

Big Bend Community College

Board of Trustees Regular Board Meeting



**Wednesday September 7, 2011
1:30 p.m.**

ATEC
Hardin Community Room

Community College District No. 18
7662 Chanute Street NE
Moses Lake WA 98837

Fall 2011 Campus Events

September						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

September	5	Labor Day: Campus Closed
	7	Board of Trustees Meeting; Hardin Room; 1:30 p.m.
	12	Back to School Breakfast 7:30 -8:00 a.m.
	14	Board/Administrative Retreat
	19	Fall Quarter Instruction Begins
	22	ASB Back to School BBQ; ATEC Courtyard; 4:00 – 7:00 p.m.
	23	Women's Volleyball vs. Columbia Basin College 6:00 p.m.
	27	Allied Arts "Il Voce" Wallenstien Theater; 7:00 p.m.
	29	Students Vs. Staff Kickball Tournament 5:30 p.m. – softball field
October	5	Women's Volleyball vs. Blue Mountain Community College 6:00 p.m.
	8	BBCC Foundation 5K \$Dash 9:30 a.m.
	11	Pastafest Lunchfest – ATEC 10:30 a.m. – 1:00 p.m. \$3.00 student/staff
	13	BBCC Foundation Meeting and dinner with the Joint Advisory Committees 6:00 p.m. Masto Conference Center
	18	Allied Arts "Tommy Dorsey" Wallenstien; 7:00 p.m.
	19	Board of Trustees Meeting; Hardin Room; 1:30 p.m.
	19	Women's Volleyball vs. Treasure Valley Community College 6:00 p.m.
	20	3 on 3 Basketball Tournament 7:00 p.m. DeVries Activity Ctr
	21	Women's Volleyball vs. Wenatchee Valley College 6:00 p.m.



2010 Back to School BBQ



Big Bend
Community College

COMMUNITY COLLEGE DISTRICT NO. 18
BIG BEND COMMUNITY COLLEGE

7662 Chanute Street
Moses Lake, Washington 98837
Regular Board Meeting Agenda
Wednesday, September 7, 2011, 1:30 p.m.
ATEC- Hardin Community Room

	Action	
<i>Governing Board Members:</i>	A	1. Call to Order/Roll Call Pledge of Allegiance
	I	2. Introductions
	A	3. 2011-12 Grants, Contracts & Proprietary Budget (A)
	I/A	4. Consent Agenda
		a. Regular Meeting Minutes August 9, 2011 (A)
		b. President's Activity Update (I)
		c. Student Success (I)
		Student Achievement Initiative Academic Master Plan
		d. Accreditation (I)
		e. Assessment Update (I)
		f. Capital Project Report (I)
	g. Security Update (I)	
	h. Human Resources Report (I)	
	i. Enrollment Report (I)	
	j. Donations (A)	
	I	5. Remarks (Public comment to the Board regarding any item on the agenda may be made at the time of its presentation to the Board according to the conditions set in Board Policy 1001.3.E)
		a. ASB Representative – Kim Jackson, Advisor
		b. Classified Staff Representative – Kathy Aldrich
		c. Faculty Representative – Mike O'Konek, Faculty Assn. President
		d. VP Financial & Administrative Services – Gail Hamburg
		e. VP Instruction/Student Services – Bob Mohrbacher
		f. VP Human Resources & Labor – Holly Moos
	I	6. Exceptional Faculty Award John Peterson
		-----BREAK-----
	A	7. 2011-12 Board Meeting Schedule Executive Session
	I/A	8. Assessment of Board Activity- Board
	A	9. Regularly Scheduled Board Meeting– Board
	I	10. Miscellaneous- President Bonaudi
	A	11. Adjournment

The Board may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase;
- (c) to consider the minimum price at which real estate will be offered for sale or lease;
- (d) to review negotiations on the performance of a publicly bid contract;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;**
- (h) to evaluate the qualifications of a candidate for appointment to elective office;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions or litigation or potential litigation.**

NEXT MEETING REMINDER – Regular Meeting October 19, 2011, 1:30 p.m.

Board/Administrative Retreat Meeting September 14, 2011, 9:00-4:00 p.m.

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 793-2001 (or TDD 762-6335) as soon as possible to allow sufficient time to make arrangements.

BIG BEND COMMUNITY COLLEGE

Date: 9/07/11

ITEM #3: 2011-12 Grants, Contracts and Proprietary Budget (for information/action)

BACKGROUND:

The 2011-12 Grants, Contracts and Proprietary Budget will be presented to the Board.

RECOMMENDATION:

President Bonaudi and VP Hamburg recommend approval of the 2011-12 Grants, Contracts and Proprietary Budget.

BIG BEND COMMUNITY COLLEGE

Date: 9/07/11

ITEM #4: CONSENT AGENDA (for action)

- a. Regular Board Meeting Minutes August 9, 2011

BACKGROUND:

The minutes of the Regular Board Meeting held August 9, 2011, are included for review.

Prepared by the President's Office.

RECOMMENDATIONS:

President Bonaudi recommends the Board of Trustees approve the minutes.

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting Tuesday, August 9, 2011, at 8:30 a.m. in the ATEC Hardin Community room in Building 1800 on the Big Bend Community College campus.

1. Call to Order

Present: Mike Blakely
Katherine Kenison
Jon Lane
Angela Pixton
Mike Wren

2. Introductions

There were no introductions.

3. State Operating Budget

President Bonaudi reminded all, in the words of Trustee Emeritus Felix Ramon, this is a living document. Yesterday, a letter from Governor Gregoire revealed that there may be additional changes to the budget. This budget document represents a sustainable budget and is the best view prior to the message from the Governor. The Governor gives direction to state agency heads. BBCC is not a state agency however, we follow her directives. She said to plan for 10% reduction this fiscal year in two 5% reductions as soon as January. This budget with adjustments is taken care of the first year of the biennium and we knew the second year would include another 10% or \$800,000 reduction. That figure hasn't changed but in addition we now need to plan for another 10% or \$800,000 reduction. The SBCTC tabled the motion last month to declare a system wide financial emergency. President Bonaudi stated the SBCTC will probably take that item up again at their next meeting. This is a fair budget to provide classes for students to succeed and there is some contingency money built in to the budget.

