 - 2/8/08</b>			
<b>START DATE</b>	<b>NAME</b>	<b>POSITION</b>	<b>REPLACING</b>
10/22/07	Debbie Simpson	Office Assistant 3-WorkFirst	Mary Martin
10/23/07	Heather Allen	Office Assistant 3-WorkFirst	New grant position
12/1/07	Anita De Leon	Interim Director for College Bound	Temporary replacement for Pat Palmerton
12/1/07	Sue Wallace	Interim Academic Coordinator for College Bound	Temporary replacement for Anita De Leon
12/5/07	Michael Andresen	Offset Printer Operator-Word Services	New position due to reorganization of department
12/5/07	Caren Courtright	Director of Bookstore	Marci Herrin (this is a new position for Caren -same department)
12/17/07	Katherine Rando	Office Assistant 2-Word Services	Restructured position following Janet Schafer's retirement and reorganization of department
1/7/08	Sarah Hankins	Information Technology Technician 1-Big Bend Technology	New position
1/22/08	Enedelia Nicholson	Basic Skills Student/Staff Mentor	New grant position
<b>SEARCHES IN PROCESS</b>			
<b>POSITION</b>	<b>STATUS</b>	<b>REPLACING</b>	
Vice President for Financial & Administrative Services	Accepting Applications	Ken Turner	
Psychology/Social Science Instructor	Accepting Applications	Linda Thimot	
Sociology/Social Science Instructor	Accepting Applications	Emery Smith	
Child & Family Education Instructor	Accepting Applications	Kathy Mason	
WorkFirst Lab Coordinator	First Review Started	Nicole Percival	
Stockroom Attendant 2	Closes on 2/12/08	Restructured position following Caren Courtright's hire as Director of Bookstore	
Fiscal Analyst 1	Accepting Applications	Michelle Coe	
<b>FALL PART-TIME FACULTY: 126</b>			
<b>FALL PART-TIME HOURLY: 138</b>			

**BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #3:** CONSENT AGENDA (for information)

k. Probationary/Tenure Reviews

**BACKGROUND:**

The Board will consider probationary faculty contract renewal for the following faculty at the Special March meeting:

<b>Faculty Member</b>	<b>Position</b>	<b>Current Status</b>
Salah Abed	Mathematics Instructor	1st probationary year
Guillermo Garza	Commercial Driver's License Instructor	1st probationary year
Jennifer Brooks	Nursing Instructor	1st probationary year
Gordon Kaupp	Welding Instructor	1st probationary year
Debra Rice	Nursing Instructor	1st probationary year
Daneen Berry-Guerin	OIT Instructor	2nd probationary year
Lisa Corsie	Nursing Instructor	2nd probationary year

The Board will also consider granting tenure to the following faculty:

Ryann Leonard	Psychology/Social Sciences Instructor	3rd probationary year
Shawn McDaniel	Welding Instructor	3rd probationary year

**RECOMMENDATION:**

The Probationary/Tenure Review Binders will be available for review by the Trustees after February 26. Please contact Melinda to arrange a time to review the information prior to the Special March meeting.

**BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #5:** State Audit Exit Conference (for information)

**BACKGROUND:**

Contingent on timely distribution of the draft audit by the Washington State Auditor's Office staff, they will be present to conduct an exit conference on the recently completed accountability audit of Big Bend Community College. This audit covers two years, July 1, 2005 to June 30, 2007. Exit conferences are held before the Auditor's Office issues the final audit report.

**RECOMMENDATION:**

None.

**BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #6:** Ends Statement Monitoring Report E-6 Cultural Enrichment (for action)

**BACKGROUND:**

The Cultural Enrichment Monitoring Report showcases BBCC activities that provide a wide range of experiences for our students, staff and community that enhance their awareness of other cultures.

**RECOMMENDATION:**

President Bonaudi and Ms. Kirkwood recommend acceptance of the Cultural Enrichment Monitoring Report.

# 2007-08 Monitoring Report on Cultural Enrichment

*BBCC will encourage the development of culturally rich programs for the college and community and offer lifelong learning opportunities for the residents of the community college district.*



# Mission Statement

*The mission of Big Bend Community College is to serve the educational needs of a diverse population throughout its service district. As a comprehensive two-year community college, the institution works with its partners to provide a variety of educational opportunities, including:*

- *courses and training for university and college transfer,*
- *occupational and technical programs,*
- *basic skills and developmental education,*
- *community and continuing education,*
- *pre-employment and customized training for local business and industry, and*
- *support services for students.*

## **BBCC Goals**

The college provides learning opportunities that include:

- critical thinking and problem solving,
- computation,
- communication,
- workplace skills and values,
- awareness and sensitivity to cultural diversity, and
- arts enrichment and cultural activities.

## **BBCC Characteristics**

The college maintains a working and learning environment with the following:

- a discrimination-free environment which promotes diversity and staff and student success,
- a service-oriented environment which provides access and support services to all students, including those who are physically and mentally challenged yet have the ability to benefit,
- a climate which encourages safety, individual wellness, and human dignity,
- facilities and equipment to support student learning, and
- continual assessment of student outcomes.

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# Executive Summary

The Cultural Enrichment Monitoring Report is designed to provide information on the culturally diverse activities and programs provided to BBCC students, employees and service district residents. The following report summarizes student and staff activities that enhance cultural awareness at BBCC.

