

Board of Trustees

REGULAR BOARD MEETING

1:30 P.M.

Tuesday, July 11, 2006

HARDIN COMMUNITY ROOM

ATEC ROOM 1837



Big Bend
Community College

**COMMUNITY COLLEGE DISTRICT NO. 18
BIG BEND COMMUNITY COLLEGE
7662 Chanute Street
Moses Lake, Washington 98837
Regular Board Meeting Agenda
Tuesday, July 11, 2006, 1:30 pm
Hardin Community Room – ATEC Room 1837**

Actio n (A)		Ta b #
	1. Call to Order/Roll Call	
	2. Introductions	
<i>Governing Board Members:</i>	3. Consent Agenda	3
<i>Felix Ramon, Chair</i>	a. Approval of Regular Mtg Minutes – 5/23/06 (A)	
	Approval of Special Mtg Minutes – 6/22/06	
<i>Cecilia DeLuna- Gaeta, Vice Chair</i>	b. Assessment Update (I)	
	c. Accreditation Report (I)	
<i>Katherine Kenison</i>	d. Capital Project Report (I)	
	e. Enrollment Report (I)	
<i>Bob Holloway</i>	f. Donation Report (A)	
	g. Personnel Report (I)	
<i>Mike Blakely</i>	h. Spending Authority (A)	
	i. Direct Transfer Agreement/Major Related Prgm degrees (A)	
<i>Dr. Bill Bonaudi, President</i>	4. Remarks (Public comment to the Board regarding any item on the agenda may be made at the time of its presentation to the Board)	4
	a. ASB Representative – AJ Mason, President	
	b. Classified Staff Representative – Marla Stephens	
	c. Faculty Representative – Mike O’Konek, Faculty Assn. President	
	d. VP Administrative Services – Ken Turner	
	e. VP Instruction/Student Services – Dr. Mike Lang	
	5. Additional Tuition Waivers for Needy Students	5
	6. Ends Statement Monitoring Report E-1 Mission Statement	6
	President Bonaudi & Valerie Kirkwood	
	7. Sarbanes-Oxley Report	7
	Gail Hamburg	
	-----BREAK-----	
	8. Board Retreat	8
	9. Board Officer Election	9
	10. Assessment of Board Activity Report - Board	10
	11. Next Regularly Scheduled Board Meeting - Board	11
	12. Misc.	12
	13. Adjournment	13

The Board may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):
 (b) to consider the selection of a site or the acquisition of real estate by lease or purchase;
 (c) to consider the minimum price at which real estate will be offered for sale or lease;
 (d) to review negotiations on the performance of a publicly bid contract;
 (f) to receive and evaluate complaints or charges brought against a public officer or employee;
 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;
 (h) to evaluate the qualifications of a candidate for appointment to elective office;
 (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions or litigation or potential litigation.

NEXT MEETING REMINDER – August 1, 2006, 1:30 PM

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President’s Office at 793-2001 (or TDD 762-6335) as soon as possible to allow sufficient time to make arrangements.

BIG BEND COMMUNITY COLLEGE

Date: 7/11/06

ITEM #3: CONSENT AGENDA (for action)

- a. Regular Board Meeting – May 23, 2006
Special Board Meeting – June 22, 2006

BACKGROUND:

Minutes of the Regular Board meeting held on May 23, 2006, and the Special Board Meeting held on June 22, 2006, at Big Bend Community College are attached for review.

RECOMMENDATIONS:

President Bonaudi recommends the Board of Trustees approve the minutes of the May 23, 2006, Regular Board Meeting and the June 22, 2006, Special Board Meeting as noted with any corrections, additions or deletions as stated.

The Big Bend Community College Board of Trustees held a regular Board meeting on Tuesday, May 23, 2006, in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

1. Call to Order

Chair Felix Ramon called the meeting to order at 1:30 p.m.

Present: Mike Blakely
Bob Holloway
Katherine Kenison
Felix Ramon
Cecilia DeLuna-Gaeta

Mike Blakely presented a newspaper article and picture of Dr. Bonaudi receiving the Shirley B Gordon Award for the record.

2. Introductions.

3. Consent Agenda

a) Approval of Minutes for the regular Board meeting of April 11, 2006 (A); b) Assessment Update (I); c) Accreditation Report (I); d) Capital Project Report (I); e) Enrollment Report updated May 22, 2006; f) Job & Career Fair Report (I); g) Hurricane Katrina Waiver (I); h) Emeritus Status Nomination (A); i) Exceptional Faculty Award Recommendation (A)

MOTION 06-20: Mike Blakely moved to approve the Consent Agenda as presented. Cecilia DeLuna-Gaeta seconded the motion, and the motion carried.

4. Remarks

Public Comment – none

- a. ASB Vice President, Mark Moss said over 300 people attended the TacoFest/Multi-cultural heritage event, which was held on May 9th. There was Andes music by Quichua Mashis and Folk dances were performed by a local youth group, co-sponsored by the MEChA Club and Students Supporting Students Club. A students vs. faculty & staff softball game was well attended with around 65 people present to see the students win the game. Free hot dogs were provided. Mark said the ASB would like to schedule another game in the fall and spring. "Big Money," a money management presentation, was provided to 60 to 75 students. Coming ASB attractions include a dodge ball tournament, Spring Fling, Family Aquatic Center night, and Library camp out. Spring Fling will feature inflatable games, \$2 barbeque, live band, student faculty awards, distribution of stress balls, licorice and sandy candies, for all BBCC students and their families. Family Aquatic Center night will be fun with a water slide challenge between Trustee Katherine Kenison and ASB advisor Kim Jackson. The last ASB event of year is library camp out the night before finals.
- b. Margie Lane, Classified Staff Representative, informed the Board of several training opportunities a few staff recently accessed; BAR 101 Training on cashiering and customer accounts, Adobe training, On-line Computer Library Center training. There were also a few conferences attended by select staff; Project Team of the Educational Needs Index Project, Washington Association for Office Professionals (WAOP), and Staff Training for Technical and Community Colleges (STTACC). Approximately 45 staff members attended the Health and Wellness Breakaway. Following the Breakaway trees were planted in honor of Frank Concha and Ginger Haring, members of the classified staff who passed away last year. Family and friends of the honorees were present when balloons were released into the breeze over the ATEC building. Several volunteers participated in the cancer walk team car wash as well as the Cellarbration Foundation event. Classified staff are searching for a new representative to follow Margie Lane when her term expires.

- c. Mike O’Konek, Faculty Association President, reported 120 pieces of artwork from BBCC students are featured in the Moses Lake Museum and Art Center exhibition through June 16th. Touring the Washington State Penitentiary in Walla Walla was very educational for 22 students from the criminal justice and sociology classes. Ryan Haw and Emery Smith accompanied the students while they learned about the corrections system. The students were complimented for their inquisitiveness and attention to the rules and the Corrections staff invited the school to return. The students enjoyed this trip and they would like to repeat this activity twice next year. Lake Roosevelt High School hosted two Running Start information sessions led by Max Heinzmann and attended by 27 students and 4 parents. Western Washington University’s (WWU) Online Program in Human Services visited the BBCC campus, 18 students from the BBCC college district have graduated from WWU. WWU plans to return next year and they may also visit our Grand Coulee site. “Budget Telescopes” were built by six students in Jim Hamm’s class. Weather permitting the students are observing Jupiter and its moons through their telescopes made of PVC pipe and wood. Kelsey Smith, student, finished first in Power Equipment at the regional power skills contest held April 15. Other students, including two more women, also competed in the auto service and maintenance portions of the event. Kelsey will be traveling to Kansas City, Missouri June 16 to compete in the national event. After 21 years of touching lives, Judy Kent is retiring from teaching in the preschool lab. An open house will be held, the date has not yet been announced for more information please contact Diane Russo at 793-2170. Mike relayed Diane Russo’s thanks to Cecilia DeLuna-Gaeta and Kara Garrett for their interest in the Parent Education Program. Cecilia and Kara recently traveled to Othello, their enthusiasm and curiosity of the program was appreciated by staff. The students in the Industrial Electrical Technology (IET) and Maintenance Mechanic Technology (MMT) programs visited the Grant County PUD facility at Wanapum Dam. The 24 students in attendance learned about employment options and skill requirements. The BBCC Rho Zeta Chapter of the Phi Theta Kappa Club (PTK) attended the International Conference and Greater Northwest Regional Conference in Seattle on April 19-23. Seven students and advisors Steve Matern and Barbara Whitney, were present when President Bonaudi was honored as the recipient of the Shirley B. Gordon Award of Distinction. BBCC’s Rho Zeta Chapter earned four recognition awards; the International 5 Star Award, the Pinnacle Award Platinum level, 1st place in the Regional Di Braun Visual Arts Award and 2nd place in the Regional Chapter newsletter section.
- d. Ken Turner, VP Administrative Services, presented the conceptual drawing of the proposed entrance enhancements to the Board. The project cost is approximately \$500,000. This figure may increase 3% due to inflation, newer projects being considered at the state level are required to budget a 13% rate of inflation.
- e. Mike Lang, VP Instruction /Student Services reported the new Division Chair list for next year; Katherine Christian, Allied Health and P.E.; Joe MacDougall, Aviation; Les Michie, Business Education; Gail Erickson, Developmental Studies; John Carpenter, Humanities; Chuck Cox, Industrial Technology; John Peterson, Math/Science; Chris Riley, Social Science. Mike also announced some end of the school year events; the Nurses Pinning Ceremony to be held June 2 in the Wallenstein Theater; the Skillsource Recognition is scheduled for June 6; and the GED Graduation will be held June 7.

Felix Ramon, Board Chairman expressed appreciation for the way Preston Wilkes handled a small fire in a dumpster on May 10th. Felix reported Preston did an excellent job containing the situation.

5. **Exceptional Faculty Award Report -**

Dan Moore, AMT Instructor, received an Exceptional Faculty Award in February, 2006. In April he attended an Aviation Technician Education Council Conference (ATEC) conference in Las Vegas. Dan reported there were guest speakers and aviation manufacturers also attended. Dan stated there was a much different tone to discussions; manufacturers were asking why more qualified mechanics weren’t entering the workforce. Lower community college enrollment has impacted aviation employers and they’re asking for more graduates. No conclusion was reached during these conversation however many ideas were exchanged. The FAA has controlled aviation programs for the past 40 years and they have not elevated the requirements at the same pace as the aviation industry has progressed. Employers want graduates to have experience working on 747’s, 737’s, and 777’s, the cost for this is prohibitive. Dr. Bonaudi asked about potential sponsorship from employers. Dan responded that South Puget Sound Community College’s proximity to Boeing has created a connection between them; however that kind of

sponsorship is not the norm. Alaska Airlines performs maintenance on the JAL planes and our students observe some of those processes. Dan also reported that the Sabre liner is very beneficial for our students. Mr. Holloway asked about upgrading our training tools. Dan said computers are a big piece and the FAA needs to require more sophisticated training for an extended period of time. If we offer a program requiring more time for aviation students, the students may go shopping for programs with shorter time commitments. An expert program could be set up but funding is an issue. Mike Blakely, Trustee asked if BBCC has access to military discards. Dan indicated that we have received some of our simulators from Fort Lewis. Even when the military gives us equipment it can be expensive to transport because aircraft can not be dismantled and then reconstructed for flight. They must be flyable and that sometimes requires a large expense for repairs. Pieces of planes can be distributed and Dan has taken advantage of that in the past. Dr. Bonaudi presented Dan with a check from the Exceptional Faculty Award fund.

Steve Matern, co-advisor for Phi Theta Kappa (PTK), received an Exceptional Faculty Award in February, 2006. Steve expressed his gratitude for the financial assistance to attend the international conference at the Seattle Convention Center. The faculty award made possible the attendance of additional PTK members. Steve reported the enthusiasm of the 3500 conference attendees was amazing and contagious. President Bonaudi received the Shirley B. Gordon award during the convention and his picture was taken with Madeline Albright, 64th United States Secretary of State. There were Universities present at the conference offering scholarships exclusively to PTK members. This is one of our most active student groups on campus and their excitement is higher than ever before, these academically excellent students are reaching out to build their chapter. Dr. Bonaudi presented Steve with a check from the Exceptional Faculty Award fund.

6. Ends Statement Monitoring Report E-3 Partnerships

President Bonaudi stated Valerie Kirkwood, Director of Institutional Research & Planning, would present the Board with the E-3 report on partnerships. Valerie stated partnerships are a very important part of reaching our goals. She noted that the shaded text in the report indicates new or changed information. Without partnerships we are unable to deliver services to many of our students. Partnering increases access for our students which enables them to move on to Baccalaureate schools. BBCC is partnering with school districts, adult basic education, and clinic sites all over the communities within our college district. People come to know BBCC through these outreaches. Best practices indicate that articulation agreements are very helpful for students to transition to Baccalaureate Institutions. We have articulation agreements with Embry-Riddle Aeronautical University, Central Washington University (CWU), and Heritage University. Dr. Bonaudi talked more about our relationship with Margaret Badgley, Asst to the Provost for University Centers & Community College Relations. She is committed to providing Baccalaureate opportunities to our students. Valerie indicated our most successful sustainable partnerships are with Heritage University and CWU. We have had some challenges getting passed the final point of publicizing our baccalaureate opportunities on campus. We have just released information regarding our first baccalaureate degree available on campus: a degree in Aviation Management from CWU. This degree is important to the commercial pilot program. Commercial airline pilots must possess a Bachelors degree. Investment of a large state supported aviation program will help recruit more students to BBCC Aviation Program. A full time staff member from CWU will be housed in the flight training center. Heritage also offers a Bachelors degree as well as a Masters cohort on campus. Additionally, Washington State University (WSU) has offered to bring their MBA program to the campus via interactive video training. Our visibility is being raised. These partnerships heighten access to education and student achievement. Mike Blakely inquired about our relationship with WSU and how to improve accessibility. WSU is an agricultural research facility and this is agricultural area, it seems like a good fit. The common point of agriculture is the idea behind WSU's MBA program offering. The Interim Chancellor of WSU Tri-Cities recently visited the ATEC and expressed interested in our campus. Dr. Bonaudi indicated we have been supportive of WSU's Tri-Cities campus hoping their efforts would be successful and that would lead them to reach out to BBCC. Anything developed through Columbia Basin College (CBC) could be developed with BBCC too. WSU may be able to bring classes to BBCC that will complement the classes offered by CWU.