VP Gail Hamburg introduced the Director of Business Services Char Rios. VP Hamburg directed all to the lavender sheet that was distributed to review the cumulative budget cuts and positions lost. BBCC's budget cuts since fiscal year 2009 including the 2012 cuts are \$3,734,005. In fiscal year 2010, 9.5 positions were lost, in FY 2011, 7 more positions were lost and in FY 2012 another 7 positions were lost plus the funding match for the SBDC Director. The SBDC Director is still on campus but he is employed by WSU through a grant and is no longer affiliated with BBCC. The total budget cuts on the sheet of \$3,734,005 do not include the anticipated 10% additional cuts directed by the Governor's most recent communication.

President Bonaudi stated not filling the vacant nursing position would impact the nursing program by reducing the enrollment from 24 to 18 students. He announced that later in the agenda information will be shared regarding two community partners who have donated the funding for this vacant nursing instructor position for the next two years. PIO Autumn Dietrich resigned effective August 15. Executive Director of the Foundation, Doug Sly will take on some of her duties in addition to his current position. The PIO position is not being refilled at this time due to the budget situation.

VP Hamburg walked through the 2012 fiscal year budget cuts. The 12% tuition increase of \$300,000 was included along with the positions lost. Some of the positions lost were only vacated for a portion of the year so the annual rate was prorated. The ABE match was reduced by \$72,256. Funding for part-time instructors was reduced by \$50,000 half from the academic and half professional/technical areas. The CDL program is on partial self-support saving \$40,000. We have saved \$38,000 by not printing as many class schedules, as a result of budget review task force suggestions. A portion of the coaches salaries will be funded by Services & Activities (S&A) fees. Budget cuts total \$1,136,798 resulting in a difference of \$18,183 which VP Hamburg stated will be made up in excess tuition.

Page one of the State Operating Budget details the FY 2010-11 Budget Status Report. The budget started at \$15 million. Almost \$14 million was spent leaving a balance of \$1,200,225 or 7.95% unspent, which includes the 2.5% Board reserves. This amount was rolled into the 2011-12 budget as carry over. VP Hamburg noted that allocation #6 included a budget reduction in the middle of the year after the budget was set and was not anticipated. Allocations #11 and #12 are received yearly and they fund revolving fund charges related to the attorney general, self-insurance, auditors, archives, and CIS. The 2.5% Board reserves were kept half (\$185,000) in the instruction goods and services account and half (\$185,000) in the administrative goods and services account.

Page two of the State Operating Budget contains the reserve balance information as of 6/30/11. Board Policy 6000 directs BBCC to maintain several dedicated funds including two months of operating fees (\$2.4 million), debt contingency, and extenuating facility expenses. The top box on page two shows the true board reserves. These reserves increased \$108,356 to \$3,998,240 none of which are dedicated to the 2011-12 budget.

The second box shows the European funds that are used to make part of the COP payment. VP Hamburg explained the third box has the dedicated local fund and is where we go to balance the budget. The \$1.2 million carryover is in the tuition balance and is dedicated to the FY 2012 budget. \$400,000 of the Running Start balance is dedicated to the budget and none of the interest earnings and excess enrollment dollars are dedicated to the 2011-12 budget.

Page three explains the budget building process, which has not changed. We receive a base allocation that has been adjusted for one-time variable funds, with legislative funding changes added to or subtracted from the base budget. Then we add tuition and local revenues to the budget.

Page four lists what's new for fiscal year 2012; HB1981 funding reduction for retirement rate over 6%, funding adjustment for PERS/TRS pension rate changes, funding for M&O balance shifted from operating budget to capital, reduction for ERP advanced planning, reduction to provide a pool of Student Achievement Initiative funds, 1% compensation reduction from FY 2011 is restored, permanent budget reduction, a temporary reduction to be restored in the 2013-15 biennium, temporary 3% salary reduction to be restored in the 2013-15 biennium, removal of one time funding in worker retraining variable and removal of one time funding for Opportunity Express Account.

The 2012 Unrestricted Base Budget begins at \$8,627,313. After adding the new operating funds and SBCTC earmarks and provisos and subtracting the budget reductions, the 2012 Initial GFS Operation Allocation is \$8,336,710. Tuition, Carryover, indirect cost recovery, excess enrollment, Running Start, and ABE/ESL Grant money is added for a total 2012 Operating Budget of \$14,092,946. This total includes the 2.5% Board mandated reserves of \$343,730.

VP Hamburg explained that page seven compares the 2011 and 2012 budgets. The allocated state supported FTE count for 2012 is reduced by 14 to 1,694. The unrestricted base budget for 2012 is \$697,547 less than in 2011. In 2011 there were \$605,702 permanent budget reductions and to date in 2012 there are \$749,559. The Opportunity Express account in the amount of \$34,650 was removed. Worker retraining variable increased by \$32,277 while the new worker retraining variable was removed in the amount of \$96,831. With the 12% tuition increase, the anticipated 2012 tuition increased \$300,000 over last year. Carryover, indirect cost enrollment and excess enrollment is up by \$415,044 over 2011. Running Start funding remains the same at \$400,000 and ABE/ESL Grants have decreased by \$21,274. This leaves the 2012 total operating budget at \$1,039,253 less than in 2011.

Trustee Mike Wren asked about the health insurance rate reduction. VP Hamburg explained that the health insurance rates went up last year and we were allocated the additional amount of the increase. The health insurance remains the same this year and that amount is included in the base budget.

VP Hamburg shared the source of operation comparison between this year and last year. The state funding portion of the budget is down 7% from last year, the recovery amount is up 3%. President Bonaudi noted the tuition increase of 4% will greatly impact students. This concludes the revenue portion of the budget presentation. Now on to how the money is spent.

The pie chart on page ten illustrated the expenditures by program. Instruction expenditures for 2011-12 are at 45% of the budget, last year it was 47% and the 2009-10 system (the 2010-11 system averages were not available on the meeting date) average was 51%. Academic Administration expenditures for 2010-11 are at 3% of the budget, last year it was 3% and the 2009-10 system average was 4%. Library expenditures for 2011-12 are at 4%, last year it was 3% and the 2009-10 system average is also 3%. Student Services expenditures for 2011-10 are 13% of the budget, last year it was 13% and the system average is also 13%. Administration expenditures for 2011-12 are at 18% of the budget, last year it was 17% and the 2009-10 system average was 17%. M&O expenditures for 2011-12 are at 17%, last year it was 17% and the system average is 12%. VP Hamburg explained that we have some of the oldest facilities in the system and they cost more to maintain.