## ***E-6.1 Cultural Enrichment Activity***

Instruction and student service divisions will review annually this breadth of activity to consider how effectively we direct or alert our students and our communities to opportunities to experience these activities and, where necessary, to enhance our communications in this area.

## ***E-6.2 Cultural Enrichment Activity Review***

### **Outcomes**

A broadly based survey will show an increase in positive student/resident response to cultural activities from the previous survey.

In spring 2007, the CCSSE survey was administered in place of the Spring Enrollment Survey. CCSSE questions relating to Cultural Enrichment focused on students' understanding and acceptance of people of different cultural backgrounds and how often students participated in and how satisfied they were with college-sponsored activities.

### ***2007 CCSSE Results***

Forty-four percent (44%) of respondents had "often" or "very often" held serious conversations with students of a different race or ethnicity other than their own and 42% had serious conversations with students who differed from them in terms of their religious beliefs, political opinions, or personal values. Half of students (49%) indicated that their experience at BBCC had contributed "quite a bit" or "very much" to their knowledge, skills,

and personal development in understanding people of other racial and ethnic backgrounds. They (48%) also felt that BBCC puts a lot of emphasis on encouraging contact among students from different economic, social, and racial or ethnic backgrounds.

Of students who attended activities offered by BBCC (e.g. lecture series, plays, musical events, athletics, and other special programs), 84% were "very" or "mostly satisfied" with these activities.

## ***E-6.3 International Education***

The college will strive to maintain and expand the JATP program and explore additional international contract and student opportunities.

### **Outcomes**

International student enrollment will increase. Enhance diversity and cultural awareness at BBCC.

### **Results**

During the current school year (2007-08), three international students are attending BBCC, one each from Italy, Uzbekistan and Japan. All three international students are living in the residence halls. This is an increase over previous years. Two international students attended BBCC in 2005-06 and one attended last year (2006-07).

Japanese international student, Nobuhiko Katayanagi (right), is participating in collegiate athletics with the Vikings Men's Basketball team this year. He



has made great friends with team members and other athletes and has contributed greatly to the cultural diversity of the athletic department.

Efforts by Director of International Programs/ JATP Operations Coordinator Carla Boon, President Bonaudi and Vice-President Lang continue to encourage and attract international partners and increase international student attendance.

BBCC President Bonaudi, Vice President Lang, and Ms. Boon traveled to Japan in November 2006 to meet with the Japan Agricultural Exchange Council staff. The long-standing partnership between the two organizations was strengthened and clarified through this visit, including discussion of the JATP program schedule change to an 18 month program.

Ms. Boon participated in two overseas missions in 2006, organized by the Washington State Department of Community, Trade, and Economic Development (CTED) - International Trade Division. New partners and opportunities were sought in China, Taiwan, and South Korea.

Agreements for Recruiting Services are active with several recruiting agencies in China, Taiwan, India, and Japan. New agent relationships are being sought on a regular basis. Opportunities are also being pursued to bring international students to BBCC for short-term, customized summer programs such as intensive English, American culture and regional points of interest. A recent proposal was submitted for a potential summer study-tour program. Marketing materials are continually updated, including the BBCC website and an international brochure that is translated into respective languages for the international markets that BBCC is targeting.

In addition, opportunities are being explored to provide training for international airlines and partners. Numerous groups of visitors have visited the BBCC Aviation facilities to learn

more about our programs, including several interested Chinese organizations. Ms. Boon continues to communicate with interested parties and qualify leads.

Ms. Boon has taken an active role in the newly created "Air Washington" (the Aviation Training Consortium of Washington State). In addition to BBCC, member schools include Clover Park Technical College, Community Colleges of Spokane, Edmonds Community College, Everett Community College, Green River Community College, South Seattle Community College, and Central Washington University. Ms. Boon was chosen to attend and participate in the Washington State CTED booth exhibition at the Paris Air Show in June, 2007, on behalf of the Consortium. She is active in organizing Air Washington meetings, including at the upcoming Northwest Aviation Conference and Trade Show in February, 2008, where schools will meet with industry organizations and participate in a public panel.

Ms. Boon is on the board (current chair-elect, former Treasurer) for *Study Washington*, a marketing organization for Washington State schools with international programs. In addition, she is a member of the Association of Washington International Student Affairs (AWISA). Best practices and important updates in immigration and international student issues/ challenges are shared at quarterly meetings.

Ms. Boon is planning to attend the NAFSA (Association of International Educators) Conference in Washington DC in May, 2008. The NAFSA conference attracts more than 8,000 delegates from over 100 countries. *Study Washington* will have a booth for the first time at this year's conference.

Organized by *Study Washington* and AWISA, BBCC is scheduled to host several international Education USA (EdUSA) visitors that will take a tour of participating Washington State schools the week prior to the NAFSA Conference. The EdUSA visitors will be asked to suggest ways that schools may improve the internationalization of their campuses.

# Student Involvement

## **Japanese Agriculture Training Program (JATP)**

The JATP is jointly sponsored by the Japan Agricultural Exchange Council and the BBCC Foundation. It represents an effort to improve agriculture in Japan and promotes greater understanding between Japan and the United



States. Trainees come to the US, where they spend approximately eight weeks at BBCC. While at BBCC, trainees are instructed in English as a Second Language (ESL) and receive an introduction to American culture and American agriculture (left). Following BBCC,

trainees work on farms throughout the US for approximately 13 months and then spend their remaining 2 months at a US college or university, receiving specialized agricultural instruction. Over 4,800 trainees have attended BBCC as part of the JATP.

