**Board/Administrative Retreat Minutes**

**Wild Horse Wind and Solar Facility**

**Wednesday, August 25, 2010, 9:15 a.m**.

**Trustees Present:** Katherine Kenison

 Angela Pixton

 Mike Blakely

**Administrators present**: President Bonaudi, VP Gail Hamburg, VP Holly Moos, VP Bob Mohrbacher, Associate VP Candy Lacher, Dean Valerie Kirkwood, Data Analyst Starr Bernhardt, PIO Autumn Dietrich, Exec Asst Melinda Dourte

President Bonaudi welcomed all to the Board/Administrative Retreat. He stated this is a chance to meet away from interruptions to work on the direction of the Board and college. BBCC’s Mission and guidance comes from the Board’s Ends Statements. Today, the Board will review their policy governance scheme and Ends Statements, which are the basis of the Academic Master Plan (AMP) and Physical Plant Master Plan (PPMP). The 2009-14 AMP includes an emphasis on aspects of the AtD grant. Fundamental aspects include: student enrollment, persistence, and success.

The AMP Programs report was presented at a Board meeting this spring and it provided details of four program audits. Program audits are intended to provide in-depth view of instructional and service programs much like a self-study. However, we are behind in the number of program audits completed. Additional program audits will be the chief direction for this upcoming academic year. Staff and faculty use data collected throughout the year to evaluate their successes and weaknesses, resulting in a plan for the future.

President Bonaudi explained that the AMP is a 5-year plan that is reviewed annually. Every two years there is an opportunity to revise the direction and/or specifics of the AMP. President Bonaudi stated we have not done too well presenting our case at the state level for physical plant expansion. We recently submitted a request for a 38,000 sq ft P-Tech facility to house the following programs: CDL, IST (formerly IET, MMT) Welding, Auto and when it’s developed, a Diesel program. This would vacate existing former Air Force buildings, which are difficult to bring up to safety standards. Currently our first opportunity to be on the design list is the 2017-19 biennium. However, due to changes of view at WACTC and at SBCTC, $90 million may be free for 2013-15 biennium, which would give us opportunity to be competitive for a $30 million allocation for PTech. VP Hamburg and President Bonaudi recently visited Columbia Basin College and walked through their 80,000 sq ft, $24 million state-of-the-art PTech building. BBCC could be one of the three allocations that SBCTC has limited to 10 colleges that are not on the current capital list for design. The AMP and PPMP need an umbrella statement to bridge them into the strategic plan.

An overarching set of guidelines toward a strategic plan will enhance our position competing for the PTech funding.

President Bonaudi advised the Trustees that the process for evaluation of the AMP data is similar to the 2009 process. The difference is the data has been reviewed and evaluated by two campus groups: AMP committee, which includes faculty, and Cabinet. He described the posters on the walls as a result of those two groups evaluations and comments. Dr. Bonaudi also noted that Trustee Felix Ramon’s comments have been noted on the posters. Trustee Ramon provided his homework in advance due to his anticipated absence today. Dr. Bonaudi asked the Trustees to be complete and expressive in their comments. After the Trustees have noted their comments on the posters Dean Kirkwood will facilitate discussion of the information. This process will lead to the final student success report, “Outcomes.”

Trustee Mike Blakely asked about assurances that BBCC will be considered for capital outlay. President Bonaudi stated he and the Trustees have had good conversations with the SBCTC and other trustees individually and collectively. He said there are a number of factors that add new weight to our request; BBCC has the lowest cumulative total of capital appropriations in the system at $11 million. For the system to work together the colleges need to be together as a system. VP Hamburg will work with Columbia Basin College staff when planning our PTech request.

Trustee Blakely commented BBCC performed exceedingly well under budget limitations. He said the Faculty, Administration and Board has worked hard to keep BBCC in this successful position. He asked that Cabinet, Faculty and support staff be complimented on doing a good job.

Trustee Angela Pixton asked how to support the PTech request? President Bonaudi stated the evaluation process begins in the WACTC, (Presidents’ group) and then the requests move on to SBCTC. He said emphasized the importance of interacting with SBCTC Board members, SBCTC and legislators from other districts. It’s important to be equally supportive of projects for other districts too. Investment in capital is a good investment in restoring the economy of the state. If we build PTech, the benefits ripple through our college district and are felt by the entire community of the state. Trustee Blakely stated BBCC’s high needs population will benefit significantly by attend classes and upgrading their skill levels in order to earn family wages. Our rural isolated location has an effect on our ability to grow and do more. BBCC needs to offer more classes with more options and flexibility. It’s important to be present at the right events and deliver a consistent message. VP Bob Mohrbacher stated a strong PPMP will help in the capital request scoring. The PPMP can be developed through showing BBCC is meeting need with partnerships and connecting to the AMP. PTech is a good proposal and it fits into BBCC’s overall planning goals.

