

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held a Regular Board meeting (Retreat) Thursday, August 29, 2024, at 9:00 a.m. in person at the Quincy Business & Event Center.

Present: Anna Franz
Gary Chandler
Bethany Martinez
Amy Parris
Juanita Richards

1. Negotiated Agreement

Vice President Kim Garza described the two-year negotiated agreement and highlighted significant revisions.

Changes to the Probationary Tenure Process to better align with RCW 28B.50.850 et seq.

Reached agreement on the responsibilities for serving as a College in the High School Liaison and payment for such work.

Reached agreement on steps to strengthen and support the advising model.

Reached agreement on a framework that will provide Associate Faculty with the necessary tools and support to ensure their effectiveness in instruction and student responsiveness.

The faculty association approved the negotiated agreement unanimously.

After previously balancing the budget with salary savings, Big Bend will grow enrollment and continue to budget conservatively to cover salary increases. The board will monitor regular budget updates. The past two fall quarters have shown increased enrollment numbers.

Motion 24-25 Trustee Anna Franz moved to approve the 2024-2026 Negotiated Agreement. Trustee Juanita Richards seconded, and the motion passed.

2. Probationary Tenure Update

VP Bryce Humpherys reported that a task force has developed a framework, developed a teaching statement, and changed an evaluation to a survey. These items were formally approved by campus stakeholders after being piloted by instructors who were not in the probationary process. The 2024-26 negotiated agreement includes changes

to the probationary process including a fourth year in the probationary tenure process if needed. There is also a professional development plan that supports faculty post-tenure. Formerly there were seven standards and currently there are four standards which identify the specific types of data that could be collected. Associate Faculty Tyler Wallace reported his agreement to the revisions. The board will see both processes for the probationary professors. Professors who are already in the process will continue with their original process and newly-hired professors will begin with the new process. Board members expressed their support of the new process.

3. Barbara and Ken Jacobs Building Naming

Motion 24-26 Trustee Anna Franz moved to approve the naming of the 1200 Building to the Barbara and Ken Jacobs Building. Trustee Bethany Martinez seconded, and the motion passed.

4. Trustee Sub-Committee Reports

Trustee Anna Franz reported the evaluation of ends were discussed with President Tweedy and Dean of Institutional Research Valerie Parton. They drafted initial data descriptions for the evaluation of ends for feedback. Planning to take action during the October 10 meeting. The group discussed the context of community climate such as a pandemic, natural disaster that will be considered with the data for the ends evaluation. Trustee Amy Parris suggested adding student or employee survey, and enrollment and success by demographics information in the E-4 data gathering.

Trustee Amy Parris led the conversation around the DEI goal. She shared information from the CEID webpage including terms, pronouns and inclusive language, which will be good tools for reviewing the board policies for revisions. She proposed to review and take action to include DEI wording on five board policies per board meeting. The subcommittee will continue to review the policies and draft changes.

Trustee Juanita Richards led the conversation around the annual board of trustees study session calendar. She listed the recurring items that will be new learning for new trustees and refreshers for others. Also, discussed board team building activities including campus and department tours, more time to prepare for the Mission Fulfillment report, separate zoom study sessions, and visits to campus facilities. Trustee Richards also discussed adding the calendar of Foundation meetings annually so all trustees can rotate attendance at the foundation board meetings as well as adding past trustees to the education rotation for the Zoom study sessions. A draft 2024 agenda calendar will be included in the October meeting. She also suggested board members could lead the study sessions modeled on the ACT Trustee Tuesday events. Team building ideas some activities. Merge JR's doc to recurring calendar and Fdtn board meetings.

Bio break 10 minute at 10:24 a.m. meeting reconvened at 10:34.

4. President's Evaluation

Add metrics in final form at the Oct meeting.

At 10:38 Board Chair Gary Chandler announced that the Board would adjourn to executive session for approximately 15 minutes to discuss items provided for in RCW 42.30.110 (1): (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The executive session was extended by 15 minutes and then by 10 minutes three times and the session concluded at 11:38 a.m. No actions were taken during the Executive session. A lunch break was announced at 11:38. Meeting reconvened at 1:00 p.m.

5. Board Self Evaluation

Page 15 of BP1000 reference to focus group conference, (270 of the packet). Revise for the next meeting remove focus group conference. Remove Second paragraph of 4. On page 15 of the BP. first reading in October.

Eval 2023-24 board goals

Refer to 3 sub committees. Adoptin in Oct of dashboard monitoring statement met goal 1. goals 2 retain, adopted scheduled. 3. Met and change to engage board study sessions, after JR's calendar. Retain 2 last board goals with modifications. Amy can do first draft of self evaluation. Amy will draft the 2024-25 goals for the Oct meeting.

Adjournment .

Gary Chandler, Chair

ATTEST:

Sara Thompson Tweedy, Secretary