**THE OFFICIAL MINUTES**

The Big Bend Community College Board of Trustees held its regular Board meeting Tuesday, June 29, 2010, at 1:30 p.m. in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

1. **Call to Order**

Chair Felix Ramon called the meeting to order at 1:30 p.m.

Present: Mike Blakely

 Katherine Kenison

 Angela Pixton

Felix Ramon

Mike Wren

President Bonaudi reminded all that the meeting was streaming live via MediaSite.

1. **Introductions**

There were no introductions.

**3. Consent Agenda**

a) Approval of Regular Meeting Minutes for May 25, 2010 and Study Session Meeting Minutes for May 25, 2010 (A); b) Student Success Update (I); c) Accreditation (I); d) Assessment Update (I); e) Capital Project Report (I); f) Human Resources Report (I); g) Enrollment Report (I); h) Probationary Review Committee Template (A)

MOTION 10-26 Trustee Angela Pixton moved to approve the Consent Agenda. Trustee Katherine Kenison seconded the motion, and the motion carried.

President Bonaudi introduced his Executive Assistant, Melinda Dourte, to provide a short PowerPoint presentation of the Washington State Supreme Court Justices’ visit to campus May 17-18, 2010. The Justices visited classrooms, enjoyed two luncheons with students and community members, held a student forum and open court in the Masto Conference Center during their visit.

**5. Remarks**

a. ASB Advisor Kim Jackson represented the ASB. She reported the

ASB held their annual retreat last month. They received leadership training and planned the upcoming school year’s events and activities.

Advisor Jackson is currently working with Word Services to compile the student handbook/planner. This year, all new incoming students will receive a free copy. Returning students, faculty and staff can purchase their copies in the bookstore for only $3. This will help ASB recover some of the production costs.

ASB held its annual bottled water fundraiser at graduation and made over $500. There are still cases of water for sale if anyone is interested in supporting ASB. The water can be delivered.

b. Classified Staff Representative Kathy Aldrich reported 20 employees participated in four activities. Michelle Williamson, Karen Okerlund, Angie Smith, Sergio Cervantes, Connie Rodriguez, Randy Fish, Angel Uresti, Hope Strnad, Jeff Robinett, Joe Russell, Ruth Coffin, Margie Lane, Barbi Schachtschneider, Jessica Aloysius, Robin Arriaga, and Yvonne Ponce viewed a DVD training entitled Coyote Power! on campus on May 7.

Karen Okerlund attended Payroll/Personnel Management System Spring Quarterly meeting @ Highline CC May 20 via Elluminate.

Randy Fish and Jim Meyers attended an Executive Seminar in Prevention, Response, and Recovery from Campus Emergencies May 20-21 at BBCC.

Kamela Mattson attended Ed2Go online, which focused on programming language during May and June 30.

c. Mike O’Konek Faculty Association President, reported Faculty activities. He said the Faculty/Staff Pre-Commencement Get Together was well attended. Faculty were sad to hear Trustee Felix Ramon will be leaving the Board sometime this year.

Art Instructor Rie Palkovic reported one of her former students, Tom Steffens, who finished his degree at Cornish Art in Seattle has a show at Imbibe in July. Instructor Palkovic also stated she has two drawings hanging in Dr. Rory Knapp’s front reception.

AMT Instructor Erik Borg reported the starter on the 727 stopped working this summer. The good news from this is that he has some good contacts at Boeing and they may provide a new starter. The cost of an overhauled starter is $6,500. Instructor Borg said the AMT department received a $90,000 equipment grant from the state of WA, which allowed purchase of much needed equipment. Summer school is going great with lots of student enthusiasm.

Business Information Management (formerly OIT) Instructor Daneen Berry Guerin reported she completed four Quality Matters trainings. Quality Matters is a project to monitor the quality of online instruction. Instructor Berry-Guerin will be evaluating the online course content on campus. She is working with two instructors this summer. Instructor Berry Guerin plans to offer samples for instructors to evaluate their own courses. VP Mike Lang clarified that Instructor Berry-Guerin will be evaluating the quality of the course content not the instructor.

d. VP Gail Hamburg provided a short PowerPoint presentation featuring the Soil Conservation District property clean up.