VP Hamburg stated the last capital project request was not tied to the strategic plan and that is an improvement that will be implemented.

Trustees began recording their comments on the Outcome posters 9:45 a.m.

Dean Kirkwood led the discussion of the Outcome posters beginning at 10:15.

**Outcome A.1 An increase in the use of college resources**

Staff rated this outcome 17. Trustees rated this outcome 18.

Dean Kirkwood stated the Board’s rating of the outcome last year helped staff with their 2010 rating. Data cited included Appendices A, B, C, D, E, F, J, L, M, P, Q, S, U, V, W, Y, Z

Additional data needed indicated by the Trustees:

* Public’s knowledge of financial aid availability and opportunities/resources
* Comparison of BBCC costs with other institutions.

Goals for 2010-11 indicated by the Trustees:

* ASB, student leadership class
* Continue current efforts.

Plans to help achieve goals indicated by the Trustees:

* Improve marketing and education on financial aid resources available to students.
* Market the cost comparison of attending 2 years at BBCC vs. cost of earning the same credits at a 4 year institution and the amortized costs of loans over the lifetime of the loan.
* Utilize BBCC counselors more.

Dean Kirkwood stated faculty involvement in this outcome evaluation resulted in much more information. They were more critical of the process and they want more information regarding lab usage and community visits. We will be providing a tracking log on line to capture this information. President Bonaudi stating he is seeing slow but steady growth in faculty acceptance of outcomes and measuring data. They’re making suggestions that require capturing their own data. Faculty also asked for data regarding the effectiveness of high-touch programs.

Trustee Blakely stated he supports the student ambassador program, peer support is effective. Associate VP Candy Lacher reported many programs including aviation use current students to recruit.

Ms. Lacher also stated there are financial aid brochures available. A financial aid advisor is available on campus to help students and parents complete financial aid paperwork. Financial aid staff also visit high schools during December and January to assist students and present financial aid information sessions. Trustee Kenison asked about offering financial aid sessions at area high schools during the day to assist students who may not be available to come back to the evening sessions. Evening sessions can be accommodated.

Director of Public Information Autumn Dietrich commented the goal of the newly developed, yet to be published, view book is to respond to inquiries with customized information including “Financial Aid 101” inside the consistent message of the view book.

“College Bowl Sunday” is a great statewide financial aid event. Students can come on campus to receive one-on-one assistance completing the FASFA on a Sunday afternoon. This event has grown each year.

With the new financial aid system, a new financial aid director, and the increased number of applicants doubling, the financial aid office has been overwhelmed. Trustee Angela Pixton said successful marketing requires identifying needs at the emotional level and stating how BBCC can meet those needs. Instead of inundating potential students with all the BBCC information, it’s important to determine what is really important to each potential student. Dean Kirkwood stated the spring enrollment survey noted financial aid service has been very highly rated. Faculty members discussed publicizing the degree audit program. New Student Orientation (NSO) attendance is way up this year and faculty want all students to go through NSO.

**Outcome A.2 An increase in the total number of students/clients enrolled throughout the college district for educational planning and/or instructional activities**

Staff rated this outcome 19.1. Trustees rated this outcome 20.3.

Data cited included Appendices: A, B, C, D, E, F, H, I, J, K, L, M, N, P, S, T, W, Z

There was no additional data needed indicated by the Trustees.

Goals for 2010-11 indicated by the Trustees:

* Continue current efforts.
* More coordination/training with high school counselors and teachers.
* More direct education/marketing to potential students and parents.

Plans to help achieve goals indicated by the Trustees:

* Maintain efforts to provide counseling and tutoring services.
* Provide service district high schools with data to help them incorporate education planning in high school work (e.g. Senior Projects).
* Continue and increase personal contacts.

Dean Kirkwood reported faculty members said they want to actively recruit. VP Mohrbacher said the website message needs to be consistent identifying counseling and advising; the words are currently used interchangeably.

President Bonaudi said first generation students are consistently 71% of our population. It’s important to deliver our message appropriately. Trustee Mike Blakely stated many first generation college student must overcome parental objections to their college attendance. VP Mohrbacher stated we need to focus on Hispanic men because they will not ask for help. We need to meet their emotional needs.