Felix Ramon remarked that this was an excellent report and he asked President Bonaudi to mail a copy to Erin Mundinger of Omak. He went on to say that we need to continue to work on not just BBCC but also the community college system. Partnering can help meet the challenge community colleges are facing of doing more with less.

MOTION 06-21: Mike Blakely moved to accept the Ends Statement on Partnerships as presented. Katherine Kenison seconded the motion, and the motion carried.

Mr. Ramon adjourned the meeting for a 10 minute break from 2:37 to 2:47.

President Bonaudi introduced his new Executive Assistant, Melinda Dourte.

7. Achieving the Dream

President Bonaudi stated Mike Lang had some information to share regarding a grant from the Lumina Foundation. The grant has a larger focus than the Title V Grant and part of the requirements is a statement of support from the Board. Dr. Lang introduced Terry Kinzel, Director of Title V and Family Literacy Programs, to present the information. Ms. Kinzel stated the Lumina Foundation is supported by ten national organizations. This initiative is focused on student success and barrier busters. Community college students face barriers to success in the educational system that can make it more difficult for them to earn a degree. These students are traditionally at risk for failure because they are non traditional students in need of more support such as flexible scheduling, counseling, student success coaching, and developmental classes. Ms. Kinzel thanked Mrs. DeLuna-Gaeta, for her recent trip to Mattawa and Royal City to visit the Migrant Even Start programs. Ms. Kinzel wrote the Lumina Foundation's Achieving the Dream grant application to give the college an opportunity to take an in-depth look at how the college would like to position itself to serve all students in the future. Our college district demographics show that 36% of the population is Hispanic, however the college student Hispanic population is 20% (credit). The college needs to reach the underserved populations in our district. This is about a systems change and how we see ourselves doing business. This grant will provide \$50,000 for an intensive one year study with a core team to think about how the institution could change to increase and retain students. This opportunity for institutional change and participation at many levels allows us to receive support of this kind. If BBCC is approved for the initiative after the one year study we will receive \$100,000 a year for four years to implement the model. We know certain things that work well in our programs and we would like to offer those successful strategies to all students. It is necessary to do the planning correctly and put an action plan in place. Success is measured by persistence and retention. BBCC is one of six community colleges in Washington State that were invited to apply for this grant. This reflects well on our school. Mrs. DeLuna-Gaeta indicated she definitely supports BBCC's efforts toward acquiring this grant. Trustee, Bob Holloway stated the subject of retaining students was discussed at the recent Trustees' Association of Community and Technical Colleges (TACTC) conference. Most new students are apprehensive and intimidated by their new surroundings. We need to make them feel welcome, he shared the idea of setting up a personal guide to help students access services, and have someone to lean on similar to a mentoring program. He stated it is easier to retain a student than to recruit another. Mr. Holloway stated he was very much in favor of this initiative. Trustee Mike Blakely indicated he is also supportive of this effort. He reported he has talked to former students about what BBCC could do better. One of the students stated he felt inadequate to ask for help and counseling. Mr. Blakely suggested requiring an advising appointment and perhaps asking alumni if they would mentor new students. He also encouraged BBCC to solicit information from the students and use it. Dr. Bonaudi responded that is a theme addressed in the Academic Master Plan (AMP) and monitoring reports; focus groups, former student surveys, student success. Ms. Kirkwood stated students report in surveys that they didn't search out class advisors. Mike O'Konek, Faculty Representative stated these things are discussed in the new student orientation. Students receive help finding their classes and it shows commitment on the part of the college. Mr. Blakely stated the student body and advisors have played a vital role in making new students welcome. Mr. Ramon stated there have been quite a few changes over the years, orientation, counseling, and more initiative to stay in touch with students. He would like to see these kinds of services continue. He suggested partnerships with alumni willing to help, BBCC could maintain a database of alumni and community members who are willing to assist new students. There is nothing better for recruiting people than success. Dr. Bonaudi thanked all for the productive conversation.

MOTION 06-22: Katherine Kenison moved to adopt the following statement of support Cecilia DeLuna seconded the motion, and the motion carried.

The Board of Trustees of Big Bend Community College at its regular meeting of May 23, 2006, adopted by motion the following statement of support for college participation in the "Achieving the Dream: Community Colleges Count" initiative:

The Board is in full agreement with the intent of the initiative "...to help more students reach their individual goals, which may include obtaining a better job, earning a community college certificate or degree, or attaining a bachelor's degree." As evidence of that support the board includes the goals of the initiative into the board ends statement E-2 Access and E-4 Student Achievement.

8. Conservation District Property Updates

Ken Turner, VP Administrative Services, discussed the recent business that is leasing the Conservation District Property. Dr. Stuart O'Byrne has been working with Allan Peterson, Center for Business and Industry Services, and Dr. O'Byrne is using the property as an incubator for his mobile home refurbishing business. The purpose of this business is to develop a revenue stream to support Dr. O'Byrne's research and inventions. Dr. O'Byrne has also pledged one percent of his profits to BBCC.

Mr. Turner also met with Pat Molitor, owner of Holiday Inn Express, regarding access through the property. Mr. Molitor acquired the South Campus property, and he is interested in access off of highway 17. The Conservation District property has perpetual farm access but it will be changing with anticipated improvements. The Department of Transportation indicated they are granting an access and would like to see that in the blueprints and engineering. Mr. Molitor's land will be landlocked until Moses Lake Avenue reaches the back of the property. Mr. Molitor is also interested in renting the remaining half of the property to expand his golf course. Mr. Molitor will develop a proposal, Mr. Turner anticipates this is a long term investment.

Mr. Turner also reported that the Moses Lake Christian Academy is considering moving onto the south campus property. Mr. Blakely stated this would be good because the property value will increase and the renters can maintain property. Irrigation is available to the property.

The Board adjourned to Executive Session at 3:20 p.m. for 20 minutes to discuss items provided for in RCW 42.30.110 (1): (g) to evaluate the qualification of an applicant for public employment or to review the performance of a public employee; (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions or litigation or potential litigation.

The Board requested an additional 10 minutes at 3:40 p.m.

The meeting was reconvened at 3:50 p.m. with no action taken during executive session.

9. Probationary Tenure Reviews

MOTION 06-23: Katherine Kenison moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee, renew the second year probationary contract of Kathleen Duvall at Big Bend Community College effective September 11, 2006. It was further moved that the Board of Trustees direct the President to notify Ms. Duvall as soon as possible of this decision that her probationary contract for the academic year 2006-07 will be renewed. Cecilia DeLuna seconded the motion.

10. President's Evaluation

The President's evaluation process was discussed during the last Board meeting held April 11, 2006. President Bonaudi distributed a suggested list of people he has been in contact with this past year for the Board to use in gathering information. Mr. Holloway asked for a copy of the appropriate forms for gathering information for President Bonaudi's evaluation for the next meeting. Mrs. Kenison suggested the evaluation be completed today if it is just a matter of completing a form.

MOTION 06-23: Katherine Kenison moved that based upon Board discussion earlier President Bonaudi's contract be extended another year. Mike Blakely seconded the motion. The motion carried. Based on community contacts, research and end statements the Board approved the one year extension of President Bonaudi's contract.

Mrs. Kenison stated she found overall feedback regarding Dr. Bonaudi to be excellent, executive limitations were met and strides have been made. Mr. Blakely stated he was pleased President Bonaudi is our leader and that he has more than met expectations. Mr. Blakely has seen the institution grow and President Bonaudi is the catalyst making it what it is. Mr. Holloway stated he agreed with Mrs.

Kenison's statement. Mrs. DeLuna-Gaeta agreed with the group and went on to state she has also made several contacts with community members and they love President Bonaudi. Mr. Ramon stated he received all monitoring reports, reviewed goals, and ends statements, all agreed the finances are in good order, tasks are delegated appropriately, contacted the AAG and there are reports of litigation but not related to the president, he's in compliance. The Board agreed President Bonaudi is doing a great job. Mr. Ramon also stated when the Board evaluates the president they are evaluating the entire college. A good leader surrounds himself with good people. Within the next five years 70% of community colleges presidents in Washington will retire, we are fortunate to have President Bonaudi.

11. Assessment of Board Activity

Ms. Kenison attended Cellarbration.

Mr. Blakely attended the Job & Career, TACTC Spring Convention. He also completed the ACCT & TACTC award nominations for Trustee Felix Ramon. Mr. Blakely visited LoraLyn Allen, ABS/GED Program, the BBCC Bookstore to discuss expansion, Financial Aid office to discuss scholarship deadlines and availability. He attended the Quincy Kiwanis meeting and talked with the President, Harvey Bryant about BBCC speakers. Lastly, he spoke to several BBCC students, parents of students, faculty members and former faculty members and received all positive feedback about the college.

Mrs. DeLuna-Gaeta reported that she visited the Parent Education/Cooperative Preschool in Othello, May 15th. She talked with Maureen Roylance about the program and its operation. She also observed how the co-op worked and talked about the needs in society for parents to learn positive parenting skills. A couple of non-English speaking parents have participated recently, and one is now enrolled in the GED classes at Skillsource. May 17 Mrs. DeLuna-Gaeta visited the Migrant Education Even Start programs in Mattawa and Royal City. Blanca Fernandez in Mattawa was providing a parenting seminar in preparation for attending the PAC meeting at the school district that same evening. Diana Villafauna was providing a parenting activity for students. They also provided a demonstration of an ESL class taught using Washington On-Line and a GED class taught on-line using GED-Illinois. The students were pleased with their progress using these tools. She also attended the Royal City GED class taught by Karl Allison. May 20 she attended Cellarbration!

Mr. Ramon attended several committee meetings, Cellarbration, and chaired the Cellarbration auction committee. He also led a tour of the nursing facility with the 40/8 (Honor Society of the American Legion) group and attended lunch with President Bonaudi and the group the same day. The 40/8 group sponsors scholarships for nurses' training. Mr. Ramon was also on the committee to review scholarship applications and lastly he attended the TACTC Conference. He stated the conference theme was about conquering all challenges: WASL, IBEST, recruiting. He stated our students will be the citizens of our communities who will have responsibility for the community and the nation. Washington is the most dependent of the 50 U.S. states on foreign trade.

Mr. Holloway reported he attended several meetings: a presentation on Washington bio-diesel on campus April 21 and April 27, he was a guest at Ephrata Rotary May 9, Nursing dinner on campus May 9, met with Tom Lucas from the USDA in Oklahoma an IPCI meeting, a Digital camera class on campus May 17, and TACTC Conference in Alderbrook May 18-20. Lastly, he attend Cellarbration!

During the TACTC conference Mr. Ramon received a Trustee of the Year Certificate for his nomination. Mr. Ramon stated he was very proud of this not because of the certificate, but because the nomination came from his fellow trustees and that makes it very worthwhile. He thanked all for the supporting documents.

Mr. Holloway stated it might encourage donors and generate positive public relations if BBCC Trustees developed an award process for friends of the college for individuals, organizations, or corporations. He would like to see us adapt a process to our local college.

Mr. Blakely stated Mr. Ramon has been nominated for an award at the Association of Community College Trustees Conference (ACCT) in Orlando, Florida in October. He also stated there is still time to nominate people associated with BBCC, for more information go to www.acct.org.

12. Next Regularly Scheduled Board Meeting

The next regularly scheduled Board meeting is June 27, 2006. President Bonaudi stated this date conflicts with the ACCT Governance Leadership Institute in Wa D.C. He asked if the meeting could be rescheduled to June 20. Several Trustees are not available on that date. The Board decided to reschedule the meeting on July 11, 2006.

MOTION 06-24: Katherine Kenison moved to approve rescheduling the next Board meeting to July 11, 2006, at 1:30 p.m. in the Hardin Community Room of the ATEC Building. Trustee Mike Blakely seconded the motion. The motion carried.

13. Miscellaneous

Mary Shannon presented brief information regarding the CWU Aviation Management degree. Copies of the advising sheet and the articulation agreement for the aviation flight program for BBCC students are available at the University Center. This is a wonderful opportunity, and good for faculty. This has been approved by the board and CWU is in the process of hiring a full time person.

Doug Sly briefly discussed the Glycol Project. Mr. Lucas from the USDA in Oklahoma met with bio-diesel companies. We are making sure BBCC is in a good position to partner with this project. An e-mail was received today that reported The Department of Ecology (DOE) is looking for pilot plants.

Doug Sly also reported on the Big Bend Community College Foundation event Cellarbration! More than 200 guests attended and the gross sales are \$77,500 with more donations anticipated. The gross from last year was \$68,000 and \$59,000 the year before that. He is looking toward a gross of \$80,000 and net \$50,000. This is a real boost to the Foundation Board, college and community. We have exceeded the goals and the event continues to improve every year. This effort takes a lot of behind the scenes people, BBCC made new friends and renewed acquaintances. Each year a student scholarship recipient gives a speech that is well received by the audience.

President Bonaudi discussed the Board retreat at Cave B, September 7, 2006. The Board will meet for breakfast and then meet through the morning and lunch. The administrative staff will join the Board in the afternoon and then dinner. The Board agreed with this plan.

The ACCT annual meeting will be held October 11-17, 2006, in Orlando, Florida. Mr. Blakely stated ACCT will develop a toolkit and he hopes we will develop a toolkit and have a commonality of facts and talking points about BBCC.

Community Colleges will really be challenged to pick up the slack for students preparing for the WASL. We'll have to do more for less. Mr. Holloway stated some private schools have sprung up as prep schools for the WASL, is this a need we could fill? These private schools conduct a pre-WASL test and charge \$250 - \$1000. President Bonaudi noted that school districts are actively involved and some smaller districts are sending students to larger districts for summer classes. Mr. Holloway asked, can we help school districts through our internet freeway (ITV)? Dr. Bonaudi replied that we should carefully consider if we want a contract to teach to a particular test, i.e. the WASL..

VP Mike Lang mentioned that Ken Turner provided encouragement and administrative oversight to Terry Kinzel and the Achieving the Dream Initiative.

11. Adjournment

MOTION 06-25: Mike Blakely moved to adjourn the meeting. Cecilia DeLuna-Gaeta seconded the motion, and the motion carried.

The meeting adjourned at 4:55 p.m.

Felix Ramon, Chair

ATTEST:

William C. Bonaudi, Secretary

The Big Bend Community College Board of Trustees held a special Board meeting Thursday, June 22, 2006, in the ATEC Hardin Room in Building 1800, on the Big Bend Community College campus.

