

## THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting on Tuesday, August 4, 2009, at 1:30 p.m. in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

### 1. Call to Order

Chair Felix Ramon called the meeting to order at 1:30 p.m.

Present: Mike Blakely  
Katherine Kenison  
Angela Pixton  
Felix Ramon

Absent: Mike Wren

### 2. Introductions

President Bonaudi asked Dean Kara Garrett to introduce Heidi Baldwin, the new Workfirst Director. She came from Whitman College in Walla Walla. Trustee Ramon welcomed Ms. Baldwin to the Big Bend family.

### 3. Consent Agenda

President Bonaudi explained that a correction was needed to the June 9, 2009 Special Board Meeting minutes. On page 2108 there were three places that reported the year as 2009, and the year should have been 2008. He suggested that the corrections could be approved along with the consent agenda.

a) Approval of Regular Meeting Minutes for July 7, 2009, Regular Meeting (A); b) Student Success Update (I); c) Accreditation (I); d) Assessment Update (I); e) Capital Project Report (I); f) Human Resources Report (I); g) Enrollment Report (I); h) Donation Report (A); i) 2010 Board Meeting dates (A).

MOTION 09-31 Trustee Mike Blakely moved to approve the Consent Agenda and the corrections to the June 9, 2009 Special Board meeting minutes as noted. Trustee Katherine Kenison seconded the motion, and the motion carried.

### 4. Remarks

President Bonaudi recalled the conversation with the Board during the July 7, 2009, Board meeting regarding the MACC dispatch center proposal. MACC Radio Communications Manager Dean Hane attended today's meeting to present a revised proposal. Mr. Hane stated his organization has learned a lot during this process. Initially, MACC hoped

to acquire the Soil Conservation District property to erect a radio tower and a new facility. Mr. Hane has discovered that the radio tower combined with the new facility is a very time consuming expensive project, and it would deter from the primary goals of first responders and the public. They decided to defer building a new facility and they are moving forward to build the radio tower. Their initial proposal was for a three-acre parcel within the Soil Conservation property. This revised proposal is for a 10,000 square ft parcel approximately 100' x 100'. This is enough space for the 200 foot radio tower and a 12'x40' equipment building. This is an unmanned facility and no water or sewer is needed. A phone line and/or fiber may be added later. MACC requires unrestricted access. Mr. Hane said they have a lot of flexibility for either purchasing the property or entering a long-term lease.

Trustee Angela Pixton asked about the term of the lease. Mr. Hane responded that MACC would like to sign a 20-year lease with an option to renew. Trustee Mike Blakely shared his concern regarding an access road. Mr. Hane stated access depends on availability. MACC will improve and maintain access. He said they want to maintain the value of the property and would be willing to route an access road the long way around if necessary. Trustee Pixton asked about the permit process. Mr. Hane said the property is in the city limits. He has had preliminary conversations with city planning, but no official presentation has been made. He would perform all of the planning, permitting, and geotechnical work if a lease is agreed upon. The perimeter of the small area would be fenced, security is an important factor. All area police departments support site security. Trustee Pixton asked if use of the adjacent land would be restricted? Mr. Hane said the only restriction would be a tall building or a windmill with blades that would block the radio tower. Mr. Hane said there is no problem with parking, other buildings, or electricity usage. Mr. Hane stated he is working under a federal mandate to convert and implement newer technology by December 2012. He is on a timeline to move this project along. Mr. Hane thanked the Board for the opportunity to present a revised proposal.

ASB Advisor Kim Jackson provided an ASB report in ASB President Rhoan Ashby's absence. She reported the ASB are creating and printing the first BBCC student planner which will include the student handbook. This will be a benefit for the students. The quarterly ASB activities calendar will be printed in black and white this year to accommodate the added expense of the planner. ASB will also continue with the project of putting together little welcome snack bags for the dorm students when they return in the fall.