Trustee Kenison said it is important to maximize the use of data collected i.e. Azorus. Associate VP Lacher stated there is room for improvement using this program. There have been issues with staffing and identifying roles. VP Mohrbacher stated it is essential to make plans to capture and use the Azorus data. Dean Kirkwood commented faculty members want their student contacts collected too. They would also like to recruit more high school graduates.

President Bonaudi said he initially thought the AtD-funded Azorus program could do a lot more than it can. The names have to be entered manually unless the potential student enters Azorus through the website. Azorus won’t capture foundation or retention data but it will be used for recruitment. Reports and data sets that Azorus can generate are information rich. Trustee Pixton commented faculty members are internal marketers. Associate VP Lacher said she is resurrecting the recruiting team, which includes faculty. Trustee Mike Blakely described his grandson’s experience going through the running start orientation and Custodio Valencia’s follow up phone call the next morning. Trustee Pixton noted the importance of following up within 24 hours.

Trustee Kenison asked about faculty attracting more freshman. President Bonaudi stated high school graduate numbers will be decreasing, yet still we need to establish relationships between BBCC faculty and high school faculty members. He said faculty usually work four ten-hour days and they are also indicating willingness to assume some recruiting responsibilities. Trustee Kenison complimented the faculty on their investment and said public credibility and image are major components to the success of BBCC.

Dean Kirkwood reported Mary Shannon, Director, Career Advising & Outreach and Tech Prep works with prof/tech programs and counselors in the high schools. President Bonaudi said BBCC has opened a knowledge center in Lind. BBCC staff attended the Lind School District In-Service and interacted with the teachers. This is a good working model of interaction. They are also planning to attend Wahluke School District In-Service. Dean Kirkwood emphasized the influence faculty members have. In the past the majority of our transfer students went to EWU; they now prefer CWU and WSU and the transfer numbers reflect that preference, in part due to closer contact with CWU and WSU personnel.

**Outcome A.3 Increase in student/client revenues and state-funded FTEs.**

Staff rated this outcome 20.9. Trustees rated this outcome 18.8.

Data cited included Appendices: C, D, F, H, M, N, O, P, R, S, T, V, W

Additional data requested by the Trustees:

Dean Kirkwood indicated additional revenue information will be included next year. Additional data on training and seminars held on campus by outside business and advisory committee activities will also be included.

Goals for 2010-11 indicated by the Trustees:

* Monitor Azorus data and follow-up on all contacts
* Continue current efforts

Plans to help achieve goals indicated by the Trustees:

* Engage high school counselors.

Staff goals include engaging Foundation for corporate revenue, and using business contacts to establish partnerships i.e. the MIST program. This same model could be used in computer science, due to limited state dollars. President Bonaudi indicated the computer science program has been shut down and a consultant redesigned the program but now we don’t have the state funding. It’s time to engage businesses that would hire from these programs and ask if they will underwrite program. Also, companies like REC have potential retirees that could be part-time staff.

**Outcome B.1 Students complete courses or workshops with a grade of passing or 2.0 grade point or better**

Staff rated this outcome 14.8. Trustees rated this outcome 15.

Data cited included Appendices: G, H, I, L, M, N, O, P, U

Additional data requested by the Trustees:

* Feedback from student re: not using tutoring and counseling services.
* Better understand perceived student barriers, focus group information

Goals for 2010-11 indicated by the Trustees:

* Continue current efforts.

Plans to help achieve goals indicated by the Trustees:

* Continue and increase high-touch efforts.
* Work closely with high school math teachers to improve college math preparation.
* Increase use of tutoring and counseling.
* Increase participation in college Survival Skills classes.

Dean Kirkwood stated that currently 0.7 is considered passing in some classes. However, for the definition of successfully passing a class 2.0 is used. Data shows that successful progression through classes requires a 2.0 in previous classes. Instructional Council will be discussing this issue and recommending a standardized definition for the P/F class grade.

President Bonaudi nationally C is the passing benchmark through AtD and internal research. Want to count anything a C or above as success. We are currently including P (Pass/Fail classes) grades as success and yet some of our classes only require a 0.7 to pass.

Dean Kirkwood explained that one of the staff goals includes increasing study skills of prof/tech students. This summer the math faculty modularized some developmental math. This will allow students to succeed in a smaller chunk of math and then progress through the modules. Faculty also would like to pursue block scheduling.

