

# *Big Bend Community College*



**Board of Trustees**

**Regular Board Meeting**

**Tuesday, June 21, 2011**

**8:30 a.m.**

**ATEC**

**Hardin Community Room**

**Community College District No. 18**

**7662 Chanute Street NE**

**Moses Lake WA 98837**

## Summer 2011 Campus Events

JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	28	29	30	31

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

<b>July</b>	4	Fourth of July Holiday: Campus Closed
	5	Summer Quarter Instruction Begins
	14	BBCC Foundation Board Dinner & Meeting, Masto Conf. Room; 6:00 – 9:00 p.m.
<b>August</b>	9	Board of Trustee Meeting; Hardin Room; 8:30 – 11:30 a.m.
	24	Board/Administrative Retreat, Wild Horse Wind and Solar Facility 9:00-4:00 pm





Big Bend  
Community College

COMMUNITY COLLEGE DISTRICT NO. 18  
BIG BEND COMMUNITY COLLEGE

7662 Chanute Street  
Moses Lake, Washington 98837  
Regular Board Meeting Agenda  
Tuesday, June 21, 2011, 8:30 a.m.  
ATEC- Hardin Community Room

Governing Board  
Members:

Katherine Kenison,  
Chair

Vice Chair,  
Angela Pixton

Mike Blakely

Mike Wren

Jon Lane

Dr. Bill Bonaudi,  
President

Action	
A	1. Call to Order/Roll Call Pledge of Allegiance
I	2. Introductions
I/A	3. Consent Agenda
	a. Regular Meeting Minutes May 31, 2011 (A)
	b. President's Activity Update (I)
	c. Student Success (I)
	Achieving the Dream
	Student Achievement Initiative
	Academic Master Plan
	d. Accreditation (I)
	e. Assessment Update (I)
	f. Capital Project Report (I)
	g. Human Resources Report (I)
	h. Enrollment Report (I)
	i. Educate (I)
I	4. TACTC Presentation- President Mauri Moore Administrator Erin Brown
I	5. Remarks (Public comment to the Board regarding any item on the agenda may be made at the time of its presentation to the Board according to the conditions set in Board Policy 1001.3.E)
	a. ASB Representative – John Buhler, President
	b. Classified Staff Representative – Kathy Aldrich
	c. Faculty Representative – Mike O'Konek, Faculty Assn. President
	d. VP Financial & Administrative Services – Gail Hamburg
	e. VP Instruction/Student Services – Bob Mohrbacher
	f. VP Human Resources & Labor – Holly Moos
A	6. Spending Authority- President Bonaudi
I	7. Governance Institute on Student Success-Dean Kirkwood
	-----BREAK-----
A	8. President's Evaluation- Board Executive Session
I/A	9. Assessment of Board Activity- Board
A	10. Next Regularly Scheduled Board Meeting– Board
I	11. Miscellaneous- President Bonaudi
A	12. Adjournment

The Board may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase;
- (c) to consider the minimum price at which real estate will be offered for sale or lease;
- (d) to review negotiations on the performance of a publicly bid contract;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;**
- (h) to evaluate the qualifications of a candidate for appointment to elective office;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions or litigation or potential litigation.**

NEXT MEETING REMINDER – Regular Meeting August 9, 2011, 8:30 a.m.

Board/Administrative Retreat Meeting August 24, 2011, 9:00-4:00 p.m.

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 793-2001 (or TDD 762-6335) as soon as possible to allow sufficient time to make arrangements.

**BIG BEND COMMUNITY COLLEGE**

Date: 6/21/11

**ITEM #3:** CONSENT AGENDA (for action)

- a. Regular Board Meeting Minutes May 31, 2011

**BACKGROUND:**

The minutes of the Regular Board Meeting held May 31, 2011, are included for review.

Prepared by the President's Office.

**RECOMMENDATIONS:**

President Bonaudi recommends the Board of Trustees approve the minutes.

## THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting Tuesday, May 31, 2011, at 8:30 a.m. in the ATEC Hardin Community room in Building 1800 on the Big Bend Community College campus.

### 1. Call to Order

Present: Mike Blakely  
Jon Lane  
Katherine Kenison  
Angela Pixton  
Mike Wren

President Bonaudi reminded all that the meeting was being streamed live on MediaSite.