Call to Order

The meeting was called to order at 9:00 a.m. by Chair Felix Ramon.

Present: Bob Holloway
 Felix Ramon
 Cecilia DeLuna-Gaeta

Deborah Danner, Assistant Attorney General (AAG) - via telephone conference.

Felix Ramon indicated the purpose of the special Board meeting was to ratify the agreement reached by the negotiating team. Mr. Ramon asked the other Trustees present if they had received and reviewed the information packet outlining the agreement. Trustees, Mr. Holloway and Ms. DeLuna-Gaeta both indicated they had received and reviewed the information. Mr. Ramon asked if there were any questions and Mr. Holloway and Ms. DeLuna-Gaeta indicated they had no questions.

President Bonaudi stated this was the first opportunity for Big Bend Community College to go through this process with the Salary Index Matrix (SIM). The SIM was negotiated last year and put into place. The Faculty Association was in its third and final year of the contract last year. President Bonaudi suggested the contract be extended one more year to see how the SIM would work. The Faculty Association agreed. The funding increase by the Legislature reopened the salary portion of the contract. The negotiations went smoothly and the SIM provided creativity to apply money to the salary patterns. The Negotiating Team's goals were to raise the base salary, drive as much money as possible to the Faculty and recognize longevity. All three goals were achieved. President Bonaudi spoke with Faculty President Mike O'Konek on June 21, 2006, and Mr. O'Konek stated the Faculty are satisfied with the result. President Bonaudi recommended approval of the salary increases for full time and part time faculty. Mr. Ramon asked if the acceptance of the increase was in writing and President Bonaudi indicated affirmative, it was in writing.

Mr. Ramon asked Deborah Danner (AAG) if she had received the salary increase information. Ms. Danner responded that she had received the information and it looked appropriate. She indicated she has had no contact with the Union.

Ms. DeLuna-Gaeta commended the Negotiating Team for a job well done and Mr. Holloway concurred.

MOTION 06-25: Robert Holloway moved that the Board approve the Negotiated Salary Index Matrix and the part-time salary proposal effective July 1, 2006. Cecilia DeLuna-Gaeta seconded the motion and the motion carried.

The meeting adjourned at 9:10 a.m.

Felix Ramon, Chair

ATTEST:

William C. Bonaudi, Secretary

ITEM #3: CONSENT AGENDA (for information)

b. Assessment Update

BACKGROUND:

The Assessment Committee has selected Steve Close, to be the Assessment Chair for the 2006-07 academic year. Faculty Association President, Mike O’Konek concurs with the selection. This will be an especially important year to show the culmination of the assessment projects for the five year interim accreditation visit in fall 2007.

During the summer months the Institutional Research & Planning Department will compile the Annual Assessment Report, which is a comprehensive review of educational program assessment, academic master plan assessment, and mission arena assessment.

Surveys are currently being sent to former BBCC students asking for their input on their educational experience and to learn if there are areas where we can improve or enhance instruction or services BBCC provides.

BIG BEND COMMUNITY COLLEGE

Date: 7/11/06

ITEM #3: CONSENT AGENDA (for information)

c. Accreditation Report

BACKGROUND:

At the September Board of Trustees and Administration Retreat, the requirements, tasks, and committees will be outlined for the five year interim accreditation visit, which is anticipated for the Fall Quarter of 2007.

RECOMMENDATION:

None.

ITEM #3 CONSENT AGENDA (for information)

d. Capital Project Update

BACKGROUND:

Childcare

The final investigative step by the insurance adjustor is scheduled for July 5, 2006, with a final determination on BBCC's claim in mid July. A check is expected by the end of July.

Old Developments/Background: \$75,000 is the estimated loss to flood damage that occurred on the night of August 25, 2005. The insurance company requested more detail on our claim, that detail was provided and the insurance company is appraising all the detailed documents provided by BBCC.

Art Building

Design Development continues. The schedule remains as reported at the last Board meeting below: The following initial project schedule was developed at the last construction meeting on 2-8-06:

Design completed 9-1-06
Contractor hired 12-22-06
Project completed 11-5-07

Old Developments/Background: The architect continues to develop the design

Theater Renovation

Construction began on May 22, 2006, and the project is approximately 50% complete as of 6-30-06. Project completion date remains September 1, 2006.

Old Developments/Background: Bid opening occurred May 10, 2006, at 2:00 pm. The apparent successful bidder is Halme Builders of Davenport, Washington at \$199,999.00 for the Maximum Allowable Construction Cost (MACC). A total of two firms bid on this project, Halme Builders and Legacy Construction of Moses Lake.

Building 1400 Remodel

Openings have been cut in the concrete block walls for bookstore entranceway, windows and two access archways to the storage/processing area (old bookstore area). Projection completion date remains September 1, 2006.

Old Developments/Background: This project will expand the existing Bookstore into the adjacent snack bar area, remodel the existing Bookstore, and improve the entrance area. Total estimated project cost is \$250,000.

The casework and furniture for this project was bid on April 3, 2006, via the BBCC Purchasing Department and the Washington Electronic Business Solutions website. Bid opening occurred on May 1, 2006, and the apparent successful bidder is Nebraska Book Company at \$101,407.79 before sales tax. A total of two firms bid on this project, Nebraska Book Company of Lincoln Nebraska and Continental Fixtures of Woodinville, Washington.

Building 1500 Remodel

Construction continues and the project is approximately 60% complete. Projection completion date remains September 2006 and available for classes beginning Fall Quarter 2006.

New Developments: A moving schedule has been developed as follow:
August 14, 2006 Word Services from Building 4000 to Building 1500
August 14, 2006 Central Stores/Mail Room from Building 4000 to Building 1500
August 30, 2006 Computer Sciences from Building 1600 to Building 1500

Building 1200 & Building 1600 HVAC Repairs

The condensing unit for Building 1200 was bid June 27, 2006, and the Total Energy Company of the Tri-Cities was the apparent successful bidder at \$22,985. The fan unit also needs to be replaced and the bid for

a fan unit will be requested by July 3, 2006. The project completion date for Building 1200 has been set back from June 1, 2006, to mid July 2006.

Old Developments/Background: This project will upgrade and repair the Heating, Ventilation and Air Conditioning (HVAC) system for the old side of the Math/Science building and replace/repair the heat pump system for the Business and Liberal Arts building. Total estimated project cost is \$542,000. Design is completed and plans are in progress. The Building 1600 half of this project will likely be accomplished by purchasing parts for installation by M&O when needed while the Building 1200 half of the project will be bid out.

2007 – 2009 Capital Projects Request

SBCTC approval of the Capital Budget was scheduled for the end of June 2006 and the preliminary listing of project priorities to the HECB is scheduled for July 17, 2006.

Old Developments/Background: The request for \$1,407,600 in minor projects and repairs is in final draft form (due date is April 14, 2006). \$561,500 is the SBCTC targeted amount for minor projects and will sufficiently fund 2 classrooms for Automotive replacing the high classrooms on both sides of Building 3300 (a health/safety issue). Additionally, initial cost estimates indicate that a cover for the Welding Program's yard (a capacity/programming issue) and some entrance site improvement for a new GTA bus stop (a health/safety issue) can be accomplished within the targeted funding level. The BBCC request was submitted April 7, 2006, and is being compiled by SBCTC along with the other 33 submittals from all other Community and Technical Colleges.

Building 1000 Customized Job Skills Training Program

The Professional Registry of Nursing, Inc. (PRN), a contractor to Washington State Home Care Quality Authority has rented an office in Building 1000 and will co-locate with the BBCC Customized Job Service Center (CJSC) to recruit and train in-home services providers. PRN will serve all of Central Washington and has booked around 30 training sessions in ATEC for the coming year.

On June 20, 2006, Mike Lang, Kara Garrett and Ken Turner, in conjunction with a delegation of three from the Columbia Basin Job Corps, conducted a site visit of the Denison, Iowa Job Corps Center and Western Iowa Tech Community College (WITCC). WITCC and Denison Job Corps are a model partnership that BBCC and Moses Lake Job Corps intend to replicate as we expand and strengthen the existing partnership between BBCC and Moses Lake Job Corps.

Old Developments/Background: An ad hoc group of Faculty, Administrators and Staff from Child and Family Education, Childcare, Work First, plus Kara Garrett and Ken Turner toured Building 1000 and brainstormed on the subject of maximizing the use of the former Nursing building while enhancing the three programs mentioned above.

Many options were considered. Planning recommendations are expected to develop.

The planning recommendations mentioned above have not yet developed; however, Columbia Basin Job Corps is once again working with BBCC on the resurrection of the medical magnet/medical clustering project. The first meeting was held on March 21, 2006, and regular meetings are expected with the next meeting scheduled for March 31, 2006. A grant writer funded by the Department of Social and Health Services (DSHS) and available to One Stop partners may have time to help write the proposal. A three year Job Corp program is possible that would take students through two years of Job Corps foundations courses then into one year at BBCC.

Soil Conservation District Property

Old Developments/Background: Dr. Stuart O'Byrne has agreed to rent half of the Soil Conservation District Property (the two buildings and five acres) and has occupied the property as of May 12, 2006. Allan Peterson, Director of the BBCC Center for Business and Industry Services, has been working with Dr. O'Byrne through the Small Business Development program and this property will serve as an incubator facility as Dr. O'Byrne develops his enterprises. The company occupying the property is known as OK Manufacturing, LLC, DBA OK Homes. OK Manufacturing remodels and resells mobile home and revenue from this company supports the research and development of other companies involved in producing health care devices. The rental agreement is for one year and the first three months will involve clean up and improvements. Rent for months 4 – 7 will be \$300.00 per month increasing to \$600 per month for month 8 – 12. In addition to rent, Dr. O'Byrne will donate 1% of the profits from his research and development of medical devices to BBCC.

BIG BEND COMMUNITY COLLEGE

Date: 7/11/06

ITEM #3: CONSENT AGENDA (for information)

e. Enrollment Report

BACKGROUND:

The final spring enrollment report and the 2005-06 enrollment report are provided for your review. Spring 2006 ended 17.1 state funded FTE higher than Spring Quarter 2005. We will receive enrollment growth FTE in the 2006-07 year because we hit our 99% target. However, we will have a reduction in the funding of Workforce FTE because we did not hit our target in that category. We currently do not know what that reduction will be, but our 2006-07 total FTE allotment will be increased over the 2005-06 year.

Summer and fall 2006 enrollment numbers are stronger than last year at this time. Currently summer state funded FTE is 267.4, last year at this time summer FTE was 233.8. Fall FTE to date is 700.7 compared to 672.2 last year at this time.

RECOMMENDATION:

None.

SPRING FINAL ENROLLMENT REPORT

HEADCOUNTS

	<u>SPRING 2006</u>	<u>SPRING 2005</u>	<u>SPRING 2004</u>	<u>SPRING 2003</u>	<u>SPRING 2002</u>	<u>SPRING 2001</u>	<u>SPRING 2000</u>
<u>ETHNIC ORIGIN</u>							
Amer. Indian/Alaska Ntv	46	32	44	41	50	41	41
Asian/Pacific Islander	29	30	36	43	38	31	31
Black	38	30	24	17	30	23	26
Hispanic	810	772	847	733	763	691	710
White	1,399	1,519	1,616	1,764	1,757	1,605	1,661
Other/Unknown	148	159	138	166	195	173	262
<u>SEX</u>							
Female	1,438	1,457	1,565	1,510	1,532	1,449	1,483
Male	1,011	1,070	1,118	1,222	1,251	1,090	1,207
Not Coded	21	15	22	32	50	25	41
<u>STUDENT STATUS</u>							
Continuing	1,754	1,853	1,980	1,941	1,949	1,750	1,646
Former	365	416	416	470	425	430	535
New	315	228	252	302	383	316	465
Transfer	36	45	57	51	76	68	85
<u>BY FUNDING SOURCE</u>							
State	2,216	2,157	2,385	2,369	2,394	2,156	2,280
Shared Funding	0	0	0		4	0	0
Grant/Contract	112	226	206	243	262	221	240
Community Service	142	159	114	152	173	187	211
<u>BY TIME/LOCATION</u>							
On-Campus Day	1,636	1,739	1,777	1,915	1,815	1,613	1,635
On-Campus Evening	271	195	238	330	354	336	462
Off-Campus Day	246	233	222	229	311	287	230
Off-Campus Evening	317	375	468	290	353	328	404
TOTAL HEADCOUNT	2,470	2,542	2,705	2,764	2,833	2,564	2,731
Running Start	150	103	121	176	210	149	135
International	2	3	1	5	6	14	16