Trustee Kenison asked about incorporating study skills in College Success Skills (CSS) or encouraging the high schools to adopt CSS in the high school in an electronic format. Five years ago CSS100 was offered in the Royal City and Mattawa High Schools by Title V and Gear Up. High school faculty were hired to teach and the courses worked well. No follow up data was obtained.

**Outcome B.2 Students establish educational plans**

Staff rated this outcome 13.3. Trustees rated this outcome 13.3.

Data cited included Appendices: C, E, J, K, M, P, Q, U

Additional data requested by the Trustees:

* Better monitor who actually has educational plans.
* Feedback from high school counselors, teachers, parents, and students as to why this is not done more/better in high schools.
* What are the barriers to establishing educational plans?

Goals for 2010-11 indicated by the Trustees:

* Continue and increase current efforts.
* Increase efforts in high schools.

Plans to help achieve goals indicated by the Trustees:

* Help service district high schools include educational planning in students’ senior projects.
* Increase contact with BBCC counselors.
* Provide a CSS class in the high schools, involve BBCC faculty/staff (College in the High School); include educational planning and financial planning as well.

Dean Kirkwood reported that prof/tech students are advised by their instructors but in academic programs that is not always the case. BBCC will focus on identifying students without educational plans and make a campus-wide effort to advise all students.

Trustee Blakely offered that whoever contacts the high schools regarding the senior projects should ask for the teacher who is involved, not an administrator.

President Bonaudi stated the AMP Committee advocated closer monitoring for advising activity even though this requires additional work on their part. Completion of an educational plan is, in our view, an indirect indication of effective advising. The Degree audit results will show how many students are self-advising. Most faculty are assuming heavy advising loads. We can measure the loads prof/tech programs. Need more information on the number of advisees and effectiveness. Faculty is helping develop worksheets to capture data. The worksheets will result in a richer data set.

**Outcome B.3 Students continue to complete goals according to their educational plan**

Staff rated this outcome 14.6. Trustees rated this outcome 18.

Data cited included Appendices: C, D, G, H, I, J, L, M, N, O, P, Q, R

No additional data needed was indicated by the Trustees.

Goals for 2010-11 indicated by the Trustees:

* Continue current efforts.

Plans to help achieve goals indicated by the Trustees:

* Engage industry and employers to show correlation between degree completion and earnings.
* Increase training with high school counselors, teachers, parents.
* Maximize and use available data.
* Look at local industry to identify needs for Prof/tech programs.
* Understand how school districts incorporate educational planning as students begin to develop their school projects early in high school.

VP Bob Mohrbacher reported he is reviewing transcripts to identify trends in students stopping out prior to reaching their goals. He is also interested to determine why male enrollment is up but male students are not as successful as the female students. The Student Achievement Initiative data shows overall BBCC student success has increased however, the gap between the Hispanic and white students remained steady at 10 points.

Trustee Blakely encouraged data collection on students who don’t complete and their reasons for not completing. Why do they drop out and then come back later? What is the return rate? President Bonaudi stated there are national longitudinal studies we could use as a template to gather this data. He also said gathering the transfer student data is challenging and that we don’t get much information from the 4-year universities. We only receive useful reports from Evergreen and CWU. VP Mohrbacher said it would be helpful to capture data on the students who transfer without a degree.

Dean Kirkwood thanked the Trustees for their valuable evaluations and comments.

She said she and Starr Bernhardt will summarize all the comments on one final report card. The Outcomes Report to be presented at the September 7 Board meeting will wrap up this annual AMP cycle.

President Bonaudi shared information regarding a letter he received from Senator Randi Becker regarding the retire/rehire policy. He also shared information regarding Initiative 1098.

At 12:11 the group stopped for lunch.

Dean Valerie Kirkwood and Data Analyst Starr Bernhardt departed the meeting.

The meeting reconvened at 1:04 to begin the afternoon session regarding Policy Governance evaluation, President’s evaluation and the Board’s 2010-11 goals.

President Bonaudi introduced Cindy Hough to facilitate the afternoon session. Ms. Hough is the WELA Administrator and former TACTC Administrator. Ms. Hough complimented President Bonaudi and his staff on the organization of the Redbook information. She asked the board members after their successful morning, what they would like to accomplish during the afternoon session? Trustee Angela Pixton said she would like to learn more about being a valuable Trustee. Trustee Mike Blakely said he agrees with Trustee Pixton and he would like to learn how to improve and be supportive of each other and the people we serve. How do we promote our institution so we get the capacity to grow, while BBCC is financially strapped? Trustee Katherine Kenison said she would like to pursue a focused discussion regarding the Trustees’ role in the presidential evaluation and presidential search. She explained that the current President and Board work cohesively. The President’s evaluations are informal because it’s been an easy job. She would like the Board to have better grasp of how it could be different with a different make up of the Board and a new President. Ms. Hough stated the best time to evaluate how to evaluate is when things are going right. It’s a good time to talk about the President’s evaluation process when there is no specific problem that needs to be fixed.