### 2. Academic Master Plan Monitoring Report “Programs”

Board Chair Katherine Kenison introduced this agenda item as the most important monitoring report the Board receives. President Bonaudi commented the “Programs” Academic Master Plan (AMP) Monitoring Report is one of three monitoring reports provided to the Board annually. An extensive review of AMP outcomes is provided to the Board prior to the Board/Administrative retreat.

Dean of Institutional Research Valerie Kirkwood introduced the AMP “Programs” report. This second annual report follows the AMP “Access” report. This summer the AMP “Outcomes” report will present outcomes. The detailed program audit information makes up the bulk of the report and is found in the appendices. This oral report provides a special emphasis on placement testing, advising, student service area audits and educational program audits. It highlights how BBCC supports student success and the action plans demonstrate how BBCC enhances student success.

#### 2.1 Service Programs Placement Testing

##### E-2 Access, E-4 Student Achievement

VP Bob Mohrbacher shared that students begin with a placement assessment in order to be placed in the correct math and/or English class, to increase the students’ likelihood of succeeding. Nationally, 42% of first year community college students take at least one development education course. At BBCC, 51% of this same student group take developmental education classes. BBCC student demographics show a preponderance of first generation poverty level students. The developmental education placement rate in English has risen to 68%, while the developmental math placement rate is at 95%. This may be due to unemployed people returning to school after many years with very rusty math skills. There are also issues with the misalignment of high school and college curriculum, and policies and procedures around the placement tests.

If there are more students in developmental education some will argue for more funding for developmental education classes. If students are placed in college classes and they don't succeed, we may lose them. It's important to balance the community college's open door policy with quality education at the students' level. Placing students in the highest level possible and supporting them with resources makes the most sense.

VP Mohrbacher reported a system task force which includes staff from community college instruction, student services, articulation, basic skills, research and planning, and SBCTC has provided a preliminary report to the Presidents' WACTC group. Recommendations from the task force included considering the whole student not just the test scores. Considering the whole student means meeting with students one on one and that takes additional funding. They also recommended providing high schools with feedback about their students' scores, and working on aligning both curricula.

VP Mohrbacher stated it is a better investment in college level classes with included student support. He plans to collaborate with high school counselors and college staff this summer at a K-12 Coalition for College Success.

Trustee Jon Lane asked about university placement tests. VP Mohrbacher reported university students do take placement tests. The UW administers a Math Placement Test General (MPTG). Remediation classes are not offered at universities, but they do provide additional support to students if they are close to college ready. Trustee Lane asked about vocational track students' testing. Some professional/technical programs have different math classes but the students take the same test.

President Bonaudi stated this is a rich and challenging conversation. Universities accept only college ready students. Yet BBCC students' range of achievement from basic skills to just below college level is impressive. Is it a benefit to students' improving math skills even if they don't reach college level? Only community colleges provide pre-college instruction after high school. If our goal for developmental education is preparation for college-level classes we don't do this very well. Can there be a second goal?

## **2.2 and 2.3 Service Programs Advising Training and Availability E-2 Access, E-4 Student Achievement**

Coordinator for Student Recruitment and Outreach José Esparza shared BBCC's outreach and advising efforts. He reassures and helps students through the admissions process which includes submission of their FASFA, admissions, data sheet and enrollment request forms. Coordinator Esparza also helps students with questions about academic probation and suspension. Many students inaccurately assume being placed on academic probation means they are cut off from financial aid.

He reassures the students about the suspension/reinstatement process. Coordinator Esparza also advises students about manageable workloads.

Trustee Mike Blakely complimented Mr. Esparza for his facilitation of an aviation tour for 190 sixth graders. The students also viewed the ARFF mock airplane burns, art classes, botany and biology classes and they enjoyed lunch on campus.

Dean Kirkwood introduced Data Analyst Starr Bernhardt to discuss new students and engagement. Ms. Bernhardt stated national research shows half of all new students do not return the following fall; most of them do not return the second quarter. If they complete the equivalent of 12-15 credits hours their continued success is greatly increased.

The Survey of Entering Student Engagement (SENSE) was administered to BBCC students the fall of 2008 and 2010. The survey reveals information on six benchmarks: early connections, high expectations and aspirations, clear academic plan and pathway, effective track to college readiness, engaged learning and academic and social support network. Ms. Bernhardt's information focused on the clear academic plan and pathway benchmark which is defined: when a student creates a road map that shows where he or she is headed, what academic path to follow, and how long it will take to reach the end goal. With a proper plan, that student has a critical tool for staying on track. Students are more likely to persist if they not only are advised about what courses to take, but also are helped to set academic goals and to create a plan for achieving them. BBCC scores average on this benchmark. This is better than the national average but slightly lower than the small college cohort.