VP Hamburg stated the bid process for the Title V Transfer Center remodel has started. The first step is remodeling the restrooms. A walk through is scheduled July 15 for interested contractors and the bids are due July 28. The project is anticipated to take about 120 days. The restrooms in Building 1400 will be non-functional for approximately three months.

e. VP Mike Lang publicly thanked staff and faculty for his retirement gifts and recognition. He said he appreciated the leadership from Dr. Bonaudi and the Board of Trustees. He said the time and effort he put in to support the college and association with faculty and staff is big part of his life. He stated the opportunity to make a difference in the lives of students was important to him. He said he was proud that BBCC was meeting the needs of the community. President Bonaudi added that the Consul General’s office announced that Dr. Lang would receive the Foreign Minister Commendation Award

Trustee Felix Ramon stated he has known VP Lang for many years. He thanked him for his dedicated, hard work and wished him the best in retirement.

f. VP Holly Moos reported negotiations with the Faculty Association have concluded and good changes to the Negotiated Agreement were made. She commented she appreciates her relationship with the Faculty Association members. VP Moos stated Human Resources and payroll are completing end of the year activities.

**6. ¡Edúcate Latino Education Fair**

President Bonaudi introduced the Coordinator of Student Recruitment and Outreach José Esparza to provide a presentation regarding the ¡Edúcate Latino Education Fair. President Bonaudi stated this event ties in well with the AMP, which encourages promotion of all kinds of cultural events on campus.

Coordinator Esparza said this event has grown from a small activity. Approximately 100 people attending the first Fair, which was planned in two weeks and cost $2,000. The 2010 ¡Edúcate Latino Education Fair held May 7, 4-8:00 pm, hosted over 450 students. BBCC partnered with Opportunities Industrialization Center of WA (High School Equivalency Program), College Success and Gear Up to put on this event. College Bound program students attended and many students registered for the College Bound Scholarships during the event.

Several workshops were held during the event: *Paying for College,**Como Obtener Acceso a la Educacion sin Residencia Permanente, Moving from ESL to GED & from GED to College, Getting Ready for College is as Easy as 1,2, 3!, College Bound Scholarship and Transition to High School* . A mariachi workshop was also held. Information booths regarding admissions and BBCC programs were also scattered around the Masto Conference Center for interaction. Many BBCC programs were involved with a booth or with financial support. The BBCC bookstore supported a raffle for attendees to get textbooks. Dr. Lupe Salazar, Professor of Medicine at the University of Washington, volunteered her time as the keynote speaker. She discussed her background, challenges and obstacles. She is from a farm worker family and attended a community college.

The 2010 budget of $6000 from partners was spent on radio, and local newspapers advertisements. President Bonaudi commented the keynote speaker was a great addition. The PowerPoint featured many attendees with their families.

**7. 2009-11 Negotiated Agreement**

President Bonaudi stated he was pleased with results of the negotiations. He invited Faculty Association President Mike O’Konek to comment. Mr. O’Konek stated he echoed VP Moos’ remarks from earlier during the meeting. The teams talked through a lot and set some groundwork for other areas. They will begin negotiating again in the fall.

MOTION 10-27 Trustee Katherine Kenison moved to approve the 2009-11 Negotiated Agreement as presented. Trustee Mike Wren seconded the motion, and the motion carried.

Board Chair Felix Ramon signed the 2009-11 Negotiated Agreement Ratification page.

**8. 2010-11 State Operating Budget**

President Bonaudi recommended revision of BP 6000 and acceptance of the State Operating Budget.

MOTION 10-28 Trustee Mike Blakely moved to approve the 2010-11 State Operating Budget as presented. Trustee Katherine Kenison seconded the motion, and the motion carried.