Each Trustee commented on their highest reward being a Trustee.

Trustee Kenison reported she has been on the Board for several years and it is rewarding to be reaching some of the goals that seemed unattainable when she was initially appointed. She stated she would like to pursue additional funding sources and improved relationships with K-12.

Trustee Blakely reported his highest reward as a Trustee is knowing he is making a difference. He enjoys reaching specific goals and working with his fellow Trustees.

He stated the Trustees are supportive and trusting or each and each Trustee brings a different perspective which stimulates good discussions and decisions. Trustee Blakely complimented the “tremendous” staff, faculty and President of BBCC.

Trustee Pixton reported her highest reward as a Trustee is bringing something of value to the college with her diverse background. She enjoyed her role in introducing a potential center pivot program to the college. She said the college is responsive and gives back to the community. She also expressed frustration with her personal time constraints.

**President’s Evaluation Process**

Ms. Hough stated there are three goals for the afternoon; the first goal is to discuss the President’s evaluation tool and evaluation. The Trustees decided to individually complete their evaluation of the President and then provide their comments to the Board Chair Kenison. Trustee Kenison will summarize the evaluation and the group will discuss it during the September 7, 2010 regular Board meeting in executive session. Ms. Hough stated per BBCC’s policy governance the President’s evaluation is directly related to how the college is doing. Were the goals and Ends Statements met? President Bonaudi stated he is comfortable with the goals the Board has set for him, they directly relate to policy governance and the AMP. He commented he feels they are appropriate goals but his off campus activities were not addressed. He said he would like to produce an umbrella statement to bridge the AMP and PPMP. The AMP needs to support the PPMP.

Trustee Kenison stated she has been involved with many Boards in her career outside the college and this Board has enjoyed the luxury of having a good President and a cohesive Board and this has resulted in an informal evaluation process. She said the process needs more structure and vigor. She stated the Board is limited under policy governance to base the President’s performance evaluation on the Mission and Ends Statements measured against goals. The Board is more reactive, as opposed to proactive in this area.

Ms. Hough inquired how the five Board members work together to set the goals?

Trustee Kenison stated in the past, the evaluations were independent of each other. She would like to see more organized goal setting and evaluation process. The current template, in the Redbook has been used for the past three years. It is a compilation of pieces of evaluations from other colleges.

Ms. Hough stated there are additional Presidential and Board evaluation tools on the TACTC website.

Trustee Kenison said she is satisfied with the template; it is comprehensive and covers an array of topics. Her concern is with the process, and information sources.

President Bonaudi asked about the difference between the Board’s goals for him and the Board’s goals for the college and the Board’s goals for themselves. Ms. Hough suggested that the college goals were the President’s goals and any goal using college resources are college goals. Individual goals for the Board wouldn’t need college resources. A clear delineation of the Board and college goals is important. College goals need to be broader and more meaningful. The President’s off campus activities and AMP and PPMP would not be a part of the Board’s goals.

Trustee Blakely stated the Board measures the President’s performance based on the college performance in accomplishing the Ends Statements. The President is sometimes criticized for being off campus and it’s important for the Trustees to clearly state off campus activities are expectations they have for the President.

Ms. Hough asked how the President’s off campus activities are measured.

Trustee Kenison responded she gathers information from phone calls and personal contacts. Trustee Pixton stated she uses e-mails, newsletters, Board meeting information and campus events to gather feedback.

Ms. Hough stated she does not agree with 360º evaluations because information is provided by people who don’t know the President’s goals and job description.

Trustee Kenison stated her sources are people she encounters everday. She would like a less haphazard and more organized approach.

President Bonaudi stated Board agenda items relate to issues at WACTC, TACTC and events. The SBCTC newslinks and joint meetings at conferences, legislative office visits are also an opportunity to observe the President. He offered more discussion of off campus events at Board meetings.

Trustee Kenison asked her fellow Board members to think about the evaluation process if Dr. Bonaudi was not the President. President Bonaudi suggested tying activities to specific goals, and inquiring with city councils, school district superintendents, legislators, and SBCTC staff as well as meeting minutes, and accreditation reports with the NWCCU.