While on campus during the summer, the JATP trainees interact with students attending summer school in an attempt to learn more about American culture and practice their English skills. In addition, JATP students attend student activities, develop friendships with college students and community members, visit homes in Moses Lake and schedule sports competitions—such as volleyball and soccer—with College Bound students. The JATP trainees add greatly to the cultural diversity at BBCC.

## **International Student Activities**

- Provide new student orientation for international students
- Provided pumpkin carving activities for international students
- Offered a trip to the Native American Cultural Heritage Center in Toppenish
- Offered a trip to the Leavenworth Autumn Leaf Festival

## **Students of Color Conference**

Multicultural students are given the opportunity to attend the Students of Color Conference each year. Typically, five to six students attend the three-day conference (below, in Yakima).



## **Art Students' Involvement**

Students had an art show open house in the art building in May 2007.

## **Destination Healthcare**

This program introduces service area 9th and 10th graders to BBCC and healthcare occupations. The curriculum for the three day event included exploring a healthcare crisis in a specific country and the reasons leading to the crisis.

# ABE/ESL Related Programs

## ***ABE/ESL Students***

The focus of assisting students with transitioning to college has meant that there is increased emphasis on becoming familiar with the cultural climate of 'regular' college classes. To that end, students from higher level ESL classes have attended an English 101 class. They wrote about and discussed some of the similarities and differences between their ESL classes and the English 101 class. Additionally, BBCC advisors and outreach specialists have been invited to speak at the ABE classes. Campus tours have been initiated so that students can become more familiar with institutional services and facilities.

Several projects were continued to foster communication between ABE native English speakers and second-language students. Seasonal cultural celebrations involved teams of ABE and ESL students working together to plan and participate in various activities and presentations. Additionally, the Opportunity Center students regularly work together under faculty guidance to create and distribute a quarterly newsletter. This project continues to be one that receives recognition not only from our partners but also from the state board as a best practice for developing cultural diversity skills among ABE and ESL students.

## ***ABE/ESL Cultural Celebrations***

Several cultural celebrations are held throughout the year, including Thanksgiving, End of Year Celebration, and other cultural holidays. Students prepare demonstrations and share information about their countries and cultural traditions.

## ***GEAR UP***

GEAR UP is a program for 7th-10th graders in Royal City, Mattawa, Othello, Warden, Soap Lake, and Moses Lake. Middle school students and their parents engage in activities that

encourage them to think about post-secondary education options and help them understand the basic education fundamentals required for higher education. Campus visits are arranged, including financial aid workshops in Spanish and English, planning for college sessions, and tours of the campus. Eighth grade students attend a one-day career exploration event on campus. A student mentor program with GEAR UP is under development.

## ***GEAR UP with CWU***

The CWU Bridge Program offered College Survival Skills classes to students in Mattawa, Othello and Royal City; 50-100 students took advantage of these classes.

## ***Citizenship Classes***

BBCC is offering Citizenship Classes in Othello and Moses Lake to assist those who speak English as a second language. The curriculum focuses not only on rote memorization of questions and answers, but on the rights and responsibilities of US citizenship and what it means to be a US citizen. Students who completed the class and successfully passed their citizenship test have returned to the classes to "tell their story" and offer encouragement to current students. The program is taught by a full time BBCC counselor who, in addition to assisting students with development of citizenship skills, serves as an advisor for those who are interested in continuing at BBCC.

## ***ESL Outreach***

Access to ESL classes was expanded through contracted partnerships with the Washington State Migrant Council (WSMC). Classes were offered to parents in Othello, Royal City, Mattawa, Quincy and Moses Lake. The participating agency provides the facilities, as well as a location for childcare, and their staff are contracted to provide quality childcare for

parents while they attend class.

In November 2007, Ochoa Foods became the site of a workplace ESL class offered for employees of Ochoa Foods. Employees are compensated for their class time and the instructor also works as a Safety Coordinator for Ochoa Foods.

### ***ABE Outreach***

As of November 2007, BBCC Basic Skills is contracting with SkillSource to provide daytime ABE classes at the SkillSource center in Moses Lake. In the past, students who did not qualify for SkillSource services and were place bound to the downtown area were not able to access ABE classes. By providing instruction during the day in a convenient location, access to education has been increased.



### ***Family Literacy Programs***

BBCC currently operates two Family Literacy projects in Mattawa and one in Royal City. Mattawa serves 45 families and Royal City serves 15 families that receive ESL instruction, Early Childhood Education, Parent Education and home visits. Both sites have increased the use of technology and offer online ESL and Parent Education classes.

#### ***Migrant Education Even Start (MEES)***

MEES activities provide support for the Family Literacy Programs. MEES was awarded an additional four years of funding to serve 15 families in each program. The program continues to develop a healthy relationship with community partners such as People for People, the Police Department, Health Department and Fire Department. The MEES Family Literacy project collaborates with migrant programs in California.

Through MEES efforts, a preschool was created for the community in Mattawa at Wahluke Elementary school.

Parents participating in MEES attended the Latino Educational Achievement Project (LEAP) conference in Olympia and met Terry Bergeson, Superintendent of Public Schools. They also participated in community-building Horizon Projects to learn about ways to become involved in their communities.