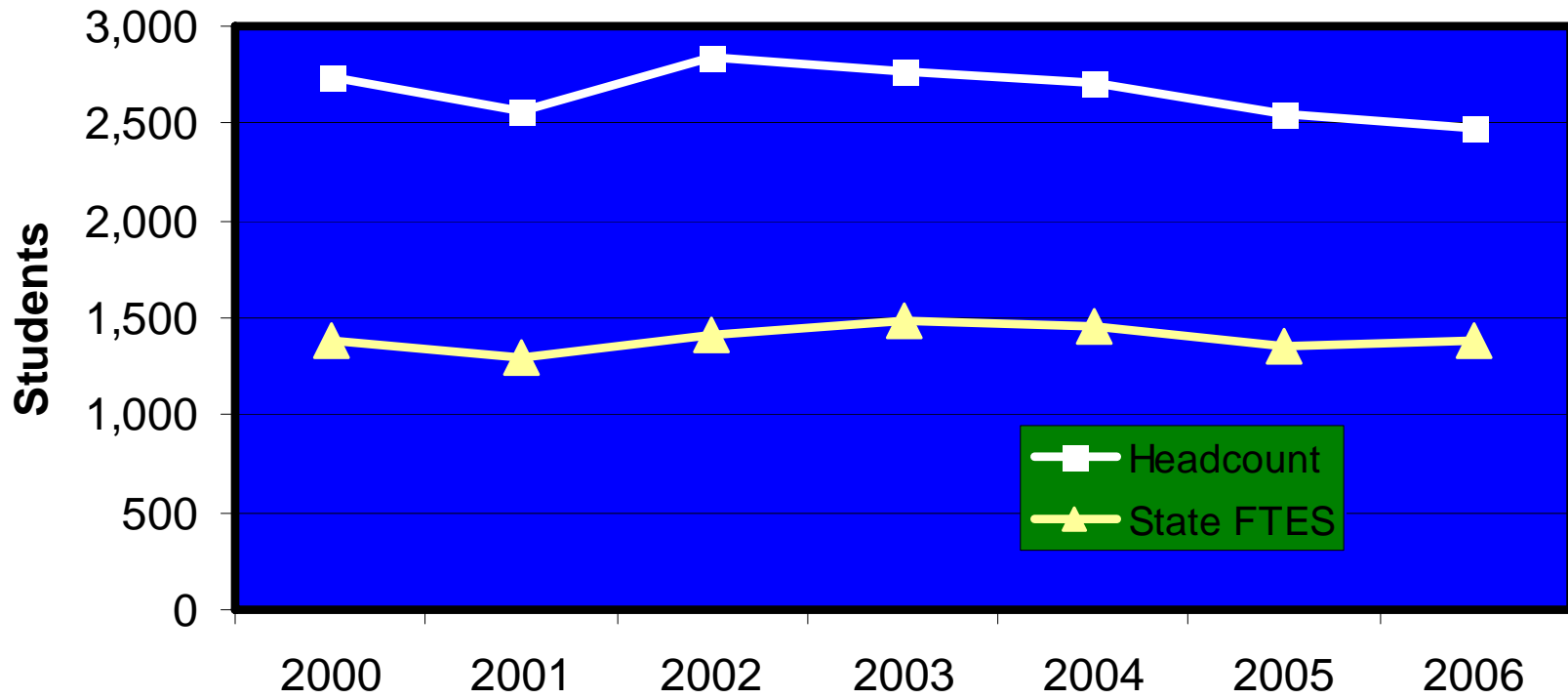
FTES

	<u>SPRING 2006</u>	<u>SPRING 2005</u>	<u>SPRING 2004</u>	<u>SPRING 2003</u>	<u>SPRING 2002</u>	<u>SPRING 2001</u>	<u>SPRING 2000</u>
<u>STATE FUNDED</u>							
ABE/ESL	182.0	148.9	157.5	128.2	156.2	126.7	158.3
Academic	702.3	715.3	749.0	789.8	692.3	652.6	684.9
Occupational	493.7	489.1	556.0	563.1	562.1	518.4	540.7
TOTAL STATE FTES	1,378.0	1,353.3	1,462.5	1,481.1	1,410.6	1,297.7	1,383.9
<u>OTHER FTES</u>							
Community Service	6.8	23.8	18.0	7.1	16.1	16.3	5.7
International Students	2.5	3.2	1.2	5.5	6.1	10.8	12.5
Contract Funded	25.3	87.6	90.6	144.3	153.8	88.3	108.7
Running Start	111.3	87.1	102.9	143.6	159.8	113.3	96.1
Other (Employ., Sr. Cit.)	15.4	17.2	20.8	27.4	22.9	18.7	15.6
GRAND TOTAL FTES	1539.3	1572.2	1,696.0	1,809.0	1,769.3	1,545.1	1,622.5

	<u>QTRLY FTEs</u>	<u>ANNUAL FTEs</u>	
1st year (04-05)			
SUMMER	296.0	98.7	
FALL	1507.5	502.5	
WINTER	1536.1	512.0	
SPRING	1360.9	453.6	
2nd year (05-06)			
SUMMER	261.2	87.1	
FALL	1498.6	499.5	
WINTER	1510.6	503.5	
SPRING	1378.0	459.3	
TOTAL	<u>9348.9</u>	<u>3116.3</u>	
1st year annual FTE Target	4662	1554	63 Workforce FTE included
2nd year annual FTE Target	4743	1581	63 Workforce FTE included
SBCTC 2-year rolling enrollment count			
Past year + current year actual FTE		3116.3	
Past year + current year allocation		3135	
% of allocation target attained to date		99.4%	
Add'l FTEs to meet minimum 96%	-320.1	-106.7	
Add'l FTEs to meet growth 99%	-38.0	-12.7	
Add'l FTEs to meet target 100%	56.1	18.7	
FTEs over target	0	0	

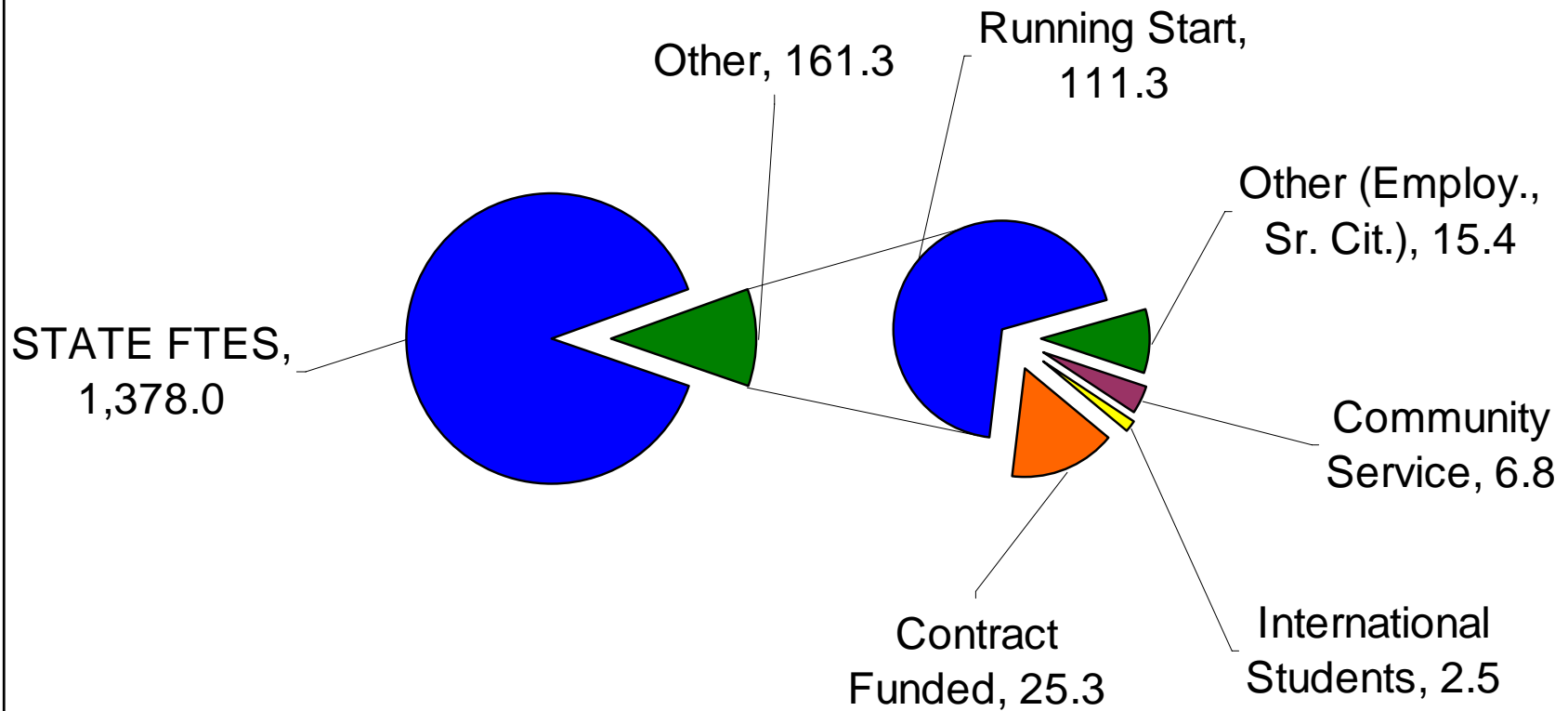


Spring 2006 Quarter Enrollment





Spring Quarter 2006 FTES



BIG BEND COMMUNITY COLLEGE

Date: 7/11/06

ITEM #3: CONSENT AGENDA (for information)

f. Donations

BACKGROUND:

A very generous donation of two front end steer tires for our CDL trucks has been offered by Mike Laizure. Mike is very supportive of our program and wishes to donate these tires at no cost. The approximate value of these tires is \$200 each.

RECOMMENDATION:

President Bonaudi and Interim Dean Shannon recommend the Board accept the donation of these tires as stated.

MEMORANDUM

Date: June 1, 2006

TO: MARY SHANNON

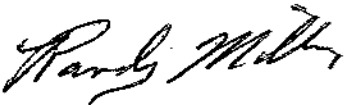
From: Randy Miller

Subject: Tire Donations

A very generous donation of two front end steer tires for our CDL trucks has been offered by Mike Laizure. Mike is very supportive of our program and wishes to donate these tires at no cost. The approximate value of these tires is \$200.00 each.

I recommend that the College accept Mike's generous offer.

Thank You,

A handwritten signature in cursive script that reads "Randy Miller".

Randy Miller

BIG BEND COMMUNITY COLLEGE

Date: 7/11/06

ITEM #3: CONSENT AGENDA (for information)

g. Personnel Report

BACKGROUND:

The quarterly Personnel Report is attached for Board review.

RECOMMENDATION:

None.

EMPLOYEE SEPARATIONS 4/8/06 -6/30/06

SEPARATION DATE	NAME	POSITION	SEPARATION REASON
4/30/2006	Sherman Morris	Instruction & Classroom Support Tech 2-AMT	Terminated
5/8/2006	Joy Ricks	Executive Assistant to the President	Resigned-moved out of state
5/19/2006	Debbie Lutskas	Program Assistant-Aviation	Resigned
5/31/2006	Barb Baskin	Fiscal Technician 2-Business Office	Resigned-enrolling in BBCC as nursing student
5/31/2006	Sue Cornett	Program Assistant-Financial Aid	Resigned-accepted new position with DSHS
6/13/2006	Bev Owens	Nursing Instructor	Resigned from full-time position
6/13/2006	Linda Wrynn	Director of Nursing Program and Instructor	Retired
6/27/2006	Karole Callahan	Office Assistant 3-Instructional Services	Resigned-moved to Nevada with spouse
6/30/2006	Ken Slininger	Assistant Director of Information Systems	Contract not renewed
6/30/2006	Heather Vincent	WorkFirst ABE Coordinator/Instructor	Resigned-accepted new position

NEW HIRES/TRANSFERS 4/8/06 - 6/30/06

START DATE	NAME	POSITION	REPLACING
4/17/2006	Cristina Rangel	Title V Bridge Coordinator	New grant position
5/1/2006	Melinda Dourte	Executive Assistant to the President	Joy Ricks
6/14/2006	Jennifer Semanko	Fiscal Technician 2-Business Office	Barb Baskin
6/20/2006	Geralyn Topalanchik	Transfer to Office Assistant 3-Aviation (11-month position)	Debbie Lutskas
6/26/2006	Jerry Workman	Director of Student Support Services	Loretta Nickel
7/1/2006	Traci Bartleson	Voluntary demotion to Office Assistant 3-Instructional Services	Karole Callahan
7/1/2006	Clyde Rasmussen	Dean of Professional/Technical Education	Richard Larson
7/1/2006	Jonie Walker	Promotion to Office Assistant 3-Financial Aid	Sue Cornett
7/17/2006	Rachel Anderson	Dean of Arts & Sciences	Preston Wilks
9/11/2006	Jennifer Brooks	Nursing Instructor	Linda Brown
9/11/2006	Daneen Berry-Guerin	Business/Office Information Technology Instructor	Pat Nobach

SEARCHES IN PROCESS

POSITION	STATUS	REPLACING
Director of Health Education Programs (Nursing)	Held one interview and candidate not selected. Under a second review.	Restructured position following notification of Linda Wrynn's retirement
Nursing Instructor	First Review April 25, 2006	Bev Owens
WorkFirst ABE Coordinator/Instructor	First Review June 28, 2006	Heather Vincent
Program Assistant-Admissions/Registration	Closes June 29, 2006	Traci Bartleson
Office Assistant 3-Instructional Services	Interviews held on June 22, 2006	Geralyn Topalanchik

SPRING PART-TIME FACULTY: 112

SPRING PART-TIME HOURLY: 164

BIG BEND COMMUNITY COLLEGE

Date: 7/11/06

ITEM #3: CONSENT AGENDA (for information and action)

h. Spending Authority through September 30, 2006 (for action)

BACKGROUND:

The initial operating budget allocation for Fiscal Year 2006-07 has been received from the State Board for Community and Technical Colleges, however the Board is asked to approve spending authority of \$12,637,556 which is our 2005-06 budget, through September 30, 2006. Carryover and excess enrollment revenues (5.6% of the budget) cannot be calculated prior to the closing of the books on fiscal year 2006. The 2006 – 2007 budget will be ready for study and approval no later than August 15, 2006.

RECOMMENDATION:

President Bonaudi & VP Turner recommend the Board approve spending authority of \$12,637,556 through September 30, 2006.

BIG BEND COMMUNITY COLLEGE

Date: 7/11/06

ITEM #3: CONSENT AGENDA (for action)

- i. Direct Transfer Agreement/Major Related Program degrees

BACKGROUND:

Within the state there has been much work done by higher education work groups to develop associate degrees that provide a seamless transfer degree pathway within many baccalaureate major areas. The intent of the Direct Transfer Agreement/Major Related Program (DTA/MRP) degree is to provide a prescribed pathway that meets lower division courses or competencies for both the general education courses and the prerequisites to the majors at public four-year institutions in the same manner as direct entry students meet these requirements.

Over the last two years, statewide work groups have been convened, with staff from the SBCTC and the HECB taking the lead, and a DTA/MRP degree for elementary education and business have been developed. The DTA/MRP degrees for elementary education and business have received signatory authorization from the majority of the universities in our state offering baccalaureate degrees in these two areas of study.

The DTA/MRP degrees in elementary education and business have been endorsed and approved for campus adoption by the instructional council group. We will plan to offer these new degree options to our students beginning with the Fall 2006 quarter. Students completing these DTA/MRP degrees, which is an option of our existing Associate in Arts & Sciences (DTA) degree, may then transfer to universities prepared to apply for admission to their respective programs.

Attached are the advising worksheets for these new degree options.

RECOMMENDATION:

President Bonaudi and Dean Wilks recommend the Board approve college adoption of the Direct Transfer Agreement/Major Related Program (DTA/MRP) degrees in elementary education and business effective Fall 2006 quarter.