MOTION 10-29 Trustee Katherine Kenison moved to approve the revised BP6000 as presented. Trustee Mike Blakely seconded the motion, and the motion carried.

**9. President’s Evaluation**

Trustee Mike Blakely suggested the Board consider the President’s evaluation during the Board/Administrative Retreat in August. This activity could be combined with the Board’s self-evaluation. Trustee Kenison concurred and said this plan works within the timeframe of the President’s current contract.

MOTION 10-30 Trustee Mike Blakely moved to discuss the President’s evaluation during the Board/Administrative Retreat in August for action during the September meeting. Trustee Angela Pixton seconded the motion, and the motion carried.

No action will be taken at the retreat.

**10. Board/Administrative Retreat**

President Bonaudi announced Cindy Hough will facilitate the Board’s self-evaluation and perhaps the President’s evaluation during the Retreat. The agenda will be similar to the 2009 agenda. The Board will review the AMP Outcomes Report and rate progress in achieving the outcomes.

MOTION 10-31 Trustee Mike Blakely moved to set the Board/Administrative Retreat on August 25. Trustee Katherine Kenison seconded the motion, and the motion carried.

**11. Assessment of Board Activity**

Trustee Felix Ramon reported he attended the JATP closing ceremony, GED Graduation, BBCC Commencement, and the Nurses’ Pinning ceremony. He was also on campus during the WA Supreme Court Justices’ visit.

Trustee Angela Pixton reported she attended the luncheon for the WA Supreme Court Justices and enjoyed talking with the Grant County Commissioners and JATP students. She was also the keynote speaker at the GED commencement and she attended the BBCC Commencement ceremony and reception.

Trustee Mike Blakely reported he presented BBCC scholarship awards to QHS students. He also attended the TACTC meeting, the Quincy High Tech High Graduation, BBCC Preschool Graduation, BBCC Commencement and the Nurses’ Pinning Ceremony. Trustee Blakely attended the Port of Quincy data center tax exemption celebration. He also brought his grandson to visit a BBCC counselor. Lastly he attended a Community Forum with WSU President Elson Floyd.

Trustee Mike Wren reported he attended his favorite activity, BBCC Commencement. He said it’s very enjoyable to see the graduates “jazzed” up as a result of their efforts with faculty and staff.

Trustee Katherine Kenison reported she attended the Moses Lake Christian Academy graduation and commented many of the graduates plan to attend BBCC. She also attended BBCC Swim night, BBCC GED Graduation, and BBCC Commencement.

Trustee Felix Ramon presented the gavel to incoming Board Chair Katherine Kenison.

**12. Next Regularly Scheduled Board Meeting**

Trustee Kenison stated the next Regular meeting is set for August 10, 2010. She suggested the Board consider striking the August 10 Board meeting due to close timing of the Board/Administration Retreat on August 25. The next meeting after the August 25 Board/Administrative Retreat is scheduled for September 7.

MOTION 10-32 Trustee Angela Pixton moved to cancel the August 10 Board meeting. Trustee Felix Ramon seconded the motion, and the motion carried.

**13. Miscellaneous**

President Bonaudi reported that he attended the Port of Quincy sales tax relief celebration June 21. It was a good networking opportunity the Governor and legislators were present.

Wednesday July 7, Dr. Bonaudi attended the SGL Groundbreaking. There was a large turn out of influential people.

The upcoming BBCC Foundation dinner and meeting will be held July 15. President Bonaudi stated he is contacting Trustees individually to arrange a meeting with Foundation Board members and staff regarding optional financing for higher education. He would like to pursue industry support of the Mechanized Irrigation System Technology (MIST). He would like to engage the group in brainstorming to establish baseline funding that higher ed can rely on. He hopes to have a larger conversation to promote ideas in preparation for the January legislative session regarding funding.

Million Air is still committed to transfer a fully functional 737 to the BBCC Foundation. This is a more involved process than the 727 gift from Federal Express because it still flyable.

Adjourn 2:39 pm.

Felix Ramon, Chair

ATTEST:

William C. Bonaudi, Secretary