An after school program in Royal City has been implemented for Kindergarten through 3rd grade students that targets Latino migrant children. This program, in collaboration with the school districts, focuses on coaching young students to read at their appropriate grade level. Approximately 20 students are being served in this program (left).

### ***Student Workers***

BBCC students that are bilingual Spanish are hired to work in the Even Start Family Literacy programs in Royal City and Mattawa.

### ***Integrated Basic Education and Skills Training (I-BEST) Programs***

BBCC continues to be a state leader in the provision of I-BEST classes. These classes provide instruction in both a professional technical program while also providing instruction in ESL that is targeted to the specific profession. At BBCC, I-BEST is now available for Commercial Driver's License, Welding, and Medical Assistant—our newest I-BEST program, approved in fall 2007. Plans are to expand the I-BEST program to include the Office Information Technology and Early Childhood Education programs.

## WorkFirst Classes

### WorkFirst ESL Class

This class focuses on obtaining language and skills that will assist students in joining the workforce. Because of new WorkFirst mandates, students are participating in a variety of services provided by agency partners as well as the college. The college now provides ESL instruction up to twelve hours a week, and most students are then expected to either participate in Job Search sessions offered through Employment Security or participate in work experience placements where they learn basic employment skills. Students also receive additional short-term training through Customized Job Skills Training or I-BEST where appropriate.

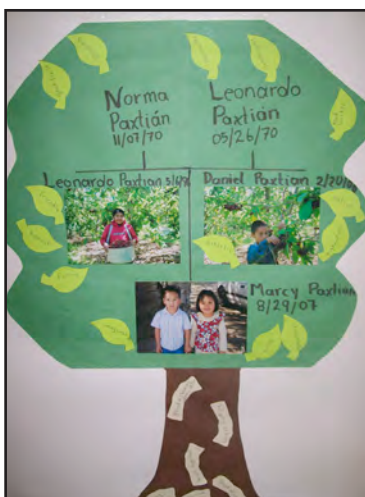
### WorkFirst GED Class

Students receive adult basic skills instruction and focus on obtaining a GED and gaining life skills that will assist them in obtaining employment. Because of the new WorkFirst

mandates, students are participating in a variety of services provided by agency partners as well as the college. Primarily, the college provides 12 hours of ABE/GED instruction per week, and most students also participate in job search sessions or work-like activities offered through various community agencies. In addition to obtaining a GED, transition to college vocational classes or Customized Job Skills Training are primary goals of the WorkFirst GED class. Students engage in activities to assist them with setting realistic educational goals and preparing for “next steps” in their career and employment pathways.



MEES participants in Royal City work with their children to create family trees. The “leaves” on the trees are words that describe each family member’s strengths. The “roots” are words that describe the strengths of the family as a whole.



# Student Services

## **College Bound**

2006-07 student activities included:

- PLAN/ACT test preparation
- Visited EWU to attend an open house and football game
- Watched the *Homeless to Harvard* video and discussed writing personal statements for college admissions and scholarship applications
- Attended a performance by the Golden Dragons at Wallenstein Theatre
- Participated in stress management workshops
- Viewed a mock trial at the Gonzaga Law School
- Participated in a community service project with Toys for Tots and a canned food drive

Seniors attended a Saturday workshop designed to aid in the completion of the FAFSA (financial aid application form).

College Bound students who attended 2007 summer school participated in the annual cultural enrichment trip to Seattle. While

in Seattle, they stayed at the University of Washington and toured the campus. They also enjoyed cultural dances at the “DANCE THIS” performance at the Moore Theatre on UW campus, attended a live performance of *Beauty & the Beast* at the Tacoma Playhouse, explored Pike Street Market, visited the Pacific Science Center, and enjoyed a tour of Safeco Field.

## **Student Support Services (SSS)**

SSS is supported by a federally funded grant to assist first-generation, financially disadvantaged, and/or disabled students as they work toward a degree. SSS provides cultural and new experiences for their students each year. SSS staff members also act as advisors for a student club that performs community service (below, at the Moses Lake Food Bank) and holds scholarship fundraisers.

SSS students had the opportunity to attend musical and theatrical events on campus, such as: *The Jungle Book*, Raul Malo, Golden Dragon Acrobats, and Craicmore.



# Student Clubs & Multicultural Enhancement



## ASB Sponsored Cultural Events

2006-2007:

- Eric E., acoustic guitarist & singer
- Logan Heffel, acoustic guitarist & singer
- One World Taiko, Japanese Drummers (above)
- Mike Winkle Trio, band
- Jonathan Kingham, acoustic guitarist & singer
- Debbie Wooten, Black history month speaker
- Adrian Xavier, reggae music performers
- Kermit Apio, Hawaiian comedian
- Libbie Schrader, piano, guitar & singer
- Bram Brata Steel Drum Band, high school & middle school students from Pasco
- Alexander Chitungo, lecture on contemporary Shona Art & stone carving
- Gave \$500 towards the Multi-cultural Heritage Fair, which coincided with the ASB Tacofest

Planned for 2007-08:

- Foolish Fortune, band
- Human Race Machine
- Jonathan Kingham, acoustic guitarist & singer
- One World Taiko, Japanese Drummers
- Amy Kuney, piano, guitar & singer
- Holly Johnson, domestic violence speaker
- David Bol, Black History Month speaker
- Andrea Hamilton, guitarist & singer
- Venice Maki, singer/songwriter