Some of the ASB officers will be attending a state-wide leadership institute in Wenatchee in the beginning of September. They will receive training in

different areas of leadership as well as viewing many different entertainment showcases.

- a. ASB's first fall quarter event will be the Back to School Barbecue on September 24. It will have a western theme with country music, great food, old time photo booth, a mechanical bull ride as well as other inflatable games for the family.
- b. Classified Staff representative Kathy Aldrich provided information regarding Classified Staff training in July. Five staff took advantage of four opportunities. Ted Mata and Debbie Simpson attended a training session on Excel Charts at the Office Technology Lab at BBCC on July 8. Karen Olson and Debbie Simpson attended a training session on Word Styles & Formats at the Office Technology Lab at BBCC on July 14. Regan Cardwell attended Getting Started with Access 2007 at the Office Technology Lab at BBCC on July 30.
- c. Faculty Association President Mike O'Konek reported summer school is over. The Faculty Association is currently bargaining for a new contract with administration. He also reported he is involved in lots of screening committees for faculty positions. He said he will have more faculty information to report in September.
- d. VP of Financial and Administrative Services Gail Hamburg provided an update on the capital project report in the Board packet. Concrete work around the campus will begin on Monday, August 10. She reported M & O removed a large tree that was causing safety issues on the walkway. An unhealthy tree near the back door of Building 1400 may also be removed. VP Hamburg also reported that the Department of Corrections (DOC) will do the asbestos abatement for the auditorium remodel beginning August 31. BBCC will save \$30,000 to \$25,000 by using DOC. VP Hamburg anticipates the remodel will be completed in December.
- e. VP Mike Lang is home recovering from knee surgery and Associate VP Candy Lacher provided his report. She gave an enrollment update and stated that BBCC is 200 state funded FTEs ahead of where we were at this time last summer. There are currently 731 students enrolled for fall quarter. There are still four new student registration sessions, and 300+ students are registered. There are lots of returning students due to retention efforts.

Associate VP Lacher reported that College Bound completed their program. All 55 students successfully completed the program. There were 247 attendees at the CoBo awards dinner.

Student Support Services is working hard. They contacted students on their persistence list for spring quarter and they believe 100 students are returning for the fall. As of now, 80% of the students who could come back have registered. SSS grants serve 186 students per year. She also reported that BBCC volleyball practice begins Friday, August 14. The first NWAAC Eastern Region In-Service for coaches was held at Blue Mountain College July 23. Associate VP Candy Lacher, Athletic Director Preston Wilks and coaches Don Lindgren and Jeremy Iverson participated. Associate VP Lacher said they learned about code rules, and the 2009-10 points of emphasis. The point of emphasis for Commissioners is improved communication, and for the athletes the emphasis is improved sportsmanship. They encouraged the teams to participate in community service projects. Thirty-five out of thirty-six evaluations of the In-Service were positive. This may become an annual activity and BBCC may host next year. Associate VP Lacher said, "It was good to catch up with everyone out of season. Everyone is friendlier when they're undefeated!"

- f. VP Holly Moos provided the board with an update of human resource activities. Debbie Simpson who was an office assistant in the Opportunity Center transferred to Financial Aid. Her vacated position will be backfilled. VP Moos announced that the HVAC tech and the Automotive Instructor positions were filled earlier in the day. The new Payroll & Benefits coordinator will begin training with Kim Helvy August 10. The Industrial Electrical Instructor Committee is interviewing candidates and the Psychology Instructor applications are under review. Applications are being accepted for the Commercial Pilot Flight Instructor position. The Mattawa Site Manager position is in review. One Nursing Instructor applicant was interviewed and one more will be interviewed soon.