BBCC scored highest on items in the Early Connections and Engaged Learning benchmarks and scored the lowest on items in the Clear Academic Plan and Pathway. Advising contacts may be underreported due to students not recognizing their advising moments such as new student orientation. Academic advising from appropriate sources has risen since 2008; and fewer students are going to friends and family for academic advising, yet this number is still too high. Ms Bernhardt stated the next steps include linking SENSE survey data to performance measures to identify a correlation.

Trustee Mike Wren commented the Trustees have been discussing how to connect students to advisors for over a year. Trustee Mike Blakely shared his concern about new students, including Running Start students having trouble getting into classes. Trustee Katherine Kenison asked if students had identified a prevailing barrier to accessing advisors. Ms Bernhardt stated no prevailing barrier had been identified however the survey was going to be adjusted to gather data about how students feel about the time advisors are available to meet with them. We know that timely, accurate advising is critical to success.

## **2.4 and 2.5 Service Programs Audits Needs and Staffing E-4 Student Achievement, E-5 Climate, E-6 Multiculturalism**

Director of Upward Bound Anita DeLeon described TRiO as a set of federally-funded college opportunity programs started in the 1960's that motivate and support students from disadvantaged backgrounds in their pursuit of a college degree. BBCC has hosted Upward Bound since 1967; this is the oldest TRiO program in Washington. Ms DeLeon noted that year after year the BBCC Upward Bound students reach above and beyond. These students persist at greater rate; 85-100% of Upward Bound students persist in college compared to only 40% who go directly to college without Upward Bound support.

The program provides comprehensive services through graduation. The BBCC Upward Bound program is serving 110 students from the Moses Lake, Warden, Othello, Royal City and Lake Roosevelt High Schools. Upward Bound provides career counseling, helps pay for books for Running Start students and advanced placement tests. Upward Bound students begin career exploration as freshman. They get together monthly, and they also have a student ambassador training program. The students receive monthly stipends based on grade checks and participation.

BBCC Upward Bound has a summer school residential program. Fifty five students are chosen and they live on campus for six weeks. They take classes each weekday from 8:00 to 4:00 p.m. and receive elective credits. Upward Bound seniors can participate in the bridge component, taking summer quarter classes and working in the program.

All 29 of the 2011 BBCC Upward Bound seniors are going to college. The students earned over \$310,000 in scholarships including Dell, KFC, Nordstrom, Coca-Cola, Costco and Gates Millennium scholarships. One of the students, Stephanie Garza, was accepted at Stanford University and will receive a \$42,000 Stanford Scholarship. Laura Bautista received a Dell Scholar, and Costco Diversity Scholar awards. Cesar Sanabia was accepted into the UW Honors Program and is a Gates Millennium Scholar, a Costco Diversity Scholar, a Dell Scholar and was selected for the ALVA GenOM Project at the UW. Jennifer Murillo is a Coca Cola Scholar, a Dell Scholar, and was also selected for the ALVA GenOM Project at the UW. Abraham Guadarrama is a Pearl Hill Memorial Scholar, a Coca Cola Scholar and a Dell Scholar. Margarita Rodriguez-Figueroa is a Costco Diversity Scholar.

The BBCC Upward Bound program is funded until May 30, 2012. Competition for this program is getting more stringent. These federal funds come through the Department of Education. Quincy and Soap Lake school districts were also included until the current grant. The current grant needed to be more concentrated and Gear Up was focused on Quincy. President Bonaudi said there is concern that the economic crisis will result in cutting this important program dramatically.



He visited Quincy to share an underwriting opportunity for a program modeled after TRiO. The business chose not to invest. If every community invested in this support program, BBCC could facilitate even more students. Students in the Upward Bound program come back to their communities. President Bonaudi said this is a program that fulfills its promise. He is very proud of the BBCC Upward Bound and Student Support Services. Trustee Mike Blakely stated the BBCC program does a good job.