VP Hamburg reviewed how Instruction spends their money. Instruction includes classroom and laboratory activities, community service instruction and ABE/GED. Some of the changes in this area include: 12% tuition increase, removal of additional worker retraining funding, program assessments, Workfirst focus on vocational training and IBest and renewed focus on student success.

In response to the \$408,000 January supplemental budget cut the \$100,000 part time instruction reserve account taken away. Restructuring of the BIM and CDL programs saved some money and the ABE match was reduced.

In fiscal year 2012 several positions were lost due to attrition. The part time instructor funds were reduced equally by \$25,000 for academic and professional/technical. CDL did some restructuring to become partially self-support. ABE match was reduced again and the last remaining vacant position was given up.

VP Hamburg reported the 2.5% Board reserves are again being held half (\$171,865) in the instruction goods and services account and half (\$171,865) in the administration goods and services account. President Bonaudi emphasized the importance of the location of the Board reserves. He also added the Board action during the last meeting to increase the CDL fee made the partial self support possible for the program reducing dependence on state funding.

The Academic Administration expenses are detailed on pages 14-15. These accounts fund Deans and their assistants and formerly CBIS, now the SBDC portion will be completely supported by WSU. Reductions in this area include the loss of a Dean's assistant, and the SBDC match for the CBIS position was removed. A portion of Dean Garrett's salary was moved into this area and out of the ABE match.

The Library portion of the budget pays for the Dean of Information Resources, library and information literacy instruction, reference services, collection development, interlibrary loans, media equipment services and production and updating of student id cards. There were no reductions in the library funding, they took a big cut in the beginning of the budget crisis. In 2012, the Library will have the addition of a color copier, planning for a move toward thin client terminals and the Dean will assist with implementing eTutor.org.

The principle changes and focus in Student Services are enrollment management, student retention and recruitment, advisor training, program assessments, continuation of the Opportunity Grant, removal of the Opportunity Express account, Running Start changes and online student services tools. VP Hamburg said that we are still unsure of the new Running Start policies. VP Mohrbacher added that we have received a verification form to be used for all running start students. All of the Running Start students already registered will have go back and submit verification through their high schools.

President Bonaudi stated the new funding model for Running Start is not well understood; these changes have led to rumors in communities that Running Start is disappearing. It still exists but may be more costly and the calculations of the split of funds between school district and colleges is changing. VP Mohrbacher stated the Running Start enrollment is about the same. Until the high school counselors return to their district offices and figure out their credit formula and then verify for each student we won't know for sure what this population will be.

In response to the January supplemental budget cut the part-time coaches salaries and a part of Kim Jackson's salary were shifted to S & A funds. A classified staff position was also lost in registration. For FY 2012, \$15,000 of coaches' salaries were shifted to S & A funds.

The Administration budget reflects campus wide reductions in postage of \$20,000, word services printing by \$20,000 and for 2012 the PIO budget was reduced by \$38,000 due to reducing the number of schedules printed and mailed. This year there will be no schedules or catalogs printed. The vacated fiscal analyst 2 position savings are also in this area.

The M&O budget funds custodial services, maintenance on buildings, vehicles and grounds, utilities, safety and security and theatre and activity center management. As a result of a recent incident and subsequent discussions, \$100,000 was earmarked for security. Mike Campbell, the Director of Homeland Security Center of Excellence will visit campus next week to provide a risk analysis and suggestions. President Bonaudi stated this review is necessary in light of the recent incident on campus. The \$100,000 is coming from reserves and may be a multi-year plan. He said it is important for all students and staff to feel safe and secure. Incidents can happen anywhere, and we need to enhance what we think is already a safe environment.

As a result of the supplemental budget cut two custodial positions were lost. Last year SBCTC shifted \$218,600 from the capital budget to the maintenance supplies budget. This year that same amount is in the capital budget.

The expenditures by program are represented in a pie chart on page 25. VP Hamburg explained that salaries are the largest expenditure as would be expected. Salaries and benefits together take 78% of the budget, last year it was also 78% and the system average is 62%. Supplies are 16% of the budget, last year it was also 16% and the system average is 12%. Travel is 1% (actual .6% however the spreadsheet rounds up), last year it was the same and the system average is .3%. Equipment is 1% of the budget, last year it was the same and the system average is 2%. Grants are 4%, last year they were the same amount and the system average is 2%.

VP Hamburg stated page 26 is the most shocking page of the budget. The pie charts compare the institutional funds. Last year the State Operating Budget was 50% of the institutional funds and the grants, contracts and proprietary funding provided the remaining 50%. This year the State Operating Budget has been reduced to only providing 44% of the institutional funds. The grants, contracts and proprietary funds are up by 6% mostly due to the contracts with Fairchild Air Force Base.

A more extensive review of the Grants, Contracts and Proprietary Budgets will be presented at the September 6, 2011 Board meeting.

Trustee Kenison requested the changes in enrollment since 2009, both Running Start and regular students, be added to the lavender sheet.

President Bonaudi stated the trends are concerning. We are serving more students with less funding and we are talking to legislators about it. It's important to encourage people to take the longer view of higher education. It's not possible to reconstruct programs. When faculty and staff retire or resign and we can't replace them, we are forced to focus on core offerings. Indirect grant costs are an added burden.

Trustee Mike Blakely asked about the WACTC group's communications with legislators. President Bonaudi stated WACTC members are sending the message that community colleges need to be preserved. In addition to the education role, community colleges also serve a social service role by raising the education level of communities; we're an essential service.

Trustee Katherine Kenison asked about SBCTC interaction with legislators regarding the funding erosion. President Bonaudi said there are many different attacks on the system. We've lost over \$3 million and we're serving more students than before. Legislators are focusing on college district overlaps on the west side of the state.

They are asking why 34 community college presidents are needed. We are receiving more scrutiny even though we're more efficient. Institutional Research churns out data for accreditation, SBCTC and grants on a continual basis.

