

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held a Regular Board meeting Thursday, June 6, 2024, at 1:30 p.m. in person.

Present: Gary Chandler
Anna Franz
Bethany Martinez
Amy Parris
Juanita Richards

2. Mission Moments

Board Chair Gary Chandler announced the names of employees who have earned awards this year. Workforce Education Services led by Director Yolanda Ibarra earned the NWCCU Beacon Award for Excellence in Student Achievement & Success. Dr. Tyler Wallace earned the ACT Faculty Member Award. Director of BEdA Jody Bortz earned the ACT Professional Staff Member Award. Faculty member David Mayhugh was voted by students as the Outstanding Full Time Faculty member. BASM Instructor Alexia Lawrence was voted Outstanding Part Time Faculty member by students. BASM Staff Niki Allinson was voted Outstanding Staff Member by students. Instructors Ryan Duvall, Kaja Englund, and Dr. Steve Ausere received Exceptional Faculty Awards. Retirees Ted Mata, Tom Willingham, and Kim Jackson will be celebrated tomorrow during the campus celebration luncheon.

3. Public comment

There was no public comment.

4. Consent Agenda

Motion 24-20 Trustee Amy Parris moved to approve the consent agenda.
Trustee Anna Franz seconded, and the motion passed.

5. Faculty Updates

Faculty Association President Dr. Tyler Wallace shared faculty news. IST Instructor Justin Henley helped the Mechatronics Club host a booth at the ASB carnival. Instructor Henley also shared that two IST students just accepted jobs/internships at Boeing. Criminal Justice Instructor Kaja Englund participated in a fingerprinting lab. Computer Science Instructor Michell Valdivia and students met with Microsoft to discuss opportunities. ECE Instructor Michele Reeves shared with Dr. Wallace that ECE classes will be taught in Spanish in Mattawa, Royal City, and Othello. Biology Instructor Christy Welch has been taking her students on botany field trips. Agriculture Instructor Aaron Mahoney's students visited irrigation districts, hosted a plant sale, and enjoyed visitors from Uzbekistan.

High School Completion/BEdA Instructor Melissa Heaps shared about her class. She leverages her course to include art, history, and English. They held their first annual

BEa Art Show in the fall. Students are joining college classes such as Instructor Dustin Regul's art class to help them transition to college credit classes. Instructor Heaps shared the students' artwork and poetry.

Computer Science Instructor Michelle Valdivia shared about the computer science classes. Students will present during STEMposium featuring a posters. Students are working on projects and learning project management while they prepare for STEMposium. The class also met with Microsoft and discussed organizational changes. Hoping for internship opportunities for the IT students. Microsoft has opened their scholarships to fund additional costs such as fuel and daycare.

6. ASB Updates

ASB President Ty Tait shared about ASB and collaboration with administration. Student Recognition Night was very rewarding for attendees. Carnival was held last week for students and their families attended. Many administrators and others participated in the dunk tank. Destress events were held in the lounge and today and ASB also hosted an HSI event. Students are excited about graduation next Friday. Director of Student Programs Sidney Dickerson introduced 2024-25 ASB Officers Juan Herrera and Judah Tadema.

8. Sabbatical Presentation

Dr. Dennis Knepp shared about his Sabbatical experience. He talked about the writing process and how he used new resources such as digital archives to write "Consider Two Audiences for 'The Fixation of Belief'" submitted to the *Transactions of the Charles S. Peirce Society*.

7. President's Update

President Tweedy shared the names of new employees and positions that are open and reviewed the tuition collection report which is on track to meet the budget. She also shared employee recruitment efforts.

President Tweedy announced that she awarded Offset Printer Operator Ted Mata with the Presidential Award for Meritorious Service; he retires June 30.

Dr. Tweedy announced that Big Bend is collaborating with Wenatchee Valley College on a BAS on Behavioral Health Specific in response to workforce need. UW has built the curriculum to achieve the credential as identified by SSB 5189. The SBCTC has approved the initial Statement of Need that was submitted in May of 2024. There are additional steps to pursue. Big Bend and WVC are working with Thriving Together for additional funding to develop the degree. Each college has their own classes, both online and clinical instruction, and will share some instruction.

Dr. Tweedy shared details from the recent PACE Survey results including the highest and lowest rated areas.