**Business DTA/MRP
Associate in Arts and Science Degree**

I. Basic Requirements—15 credits

- A. Communication Skills—10 credits
 - 1. ENG101—5 credits
 - 2. ENG102*—5 credits

*EWU requires ENG201
- B. Quantitative Skills—5 credits
 - 1. MTH162—5 credits
- C. Intermediate Algebra Proficiency is required

II. Breadth Requirements—50 credits

- A. Humanities*—15 credits
 - *Same requirements as DTA degree
 - *WSU & Gonzaga require SPH101
 - *UW requires 2 years of a foreign language in HS or 2 quarters college level—however, only 5 credits of a FL may be used for HUM
- B. Social Science—15 credits (from at least 2 disciplines)
 - 1. ECO201—5 credits
 - 2. ECO202—5 credits
 - 3. Student choice*—5 credits

*WSU requires POLSCI
- C. Math/Science—15 credits
 - 1. Natural sciences—10 credits (5 credits must be a lab course)
 - 2. MTH161—5 credits
- D. Additional Credit in Breadth—5 credits
 - 1. MTH163—5 credits

III. Specified Electives—10 credits

- 1. BUS254*—5 credits
 - *UW requires an intro to law class that students will be required to take at the UW campus once they are provisionally accepted
- 2. BUS251—5 credits

IV. Physical Education/Health & Wellness—3 credits

- 1. Student choice—3 credits

V. General Electives—12 credits

- 1. BUS252—5 credits
- 2. BUS253—5 credits
- 3. Student choice*—minimum of 2 credits
 - *WSU requires CSC101 & CSC108 as the equivalent of their MIS250
 - *Gonzaga requires a course equivalent to their BMIS235

Elementary Education DTA/MRP Associate in Arts and Science Degree

I. Basic Requirements—15 credits

- A. Communication Skills—10 credits
 - 1. ENG101—5 credits
 - 2. ENG102*—5 credits

*EWU requires ENG201
- B. Quantitative Skills—5 credits
 - 1. MTH107—5 credits
- C. Intermediate Algebra Proficiency is required

II. Breadth Requirements—50 credits

- A. Humanities—15 credits
 - 1. SPH101—5 credits
 - 2. HUM214—5 credits (meets Gender/Culture coursework req)
 - 3. Art, Music, literature, or drama/theater—5 credits
- B. Social Science—15 credits (from at least 3 disciplines)
 - 1. HIS101, HIS102, or HIS103—5 credits
 - 2. Economics, Pol Sci, or Psych*—10 credits

*WSU, CWU, & SM require PSY210
- C. Math/Science—15 credits
 - 1. BIO101 or BIO110—5 credits
 - 2. GEO105 or SCI102—5 credits
 - 3. Chemistry or Physics—5 credits

*Two of the above with lab
- D. Additional Credit in Breadth—5 credits
 - 1. MTH161—5 credits

III. Specified Electives—10 credits

- 1. HIS201 or HIS202—5 credits
- 2. Economics, Pol Sci, or Psych—5 credits

IV. Physical Education/Health & Wellness—3 credits

- 1. Student choice—3 credits

V. General Electives—12 credits

- 1. EDU201—3 credits
- 2. EDU190—1 credit
- 3. CSC100 or CSC108—2.5 credits
- 4. Student choice—6 credits

*Students must take the WEST-B test in order to apply to teacher preparation programs

BIG BEND COMMUNITY COLLEGE

Date: 7/11/06

ITEM #5: Additional Tuition Waivers for Needy Students (for action)

BACKGROUND:

At the April 5, 2006, meeting of the State Board for Community and Technical Colleges (SBCTC), the SBCTC Board approved an increase of 5% for tuition and fees. The SBCTC Board resolution incorporated the WACTC recommendation that the SBCTC Board “encourage the community and technical colleges to set aside up to two percentage points of the increased tuition revenue collected in order to provide tuition waivers for needy students.” This action is intended to help address concerns about the effect of tuition increases on our students. Basically what this says is that colleges may set aside 40% of the additional tuition collected in 2006-07, because of the tuition increase, and award that money to needy students.

During the 2005-06 year we awarded approximately \$110,000 to students as part of the approved needy student waiver. We are estimating that a 40% set aside of additional tuition collected will total about \$24,000, nearly a 20% increase in money available to students from this fund.

Needy student tuition waiver money is awarded to students based on their estimated family contribution, along with Pell and state need grants on a first come, first served basis. Students applying for financial aid after the \$110,000 has been awarded may receive only the Pell and state need grants.

By adding an additional 20% to the needy student tuition waiver fund we will be able to provide increased access by distributing more money to more students.

RECOMMENDATION:

Dr. Bonaudi, Vice President Turner and Vice President Lang recommend that beginning fall quarter 2006, 40% of the 5% tuition increase revenue for 2006-2007 be used to provide tuition waivers for needy students.

BIG BEND COMMUNITY COLLEGE

Date: 7/11/06

ITEM #6: Ends Statement Monitoring Report (for information/action)
E-1 Mission Statement

BACKGROUND:

With this Monitoring Report we will have completed our 4th cycle of monitoring reports. As you review this executive summary and the previous executive summaries, you will find that each facet of our mission has been successfully addressed.

RECOMMENDATION:

President Bonaudi and Director Kirkwood recommend acceptance of the E-1 Mission Statement Monitoring Report.

BIG BEND COMMUNITY COLLEGE

Date: 7/11/06

ITEM #7: Sarbanes-Oxley Act

BACKGROUND:

The Sarbanes-Oxley Act of 2002 was enacted on July 30, 2002, largely in response to a number of major corporate and accounting scandals, like Enron and WorldCom. Sarbanes-Oxley establishes new or enhanced standards for corporate accountability and penalties for corporate wrongdoing. While the majority of the provisions apply only to for-profit companies, the door may have been opened for closer scrutiny of non-profit and governmental entities.

In an Advisory issued in April, 2004, The Association of Community College Trustees (ACCT) offered Sarbanes-Oxley recommendations focused on three primary areas: Independent Auditing Firms, Senior Management and The Audit Committee. BBCC does not select an independent auditor; the College is required to use the State Auditor's Office (SAO). Because of this, these recommendations only partially apply to BBCC.

After reviewing each section of the Sarbanes-Oxley Act, it appears that Section 404 is the one most applicable to be addressed. This section concerns how the issuer of financial statements must also issue an "internal controls report." It makes the reporting entity responsible for establishing and maintaining adequate internal controls, assessing them, and reporting upon them. The recommendation from ACCT on Section 404 is, "The Board should require the CEO not only to create and enforce an adequate control structure and procedures for the sound financial control of the college but also obtain an annual assessment of those controls....." Such a statement makes Section 404 of Sarbanes-Oxley appear even more applicable in today's environment. Even though it is not technically required for BBCC, the identification, design and maintenance of controls and procedures that safeguard assets and minimize risk are sound business practice and are important to the maintenance of public confidence in the financial integrity of the college.

Currently, internal controls are assessed when the SAO performs an audit of BBCC every two years. As a part of the audit, they document internal controls in each department and then they perform compliance testing. SAO rotates departments for this documentation and testing; so not every area is updated during the audits. The Business Office is updated at each audit since it is responsible for cash handling. We already have internal control procedures in place in each area. They need to be updated and tested on a more regular basis.

This could begin by having every department, not just the Business Office, make updated control documentation; then an Internal Controls Team would assess such controls and report on them for BBCC in its entirety every year to the Board of Trustees. That would help position BBCC well in terms of good stewardship of government assets and in terms of preparedness for a possible Sarbanes-Oxley Section 404 implementation.

RECOMMENDATION:

President Bonaudi, Vice President Turner, and Director Hamburg recommend that the Board approve Board Policy BP 6000.3, which reads as follows:

BP 6000.3 Internal Control

The President is expected to establish a formal process of internal control for the college.

The internal control structure must be consistent with the laws and regulations of the State of Washington.

BIG BEND COMMUNITY COLLEGE

Date: 7/11/06

ITEM #8: Board Retreat

BACKGROUND:

The Administrative/Board Retreat has been scheduled for September 7, 2006, at Cave B. The agenda should be finalized in August, suggested topics to this date are attached.

RECOMMENDATION:

None

DRAFT
SUGGESTED TOPICS
Agenda will be finalized in August

Board of Trustees

7:30

Breakfast

8:00

Review Policy Governance*

Review Questionnaire on Board Goals, Ends Statements, Executive Limitations, Board Staff Linkages, Review Executive Summaries of Monitoring Reports

Outcome: Keep the same or modify

Review BOT activity Report Summaries *

Evaluation of Administrators*

2007 is an odd numbered year – during odd years, faculty and staff have submitted anonymous evaluations of administrators. Review previous process and make changes. (If the BOT wants to make changes, we'll need to consult faculty and staff.)

10:00

Board Evaluation*

Review past practice Study current and past process

Outcome: Confirm process to be used, adopt process to be used*

12:00-
1:00

Lunch

Board of Trustees and Administrators (Administrative Staff join Trustees at 1:30 pm)

1:30

Review Accreditation 2007-Five Year Interim Visit*

Outcome: Plan with timelines and assignments for the interim visit

2:00

Academic Master Plan (AMP)*

Review and modify as appropriate
 AMP Committee feedback
 Board of Trustees and Administrator Feedback

Outcome: Modification of Academic Master Plan

3:30	Review the Negotiated Agreement Outcome: Identify areas of Negotiated Agreement to address during the next negotiation
5:00	Supplementary topics: Physical Plant Master Plan Review Outcome: Confirm priorities for each category Homeland Security Training Report
6:00	Dinner

* Red Book Material

BIG BEND COMMUNITY COLLEGE

Date: 7/11/06

ITEM #9: Board Officer Elections (for action)

BACKGROUND:

The Board typically elects a new slate of Board officers at this time of year effective July 1, 2006. Cecilia DeLuna-Gaeta is currently the Board Vice Chair and if past practices are followed she will move into the Chair's position effective July 1, 2006. If so, the Board would now need to elect a Vice Chair. The Board has consulted the rotation schedule below in voting its selection.

BBCC Board Officer Matrix

(C = Chair)

(VC = Vice Chair & Chair Elect)

	04/05	05/06	06/07	07/08	08/09
Holloway	C				VC
Ramon	VC	C			
DeLuna-Gaeta		VC	C		
Kenison			VC	C	
Blakely				VC	C

Term Expires:

Ramon 9/30/06
Kenison 9/30/08
Blakely 9/30/09
Holloway 9/30/07
DeLuna-Gaeta 9/30/10

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 7/11/06

ITEM #10: Assessment of Board Activity (for information/action)

BACKGROUND:

This agenda item provides an opportunity for the individual Trustees to report on community contacts they may have made and/or meetings they have attended since the previous Board meeting. This has been implemented as an assessment tool to give the Board a way to definitively measure what is accomplished throughout the year for its next self evaluation review.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 7/11/06

ITEM #11: Next Regularly Scheduled Board Meeting (for action)

BACKGROUND:

The next regularly scheduled Board meeting is August 1, 2006. However, the August 1, 2006, meeting may be cancelled, if so a Special Board Meeting should be scheduled on August 15, 2006, to approve the 2006-2007 Budget. The Special Board Meeting should have a Public Study Session from 10:00 to 12:00 pm with the Special Board Meeting beginning at 1:30 pm following a lunch break.

RECOMMENDATION:

President Bonaudi recommends the Board consider cancelling the Regular Meeting of August 1, 2006, and instead schedule a Special Board Meeting on August 15, 2006, at 1:30 pm to approve the 2006-2007 Budget. A Public Study Session on the Budget proposal should be scheduled from 10 am until noon for detailed explanation, questions and comments.

BIG BEND COMMUNITY COLLEGE

Date: 7/11/06

ITEM #12: Misc. (for information)

BACKGROUND:

Technology, Energy and Communication Committees Dinner

EDC Quarterly Luncheon

RECOMMENDATION:

None

Big Bend Community College

Board of Trustees



2005-06

**Monitoring Report
on the Mission Statement**

The mission of Big Bend Community College is to serve the educational needs of a diverse population throughout its service district.

Institutional Research & Planning
July 2006

Ends Statement E-1 Mission

Monitoring Report

July 2006

Mission Statement

The mission of Big Bend Community College is to serve the educational needs of a diverse population throughout its service district. As a comprehensive two-year community college, the institution works with its partners to provide a variety of educational opportunities, including:

- courses and training for university and college transfer
- occupational and technical programs
- basic skills and developmental education
- community and continuing education
- pre-employment and customized training for local business and industry
- support services for students

BBCC Goals

The College provides learning opportunities that include;

- critical thinking and problem solving
- computation
- communication
- workplace skills and values
- awareness and sensitivity to cultural diversity
- arts enrichment and cultural activities

BBCC Characteristics

Big Bend Community College maintains a working and learning environment with the following:

- a discrimination-free environment which promotes diversity and staff and student success
- a service-oriented environment which provides access and support services to all students, including those who are physically and mentally challenged yet have the ability to benefit
- a climate which encourages safety, individual wellness, and human dignity
- facilities and equipment to support student learning
- continual assessment of student outcomes

Mission Executive Summary

Assessment of Year 4 (2005-2006) Ends Statements Outcomes

The interrelation of the ends statements is an integral part of the college's continuing success. This year marks the fourth Mission Monitoring Report and shows significant areas of growth and expansion in each of the mission statements set forth by the Academic Master Plan.

BBCC developed new partnerships, articulation agreements, and programs, increased access for distance learning students, increased the number of Foundation Scholarships, received several new grants, established and hired for several new positions, was involved in promoting and recruiting efforts in China and Taiwan, infused and expanded our cultural diversity (i.e. multiculturalism in the faculty in-service), and implemented and utilized many valuable resources.

As we look to the future and the promise of next year, we must praise our successes while also seeking to continually enhance our services to better serve our students and community. The Monitoring Reports given throughout the year attempt to assess our accomplishments and our areas for improvement. The foundation laid every year is building up to a better institution for all of those involved. The work will never be done, but these reports are a snapshot of the positive changes we are all making everyday in a collaborative effort striving towards the same outcome. We get closer and closer as the years progress, always striving to make BBCC an invaluable asset to the service district and beyond.

We make every effort to continually develop our Academic Master Plan outcomes. With this in mind as you review the report, please make note of the specific outcome areas you feel need to be refined for next year. Some of these potential areas for improvement include:

Access: providing district-wide support

Partnerships: mature existing partnerships

Student Achievement: persistence, retention, success

Climate: create an image that compels all students to view BBCC as a viable educational option

Cultural Enrichment: more formalized planning and effort

While these are just a few possibilities for development of the outcomes, we encourage you to please make your own conclusions and assessment of the challenges you feel are posed to the AMP outcomes.