Trustee Mike Blakely suggested the group think about messaging, getting organized for more publicity regarding sacrifices and trends, during the retreat. Trustee Kenison asked about a lobby group that was set up. President Bonaudi stated a more immediate presence may have impact in the long run. The success of Bellevue college as almost a baccalaureate institution speaks to the need to meet challenges. The higher education system is very complicated. President Bonaudi commented the lay community can speak powerfully. Mobilizing students with accurate information is important.

President Bonaudi reported the Academic Master Plan Outcomes were reviewed yesterday in Cabinet. There was a lot of data describing our student population and the impact of restricted enrollment at the baccalaureate institution. We could be serving a different mix of students. The real challenge is to remind legislators of the requirement they placed on community colleges in 1967 and reaffirmed in 1991 when technical colleges joined the system. We are not changing basic principles that set the mission, but continuing cuts may be pushing us out of the inclusive model. The higher the cost to the student the more we exclude some students. Trustee Blakely commended VP Hamburg on an accurate and well presented budget.

Motion 11-27 Trustee Mike Blakely moved to approve the 2011-12 Operating Budget and Trustee Jon Lane seconded the motion. The motion carried.

President Bonaudi stated Trustee interaction with TACTC is good to raise awareness of rural issues.

4. Consent Agenda

a) Approval of Regular Board Meeting Minutes June 21, 2011 (A); b) President's Update (I); c) Student Success Update (I); d) Accreditation (I); e) Assessment Update (I); f) Capital Project Report (I); g) Human Resources Report (I); h) Enrollment Report (I); i) Donations (A); j) Security Update.

Motion 11-28 Trustee Mike Blakely moved to approve the Consent Agenda and Trustee Mike Wren seconded the motion. The motion carried.

5. Remarks

a. ASB Advisor Kim Jackson distributed ASB calendars with the new officers' photos on the back. President Spencer Pingle is from Post Falls, ID. Vice President Kristopher Willard is from Moses Lake. Secretary Shantel McCashland is from Idaho Falls, ID. Treasurer Grant Fish is from Moses Lake. Public

Relations Officer Tiffany Martinez is from Othello and Rylee Ashby, Programming Director, is from Moses Lake.

- b. Classified Staff Representative Kathy Aldrich provided the Classified Staff training report. Four staff members took four training opportunities. Luis Alvarez attended Adult Basic Education and computer software training at the CASAS National Summer Institute in San Diego, California on June 14-16, 2011. Robin Arriaga attended NALS Conferences including: Who Gets What: Settlement Conferences; Protecting your Claim; and Microsoft Word at Kellogg on June 25, 2011. She also attended a Retirement Plan Legislative Changes online June 29, 2011. Ruth Coffin attended: Navpoint Admin Dashboard training on July 20, 2011 at BBCC.
- c. Max Heinzmann represented the Faculty Association in Mike O'Konek's absence. He stated faculty activities during the summer bring thoughts of innovation, leadership, and dedication. Some faculty continued to work through the summer with new student orientation activities. Art Instructor Fran Palkovic held a solo art show at the MACC in Moses Lake. Instructor Jim Hamm teaches astronomy and during his family vacation he took lots of photos of constellations to share with students. Lastly, the Rho Zeta Chapter is hosting the Greater Northwest Regional Conference at BBCC August 13-14. Counselor Heinzmann thanked the Phi Theta Kappa advisors Math Instructor Barbara Whitney and IET Instructor Steve Matern, for their leadership.
- d. VP Gail Hamburg will provide a security update as part of the consent agenda at each meeting from now on. She shared printed information regarding who to call with safety concerns or to be escorted to a vehicle. The information will be posted on each exterior door of the campus. VP Hamburg is also working on getting a new phone number that is easier to remember. Trustee Angela Pixton asked about cell phone service on campus. VP Hamburg stated students can call from a landline inside a building. She also met with AT&T two months ago about improved cell coverage. AT&T is interested in placing a cell tower on county land.

VP Hamburg stated there is one full time security staff member, along with part time help. M&O staff perform daily security checks and carry the security phone. Grant County Sheriff deputies are also patrolling campus. Custodians have the night class schedules and they assist students if necessary, they also have 2-way radios.

Trustee Mike Blakely complimented the President and staff for how the incident was handled and good communication to the campus and community. President Bonaudi commented staff worked the NIMS system with assistance from the MAC center and Emergency Management PIO Kyle Foreman. Trustees were given directions for subscribing to the alert system.

- e. VP Bob Mohrbacher stated the Division Chairs recently returned to campus for a summer meeting, they also reviewed the AMP Outcomes. There are three new Division Chairs: Math/Science-John Peterson, Business Education-Daneen Berry-Guerin, and Developmental Studies-Dave Hammond.

Accreditation efforts are moving along. A draft of the first chapter report is completed. VP Mohrbacher referred to Trustee Mike Blakely's comment earlier about what point will budget cuts close the doors to our students. VP Mohrbacher said he continues to discuss this in meetings. We are not meeting the demand, large numbers of students are on waitlists and new students are squeezed out. The first day of registration a student from EWU needed a couple of classes during the summer, and those classes were already full. Demand for financial aid has also increased.

- f. VP Holly Moos shared that Dr. David Holliday will be visiting campus soon. The nursing instructor position was offered to an applicant yesterday and she is waiting to hear back from her. There is an opening in the grant funded ECAP program and it will be filled. More negotiation sessions with the Faculty Association are scheduled.

6. **Exceptional Faculty Award**

Chief Pilot John Swedburg presented his Exceptional Faculty Award report. He represented BBCC and the Washington State Delegation at the Paris Air Show in June. He thanked the Board for their vision and seeing the advantage of his attendance at this important aviation event. He and his wife traveled one week early at their own expense to visit Paris.

Chief Pilot Swedburg met with Governor Gregoire and the other Washington delegates and was impressed at how well their presentation was organized. The Paris Air show is centered around the aviation business. The Air WA Group represented 26 WA Community Colleges. Approximately, 75,000-80,000 business people attended the first four days. Governor Gregoire also attended the first three days. Chief Pilot Swedburg took advantage of networking opportunities. Everyone with anything to do with aviation attends this event. The general public attended the finals days of the event. Many of the other aviation vendors left early however BBCC was represented through the end of the show, which provided valuable potential student leads. Connections with other WA delegates also raised their awareness of what BBCC has to offer. The United Arab of Emerites needs to train 30,000 pilots. Their representative asked for specific information from BBCC and plan ongoing communication. Trustee Mike Blakely stated this was a great report.