##### **5. Exceptional Faculty Awards**

President Bonaudi said he is proud of how the BBCC Foundation supports the Exceptional Faculty Award fund. The fund provides professional staff development for full-time and adjunct faculty. Adjunct Welding Instructor Mike Betcher received an award and he presented his information. Instructor Betcher stated he appreciated being here and is happy to be part of the team. He appreciated the opportunity to expand his communication skills through the Spanish class. He said it was very intense as it was a full immersion course. He reported that he acquired interesting information that he will use in the classroom. He said it was a good experience and he purchased Rosetta Stone to continue his learning. President Bonaudi presented him with his award.

Music Instructor Pat Patterson received an Exceptional Faculty Award and he also took the WSU Full Immersion Spanish course. Instructor

Patterson stated that the EFA is a marvelous program. He appreciates that BBCC and the BBCC Foundation provide opportunities for faculty to pursue continuing education.

Instructor Patterson said as we study foreign languages we learn more about our own, and he had a very rich experience. The class met for four weeks, five days per week, eight hours per day. He said it was great to focus on the Spanish language. Full immersion was unique; usually a person would have to go to a foreign country to receive that kind of exposure. He said it was a great opportunity to take the class locally and he hopes it continues to be offered by the WSU Learning Center. Learning other languages is a foundational element to increasing the ability of civilization. Learning a language also teaches culture which dispels disinformation. The 13 students in the class were split into two groups. They practiced writing, reading and talking. There was a wide assortment of students; school teachers, college instructors, a banker, community member from auditor's office. Some attendees were Spanish teachers.

Instructor Patterson said the instructors were "real gems." They teach in the WSU Learning Centers in different parts of the state (Wenatchee, Centralia, Pullman). One of the instructors was a WSU graduate student who lived in Mexico and Peru for several years. The other instructor was from Costa Rica. He stated the class size doubled from last year.

Instructor Patterson explained that they learned more than the language, they learned about the geography, history, and ethnic group of Spanish speaking countries. For example there are 27 language groups in Honduras which is roughly the size of Tennessee and has 25 volcanoes. One of the class activities was purchasing food at a Mexican store and preparing an authentic dinner. He also learned about the music in Mexico.

This experience will help Instructor Patterson with his mariachi music translation and pronouncing words. He has some college level students who speak English but are more comfortable speaking Spanish and now he can converse with them in their first language. His experience in this class has influenced his development of a "World Music" course. Instructor Patterson stated he has strong ties in Spanish speaking communities and his communication skills have been greatly improved.

## **6. Budget**

VP Hamburg reported the next state revenue forecast will be provided in September and then in January 2010. There is the possibility of additional budget cuts based on those forecasts. BBCC staff continue to monitor budgets. She stated the September 8 Board Study Session meeting will be held to review the financial statements and proprietary budgets. The

reserve balances as of June 30, 2009 will also be discussed. Trustee Ramon said he was anxiously waiting.

#### **7. Board Administrative Retreat**

President Bonaudi reported staff toured the Wild Horse Wind and Solar Facility near Vantage to learn about the maintenance and technology of wind turbines. The visitor center includes a very nice conference space at no charge and will be used for our Board Retreat. The retreat will begin at 9:00 a.m. and should conclude at 4:00 p.m. Board members will receive Red Books with assignments.

Dr. Bonaudi stated two major items will be discussed at the Retreat. During the morning session the group will bring to conclusion the first year of the AMP 2009-2014, the focus is student success. Report #3, Outcomes, will address all major outcomes in plans and data. This information will have been reviewed at the Cabinet level. He stated we are finding additional data is desirable during our initial review. Year two of the 2009-14 AMP will be beginning this fall. This time next year we should show more uniform progress in the AMP. Report #3 contains good benchmark data.

The Board self evaluation, which is part of board operating procedures and required by accreditation, will be discussed in the afternoon.

MOTION 09-32 Trustee Katherine Kenison moved to approve the Retreat on August 26, 2009 at the Wild Horse Wind and Solar Facility. Trustee Angela Pixton seconded the motion, and the motion carried.