- Bottom Line Duo, cello & bass performers
- Ryannhood, singers/performers
- Brothers from Different Mothers, jugglers

## Cultural Heritage Fair

In May 2007, the Cultural Heritage Fair was attended by approximately 300 people from the college and community (below). The theme of



“Family Fun around the Globe” was the focus of this year’s presentations and activities. Interactive presentations of bocce ball (Italy), Loteria and Folkloric dancing (Mexico), as well as cultural songs and music from all parts of the globe lent a festive atmosphere to the event. Opportunity Center students created “My Story” tabletop displays that included personal photographs and stories of their experiences in the United States. These were displayed on tables for people to read during the Tacofest, sponsored by the BBCC ASB. The Cultural Heritage Fair provides a positive opportunity for the college and community to experience the diversity of our student body.

The ASB helped fund the Cultural Heritage Fair.

## Constitution Day

Constitution Day is an American federal holiday (September 17th) that recognizes the



ratification of the US Constitution. To celebrate, BBCC Dean of Arts & Science, Rachel Anderson, created a presentation for students that was accessible through the BBCC Portal. The presentation included a brief introduction by Dean Anderson and a video, "An empire of reason", presented by Direct Cinema Limited (presented by the New York Bar Foundation and the New York State Commission on the Bicentennial of the United States Constitution, produced and directed by Ellen Hovde and Muffie Meyer, written by Ronald H. Blumer, a Middlemarch Films production). The video was approximately one hour in length and recreated the ratification debates on the US Constitution as if they were being covered by today's television news. It also highlighted the New York Convention of July, 1788.

### **M.E.Ch.A.**

#### *Outreach Activities*

- Provided campus tours for GEAR UP students visiting BBCC
- Hosted Ephrata High School M.E.Ch.A. student campus visit that included a campus tour, classroom visitations, and attendance at the ASB Stir Fry Fest
- Volunteered at the Moses Lake High School "Plan For Your Future" function
- Participated on a student panel at the Wahluke High School GEAR UP "Family Day"
- M.E.Ch.A. students were available in an informational booth at Quincy High School to speak to and provide high school students with information about attending college
- Hosted the Latino Education Fair, *Edúcate @ Big Bend*, in May 2007

#### *Volunteer Activities*

- Coordinated a food drive which was donated to the Moses Lake Food Bank
- Volunteer ushers at BBCC graduation each year
- Participated in the St. Jude Children's Research Hospital Telethon in Wenatchee in May 2007

#### *Fundraising activities*

- Student dance
- Outreach events through GEAR UP

#### *Conferences*

- Students attended the Latino Educational Achievement Project (LEAP) Conference in Olympia
- Students attended the Students of Color Conference in Yakima

#### *Other Activities*

- Hosted Ernie G, educational comedian
- Invited guest speaker, Ruth Alvarado, from Grant County Mental Healthcare
- Potluck
- End of winter quarter pizza

### **Multicultural Enhancement**

Alexander Chitungo, stone sculptor from Zimbabwe, gave a slideshow lecture on his work and a stone carving demonstration workshop in February 2007.

In April 2007, Kirsten Carlson, book illustrator/designer from Gig Harbor gave a lecture on her work and its influences from science. She also spoke about the children's book publishing business. In addition, she shared some of her posters and exhibits from the Monterrey Bay Aquarium, where she is the main graphic designer.

Marsha Nelson, Counselor, participates in the Multicultural Student Services Directors Council each academic quarter.

Bulletin boards featuring the various cultural heritage months are displayed in the 1400 Building foyer.

### **The American Welding Society Student Chapter**

Students will be generating funds to support their trip to the national welding show in Las Vegas in fall 2008. During the ASB Appetizer Fest in February 2008, welding students held an Art Appreciation Auction, where their

welding art was for sale.

Students will also be involved in constructing an item for the Grant County Jail this year. Grant County will provide the materials and construction will occur on BBCC campus. The item will then be transported to the jail for installation.

A Welding Rodeo will be held on BBCC campus this year. Students from service district high schools and Walla Walla Community College will be invited to participate in this welding art competition. Teams of welders will participate in a safety training the week before the competition and will design their project. At the Rodeo, teams will have four to five hours to weld their projects. The theme this year is "Music". Winning teams will receive monetary prizes. The BBCC Welding students hope to win the competition and use the prize money for their trip to Las Vegas.

A disabled welding student has designed a hand powered bicycle that his wheelchair will fit onto for exercise and potential competition.

Welding students participated in a community service project in January 2008. They built a stainless steel handrail for an elderly couple living in Moses Lake and installed it in the concrete steps leading into the couple's home.

### **SSS Club**

SSS Club members, along with staff, attended the Latino Educational Achievement Project (LEAP) in Olympia. Workshops were held for students, parents, and educators, including strategies for improved teaching and learning.

SSS Club members, along with staff, attended the Students of Color Conference in Yakima. The conference focus was "Diversity in Action: Openin' Minds, Makin' Changes!" Students participated in workshops as facilitators and spectators to promote multicultural diversity and leadership skills.



SSS students helped celebrate Native American Awareness Month (November) by sponsoring Angela Buck and the Wanapum Bus (above).