Trustee Jon Lane asked if other US states had attended with displays. Chief Pilot Swedburg responded that Mississippi and North Carolina were present for the initial four days of the show.

VP Holly Moos informed the group that she had just been notified that Ms. Jan Elliston had accepted the nursing instructor position.

Trustee Chair Angela Pixton announced a short break at 10:22 a.m. The meeting reconvened at 10:34 a.m.

7. Whitworth University

President Bonaudi announced that Whitworth University President Beck Taylor and some of his executive staff would be sharing lunch with he, the Trustees and select staff. President Bonaudi serves on a Board with VP Brian Benzel and they coordinated the meeting. Whitworth University has noticed the good progress BBCC has made with the retention and degrees completions of Hispanic students. Private schools are often underrepresented and perception is that they are very expensive. But, they also have scholarship opportunities.

At 10:43 a.m. Chair Angela Pixton announced an Executive Session to discuss items provided for in RCW 42.30.110 (1): (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; and (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions or litigation or potential litigation. The Executive Session will last 15 minutes. The Executive Session was extended two times for five minutes each. The meeting reconvened at 11:08 with no action taken.

8. Assess Board Activities

Trustee Mike Blakely reported he wrote a letter to CWU President James Gaudino complimenting the CWU hospitality and recreation students who were working at Suncadia during the GISS conference. He attended the GISS conference. Trustee Blakely met with BBCC graduate Christian Ramon and contributed information to an article published about her in the Quincy Post Register. He also brought Mrs. Roxa Kreimeyer to campus to make a donation to the career closet. They visited the BBCC daycare and her granddaughter will be enrolled there soon. He attended the fundraising potluck for former BBCC Trustee Cecilia DeLuna-Gaeta. Lastly, he attended the BBCC Foundation meeting.

Trustee Katherine Kenison reported her son is enrolled in the GED program and involved with TRiO. She said the BBCC staff make a difference and they're connecting with and inspiring her son. She gave kudos to the many BBCC staff who are hidden jewels.

Trustee Jon Lane complimented VP Hamburg and her staff for the Budget presentation. He said he attended a Trails Planning committee and they discussed sharrows (sharing roads with bicycles). Sharrows encourage connectivity and movement and perhaps the college could consider being more bike friendly.

Trustee Lane attended the GISS conference and noted BBCC is ahead of the curve regarding data generation and how it's used with decision making. He also enjoyed lunch with Lt General Allardice at BBCC. The General reported he is very impressed with the Air Force accommodations. Trustee Lane attended the EDC Retail Task Force. He also met with the Association of Grant County officials in Wilson Creek to discuss legislative issues. He continues to meet regarding Project Pegasus working toward Moses Lake being chosen as the next site for Boeing. If Boeing does not choose Moses Lake as their site we may have opportunities to attract Boeing supply chain vendors. Trustee Jon Lane was recently invited to Pioneer Village retirement community to speak. The residents would like to become involved and volunteer. This could be an opportunity to build a pool of BBCC tutors. The Business After Hours event was held at BBCC, and Trustee Lane reported as always the food was good. He reported the Irrigation District dredging project has started. It's a steep learning curve and it's working. He has attended meetings to discuss extending the railroad through the Port and trying to get rail service to the Grant County airport industry. Trustee Lane stated one of his goals is to gather the ten area Port Districts along with the Hospital and College administration to discuss the strengths of this area related to future growth. Trustee Lane attended the EDC Board meeting, and luncheon. SGL Plant Manager Steve Swanson was the speaker and he complimented BBCC for job training availability for SGL employees. Trustee Lane reported he has visited socially with Moses Lake School District Directors and they're open to meeting with the BBCC Board. The recent Seattle Times article about gangs in Moses Lake pointed out one issue. The article did not include all of the good things happening. BBCC is part of the answer to the problem. Trustee Lane said he visited with Dr. Bonaudi last week over golf. On a personal note he reported his wife was recently in the hospital. Several of her nurses were BBCC graduates. They were very competent, caring and proud of the education they received from BBCC.

Trustee Mike Wren reported the annual Civil Air Patrol flight encampment with 40 students in flight training gliders and powered planes was recently held. Next year he would like to invite BBCC to share training opportunities and a BBCC tour with the group. Trustee Wren also commented his interaction with the aviation community has resulted in his knowledge of Chief Pilot Swedburg's commitment to safety.

Trustee Angela Pixton reported she has shared BBCC nursing and MIST opportunities with many potential students. She has also shared the IET program certificate as an alternative to an AA degree. President Bonaudi noted personal connection is very important.

9. Next Regularly Scheduled Meeting

The next regularly scheduled Board meeting is Tuesday, September 6, 2011, at 8:30 a.m. This is the Tuesday following Labor Day. President Bonaudi stated the Board may consider revising the days and times of board meetings.

The group discussed moving the meetings to Wednesday afternoons. Trustee Mike Wren asked how this change would effect staff. President Bonaudi responded that any day other than Monday works well for staff. Trustees Blakely and Kenison agreed that Wednesday afternoons would be effective.

Motion 11-29 Trustee Katherine Kenison moved to revise the regular Board meeting dates to Wednesday afternoons beginning at 1:30. Trustee Mike Wren seconded the motion. The motion carried.

The next regularly scheduled Board meeting will occur on Wednesday, September 7, 2011 at 1:30 p.m. President Bonaudi elaborated that there is flexibility to move meeting dates if necessary and to provide opportunity for study sessions in the morning preceding afternoon meetings. Evening meetings can also be arranged. A draft meeting schedule will be presented during the September meeting.

The Board/Administrative Retreat is scheduled at Wild Horse Wind Farm Wednesday, August 24 from 9-4 p.m. The Board Red Book is being prepared. Board members will receive multiple e-mails coaching the completion of the worksheets. AMP Outcomes data sets will be reviewed, discussed with input gathered during the morning session. The afternoon session will be devoted to the Trustees evaluating their activities related to their goals and drafting their 2011-12 goals. This will be a good time to discuss the GISS information. Working with data sets to discover what is working and what is not is very productive. President Bonaudi invited Cindy Hough but she is not available. She will attend the October meeting and facilitate a study session.