#### **8. Assessment of Board Activity**

Trustee Angela Pixton stated she talked to potential and active nursing students about BBCC. She also participated in a photoshoot for the WA State Potato Commission with U.S. Olympic speed skater Apolo Ono.

Trustee Mike Blakely commented that the BBCC website is nice and getting better. He thanked the group for the plaque he received during the July meeting. Trustee Blakely reported that he introduced Dean Clyde Rasmussen and Trustee Felix Ramon to David Bowen at the Wild Horse Wind and Solar Facility. He also attended the Foundation Board meeting at Foundation Board Chair Howard Skaug's residence where he thanked the Foundation Board for their support. Trustee Blakely contacted potential students, including youth sheep expo students. He also talked with an Ag teacher and discussed concerns about financial aid information resources. President Bonaudi stated it is good to start individual conversations with teachers.

Trustee Kenison stated she talked with staff from the Bureau of Reclamation regarding a partnership for training. Their staff are required to meet Homeland Security guidelines and they have difficulty keeping security officers after they're trained. This results in security costs in the millions of dollars being passed on to ratepayers. The Bureau is looking for ways to cut costs. When they provide the training themselves they can't recoup the cost. We could supply training as a third party and they could recoup their costs.

Trustee Ramon stated he attended the Foundation Board meeting along with Mike Blakely and they encouraged each other to pay their renewal dues. He also toured Wild Horse Wind and Solar Facility. He indicated there may be potential to partner with them for training.

## 9. Next Regularly Scheduled Meeting

MOTION 09-33 Trustee Katherine Kenison moved to set the next regularly scheduled on September 8, 2009. Trustee Mike Blakely seconded the motion, and the motion carried.

## 10. Miscellaneous

President Bonaudi encouraged everyone to become Foundation members. Members enjoy a great BBCC bookstore discount.

Dean Clyde Rasmussen updated the Board on the proposed Reinke Irrigation partnership. He sent Reinke Irrigation a copy of the IET curriculum. They suggested adding three classes and an internship and they are very interested in what BBCC has to offer. Dean Rasmussen is coordinating a visit by Reinke Irrigation staff. They have a copy of the Soil Conservation property plot and they are determining an irrigation configuration that will work.

Trustee Pixton commented that the Potato Commission and the WSDA recently partnered to fund a trailer for teaching chemagation (fertilizing through an irrigation circle). This proposed irrigation program could benefit from the use of the chemagation unit. There may be a partnering opportunity with the Potato Commission. President Bonaudi stated these are good opportunities. He also stated that it is important to have a contingency plan to move any equipment installed on the Soil Conservation Property if it is sold. The irrigation program can have a long lifespan and long term planning is important.

President Bonaudi reported that he recently toured the former titan missile site on Batum Road. The tour was led by a company involved in developing packaged power generation units. There was a recent article

in the Tri-City Herald identifying this same company as Levitate. They also plan to manufacture wind turbine blades. Foundation Board member and consultant for the Port of Moses Lake David Bailey is working closely with Levitate staff.

President Bonaudi reminded all that the ACCT Conference in San Francisco will be held in October. Any interested Trustees need to confirm soon as the deadline for early registration is August 25.

The Presidents' May 2010 WACTC meeting will be held on the BBCC campus. This is a great opportunity for BBCC to host this important group.

The group viewed the new BBCC video commercial featuring BBCC students. The commercial will be shown on Northland Cable channels beginning Monday, August 10 during the Mariners games. PIO Autumn Weis stated the goal is to produce a commercial once per quarter while students are on campus. She would also like to have a Spanish version. The commercial is also on the website. It may be added to the movie theater ads at Fairchild Cinemas.

MOTION 09-34 Trustee Mike Blakely moved to adjourn the meeting. Trustee Katherine Kenison seconded the motion, and the motion carried.

The meeting was adjourned at 3:00 p.m.

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Felix Ramon, Chair

ATTEST:

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William C. Bonaudi, Secretary