SSS students and staff volunteered at the Moses Lake Food Bank during the Thanksgiving and Christmas holidays.

SSS students and staff also visited local nursing and retirement homes in the Moses Lake area during spring 2007.

### **Library Services**

The BBCC Library offers culturally diverse and enhanced references including CultureGrams, the Ethnic NewsWatch, and the Alt-PressWatch. CultureGrams offers concise, reliable, and up-to-date information on the cultures of the world including the history, customs, and lifestyles of the world's people along with photos, recipes, biographies, maps, and much more. The EthnicNewsWatch and the Alt-PressWatch are collections of interdisciplinary, bilingual (Spanish and English), and comprehensive full-text newspapers, magazines and journals of the ethnic, minority, and native press. These offer additional viewpoints from those proffered by the mainstream press and are essential voices pursuing freedom of the press through investigative reporting by independent and critical sources.

The library also buys materials that cover a wide range of cultural topics and issues in both the artistic realm as well as those exploring various cultures.

# Fine & Performing Arts

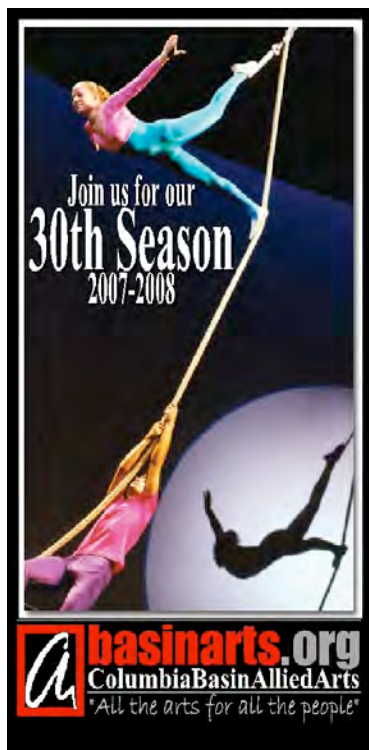
## **Columbia Basin Allied Arts**

Columbia Basin Allied Arts, partnering with BBCC, provides diverse cultural enrichment and lifelong educational opportunities through the arts. They offer a variety of musical, theatrical, and children's performances for the community. Performances offered in 2006-07 included:

- Trent Arterberry
- Missoula Children's Theatre's *The Jungle Book* and *Cinderella*
- American Cowboy Review
- Raul Malo
- Steve Forbert
- Golden Dragon Acrobats
- Craicmore

Performances in their 2007-08 "30th Season" will include:

- Seattle Shakespeare Companies *Romeo & Juliet*
- The Dallas Brass American Musical Journey
- Missoula Children's Theatre's *The Little Mermaid* and *Wiz of the West*
- Central Theatre Ensemble's *The Adventures of Don Quixote*
- American Family Theatre's *Babes in Toyland*
- Eugene Ballet's *Swing Kings*
- Russian/American Kids Circus On Stage
- Blues Mouth Harpist Carlos del Junco
- American Musical Icon Leon Redbone *Live*



## **Musical Performances**

The BBCC Swing Choir and the Community Orchestra present quarterly performances and perform every year at Commencement (below).

## **Literary Readings**

Essayist, novelist and poet Ander Monson visited BBCC in May 2007. Monson is the award-winning author of the poetry collection *Vacationland*, the short story collection *Other Electricities*, and the essay collection, *Neck Deep and Other Predicaments*. In addition to being a writing professor, Monson is an editor for the New Michigan Press and the online literary magazine, Diagram ([www.thediagram.com](http://www.thediagram.com)). He has been described by Publisher's Weekly as "an original new voice" and the New York Times has called his work "Poetic, startling, even funny..." He joined us from Michigan's Upper Peninsula, which is the snowy backdrop for much of his work.

Big Bend received a Humanities Washington grant, in conjunction with Karen Bonaudi and the Washington Poets Association, to host the Poetry Roadshow at BBCC. Poet Elizabeth Austen visited from Seattle for a public reading, and local poets read at a community open mic at the MAC museum.



# Various Courses



## *Art*

A variety of Art courses allow students and community members to select courses from such fields as art education, two and three dimensional design, drawing, painting, and ceramic art. Through its curriculum, the Art department is promoting cultural enrichment by emphasizing creativity and technical competence in the art lecture and studio classes. Each year, the Art department holds an open house or promotes student shows in an outside venue where students have an opportunity to show their work and where faculty, students and the community are invited to view student projects.

## *Art History*

Students are required to attend an outside art event, which could be an art exhibition, poetry reading, musical event, or theater performance.

All art classes went on a field trip to the Seattle Art Museum and outdoor sculpture park in May 2007. In addition, art students attended art exhibitions at the MAC in downtown Moses Lake.

## *Art Appreciation*

As part of their course objectives, students attended an art show.

## *Business*

*Human Relations on the Job* includes cultural sensitivity and awareness as part of the course content. This is a necessary workforce skill and it is a component of the related instruction required training.

## *English*

- *Shakespeare*
- *Dramatic Literature*
- *American Literature Film Study*
- *Creative Writing*
- *The Mystery Story as Literature*
- *Contemporary American Literature*

*American Literature Film Study* is taught thematically. Last year, themes such as “Outsiders in Film” and “Films with Social Messages” were taught.