10. Miscellaneous

President Bonaudi announced the formal recognition of Samaritan Healthcare and Wenatchee Valley Clinic Moses Lake Branch for the donation supporting a nursing instructor for the next two years. They indicated their respect for BBCC nursing education. They commented "We live in this community too" when approached by President Bonaudi with this opportunity.

President Bonaudi reported he will meet Senator Parlette for breakfast August 10. He also has meetings scheduled with Representative Warnick and is coordinating a meeting with Senator Holmquist-Newbry. He commented the redistricting effort as a result of the census will impact all three legislative districts BBCC is a part of.

President Bonaudi will be meeting with the new Executive Director of the Moses Lake Port District Pat Jones for lunch next week to share value as supporting neighbors.

Motion 11-30

Trustee Mike Blakely moved to adjourn the meeting and Trustee Mike Wren seconded the motion. The motion carried.

The meeting adjourned at 11:53 p.m.

Angela Pixton Chair

ATTEST:

William C. Bonaudi, Secretary

BIG BEND COMMUNITY COLLEGE

Date: 9/07/11

ITEM #4 CONSENT AGENDA (for information)

b. President's Activity Update

BACKGROUND:

Highlights of President Bonaudi's activities from, July 29, 2011 through August 30, are following.

Prepared by President Bonaudi.

RECOMMENDATION:

None

President's Activity Log Highlights

Date	Activity	Purpose of meeting	Location	Comments
8/3-4/11	School Employees Credit Union (SECU)	Board Meeting & Training	Las Vegas	SECU funded Professional development
8/5/11	Project Pegasus Workforce Conference Call	Aerospace Community Support Program Support	BBCC	
8/09/11	BBCC Board of Trustees Meeting	College Guidance	BBCC	
	Lunch with Trustees and Whitworth President Beck Taylor and staff	Higher Education Collaboration	BBCC	
8/10/11	12 th District Senator Evans Parlette	Legislative Support	East Wenatchee	
8/11/11	Project Pegasus Workforce Conference Call	Aerospace Community Support Program Support	BBCC	
	Ritzville Journal Publisher and Editor Stephen McFadden	Community Collaboration	BBCC	
8/15/11	Fairchild Air Force Refueling Flight	Networking	Moses Lake-Spokane	
8/18/11	Port of Moses Lake Executive Director Patrick Jones	Community Collaboration	BBCC	
8/23/11	Aerospace Partnerships	Program Support	Conference Call	
8/29/11	Columbia Basin Herald Publisher Harlan Beagley	BBCC Support	BBCC	
8/30/11	13 th District Representative Judy Warnick	Legislative Support	Moses Lake	

Big Bend Community College

Date: 9/07/11

ITEM #4: CONSENT AGENDA (for information)

- c. Student Success Initiatives Update
 - 1. Student Achievement Initiative
 - 2. Academic Master Plan

Student Achievement Initiative

We are now ready to launch our online Academic Early Warning system for students. BBT staff have worked with Clark College IT department staff to adapt this online application for Big Bend students. Jenn DeLeon, Online Student Services Developer for Title V, has worked with BBT and other Student Services staff to design a web tool that will allow faculty to report on any student who is struggling in a specific class: for example, a student who is not attending class regularly, fails an exam, or does not complete class assignments. The idea is to identify students early each quarter who may be at risk of failing a class, and to connect them with appropriate interventions, such as tutoring, counseling and advising, the Math Lab or English Lab, mentoring or other services. By using this system, we will build a triage level for interventions and reach the most at-risk students early each quarter, rather than simply getting to them after they are already on Academic or Financial Aid probation.

Academic Master Plan

In reviewing data for the Outcomes Monitoring Report, several key points stand out:

- Fall-to-fall retention continues to increase, showing an upward trend over the last three years
- Degree completions overall are at the highest level in five years
- There is a strong correlation between college-level reading ability and success in most areas of the curriculum, as measured by placement test scores
- There continues to be a strong correlation between attendance at New Student Orientation and fall-to-winter retention
- The success of pre-college math students is still elusive: use of interventions such as online tutoring and use of the math lab show small impact on success

Overall, the data show that a number of our interventions and wrap-around services are effective for student success, retention and completion; however, some areas remain problematic.

Prepared by VP Bob Mohrbacher, Dean Valerie Kirkwood

RECOMMENDATION:

None

BIG BEND COMMUNITY COLLEGE

Date: 9/07/11

ITEM #4 CONSENT AGENDA (for information)

 d. Accreditation

BACKGROUND:

The final draft of Standard One will be posted to the portal this week. The faculty and staff will be asked for their input before Standard One is submitted to Northwest Commission on Colleges and Universities and evaluators on September 15, 2011.

Prepared by VP Bob Mohrbacher and the Dean of Institutional Research and Planning Valerie Kirkwood.

RECOMMENDATION:

None

BIG BEND COMMUNITY COLLEGE

Date: 9/07/11

ITEM #4: CONSENT AGENDA (for information)

e. Assessment Update

BACKGROUND:

No assessment report this date.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 9/7/11

ITEM #4: CONSENT AGENDA (for information)

f. Capital Project Update

BACKGROUND:

Facilities Master Planning: RGU Architecture & Planning has been reviewing each building to make certain the information on the state system is accurately reporting room use. They have been gathering data on how each facility is currently functioning and what needs to be done to meet challenges of the future. They will be on campus on September 1 to gather more information on the infrastructure and to review a draft of the Facility Master Plan.

Old Developments/Background:

8/9/11 RGU Architecture & Planning is looking at total square footage for classrooms and lab spaces in relation to Big Bend's instructional needs. We are planning a meeting with professional technical faculty to discuss PTEC. They have been discussing education/training needs in our service district with Grant County Economic Development Council.

6/21/11 RGU Architecture & Planning is helping with the new Facility Master Plan. They are working on campus maps and a brochure. Robert Uhrich, principal with RGU, is preparing for focus groups with K-12 group and community and industry representatives.

5/31/11 The Facilities Master Planning Committee met and reviewed survey results. They also identified five goals:

1. Goal #1 – Offer state of the art teaching and learning opportunities.
2. Goal #2 – Provide a safe, accessible and sustainable campus.
3. Goal #3 – Create a sense of campus identity.
4. Goal #4 – Expand and enhance partnerships and collaborations.
5. Goal #5 – Increase community engagement with the college.