Student Support Services (SSS) Director Jerry Workman described TRiO's other BBCC program, SSS. This academic year they received a new five year \$1.4 million grant. SSS serves 190 first generation, low income and/or disabled students. SSS provides a computer lab where students meet and form study groups and complete homework. Up to 1,500 hours of free tutoring is offered. Each SSS student is advised regarding academic needs, career interest, transfer plans, and goals. There are club activities, study skills, Viking seminars, financial aid assistance and laptop and book checkouts, mentoring, and leadership opportunities.

Star Night is a highlight for SSS students; they are honored for their scholarships. The SSS Silent Auction recently raised \$3,750 for scholarships. Many students come back to school after many years and then they can use fundraisers as community service. In the past five years 920 students have been served by SSS. Director Workman shared that the TRiO students gpa's are good with 48% maintaining over 3.0 and another 50% maintaining between 2.0 and 3.0 gpa.

Following a three-day onsite visit and receiving "raving reviews," the BBCC SSS program was rated as one of the top ten programs in the nation. Director Workman stated the SSS program works because of the SSS staff and their work ethic and the support from BBCC administration. At a recent TRiO Directors meeting he realized that many programs do not benefit from this same support on their own campuses. Trustee Mike Blakely commented that students in this program receive support and financial aid that boosts their success. He complimented the SSS staff. President Bonaudi said when students receive this kind of support they stay in school and succeed. The current state community college funding model buys credits but not the extra help that is needed for success.

## **2.6 and 2.7 Instructional Program Audits Needs and Staffing**

### **E-2 Access, E-3 Partnerships, E-4 Student Achievement, E-6 Multiculturalism**

Dean Kirkwood introduced Dr. Ryann Leonard Criminal Justice and Psychology Instructor. She presented faculty research on student success. Dr. Leonard stated the full social sciences program audit is in the report appendices. A comparison of individual research by Dr. Leonard and History and Political Science Instructor Chris Riley demonstrated a bimodal distribution with peaks of A/B grades by students enrolled in or having taken college level math and English and D/F grades by students in College Survival Skills (CSS) lower level

English and math classes. While it appears that students are not transferring skills learned in CSS, it seems that they do transfer skills from other social science classes as the data shows a higher level of student success when students complete two or more social science classes. There are fewer social sciences offered at night because they don't not have adequate enrollment. Online/hybrid class enrollments have increased over 100%. Class offerings are 100% up and enrollment is up 138%. Dr. Leonard stated she and Instructor Riley compared the student success of online and on ground classes at week 5. Online students were not as successful. Exam grades are a major ingredient and student engagement is important. Students not engaging early on don't do well. She said week 5 grades may be indicative of overall success. Therefore support services need to be offered before week 5 to increase success.

Instructor Riley's data showed that students struggle with essay exams, which may mean that students aren't reading text books or studying out of class. When students were asked why they don't read the material they often stated lack of time was an issue. They don't want to take time outside of class on the topics. To succeed students need to be actively engaged in learning. Dr. Leonard said she is open to input.

Trustee Mike Blakely asked if Dr. Leonard had thought about requiring students to be on campus for monthly meetings. She responded that she has required in-class orientation but students resist, saying they sign up for on-line classes because they can't come to class. Trustee Mike Wren asked why on-line students seemed to be doing better. Dr. Leonard stated more online students who are not doing well withdraw early, making the success rate seem higher, however; on ground students not doing well stay in the class. Across the nation there are more drops online than on ground.

Trustee Kenison asked about exploring other ideas like Facebook accounts. Dr. Leonard noted that Instructor Riley created a wiki site and the engaged students used it but it didn't pull in the less active students. Trustee Jon Lane asked about offering a class on how to take an online class. Dr. Leonard said BBCC Technology offers instruction that seems to be helpful but there is no data available. Trustee Lane Jon suggested the high schools should offer instruction on how to access online classes. He thanked Dr. Leonard for the data and commented it was very revealing.

Dean Kirkwood noted the goals of the Program report are to reflect on and use to develop plans for student success as well as becoming a foundation for accreditation reports. The next AMP report "Outcomes" is due in August. The Outcomes report will correlate data on all AMP outcomes for campus and Trustee discussions and recommendations.

Trustee Kenison complimented the excellent presentation. She said it was very informative and noted again that it is one of most important monitoring reports.

Trustee Lane said the report compiled a huge amount of data and showed how BBCC is using it.