## *Foreign Language*

- *Beginning and Intermediate French* introduces students to language and culture of the French speaking world.
- *Spanish and Conversational Spanish* courses are offered.

## *History*

*Western Civilization* students read and discuss classics representing different world cultures, such as the *Epic of Gilgamesh* (Sumeria) and *Dangerous Liaisons* (French Enlightenment).

*US History* students read and discuss works by ethnic writers, such as Edward Bellamy, Jacob Riis, and WEB DuBois to discover the struggle of immigrants and minorities in American culture.

*The Roman World* students are exposed to various philosophies and literary works of ancient Roman writers such as Plutarch and Livy.

## *Humanities*

*Diversity Issues: Race, Class and Gender* examines ethnography, time, culture, behavior, values, identity, stereotypes, personal and societal perceptions, and the cultural construction of reality.

## *Music*

- *First Year Theory*
- *Piano*
- *Guitar*
- *Swing Choir*
- *History of Jazz*
- *Jazz Ensemble*
- *Orchestra*

*Mariachi Music Workshop* students will be introduced to traditional Mexican Mariachi music. Through reading, listening, singing, and playing, students will experience, discover, explore, and create music from this rich musical heritage in a group setting.

## *Nursing*

A five-hour block is taught on cultural diversity for first year fall quarter nursing students. Culture, as it relates to health, is taught in all of the nursing courses.

Beginning in spring 2008, a one credit elective course on culture in nursing will be taught for first year (and interested second year) students.

## *Political Science*

*International Relations* students participate in a ten-day conference to discuss a major topic affecting the global community. Students each represent a different nation and are expected to argue for their nation's interests. On the third day, a crisis erupts and they are asked by their governments to manage it. This year's conference, "An International Symposium on the Responses to the Threat of Pandemics," included an atomic detonation at a major Iranian nuclear research facility, precipitating an international crisis involving fall-out and acid rain across the sub-continent. On the fifth day, SARS was discovered in Western Europe. By the seventh day, SARS was in the United

States, Ebola was in Africa, and students were having heated discussions about tainted medications from China. Starting fall 2007, this class is team-taught by Chris Riley and Webb Waites. Students in the two sections are not brought together until the role-play begins. This element of "unknown" dramatically adds to the tensions of the role-play portion of the course.

*The Middle East* will engage students in a discussion of the current political crisis in the region, the disconnect between the regimes and the Arab street, and the impact of Western interest on the region. Students will read and discuss works of a political nature written by Arab and Israeli authors, and participate in a miniature model Arab League Conference examining up to three topics: Palestine, Iraq, and Sudan.

## *Speech*

*Interpersonal Communications* includes cultural sensitivity and awareness as part of the course content. This is a necessary workforce skill and is part of the related instruction required training.

## *Workplace Spanish*

CBIS offers *Workplace Spanish* classes to local businesses. There were six *Workplace Spanish* contracts in 2006-07 and a total of 58 students served.

# Faculty & Staff

## **Faculty Involvement**

- Rie and Fran Palkovic attended the annual College Art Association conference in February 2007.
- Rie and Fran Palkovic were on the selection committee for the 2007-08 MAC exhibition season. Their selections included: Native American sculptor Rex Silvernail, African painter Ron Hall, female Japanese photographer Hitomi Okumura, and Betty Bastai of Mediterranean background.
- Rie and Fran Palkovic had their paintings of fish indigenous to the Columbia River in an exhibition at Wenatchee Valley Museum in 2006. This exhibition is a traveling show and recently finished in Spokane at Cheney Cowles Museum. It is currently on its way to the Royal British Columbia Museum in Victoria, B.C. After that, it will travel to Tamatslikt Cultural Institute in Pendleton, Oregon. The exhibition will end in September of 2008.
- Fran had a solo exhibition at the Soap Lake Art Museum in October 2007. In addition, his band provided music for the exhibition (band members include Russ Beard and Jon Meyer).
- Rie was invited to be in a group show about fish in San Diego, California in October 2007. She exhibited two pieces made for the show. Rie also participated in holiday shows at the Soap Lake Art Museum and at "Art in the Garden" in Ephrata.
- Fran Palkovic is on the Moses Lake Sculpture committee for choosing public sculpture for the town.
- This year, the Washington On-line (WAOL) Art course features Native American Art.
- Fran Palkovic received a Lumina Grant through WAOL to bring *Art Appreciation* to western Washington Native American tribes. Fran redesigned the class and offered it fall quarter 2007.
- Chris Riley plans to attend two National Endowment for the Humanities workshops for community college instructors this summer (2008). He has previously attended four of these workshops.
- Webb Waites, a part-time instructor, joined Chris Riley in the Title V course revisions for the 2007-08 academic year. Together they redesigned the *International Relations* class for a team-teaching format. Waites also worked on developing a class on Roman history. Riley redesigned the US History sequence, incorporating educational ownership opportunities into the curriculum.
- Currently, Chris Riley is developing online/interactive versions of the *US History* survey classes and the *American Government* class. Webb Waites is preparing a master course outline for a new class exploring the Ancient Greek world. He is also considering teaching an online section of *Western Civilization III*. Together, they are preparing a course in historical writing for students requiring extra practice while enrolled in the survey classes.
- The ethnicity of the children in the Learning Center childcare is reflected in the childcare staff. There are bilingual Spanish and Ukrainian speaking staff employed and available in most of the rooms. Parent resource information is available in English, Spanish, and Ukrainian. Children's books, music and musical instruments are available that reflect all cultures, and posters of the different cultures represented in the childcare center are displayed throughout the center.