E-1 Mission

E-2 Access – Use and knowledge and availability of services, resources in each mission component

Transfer
Professional/Technical
Developmental
Community Service
Business/Industry Partnerships
Student Services

E-3 Partnerships—Relationships that establish or enhance educational opportunities in each mission component

Transfer
Professional/Technical
Developmental
Community Service
Business/Industry Partnerships
Student Services

E-4 Student Achievement—Student success in each mission component and/or success in utilizing resources

Transfer
Professional/Technical
Developmental
Community Service
Business/Industry Partnerships
Student Services

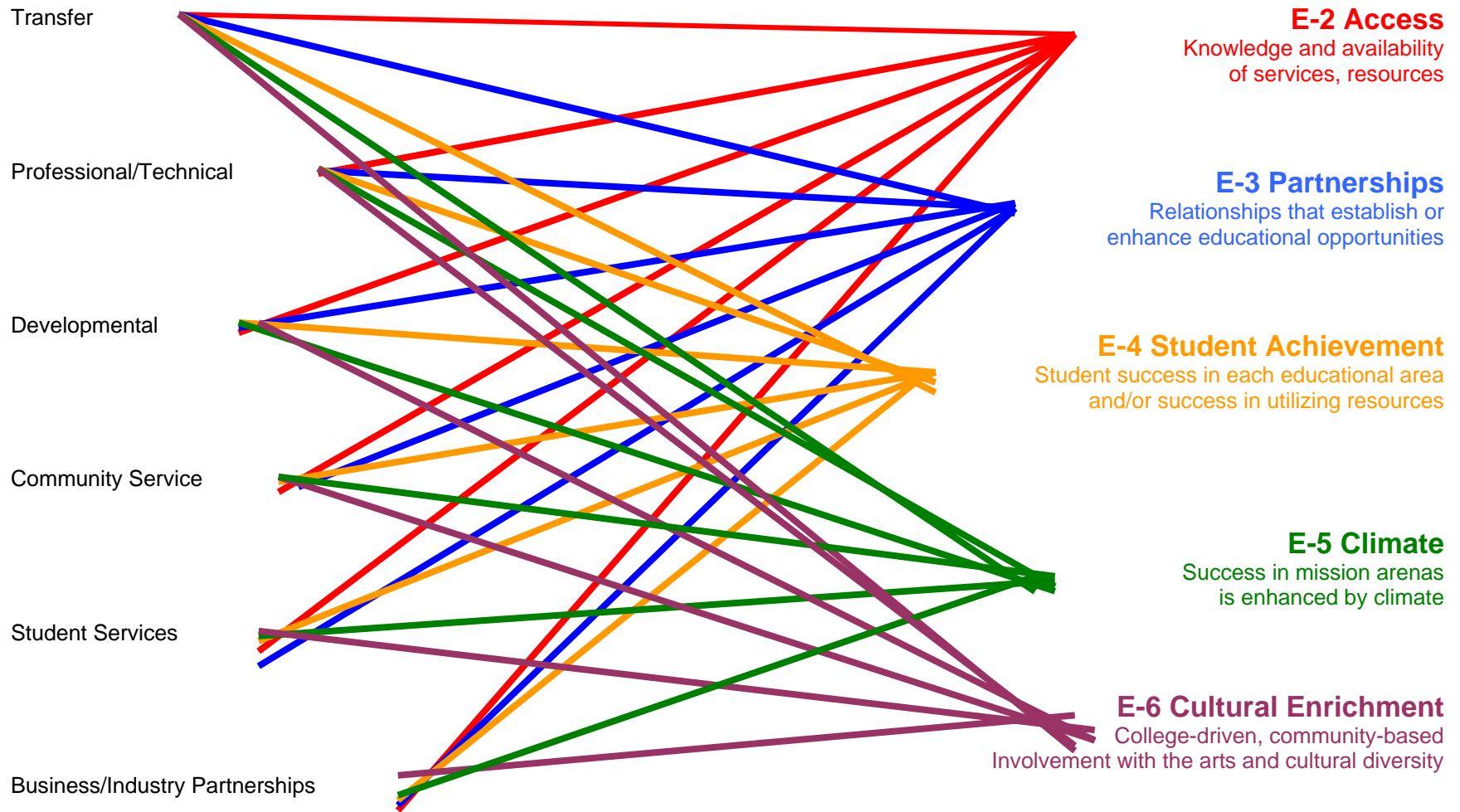
E-5 Climate—Success in each mission component listed is enhanced by the college climate

Transfer
Professional/Technical
Developmental
Community Service
Business/Industry Partnerships
Student Services

E-6 Cultural Enrichment—Each mission component contributes support for college-driven, community-based involvement with the arts and cultural diversity

Transfer
Professional/Technical
Developmental
Community Service
Business/Industry Partnerships
Student Services

Relationship between Mission Components and Ends Statements



EXECUTIVE SUMMARY

BBCC-Access

March 2006

Access is the availability of resources and services to our Service District. The following report is an effort to measure the resources and services available to students and our service district.

This is the fourth Access Report presented to the Board of Trustees. ***Additions or changes in the report are shaded.***

BBCC Service District Demographics

Big Bend Community College serves a diverse population with characteristics which present barriers to higher education in a large service district of 4600 square miles.

BBCC Student Demographics

The average age of a BBCC student is 29 years old. 42.7 percent of students in state supported classes are students of color. Seventy-three percent of students receive some sort of financial aid such as scholarships, grants, and loans.

Increasing Big Bend Community College Awareness

BBCC offers many activities on campus and throughout the district that provide information to potential students and their parents.

ABE/ESL

There are numerous ABE/ESL grants and programs that provide education in a bilingual (English/Spanish) manner. Courses range from computer familiarization, CDL, welding, pre-health care instruction, and child and family education.

BBCC Classes

New interactive television equipment purchased with funds from the Rural Utilities Service Grant has been installed at Wahluke and Soap Lake High Schools. For the first time in 2005-06, students have enrolled and participated in classes at Wahluke.

BBCC Faculty

In 2003-04, 71% of the teaching load was carried by full-time faculty. This is 14% higher than the state average of 57%.

Childcare Center

The childcare center that opened in December 2004, is operating at full capacity and has a list of children waiting to enter as openings occur. The Learning Center provides much needed childcare support for student parents and working parents in the community. Summer offerings include school age care and fall 2005 evening care was available.

Library Resources

The library has expanded its electronic resources and added a staff member which has allowed the library to have two staff members on duty during all hours of operation and has provided an improved distribution of work in areas of cataloging and interlibrary loan; this

significantly increases the speed and efficiency of getting information resources to the library's users.

Technology Access

The technology fee allows students to have an email account and storage. The campus will implement a portal solution that will allow each student to share a web workspace with an instructor for collaboration purposes. In addition, the fee has been used to purchase over 50 computers for open student use to date.

ENDS STATEMENT E-2 Access March 2006

BBCC provides quality resources and affordable access to the diverse population of its entire district.

ACADEMIC/TRANSFER

- Courses are offered during the day and evenings on-campus.
- Courses are offered through the interactive video classrooms in Grand Coulee, Mattawa, Othello and Soap Lake. For the first time in 2005-06, students have enrolled and participated in classes at Wahluke through new interactive television equipment funded from the Rural Utilities Service Grant (RUS). In addition, plans are underway to install interactive classroom equipment in Warden and Royal City.
- Off campus courses are offered throughout the district in Ephrata, George, Grand Coulee, Mattawa, Othello, Quincy, Ritzville, Royal City, Soap Lake, Warden, and Moses Lake. These courses range from adult basic education, developmental courses, and college-level courses.
- Washington On-line courses are available to students.
- Telecourses are available to students.
- Running Start Students are able to receive credit for college courses.
- College in the High School allows students to take courses in their high schools, receiving college credit without traveling away from their high school campuses.
- A computer lab is available in Grand Coulee for students to be able to do their homework and assignments.
- Heritage University and BBCC have a dual enrollment agreement for students entering the Heritage education program. This enables students to take classes specific to their major at Heritage University.
- The Child and Family Education Program has an articulation agreement with Heritage University where the program courses and degree transfer directly into an elementary education major.
- BBCC has an articulation agreement with Heritage University for an Associate of Applied Science transfer degree for Child and Family Education. Additionally, Heritage University will be offering a Bachelor in Social Work beginning fall 2006.
- The Washington State University Human Development Department has articulated the BBCC Child and Family Education classes and degrees into their Bachelor of Arts in Human Development and Bachelor of Arts in Teaching Preschool-3rd grade degrees. BBCC's website now also has a link to WSU Tri-Cities.
- As recommended by the Academic Master Plan, Ryann Haw was hired as the Psychology/Criminal Justice Social Science instructor.
- Central Washington University now has an academic transfer brochure for transfer students.

- In May 2005, BBCC hosted five overseas advisors from India, Hungary, Croatia, Uzbekistan, and Myanmar. They advised prospective international students in their countries on University study in the United States.
- BBCC counselors visit area service district high schools throughout the year to provide various services to the students there such as advising and general information distribution.

PROFESSIONAL/TECHNICAL

- Tech Prep allows students to receive college credit for vocational classes taken in the high school.
- Aviation: FAA Testing for BBCC students and the public.
- An articulation agreement with Wenatchee Valley College allows BBCC students to transfer into Medical Laboratory Technology or Medical Assisting Programs.
- Professional-Technical programs offer training information at the Job & Career Fair to the community.
- Agriculture classes are offered in collaboration through interactive television with Wenatchee Valley College.
- BBCC has also developed a Pre-Nursing DTA Pathway Degree this year.
- BBCC has a new articulation agreement with Embry Riddle Aeronautical University that will facilitate the transfer of students from BBCC to ERAU; both institutions will share information on program updates and changes.
- In 2006, BBCC bought 2 new Piper Warrior III planes for the aviation program. The planes will enhance training opportunities for students at the college.
- In addition to the Aviation Departments recruiting efforts in the northwest, college representatives have promoted BBCC's Aviation Program in China and Taiwan. This is in an effort to expand programs by providing access and training opportunities for international agencies and/or students.
- The Higher Education Coordinating Board has approved the offering of a Central Washington University Flight Technology degree program to be offered on the BBCC campus; it will be offered in conjunction with the BBCC Aviation Program.

DEVELOPMENTAL

- Work Programs provide Basic Skills and customized job skills training
- Migrant Education Even Start (MEES). The college provides Basic Skills training and family literacy education through technology as families travel through the United States
- Adult Basic Skills and English as a Second Language Classes are offered in numerous locations throughout the BBCC Service District.
- A bilingual CDL class was offered. It provided bilingual instruction in Basic Skills and Commercial Truck Driving. This class is offered in the evenings, Monday through

Thursday, and all day on Saturday and Sunday. Welding and Child and Family Education are also now offered in Spanish.

- Farm Workers Welding courses are offered on a Friday, Saturday, and Sunday schedule.
- Frank Salinas and Cristina Rangel were hired for the new Title V Grant; Mr. Salinas was hired as the Title V Outreach Specialist and Ms. Rangel was hired as the Title V Bridge Coordinator. This Grant will seek to strengthen student persistence and academic achievement for underserved Latino and other at-risk and under-prepared students attending BBCC and Heritage University.
- Americorps Vista provides introductory computer classes in Spanish to students in Mattawa, Othello, and Royal City from November through April. Students learn to search the Internet, send and receive emails, and can enroll in the ESL on-line courses. The CWU Bridge Program offered computer classes in Spanish to Mattawa, Othello, and Royal City.

COMMUNITY SERVICE

- CBIS offers Community education courses throughout the year.
- CBIS offers short-term computer software and other courses that allow individuals to gain skills.
- BBCC provides space for Community Concerts and Columbia Basin Allied Arts performing arts events.
- The Hardin Room in the Grant County Advanced Technologies Education Center is available to the community for meetings.
- Center for Business and Industry Services (CBIS) offers Bilingual Business Counseling, Outreach to Multi-Cultural Chamber of Commerce, Conversational and Workplace Spanish training (open-enrollment), and Business Workplace Spanish to enhance communications with customers and employees. In May 2005, CBIS staff gave a presentation and participated in the Multicultural Chamber of Commerce in Mattawa. They also participated in the Mexican Independence Day Celebration on September 16th, 2005. At this event, they partnered with US Bank and provided information in both Spanish and English at a booth.
- BBCC was represented in several outreach activities during the summer of 2005. These include: Our Lady of Fatima Catholic Fiesta in Moses Lake (July 31st); The Grant County Fair in Moses Lake (August 16th-20th); The Wheatland Communities Fair in Ritzville (September 1st-4th); The Farmer Consumer Awareness Day in Quincy (September 10th); and The Adams County Fair in Ritzville (September 13th-17th).
- BBCC holds monthly Running Start student/parent information nights during the school year; this information forum is offered in both Spanish and English.
- The childcare center that opened in December 2004 is operating at full capacity and has a list of children waiting to enter as openings occur. The Learning Center provides much needed childcare support for student parents and working parents in

the community. Summer offerings include school age care and fall 2005 evening care was available.

- BBCC now has Spanish radio stations advertising events for the college, and in March 2006, BBCC had its first article published in the Spanish newspaper Hispanos Unidos. BBCC plans to continue publishing articles in this paper twice a month throughout the year.
- Placement test were administered at Grand Coulee, Othello, Quincy, and Moses Lake High School in 2005. Warden High School arranges a special testing time and brings a bus to campus for placement testing. BBCC also administers the GED, SAT, and ACT exams.
- The GEAR-UP (Gaining Early Awareness and Readiness for Undergraduate Programs) Grants brings students and their parents to campus to become familiar with career opportunities, financial aid, and college programs. Other events held on campus include 'Career Day' and 'Family Day'. These events encourage children and their parents to think about higher education as an option in the future.

PARTNERSHIPS

- Specialized contracted training is provided for local businesses.
- Internships are provided through business partnerships.
- The Job & Career Fair allows many business and organizations to showcase their employment opportunities to students and the community.
- The Washington State Migrant Council is contracting with BBCC to offer ESL classes to their clients in Royal City, Mattawa, Moses Lake, and Othello; childcare is provided on site by WSMC staff. Moses Lake was added this year.
- The One Stop Partnership between SkillSource, WorkSource, and BBCC allows a BBCC representative to present educational and training opportunities at the college to residents who have applied for unemployment benefits.