Objectives were identified for each of the goals. A set of planning principles is being utilized to develop the Campus Master Plan. These guides give careful consideration to the context and history of the campus and its surroundings. These design principles include:

- Sustainability
- Connections with the community
- Flexible, adaptable, multi-use spaces
- Safety and accessibility
- Adaptability to future technologies
- Informal & formal learning spaces

The committee is planning forums with a K-12 group and community and industry representatives.

4/12/11 The Facilities Master Planning Committee has been formed and started the process of creating a Facilities Master Plan. The committee met on January 28 and discussed each member's vision of where they see their program or department in 20 years. A Facility Assessment Survey was distributed to campus on February 14. Input from this survey will help us better understand the needs and future needs of all programs. A similar survey was distributed to students on March 15. The committee will meet again on April 8th to review results of the surveys. There are focus groups for community members and tours of facilities on other campuses planned.

3/15/11 VP Hamburg is in the planning stages for updating the Facilities Master Plan.

BIG BEND COMMUNITY COLLEGE

Date: 9/07/11

ITEM #4: CONSENT AGENDA (for information)

g. Security Update

BACKGROUND:

Security Update: Mike Campbell, Director of Homeland Security Center of Excellence at Pierce College, was on campus on August 16 to review several security surveys with us. We discussed security measures currently in place and brainstormed ideas for improvements. Mike did a walk-about campus and reviewed information in the mapping system. He is gathering more information and will prepare a report with recommendations.

Old Developments/Background:

8/9/11 The Safety Committee meets monthly and reviews all incident/accident reports. If the incident requires repairs or other follow up by Maintenance & Operations, the committee prepares the work orders. They also do building inspections and update the Safety Manual. The committee discusses safety training and makes recommendations to administration for new training. The committee recently designed an information sheet for campus. This notice will be placed on all exterior doors for all buildings. It has the contact numbers for Security and seven common reasons for calling them as follows:

SECURITY

509.750.8529* or 509.793.2286

Reasons to Contact Security:

1. Any emergency situation.
2. To report a crime (Theft, Vehicle Damage, etc.)
3. You would like an escort to your vehicle or building in the evening.
4. You or someone is injured.
5. You are locked out of a building/room.
6. Someone is following you.
7. You see suspicious activity.

In light of the July 25 abduction of one of our students from a parking lot on campus, we are reviewing current security measures with Mike Campbell, Director of Homeland Security Center of Excellence at Pierce College. We are completing a Re-Look Security Survey to use as a base for this review. Mike will help provide a cost vs. risk analysis, do a walk-about campus, review the information in our mapping system, and write up an action plan with recommendations.

We have taken some immediate steps in response to this incident:

- we asked the Sheriff's Office to increase patrols on campus
- we assigned security/M & O personnel to make frequent sweeps through the parking lots and across campus
- we asked staff to keep an eye out for any suspicious activity and report anything they notice
- we encouraged staff and students to use the "buddy system"

In addition, we are continuing our training regarding emergency planning to build on our preparedness to handle most emergencies. We are continually working towards making the campus a safe place to learn and work.

Recommendation:

None

BIG BEND COMMUNITY COLLEGE

Date: 9/07/11

ITEM #4: CONSENT AGENDA (for information)

h. Human Resources Report

BACKGROUND:

Janet (Jan) Elliston will be the new nursing instructor starting September 12. This is a non-tenure track position funded by community contributions. Jan has a dual MSN/MHA degree and several years of hospital nursing experience and has recently taught part-time for Wenatchee Valley College and Big Bend.

As of August 25, Jennifer Ratigan is the new Transfer Center Coordinator for Title V. Jennifer has a Masters in Education and has previous experience as a counselor in K-12 and Grant County Juvenile Court and was the former Career Center Coordinator for Ephrata High School.

Negotiations with the Faculty Association are close to wrapping up. We appreciate the time and effort spent by both teams.

Reported Administrative/Exempt Training since last Board Meeting:

Loralyn Allen-Disability Law Etc. with Salome Heyward on July 22 at CWU

Mary Shannon-Campus Technology 2011 Education Technology Conference on July 25-28 in Boston, MA

Jenny Nighswonger-Starting Strong Conference on August 11-12 in Spokane

Prepared by Holly Moos, Vice President of Human Resources & Labor.

RECOMMENDATIONS:

None.

BIG BEND COMMUNITY COLLEGE

Date: 9/07/11

ITEM #4: CONSENT AGENDA (for information)

i. Enrollment Report

BACKGROUND:

Enrollment numbers as of August 30, 2011 are provided for your information. Fall quarter FTE enrollment is currently about even with last year at this time, although headcount is down by 115. Due to state budget cuts fewer sections were offered during summer quarter, summer FTE in 2011 is 19% below summer 2010.

The tuition amount budgeted for 2011-2012 is \$3,608,514. As of July 31, 2011 we have collected \$256,244 or 7.1% of the budgeted amount. As of July 31, 2010 we had collected \$133,560 or 4.0%.

TUITION COLLECTION REPORT
As of July 31, 2011 and July 31, 2010.

	<u>2011-12</u>	<u>2010-11</u>
Annual Budget	\$ 3,608,514	\$ 3,308,514
Total Collections as of July 31, 2011	\$ 256,244	\$ 133,560
As a % of annual budget	7.1%	4.0%
Left to collect to meet budget target	\$ 3,352,270	\$ 3,174,954

Prepared by Associate Vice President of Student Services Candy Lacher and Director of Business Services Charlene Rios.

F.T.E. REPORT

8/30/2011

	ANNUALIZED <u>FTEs</u>
1st year (10-11)	
SUMMER	135.6
FALL	604.5
WINTER	597.3
SPRING	<u>543.2</u>
<i>Total</i>	<i>1880.6</i>
2nd year (11-12)	
SUMMER	110.7
FALL	580.1
WINTER	
SPRING	
<i>Total</i>	<i>690.8</i>
TOTAL	<u>2571.4</u>
1st year Target	1708
2nd year Target	<u>1694</u>
<i>Two-year Target Total</i>	<i>3402</i>
SBCTC 2-year rolling enrollment count	
Past year + current year actual FTE	2571.4
Past year + current year allocation	3402.0
% of allocation target attained to date	75.6%
Add'l FTEs to meet minimum 96%	694.5
Add'l FTEs to meet target 100%	830.6
FTEs over target - 1st year	172.6
FTEs over target - 2nd year	-1003.2

BIG BEND COMMUNITY COLLEGE

Date: 9/07/11

ITEM #4: CONSENT AGENDA (for action)

j. Donation

BACKGROUND:

Ms. Debra Martel-Dann would like to donate a 1997 Ford Taurus to the BBCC Automotive Program. This vehicle will be used for student instruction.