- All staff providing services in Royal City and Mattawa are bilingual in Spanish. Ninety percent (90%) are also bi-cultural.

### ***MEES and Even Start Staff***

Several childcare workers in Royal City and Mattawa are BBCC students who are the first in their families to attend college. They are bilingual and provide tutoring, mentoring, student assessment, serve as role models, and links for the families to the school district and education. One former staff member is serving as an AmeriCorps Vista volunteer, providing mentoring and tutoring for first-year Hispanic college students at BBCC.

### ***Opportunity Center Staff***

At the Opportunity Center, there are three staff members who are bilingual in Spanish-English and one who speaks Russian-Ukrainian-English. Efforts are made to hire work-study students who are bilingual as well.

### ***Faculty and Staff of Color***

Andre Guzman, Lupe Hernandez, Frank Salinas, Diana Villafana, and Blanca Fernandez attended the Faculty and Staff of Color Conference in Vancouver.

### ***Title V***

As part of the Title V grant, faculty are being trained in the pedagogical use of learner-centered, technological, and multicultural instructional strategies. To this date, 30 faculty members from several departments have participated in the course revision project. Each faculty member has the opportunity to revise two courses that will incorporate learner-centered technological and multicultural strategies to enhance student learning, persistence, and academic achievement. Faculty cohorts from BBCC and Heritage University meet and exchange ideas about their course revisions.

*College Survival Skills* was offered to incoming ITV Running Start students fall quarter (2007) to provide them with the skills needed to be successful in college classes. In a partnership with GEAR UP, the class is also being offered to all seniors in Othello and Mattawa.

## **BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #7:** Public/Private Partnerships (for information)

### **BACKGROUND:**

Director of Budget Gail Hamburg attended a conference on Financing Campus Facilities Through Public/Private Partnerships in Austin, Texas on January 29-30, 2008. The recent emergence and popularity of public/private partnerships was discussed. There are increasing demands for capital expansion coupled with decreasing state support that make corporate partnerships an option for financing campus facilities. These partnerships cover a number of infrastructure projects, each with its own requirements, risks, and rewards. Since there is a need for the support of multiple constituencies, planning so that campus quality and community quality are achieved is crucial. An overview of legal and financial recourse associated with various ownership models was presented.

Prepared by Gail Hamburg, Director of Budget.

### **RECOMMENDATION:**

None.



## **BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #8:** ¡Educate @ Big Bend! Latino Education Fair (for information)

### **BACKGROUND:**

¡Educate @ Big Bend! Latino Education Fair will be held May 9, 2008. This event is targeting potential Latino students and parents, and will focus on increasing awareness and access to educational programs and resources available at BBCC, and will highlight non-traditional careers, in addition to our academic and professional technical programs. Break out workshops in addition to booths will be highlights at this evening event. At least three of the breakout workshops will discuss non-traditional employment. We expect to see attendance of 250 people, with a high number of attendees being high school students.

Dean Clyde Rasmussen and Dean Kara Garrett are providing funding through grants. Dean Rasmussen wrote a non-traditional Perkins Grant, which will fund \$5,000 of the fair. Dean Garrett will provide funding from the Sparks Grant in the amount of \$3,000.

### **RECOMMENDATION:**

None.

**BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #9:** Center for Information Services Update (for information)

**BACKGROUND:**

Director of Information and Communication Services, Russ Beard, will present information regarding statewide technology issues and their impact on Big Bend Community College.

**RECOMMENDATION:**

None.

**BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #10:** Joint Meeting with the Warden School District (for information)

**BACKGROUND:**

The Board will travel to Warden to meet with the Warden School District Board of Directors on February 28 for dinner at 5:30 p.m. and a Board meeting at 7:00 p.m. A van has been reserved for the group to travel together departing BBCC at 4:30 p.m. Assistant to the President for Research, Planning and Government Affairs will prepare information regarding Warden School District students.

**RECOMMENDATION:**

None.

**BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #11:** Assessment of Board Activity (for information)

**BACKGROUND:**

This agenda item provides an opportunity for the individual Trustees to report on community contacts they may have made and/or meetings they have attended since the previous Board meeting. This has been implemented as an assessment tool to give the Board a way to definitively measure what is accomplished throughout the year for its next self evaluation review.

Prepared by the President's Office.

**RECOMMENDATION:**

None.

**BIG BEND COMMUNITY COLLEGE**

Date: 2/26/08

**ITEM #12:** Next Regularly Scheduled Board Meeting (for information)

**BACKGROUND:**

The next regularly scheduled Board meeting is April 8, 2008 at 1:30 pm. The Board typically adjusts the time of this meeting to 7:00 p.m. to accommodate members of the public who are unable to attend meetings during the regular workday.

In order to review the Probationary/Tenure files timely the Board needs to schedule a special meeting before the last day of Winter Quarter, March 24, 2008. March 11 and March 18 are two available dates or an alternate date may be chosen.

**RECOMMENDATION:**

President Bonaudi recommends setting the Special Meeting in March.

**BIG BEND COMMUNITY COLLEGE**

Date: 1/15/08

**ITEM #13:** Misc. (for information)

**BACKGROUND:**

**RECOMMENDATION:**

None