STUDENT SERVICES

- Transition to Success, with EWU and CWU, facilitate and encourage students to select a transfer school early in their time at BBCC. This facilitates a smoother transition to EWU or CWU through additional advising and contact with baccalaureate advisors. The CWU advisor provides transfer advising and is located in the GCATEC University Center. EWU has a transfer advisor that comes once a month to provide transfer advising to BBCC students planning to attend EWU.
- SSS received five-year renewable grant funding which provides tutoring, study skills classes and intensive advising for students in their program.
- College Bound provides tutoring, exposure to higher education and cultural events to "at-risk" high school students.
- Financial Aid gives workshops throughout BBCC's service district to aid students and parents completing financial aid and scholarship forms.

- BBCC Disabled Student Services undertook learning disabilities quality initiative to assist students access education. Also, in order to improve student access and advising services to students, Craig Randall was moved from a one-third Disabled Student Services Advisor to a full-time advisor. This allows him to provide more advising and services to students with disabilities. The Business office has also lowered a section of the cashier's counter to make it wheelchair accessible.
- The BBCC Foundation provides scholarship funding generated by more than 65 named scholarship funds and actively solicits new scholarship donations to benefit BBCC students; this is up from 50 scholarships last year.
- BBCC has also actively pursued and been awarded numerous grants.
- BBCC Library is open 74 hours a week during the fall, winter, and spring quarters and a full time technician was hired in January 2006. The library migrated to Endeavor's Voyager System. They continue to expand access to online resources by maximizing the number of terminals available for user research. There are now 69 terminals available for use in the computer commons area. The library also continues to expand access to electronic resources; some of these include: Culture Grams, Health Reference Center Academic, The Ethnic NewsWatch, The Alt-PressWatch, Testing & Education Reference Center, and Health and Wellness Resource Center.
- Prospective students may now apply for admissions online. They complete and submit the application for admission electronically. Information is provided concerning the application fee, which may be paid over the phone using a credit card. BBCC also has a new 1-800 number that is toll free for individuals seeking information about the college.
- BBCC has implemented a portal solution that allows each student to share a web workspace with their instructors for the purpose of collaboration and assignments. Through the next phase of development, the portal will be able to support a fully online class experience while still being used in a traditional class environment.

Executive Summary
BBCC-Partnerships
May 2006

Big Bend Community College collaborates with a number of organizations to enhance access to education, develop and improve educational opportunities, and provides space for training and community events. Our partnerships also contain components that contribute to the strength and growth of the campus and campus support services.

This is the fourth Partnership Monitoring Report; included are the new and ongoing partnerships generated with BBCC.

This year, BBCC established numerous new partnerships with a diverse group of organizations. In 2005, the BBCC Library joined ORCA which is a consortium of sixteen community and technical college libraries in Washington State that owns, manages, and supports Endeavor's Voyager System. Genie Industries partnered with BBCC to present the "ABE/ESL Literacy Week" event which celebrates the successful employees who engaged in literacy activities at BBCC. BBCC also provides welding training and testing for Genie employees. BBCC Foundation has established partnerships with the Leah Layne Foundation (Othello) and the Roy and Leona Nelson Foundation (Spokane) to provide scholarship funds to BBCC students. BBCC has a new articulation agreement with Embry-Riddle Aeronautical University that will facilitate the transfer of students from BBCC to ERAU; both institutions will share information on program updates, and changes.

Other new partnerships include: Grant County Head Start partnered with BBCC to develop and present the "Family Day" and "Literacy Night" events; Relay for Life which is a team of BBCC employees supported by the college and foundation in their effort to raise money for the American Cancer Society; Child Care Resource and Referral partnered through a grant with the Division of Child Care and Early Learning to support the application of classroom instruction to childcare settings; BBCC partnered with Community Colleges of Spokane Institute for Extended Learning (IEL) and Wenatchee Valley College to discuss and provide increased services to the Colville Tribe; CBIS partnered with US Bank at the Mexican Independence Day Celebration to provide information at a booth in September of 2005; and BBCC is partnered with Avaya as a part of their Customer Reference program that has allowed BBCC representatives to visit with people around the country and talk about what we do here at the college.

Some on-going partnerships have evolved and expanded. The Higher Education Coordinating Board (HECB) has approved the offering of a Central Washington University Flight Technology degree program to be offered on the BBCC campus; it will be offered in conjunction with the BBCC Aviation Program. Central Washington University now also has an academic transfer plan brochure for BBCC students. BBCC also has new articulation agreements with Washington State University and Heritage University. Additionally, Heritage University has now added a BA in Social Work which will be offered in the fall of 2006 and BBCC has partnered with Heritage for the Title V grant serving underserved and under-prepared Hispanic and at-risk students. Big Bend Community College and Job Corps staff have been discussing the possibility of developing a medical cluster program and using the dorms to house single parents that might be interested in professional training in several types of medical support occupations. BBCC Integrated Basic

Education Skills Training (I-BEST) has added an English as a Second Language (ESL) component to welding and child and family education classes (expanded from just Commercial Driver's License (CDL), computer familiarization, and pre-health care courses); GEAR UP now brings 10th grade students to BBCC's campus for early exposure to higher education (this is expanded from just 6th-9th graders); and the Tech Prep Consortium has added Royal School District. BBCC provides classroom space for the Washington State Migrant Council now in Othello and Moses Lake (expanded from just Royal City).

In addition to all of these, plans are underway to install classrooms in Warden and Royal City in a collaborative effort that will use interactive videos provided by the college and the school district to bring an interactive classroom online for that community in 2005-06. Wahluke students enrolled and participated in classes for the first time in 2005-06.

While BBCC continues to seek out and develop new partnerships, the college also strives to maintain and cultivate its existing partnerships. The following report lists the ongoing partnerships that have continued to prosper while also highlighting the new ones recently attained.

ENDS STATEMENT E-3 Partnerships May 2006

BBCC works with organizations and agencies to enhance access and service for our district population.

ACADEMIC/TRANSFER

- Heritage and BBCC have a dual enrollment agreement. This provides students with advising that will prepare them to step directly into their education major at Heritage College.
- Transition to Success is a collaboration with CWU/EWU and Eastern Washington community colleges to facilitate easier transfer to CWU and EWU through early selection of a transfer school and additional baccalaureate advising.
- In May 2005, BBCC Library joined ORCA, a consortium of 16 community and technical college libraries in Washington State. The consortium jointly owns, manages, and supports the integrated library system Endeavor's Voyager System.
- BBCC has new and continued articulation agreements with several institutions including Washington State University, Central Washington University, Heritage University, and Wenatchee Valley College.
- BBCC has established a partnership with the Roy and Leona Nelson Foundation (Spokane) to provide scholarship funds for BBCC students.

PROFESSIONAL/TECHNICAL

- BBCC Aviation program serves as a knowledge test site for FAA and they also perform CWU's initial instructor check rides and CWU performs BBCC's initial check rides.
- Numerous health care facilities throughout the BBCC Service District provide Nursing Students with on-the-job training opportunities.
- Tech Prep is a partnership between BBCC and participating area high schools that allows high school students to earn college credit for articulated high school vocational courses.
- BBCC has an articulation agreement with WVC to allow BBCC students to easily transfer into WVC's Medical Assisting or Medical Laboratory Technician Programs.
- BBCC and Wenatchee Valley College are collaboratively offering an Agricultural degree.
- SkillSource collaborates on incumbent worker retraining, provides career assessment and advising and financial educational support and office skills academy.
- The Higher Education Coordinating Board (HECB) approved the offering of a Central Washington University Flight Technology degree program to be offered on the BBCC campus in conjuncture with the BBCC Aviation Program.
- BBCC also has a new articulation agreement with Embry Riddle Aeronautical University which will facilitate the transfer of students from BBCC to ERAU; both institutions will share information on program updates and changes.

- Child Care Resource and Referral partnered with BBCC to support the application of classroom instruction to childcare settings.
- The BBCC Foundation established a partnership with the Leah Layne Foundation (Othello) which resulted in \$10,000 in funding to help BBCC Nursing students purchase textbooks.
- BBCC has established a partnership with the Roy and Leona Nelson Foundation (Spokane) to provide scholarship funds for BBCC students.

DEVELOPMENTAL

- BBCC's partnership with WorkSource and DSHS serves as an avenue for BBCC to provide Adult Basic Education and English as a Second Language Classes and address the needs of the unemployed and dislocated workers through training in communities throughout the BBCC Service District.
- The Migrant Education Even Start Grant through technology provides basic skills training and family literacy to migrant families.
- Grant County Head Start partnered with BBCC to develop and present the "Family Day" event and the "Literacy Night" event.
- Genie Industries partnered with BBCC to celebrate successful employees in literacy activities.

COMMUNITY SERVICE

- Gear-Up brings Middle School students and their parents to BBCC for early exposure to higher education.
- Reading and math tutors are provided to elementary schools through a Higher Education Coordinating Grant throughout the BBCC Service District.
- The BBCC library is available for community use.
- Area school districts allow BBCC to use their facilities for meetings and classes.
- Goodwill is a One-Stop partner which is a conduit for workforce development services. They provide training through their Community Jobs training programs. BBCC is a host site that provides supplemental on-the-job training, customized employer training and basic –skills training to Goodwill clients. We currently have one worker in the Computer Science Program and one worker in the Welding Program.
- The Spokane Institute for Extended Learning and Wenatchee College have partnered with BBCC to discuss and provide increased services to the Colville Tribe.
- A team of BBCC employees involved in Relay for Life were supported by the College and the Foundation in their effort to raise money for the American Cancer Society.
- The annual job and career fair averages 70 employers and 1500 visitors; WorkSource and SkillSource partner in organizing and participating in the event.

PARTNERSHIPS

- Bbcc provides internships for Goodwill clients in Maintenance, Information Technology, Welding, and Computer Science.
- Bbcc collaborates with the Port of Moses Lake in Aircraft Rescue and Firefighting Training.
- Samaritan Healthcare funds a Nurse Educator jointly with Bbcc.
- CBIS has partnered with the Moses Lake Business Association, Columbia Basin Herald, Moses Lake Chamber of Commerce, and Moses Lake Parks & Recreation Department to promote training and educational awareness in the community.
- Bbcc Foundation: provides scholarship funding generated by more than 65 named scholarship funds, provides funding for facilities and equipment needed by the College, rents space to the Grant County Economic Development Council, sponsors publication of Milepost 177, and helps needy students pay the national dues for Phi Theta Kappa membership among many other endeavors.

STUDENT SERVICES

- Bbcc provides library services for Central Washington University and Heritage University students taking upper classes on campus.
- Student Services is implementing the mechanisms to allow students to declare their transfer intent into specific majors at CWU or EWU. Students will be encouraged to select a transfer school at new student orientation.

Executive Summary

BBCC-Student Achievement

January 2006

The following shows how BBCC student and client achievement supported by the staff and resources of the college and its partners.

Academic

Academic graduates have increased 32% in the last five years. In 2004-05 there were 261 academic graduates, which is an increase of 16 from 2003-04.

BBCC had 121 new transfers to Washington Baccalaureate Institutions in 2004-05. This was a 28 graduate decrease from 2003-04. The Arts & Science Former Student Survey compiled in 2004, showed 40% of students transferring to out of state or private baccalaureate institutions.

Professional/Technical

Professional-Technical Degrees have increased 18% in the last five years. Customized Jobs Skills Training Program produced 16 completions; however, the Certificates of Achievement and Accomplishment increased by 40 to 123.

According to the information provided by the Tech Prep Program, in 2004-05 there were 437 students involved in the program with a combined total of 2,764 credits. The average credits earned per student was 6.3. Over the last four years, 359 Tech Prep students took college courses in addition to their Tech Prep courses.

Adult Basic Education

The State Board is implementing new evaluation criteria for Adult Basic Skills students. Performance data is not yet available.

In 2004-05, 70 students who completed a certificate or degree had at some point taken an Adult Basic Education or English as a Second Language class.

Athletics

Eleven of BBCC's athletes made the All Academic Team. Chris Pendleton was named the top male scholar athlete for the NWAACC. The athletic teams overall GPA was comparable or higher than BBCC's Average GPA.

Community and Continuing Education

In 2004-05, Community and Continuing Education student enrollment was at 396. This is a decrease from the 2003-04 enrollment of 586. Two hundred forty five (245) courses were held which includes courses, workshops and small business training for the community.

Workforce Development

Worker Retraining students who left BBCC training in 2003-04 had an 83% estimated employment rate.

ENDS STATEMENT E-4 **Student Achievement** **January 2006**

BCC students and clients develop and achieve their goals supported by the staff and resources of the college and its partners.

ACADEMIC/TRANSFER

- Academic graduates and transfer degrees have increased 32% in the last five years (2000-01 to 2004-05). This includes: Associate in Science (AS), Associate in General Studies (AGS), and Associate in Applied Science (AAS) degrees.
- In 2004-05, Washington Baccalaureate Institutes reported they had 121 new transfers from BCC.
- In 2004-05 eleven BCC athletes made the All-Washington Academic Team.

PROFESSIONAL/TECHNICAL

- Estimated Employment derived from Unemployment Insurance records and State Board records show that 83% of our students were employed.
- Professional/Technical Certificates and Degrees are up 18% over the last five years. Certificates of Achievement and Accomplishment are up by 40 to 123.
- Eighty-three percent of students from the Worker Retraining Program were employed.

DEVELOPMENTAL

- Customized Jobs Skills Training had 16 completions.
- In 2004-05, 70 BCC completers of a degree or certificate had taken an ABE or ESL class.

COMMUNITY SERVICE

- In 04-05 CBIS reported 175 hours of small business training.
- 245 courses were offered (this includes courses, workshops, and small business training for the community).

PARTNERSHIPS

- CBIS completed contract training with several businesses and organizations.
- CBIS provided 175 hours of small business training.

STUDENT SERVICES

- Athletics: BBCC athletes had comparable or higher GPA's than BBCC's average GPA of 2.89.
- NWAACC Placing.
- In 2004-05 eleven athletes qualified for the All-Academic Team.

Executive Summary
BBCC-Climate
September 2005

This Climate Report updates the Climate Report given September 2004. The information covers Crime Awareness, Campus Security, Student Issues, and Employee Exit Interviews to confirm that BBCC is maintaining a positive campus environment.

CRIME AWARENESS AND CAMPUS SECURITY

New students are provided a crime brochure each quarter that clearly states how to handle an emergency and contact campus security. The Emergency Procedures Handbook on safety for quick reference has been revised, printed, and distributed to BBCC staff and faculty.