Regarding a standardized process Ms. Hough said it would be appropriate for the Board Chair to take the lead and delegate evaluation duties to fellow trustees. She also said it is important during the Presidential search process to discuss expectations.

President Bonaudi stated executive limitations allow flexibility in accomplishing goals. Off campus activities fluctuate depending on the budget, events, and election cycle. He suggested he could present a more formal report at Board meetings. Trustee Pixton asked about an online travel log the Trustees could access.

President Bonaudi commented he traveled to Hermiston, OR Monday and discussed the MIST program with two other presidents. He stated the Vice-Presidents also have external roles in the service district communities. Good things happen when we go off campus. The President’s 2009-10 activity log begins on page 2-50 of the Redbook.

Should the President’s job description, AP3500 be included in the Policy Governance?

Ms. Hough stated the most effective evaluations occur when Board members receive the same information, identify the college/President’s goals and report the information sources. This will help bring structure.

The Trustees stated there are three major areas on which they would like to focus for the President’s evaluation:

#1 Progress toward Ends Statements monitored by AMP reports

#2 Limitations: Audits, Accreditation, Budget, Board reports,

#3 Special focus: AMP and PPMP

President concurred this is a good approach for a new President as well.

**Board Goals**

Ms. Hough referred the Board to their current goals listed on page 2-31 of the Redbook.

Ms. Hough asked if the goals helped the trustees help the college?

Trustee Kenison discussed the value of the cultural diversity goal; does the community understand this goal? President Bonaudi stated this goal ties in with the E-6 Cultural Enrichment Ends Statement. Trustee Kenison stated with dwindling funds and scrutinizing the investment of college resources, is there a return on our investment regarding cultural diversity? Is this something the community needs/wants or is it an extra? Trustee Pixton stated we have a high Hispanic population and diversity events often focus on the Hispanic, what about the other diverse populations? President Bonaudi stated preparation for education attainment involves investments in basic skills population that just happens to be strongly Hispanic in our area. Fortunately, Title V services apply to all students.

Trustee Mike Blakely stated the ASB activities cover many cultures not just Hispanic, with experiences around food, dancing, and costumes. He suggested sponsoring some our Hispanic employees to attend leadership training in order to move them up the ladder to higher administrative positions.

VP Bob Mohrbacher stated multiculturalism is the ability to see someone else’s point of view; this is a skill that can be taught. What activities do we bring in to help develop that skill? It doesn’t matter which minority group is being discussed; it’s how you meet someone new and find out about them.

The Board decided to consider deleting the Board goal regarding cultural diversity and rewrite the E-6 Cultural Enrichment Ends Statement at the next meeting. President Bonaudi stated the Ends Statements are very powerful in driving the college direction. This Ends Statement is challenging and the way it is stated is difficult. VP Mohrbacher will provide some wording regarding multiculturalism for the Board to consider.

The Board agreed that the Innovation, Access, Student Achievement, Business & Industry Partnerships and College Climate goals are appropriate Ends .

The Access goal is huge and high-touch programs and high school contacts are helping reach communities. The Foundation is awarding intervention scholarships and discussing marketing more financial resources.

Trustee Blakely suggested advocating for ear marked funding i.e., funding mandated for community colleges just like K-12 guaranteed funding. A new Board Goal will be added: Resources- the Board will establish and maintain policies that pursue funding for, programs, capital improvements personnel and equipment.

President Bonaudi reported a local radio program is available for BBCC promotion; a Trustee is welcome to be on the radio too.

The Board decided to consider revising the last activity: Outreach to the community regarding Board ~~policies~~ outcomes. They will also consider adding an activity regarding succession plan for board trustees.

The Board members described their individual goals for 2010-11.

Trustee Pixton stated she would like to advocate more college preparation in high school.

Trustee Blakely said he would like to work toward organizing community groups to support and understand BBCC i.e., port districts and fire districts. He would also like to promote telling the BBCC story.

Trustee Kenison would like to continue to work on the capital budget and K-12 issue.

President Bonaudi thanked Ms. Hough for facilitating the afternoon session. He said it is very helpful to have her critique and to add to the discussion.

He said he was pleased with how involved the Trustees are and regrets the other two trustees couldn’t be with us today. Ms. Hough stated the Board is focusing in the right areas per the policy governance.

The meeting adjourned at 3:57 p.m.

Katherine Kenison, Chair

ATTEST:

William C. Bonaudi, Secretary