

## **1.0 PURPOSE**

1.1 Big Bend Community College expects all students to be serious about their education. The college helps each student plan for success by setting standards for academic success. BBCC has three academic standards processes: Low Grades Process, Credit Completion Process and Excessive Credits Process that apply to students enrolled in college credit-bearing courses.

## **2.0 SCOPE**

2.1 Students

## **3.0 DEFINITIONS**

3.1

## **4.0 PROCESS**

### **4.1 Low Grades Process**

#### **4.1.1 Academic Probation**

A student with a cumulative grade point average below 2.00 will be placed on academic probation status. A student in this category must work with their advisor to develop a plan for making measurable and substantial progress towards repairing their cumulative grade point average prior to registering for future quarters.

#### **4.1.2 One Quarter Academic Suspension**

A probationary student will be placed on a 1 quarter academic suspension when the student's number of cumulative graded credits at BBCC is greater than 23 credits and cumulative grade point average is below 2.00 and quarterly grade point average is below 2.00. A student in this category will be suspended from enrollment in classes for one quarter. If suspended at the end of spring quarter, the student may not attend summer or fall quarters. A student who has preregistered for the following quarter will be withdrawn from classes and a refund will be processed for any tuition and fees paid for that quarter. A student returning after a 1 quarter suspension is required to meet with their assigned advisor prior to registering for future quarters and must earn a 2.00 quarterly grade point average at the end of every quarter until their cumulative grade point average is above 2.00.

### **4.1.3 Appeals**

A student may appeal the 1 quarter suspension and request immediate reinstatement. The student must provide proof of extenuating circumstances and/or a plan for making measurable and substantial progress towards improving their cumulative grade point average. A letter of appeal must be submitted to the Vice President of Learning & Student Success. The Vice President will call a meeting of the Academic Council to hear the appeal. The Academic Council may grant the appeal, may allow the student to continue under certain conditions, or may deny the appeal. The decision of the Academic Council is final.

### **4.1.4 One Year Academic Suspension**

A student who fails to meet minimum standards and is subject to suspension a second time will be placed on a 1 year suspension. A 1 year academic suspension results in suspension from enrollment in college credit-bearing classes for one calendar year. A student who has preregistered for the following quarter will be withdrawn from classes and a refund will be processed for any tuition and fees paid for that quarter. A student returning after a 1 year suspension is required to meet with their assigned advisor prior to registering for future quarters and must earn a 2.00 quarterly grade point average at the end of every quarter until their cumulative grade point average is above 2.00. There is no appeal.

## **4.2 Credit Completion Process**

A student in a degree or certificate program who has attempted 30 or more college-level credits must complete at least 75% of their college-level coursework with a 2.0 grade point average or higher each quarter. Any student completing less than 75% of coursework and below a 2.0 grade point average will be placed on academic progress probation or suspension.

### **4.2.1 Academic Progress Probation**

A student is on academic progress probation status when their cumulative completion rate in college-level courses is less than 75%. A student in this category must develop a plan for making measurable and substantial progress towards raising their quarterly completion rate to 75% or better prior to registering for future quarters.

### **4.2.2 Academic Progress Suspension**

A student will be suspended for one-quarter the second time that their quarterly completion rate in college-level courses is below 75%. If suspended at the end of spring quarter, the student may not attend summer or fall quarters. The student may appeal to the Academic Council. The student must raise their quarterly college-level credit completion rate to 75% or better at the end of the quarter in which returning or be suspended for another quarter.

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**4.2.3 Appeals**

A student may appeal academic progress suspension. The student must provide proof of extenuating circumstances and/or a plan for making measurable and substantial progress towards repairing their college-level credit completion rate. The student must submit a letter of appeal to the Vice President of Learning & Student Success. The Vice President will call a meeting of the Academic Council to hear the appeal. The Academic Council may grant the appeal, may allow the student to continue under certain conditions, or may deny the appeal. The decision of the Academic Council is final.

*End of document: Legal References*