Prepared by the President's Office.

RECOMMENDATION:

President Bonaudi and VP Hamburg recommend acceptance of this donation.



Big Bend community college

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<http://www.bigbend.edu>

(509) 793-2222
TDD (509) 762-6325
FAX (509) 762-6329

June 9, 2011

Clyde and Gail,

The BBCC automotive program would like to accept the donation of this 1997 Ford Taurus from Deborah Martel-Dann. This vehicle will be used for instructional purposes in our program. The Ford Taurus is one of the most popular vehicles sold in the US and will be a valuable addition to our program.

I have attached the donation letter from Deborah Martel-Dann.

Please let us know if you require any further information.

Thank you,

Mike O'Konek & Dick Wynder
Automotive Instructors

O'Konek, Mike

From: Ralph And Deborah Dann [marteldann@aol.com]
Sent: Thursday, June 09, 2011 8:09 AM
To: O'Konek, Mike
Subject: 1997 Ford taurus for donation

Sorry Mike, I guess i was using a wrong email to send you this information.

My name is Deborah Martel-Dann and my son Jeremy Henry spoke to you about donating an older car of ours to the Big Bend automotive program. It is a 1997 Ford Taurus, VIN 1FALP51U0VG140125. Please let me know if you would be interested in this.

Thank you.

Deborah Martel-Dann
4964 Bluff Drive Ne
Moses Lake
760-1317

BIG BEND COMMUNITY COLLEGE

Date: 9/07/11

ITEM #6: Exceptional Faculty Award Report (for information)

John Peterson (Chemistry Instructor)

BACKGROUND:

During the May 31, 2011, Board meeting, Chemistry Instructor John Peterson was awarded a \$1,080 Exceptional Faculty Award to attend the American Chemical Society NW Regional meeting in Portland, OR. He will provide his oral report to the Board.

Prepared by the President's office.

RECOMMENDATION:

None

Exceptional Faculty Award Report
John Peterson Chemistry Instructor
September 7, 2011

I used the award to attend the 66th annual Northwest Regional Meeting of the American Chemical Society.

The meeting took place in Portland Oregon from June 26 to 29.

During this time I was able to participate in three workshops.

- The **Organic Chemistry with Vernier** provided me with hands on experience with new instruments that will work with our current LabQuest units. I was most interested in their melting point apparatus and the portable gas chromatograph.
- The **Green Chemistry in the College Lab** provided encouragement to continue with the "Greening" of our BBCC lab curricula. It also gave me a chance to try out a couple of new labs that might be appropriate in the Chemistry 131 class.
- The **ChemSource Workshop** was more geared to High School than I would have liked. Still, the materials I received have a wealth of information that I have only scratched the surface of.

In addition to the three workshops I was able to attend a number of presentations regarding chemical education that provided insights and inspiration. I also reviewed the poster sessions to get ideas of current research fields available to graduate students.

I thank the board for approving this award.

John Peterson

BIG BEND COMMUNITY COLLEGE

Date: 9/07/11

ITEM #7: 2011-12 Regular Board Meeting (for action)

BACKGROUND:

Revised 2011 Regular Board Meeting dates:

From October 18 to October 19, 2011, 1:30 p.m.
From November 29 to November 30, 2011, 1:30 p.m.

Proposed 2012 Regular Board Meeting dates:

January 11, 2012, 1:30 p.m.
February 22, 2012, 1:30 p.m.
April 4, 2012, 1:30 p.m.
May 16, 2012, 1:30 p.m.
June 27, 2012, 1:30 p.m.
August 8, 2012, 1:30 p.m.
September 19, 2012, 1:30 p.m.
October 31, 2012, 1:30 p.m.
December 12, 2012, 1:30 p.m.

RECOMMENDATION:

President Bonaudi recommends the Board accept the Regular Board Meeting dates as listed above.

BIG BEND COMMUNITY COLLEGE

Date: 9/07/11

ITEM #8 Assessment of Board Activity (for information)

Northwest Commission on Colleges and Universities Standard 2.A Governance

BACKGROUND:

This agenda item provides an opportunity for the individual Trustees to report on community contacts they may have made and/or meetings they have attended since the previous Board meeting. This has been implemented as an assessment tool to give the Board a way to definitively measure what is accomplished throughout the year for its next self-evaluation review.

Prepared by the President's Office.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 9/07/11

ITEM #9: Regularly Scheduled Board Meeting Date (for action)

BACKGROUND:

The annual Board/Administrative Retreat was rescheduled to Wednesday, September 14, 9:00-4:00 p.m. at Cave B Inn. A van will be arranged for travel, please let Melinda know if you would like to ride in the van.

The next Regular Scheduled Board meeting is Wednesday, October 19, 2011, at 1:30 p.m.

Prepared by the President's Office.

RECOMMENDATION:

BIG BEND COMMUNITY COLLEGE

Date: 9/07/11

ITEM #10: Miscellaneous (for information)

BACKGROUND:

The BBCC Welcome Back Breakfast will be held Monday, September 12 at 7:30 a.m. Trustees are invited to attend.

The BBCC Foundation 5K Dollar Dash will held October 8. All are invited to walk or run for BBCC student scholarships.

The BBCC Foundation will hold their next meeting Thursday, October 13. This coincides with the Joint Advisory Meeting and dinner. Please rsvp if you plan to attend.

The TACTC Fall Conference will be held Tuesday, October 18, 2011 in the SeaTac area. Additional information will be provided when available.

Star Night is scheduled on Tuesday, October 25, at 6:00 p.m. with light refreshments. This is a great networking and student support event featuring opportunity for scholarship donors and their recipients to visit.

President Bonaudi is pleased to announce that BBCC will host the TACTC Spring Conference June 25-26, 2012. Just prior to that conference BBCC will also host the SBCTC Board for their May 9-10, 2012 meeting.

Prepared by the President's office.

RECOMMENDATION:

None.