Highest: My supervisor/chair expresses confidence in my work, 4.377. I feel my job is relevant to this institution's mission, 4.359. My supervisor/chair is open to the ideas, opinions, and beliefs of everyone, 4.133. Student diversity is important at this institution, 4.034. I have the opportunity to express my ideas to my supervisor/chair in appropriate forums, 4.023.

Lowest: I am given the opportunity to be creative in my work, 4.017. There is a spirit of cooperation within my work team, 4.011. My supervisor/chair seriously considers my ideas, 3.955. My primary work team uses problem-solving techniques, 3.937. Staff (non-instructional, non-administrator) meet the needs of students, 3.922.

Lastly, Dr. Tweedy shared that there will be a record number of graduates (593) on June 14.

Board Chair Gary Chandler announced a 15-minute Executive Session at 2:30 p.m. to discuss items provided for in RCW 42.30.110 (1): (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The session was extended by 5 minutes and then extended for an additional 5 minutes. The meeting reconvened at 2:55 p.m. No actions were taken during the executive session.

9. 2024-25 Operating Budget

VP Linda Schoonmaker stated there is a large increase in budget provisos that mandate how the funding can be spent. Presidents are advocating to receive funding that is not a proviso and can be spent on the individual colleges' priorities. \$16 million is allocated in state funding with a few amounts in reserves that have not been distributed yet by the SBCTC. Reserve money was not spent in ~~2023-24~~ 2022-23 and as we wrap up 23-24 we also aren't expecting to use any. If all expenses noted are spent, we will need to pull out \$1.6 million from the reserves which total about \$8 million. There may be salary savings when people leave if positions are not filled immediately. Reserves are for rainy days and leadership is making investments in personnel to make a positive difference for employees and reduce turnover. Personnel costs are \$21 million including benefits. Trustee Chandler expressed concerns about spending reserve funding. Our enrollment may continue to grow which will help.

Motion 24-21 Trustee Anna Franz moved to approve the 2024-25 operating budget. Trustee Bethany Martinez seconded, and the motion passed.

10. 2023-24 Mission Fulfillment Report

The Mission Fulfillment Report is an evaluation of the previous year and how Big Bend Community College has met our priorities. The Vice Presidents Kim Garza, Bryce Humpherys, and Linda Schoonmaker each presented their portions of the Mission Fulfillment Report. Dr. Tweedy discussed the color-coded scorecard.

11. BP6101 Tuition & Fee Waivers

Motion 24-22 Trustee Anna Franz moved to approve revisions with corrections BP 6101 Tuition & Fee Waivers. Trustee Juanita Richards seconded, and the motion passed.

12. Employee Recognition

Ted Mata, Offset Printer Operator received the Presidential Award for Meritorious Service.

Motion 24-23 Trustee Anna Franz moved to award Emeritus status to retired Director of Student Program Kim Jackson. Trustee Bethany Martinez seconded, and the motion passed.

13. Board Chair Rotation

The board reviewed the board chair rotation schedule with Trustee Amy Parris moving to Board Chair in October.

14. 2023-24 Board Goals

The Board goals for the 2023-2024 academic year are as follows:

1. Develop a clear method of monitoring Big Bend Community College's Ends Statements including the identification of indicators which measure the performance of the institution relative to the Ends.
2. Advance equity, diversity, and inclusion by reviewing policies to ensure support of operational equity, diversity, and inclusion programs.
3. Establish an annual calendar of board study session topics to ensure professional development of Board members.

The trustees discussed sub-committee membership. Chairs of committees will convene with their members and bring information to the board retreat in August.

Trustee Gary Chandler and Juanita Richards to discuss their goal. Trustee Anna Franz and Gary Chandler need to review the indicators and schedule a meeting with the president about indicators available.

Trustee Amy Parris will have more information about how to review policies for sharing at the retreat in August.

15. Board Retreat Planning

16. Assessment of Board Activity

Trustees submitted their activities in writing which included tenure review activities.

17. Big Bend in the Community

Board Chair Gary Chandler met with college leaders to discuss holding meetings in the service district communities. The meetings will provide opportunities to interact with legislators and community members together and continue to grow partnerships. This event planning is in process.

18. Next Meeting

The next meeting was confirmed for the board retreat on August 29.

Discussed possible special meeting dates of July 22-25 to take action on the revised Student Code of Conduct and the Negotiated Agreement.

19. Miscellaneous

Adjournment 3:30 p.m.

Gary Chandler, Board Chair

ATTEST:

Sara Thompson Tweedy, Secretary