BBCC continues to fit the "Low Crime" classification. There were no major crimes reported in 2004-2005.

Campus Security and the Safety committee continue to monitor safety and plan corrective actions. There is primary focus on the completion of the Disaster Preparedness Manual and the Occupational Health and Safety Manual which concentrate on crisis planning, emergency response, and emergency evacuation plans. The new Housing Director will conduct dorm evacuations and fire drills this year.

BBCC STUDENTS

Our first priority is our relationship with our students and staff, followed by maintaining and creating relationships with our communities and other colleges.

Most student concerns are handled as they occur by our faculty and staff. Our continuing goal is to have no complaints or as few as possible.

Moving Central Washington University and Heritage University offices into the ATEC University Center has provided a common and more visible location for advising transfer students into their programs. Collaboration with other colleges promotes improved transitions to baccalaureate institutions and increased opportunities for our students.

The students chose to assess a technology fee that has provided them with greater access to technology such as new or upgraded computers, network storage, email and software opportunities.

Students rated BBCC with high marks for providing an environment where they felt welcome, the facilities and equipment to support student learning, a discrimination free environment, and a climate that encourages safety, wellness, and human dignity.

The ASB is planning a variety of new events this year. In response to student input on election ballots and event comment cards, the ASB is actively reaching out to all students with increased publicity of upcoming events.

EMPLOYEE EXIT INTERVIEWS AND GRIEVANCES

In the last year, 14 full-time employees left BBCC due to relocation, retirement, pursuing other lines of work, and personnel conflicts. These former employees said the positive aspects of working at BBCC were the friendly and supportive atmosphere, the diversity of students, and their respective positions. The challenges presented were more opportunities for initial training, more clearly defined position expectations, and more interpersonal respect and consideration in the workplace.

ENDS STATEMENT E-5 Climate September 2005

BBCC provides and maintains a climate of purpose, respect, and safety for students, staff, and partners.

BBCC produces an environment conducive to learning by maintaining a climate of respect and safety for all students. This has a direct bearing on BBCC's ability to fulfill the mission of the college.

In 14 full-time employee exit interviews, employees indicated they left BBCC due to relocation, retirement, pursuing other lines of work, and personnel conflicts. The positive aspects focused on the friendly and supportive atmosphere, the diversity of the students, and their respective positions. Their challenges were more opportunities for initial training, more clearly defined position expectations, and more interpersonal respect and consideration in the workplace.

ACADEMIC/TRANSFER

- Academic Council hears students' academic concerns. Nineteen students requested readmission following academic suspension in 04-05. All nineteen students were permitted to return on academic probation.
- Any issues brought to the Vice President of Instruction and Student Services are handled promptly. Most complaints are handled at the first and second level by competent staff and faculty.
- Registration sends an annual letter to returning transfer students encouraging them to select a major and talk to their advisor about the transfer process. Follow-up will be required to determine if this is increasing student advising.

PROFESSIONAL/TECHNICAL

- Automotive, Industrial Electrical Technology, and Welding had a 100% full-time employment rate; in either full or part-time employment, Maintenance Mechanics had a 100% rate, Commercial Driver's License had a 94% rate, and Early Childhood Education had a 92% rate.

DEVELOPMENTAL

- Students in Basic Skills classes continually show goodwill and a sense of community by the way they cooperate on projects, working with numerous cultural differences.

COMMUNITY SERVICE

- Partnerships with community organizations contribute to an increased awareness of the college's roles and offerings resulting in a positive perception of the college.

PARTNERSHIPS

- Partnerships and training with business and community organizations positively impacting the perception these organizations have of the college as evidenced in client satisfaction surveys.

STUDENT SERVICES

- Student Services quickly respond to student concerns. In new student orientation students are encouraged to identify their transfer school. Students planning to transfer to Heritage, CWU and EWU will receive additional transfer advising from their transfer school.
- Student Services promotes good “customer service” for our students. Services were rated as good to excellent by 93% of Professional Technical students in the Winter Enrollment Questionnaire. Customer Service training is planned to address areas where students indicated that customer service could be improved.
- A Crime Awareness Brochure is provided to students each fall. It clearly states how to report an emergency or contact campus security.
- BBCC has not had any major crimes. Offenses have been limited to thefts, vandalism, and one Washington State Liquor Law violation.

Executive Summary

BBCC Cultural Enrichment

February 2006

The Cultural Enrichment Monitoring Report is designed to assess and improve the culturally diverse activities and programs provided to BBCC students and residents within the service district area. This report addresses the progress made on the Ends Statements and shows areas for improvement. Overall, the 2005-2006 school year shows positive feedback in the attendance and reactions to cultural events offered, with several new programs and activities being added.

Ends Statement E-6.1 concerns how effectively we are alerting our students and our communities to the opportunities to experience culturally enriched activities. In discussing BBCC's effectiveness for distributing the information on cultural events in Instructional Council and Cabinet meetings, the faculty and staff produced numerous avenues and conduits that have expanded the opportunities for individuals to experience culturally enriched activities. Some methods that were used to communicate these activities publicly include: information broadcast via the portal, newspapers, flyers, radio stations (broadcast in Spanish and English), posters, hand-outs, week at a glance, word of mouth, and event T-shirts.

Some activities advertised and done include: welding students' art, family night in Mattawa and Royal City, trips taken to Seattle and Europe, and ASB food festivities including stir-fry fest with Japanese Taiko Drummers and a chili and chowder fest. In addition to these, other cultural activities include a mock UN situation in Political Science 103 International Relations; Basic Skills Students took a fieldtrip to 3rd Street to go into stores they normally would not, and they ultimately learn from different social situations; Constitution Day (an educational program pertaining to the United States Constitution); and Milepost 177 involving writers, poets, photographers, and other various artists.

Ends Statement E-6.2 concerns survey assessments and the desire for those to show increasing positive student/resident responses to cultural activities as years progress. There are several assessment techniques used to evaluate and measure how effectively we are meeting our goals in: alerting our students and communities to experience these activities; attaining a positive student/resident response to cultural activities; and maintaining and seeking to expand the JATP program and explore additional international contracts and student opportunities.

BBCC distributes annual surveys that gauge the students' self-reported attendance at cultural events and their feelings on appreciation of their own culture as well as others around them. The Winter Enrollment Survey expanded the questioning concerning Cultural Enrichment and activities from 2004 to 2005. The 2004 question was broad and simply asked the student if they have attended an ethnic or cultural activity since enrolling at Big Bend, and if they did attend an event, did they enjoy it. The 2005 survey was expanded with several questions regarding if the students' experiences at BBCC has increased: their cultural appreciation of music, art, literature, architecture, or other areas; their ability to understand or appreciate cultures different than their own; and if they feel their cultural background is appreciated by others on campus. The percentage of students

attending a cultural event remained constant from 2004 to 2005, with 35% saying they attended. Eighty-eight percent of those in 2004 who attended an event enjoyed it. With the expansion of questions added in the 2005 survey, 39% of students said that their experience at BBCC has increased their cultural appreciation for music, art, literature, architecture, or other areas; 50% of students indicated their experience at BBCC has increased their ability to understand or appreciate cultures different than their own; and 69% said that they feel as a BBCC student their cultural background is appreciated by others on campus. Since this is the first year of asking the expanded questions, we have a positive foundation to build on and grow from.

The Former Student Surveys are the other annual assessment surveys used to analyze cultural enrichment at BBCC. The 2004 Arts and Science Former Student Survey asked students to report their attendance at several cultural events and if their experience at BBCC had affected their level of learning in appreciating cultural differences and working with diverse people. Overall, the cultural event most attended was Performing Arts with 38% of students. The next highest events attended were plays, followed by food and ethnic events and art shows. The least self-reported attended events were MEChA Events, Swing Dance, Film Cult and Discussion, and the Cultural Heritage Fair.

When students were asked about their experiences at BBCC affecting their level of learning in relation to working with diverse people and the ability to appreciate cultural differences, 80% responded that BBCC had a "Good or Excellent" impact on their learning for working with diverse people and 82% responded "Good or Excellent" for appreciating cultural differences.

The results of the Arts and Science Former Student Survey showed that 25% of respondents said their experience at BBCC has had a large, increased affect on their learning and ability to appreciate music and art; 45% said BBCC had a small affect and 29% said BBCC had no affect.

Ends Statement E-6.3 concerns International Education and seeking to expand the JATP program and explore additional international contracts and student opportunities. In May 2005, the college hosted five overseas advisors from India, Hungary, Croatia, Uzbekistan, and Myanmar as part of our involvement with the Study Washington Group. In fall quarter 2005, the college hired Global Educational Services as consultants to help determine the feasibility of developing an Intensive English Language Program. The consultants recommended that the institution become more active in developing partnerships with international agencies to develop special programs; activities are currently underway to do such.

The following report is an overview of the Culturally Enriched activities and programs offered in the 2005-2006 school year at BBCC.

ENDS STATEMENT E-6 Cultural Enrichment February 2006

BBCC will encourage the development of culturally rich programs for the college and community, and offer lifelong learning opportunities for the residents of the community college district.

ACADEMIC/TRANSFER

- BBCC hosts performing arts events giving students and service district residents cultural opportunities that would not be available otherwise.
- Cultural diversity speakers have spoken on campus.
- Poetry and literary readings have been given on campus.
- Various courses enhance cultural awareness, such as Shakespeare, Dramatic Literature, American Film Study, Creative Writing, Performing Music courses, Swing Choir, Jazz Ensemble, Orchestra, History of Jazz, Design, Drawing, Ceramics, Oil Painting, Cultural Anthropology, Sociology, Marriage and Family, and Foreign Language.
- Political Science 103 enacted a mock UN situation in which students are assigned a country to research and learn about. They represent their respective countries and during the mock enactment, a crisis erupts and they must determine how to effectively resolve the situation presented to them.
- Art students displayed their work at the MAC.
- BBCC implemented a Faculty In-Service focused on Multi-Culturalism in the Curriculum. As part of the training to implement and introduce the Title V Hispanic-Serving Cooperative Grant with Heritage University, the faculty in-service included a session presented by Dr. Peter J. Frederick, the founding Co-Facilitator of the Intercultural Learning and Teaching Center at Heritage University. He led the BBCC faculty and administrators in an interactive workshop titled, "Enhancing Learning and Intercultural Inclusion: Incorporating Multi/Intercultural Strategies into our Teaching."
- BBCC Library is now offering culturally diverse and enhanced references including CultureGrams, the Ethnic NewsWatch, and the Alt PressWatch. The library also buys materials that cover a wide range of cultural topics and issues in both the artistic realm as well as those exploring various cultures.

PROFESSIONAL/TECHNICAL

- All cultural events are open to all students.
- Non-traditional students are extensively recruited.
- Farmworkers are trained bilingually in automotive, computers, and welding. As of January 2006, the welding program has added an ESL component to assist students in acquiring English skills related to welding.
- 30-40 automotive students took a trip to Seattle to attend the Seattle International Auto Show.
- Human Relations on the job (BUS 120) includes cultural sensitivity and awareness as part of the course content. This is part of the related instruction required training.

- BBCC's spring Faculty In-service featured a presentation by Dr. Peter J. Frederick; he is a scholar and expert in teaching African American history, Native American history and cultures, and Multicultural American Autobiography. The goal of the workshop he led was to further develop and understand the skills of intercultural competence and communication while also adapting and implementing specific intercultural learning and teaching strategies to enhance student learning.

DEVELOPMENTAL

- The Cultural Heritage Fair is designed to celebrate various represented student cultures. Exhibits have included clothing, pictures, artifacts, dance performances and food.
- Students in ABE/ESL have linked their learning to multiple cultural experiences. They honor various cultures while helping students learn about cultures different from their own.
- As part of the ABE/ESL curriculum, students address cultural differences in the workplace and at school and methods of dealing with cultural differences effectively. These students take field trips to various sites including City Hall, Grand Coulee Dam, 3rd Street stores, the Health Department, and Wanapum Dam.
- This year, BBCC offered its first ESL welding course and also offers ESL child and family education. BBCC has continued to offer ESL in CDL, pre-health care instruction, and computer familiarization.

COMMUNITY SERVICE

- Performing Arts events on campus are open to the public.
- Gear-up Family Days help with the educational planning and help introduce first-generation families to educational opportunities.
- BBCC is offering Citizenship Classes in Othello and Moses Lake to assist those who speak English as a second language. This curriculum focuses on rights and responsibilities of citizenship and what it means to be a citizen.
- The Center for Business and Industry (CBIS) is offering Workplace Spanish classes to local businesses. There are about 9 contracts and 107 students served. The initial survey results on these courses have been positive with all rating the course as meeting or exceeding expectations. Many expressed interest in more courses like it or an extension of the course they took.

PARTNERSHIPS

- Through the Japanese Agriculture Training Program, Japanese trainees live on farms to learn American agriculture processes. In turn, host farmers workers learn about Japanese culture and the trainee experiences American culture.
- Carla Boon traveled to China and Taiwan as a BBCC representative on an education mission as part of the Community Trade and Economic Development's (CTED)

mission to recruit international students. The goal of the trip was to learn more about potential international student recruitment and make contacts with international agencies which might be a source for sending international students to BBCC for training.

- In May of 2005, the college hosted 5 overseas advisors as part of our involvement with the Study Washington Group. They advise prospective international students in their countries on University study in the United States.

STUDENT SERVICES

- Student Support Services acquires tickets to musical and theatrical events on and off campus to enhance the cultural awareness of their participants.
- ASB sponsored lunch fests are tied to various ethnic themes and cultural experiences which included food, dress, and music/entertainment from different groups. Some of these include diverse cultural musical performances by a Native American Singer, Japanese Taiko drummers, bluegrass performers, and other various artists.
- College Bound students that attended 2005 summer school participated in the annual trip to Seattle. They visited Microsoft, Woodland Park Zoo, Pike Place Market, the EMP & Science Fiction Museum, and theater performances.
- In January 2006, 46 College bound students attended the Peking Acrobats performance. Some students said that it was the best event they had ever attended. All College Bound students attend fine arts events.
- SSS students are provided tickets to cultural events.
- Events that are appropriate for the entire family are especially popular.
- MEChA students participated in numerous activities during the 2005-06 school year. Some attended the Students of Color Conference, the Latino Youth Conference, and the Latino Educational Achievement Project among many other outreach activities.