

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting Thursday, August 9, 2012 at 1:35 p.m. in the ATEC Hardin Community room in Building 1800 on the Big Bend Community College campus.

1. Call to Order

Present: Mike Blakely
Anna Franz
Jon Lane
Stephen McFadden
Mike Wren

2. College Update

Interim President Gail Hamburg reported that Senator Patty Murray was on campus August 8 for a Veterans' Forum. President Hamburg attended an Economic Development Forum at the Port of Moses Lake hosted by Senator Murray the same date. President Hamburg shared our budget cut issues as well as our new programs and services as a result of grants and partnerships. BBCC's new helicopter program adopted specifically to meet requirements for Veterans to use their GI Bill was a highlight of President Hamburg's discussion. Senator Murray plans to return to campus in October.

The Math/Science building and Student Success Center (SSC) remodel bid opening was held July 25. The contract was awarded to TW Clark. They also built the Fine Arts Building and the first SSC build. The notice to proceed will be issued August 27 and the work should be completed by the start of winter quarter.

President Hamburg stated the accreditation report will be printed tomorrow in preparation to send to our evaluators for their visit to BBCC October 1-3.

The Energy Service Company (ESCO) audit is being completed. The lighting and HVAC are primary focus areas. ESCO performs the audit and writes a grant to request 30% funding of the revisions indicated. If BBCC follows the recommendations of the audit there is no cost for the audit and BBCC will fund a 70% match to the grant.

3. Introductions

Interim President Gail Hamburg introduced Kyle Foreman, Director of Campus Security and Safety. Director Foreman has 25 years experience with public safety and risk management and recently retired as Battalion Chief of a fire department. He has extensive experience with emergency management and continues to work with Grant County Sheriff Tom Jones.

Director Foreman shared a hand out detailing his “first 100 days” plan. He has implemented safety and security department branding for uniforms, posters and the website. With assistance from the M&O crew he has put into place hazardous waste handling, disposal and storage procedures. The Clery Act report has been completed along with the updates and education that went along with that. Reporting forms are being updating as well as the campus-wide all hazards plan and safety and accident prevention plan. Director of M & O Todd Davis, and Criminal Justice Instructor and BBCC Safety Committee Chair will accompany Director Foreman to the first Campus Security Summit in Washington state in a few weeks.

VP of Human Resources and Labor Kim Garza reported a grant funded AMT instructor has been hired. This will allow more students to enroll in the program. Due to Jose Esparza resignation to move on the Portland Community College the Coordinator of Outreach position description will be revised to include tracking all outreach activities. Director of TRiO Student Support Services Jerry Workman has announced his retirement and that position will posted. A tenure track nursing instructor position will be posted as a result of Instructor Marsha Asay’s retirement. She has been a good liaison between BBCC and Samaritan Hospital.

Trustee Mike Blakely stated he will propose the Fine Arts Building be named the Hirai Fine Arts Building to honor Paul and Ginny Hirai and their significant financial and supportive contributions to BBCC and the JATP program.

The Trustees commended President Hamburg for her leading the college through the summer awaiting President Leas’ appointment August 23.

President-Elect Leas reported he and the Board enjoyed a productive retreat this morning. He stated he appreciates the Trustees’ commitment to BBCC and looks forward to good working relationships with them.

The meeting adjourned at 2:00 p.m.

Mike Wren Chair

ATTEST:

Gail Hamburg, (Interim President) Secretary