Motion 11-17 Trustee Mike Blakely moved that the Academic Master Plan Programs Report be accepted as presented. Trustee Angela Pixton seconded the motion and the motion carried.

There were no introductions.

#### 4. Consent Agenda

a) Approval of Regular Board Meeting Minutes April 12, 2011 (A); b) President's Update (I); c) Student Success Update (I); d) Accreditation (I); e) Assessment Update (I); f) Capital Project Report (I); g) Human Resources Report (I); h) Enrollment Report (I); i) Donations (A); j) Job & Career Fair (I); k) Emeritus Status (A).

Motion 11-18 Trustee Jon Lane moved to approve the Consent Agenda and Trustee Mike Blakely seconded the motion. The motion carried.

President Bonaudi noted that the Emeritus recommendations were included. We are pleased to honor them and pleased that faculty endorsed them. Trustee Kenison also recognized the Nursing Program donation of the patient lift from Central Washington Hospital.

#### 4. Remarks

There were no remarks from the public.

- a. ASB President John Buhler provided the ASB report. ASB has recently sponsored some very successful campus events, such as Tacofest, with an attendance of 230, a paintball activity out at Lincoln Paintball near Odessa, taking 37 students on the Viking Bus. Last week ASB held the annual Spring Fling Barbecue and Student Awards. There were 37 awards presented to students and the outstanding faculty awards went to full-time instructor Shawn McDaniel and part-time instructor Leah Erickson. There was a crowd of 375 people in attendance, even though it was moved indoors due to the weather. The build-a-bear activity was a hit, as well as the balloon artist, the airbrush tattoo artist, the sandy candy table and guest performers, local band Foolish Fortune.

The Welding Club took two teams to Bellingham to compete in the annual Welding Rodeo last weekend. The Student Nursing Association recently raised \$2,300 in their raffle fundraiser.

The Students Supporting Students club along with the TRiO program raised \$3,750 in their silent auction on May 12. This club, along with the Soccer Club sponsored a very successful Healthfair last month, with several informational

booths set up throughout ATEC. The Soccer Club completed their season with a final game against Wenatchee two weeks ago. They also played the JATP students several times this spring.

The MEChA club sponsored a guest speaker last week from Family Planning who spoke on reproductive healthcare.

Phi Theta Kappa held a car wash about two weeks ago and brought in around \$200. On May 25, Phi Theta Kappa held a "Support Community College Completion" signing day at the Student Success Center. BBCC students, staff and faculty were asked to sign a critical national initiative to address the critical impact of community college degree completion." They have gathered around 250 signatures so far. The Rho Zeta chapter is planning another signing day during new student orientation this fall quarter.

- b. Classified Staff Representative Kathy Aldrich reported Classified Staff activities. Ninety-six (96) staff attended seven trainings. Ms. Aldrich gave a special thanks to VP Hamburg and President Bonaudi for purchasing the quilts crafted by the Classified Staff for Cellarbration! for Education.

Starr Bernhardt attended the Association for Institutional Research (AIR) Data and Decisions® Academy – Designing IR Research during April at Big Bend Community College. Ana C. Bolivar attended a Community Resource Forum on 4/12/2011 at Samaritan Healthcare. Connie Rodriguez, Dania Bisnett, Howard Temple, Yvonne Ponce, Barbi Schachtschneider, Hope Strnad, and Jessica Aloysius attended Annual Security Awareness Training on April 19, in the Aviation Bldg. Rita Jordan attended Rural Community Collaboration and Veteran Outreach Project on April 28, at BBCC/ATEC.

Mark Rogerson, Randy Fish, Brad Beuckman, Robert Russell, Julia Gamboa, Robin Arriaga, Angie Smith, Karen Okerlund, Darci Alamos, Dale Casebolt, Teresa Curran, Lyubov Konovalchuk, Dina Moskvich, Connie Rodriguez, Karen Girone, Cheryl Brischle, Ana Bolivar, Luis Alianez, Taisa Timofeyev, Mark Rogerson, Heidi Bratsch, Jonie Walker, Hope Candanoza, Hope Strnad, Barbara Riegel, Yvonne Ponce, Gale Haley, Angel Uresti, Sergio Cervantes, Jeff Robnett, and Kathy Aldrich attended a class on communication at the Classified Staff In-service on April 29.

Darci Alamos, Heidi Bratsch, Brad Beuckman, Angie Smith, Connie Rodriguez, Randy Fish, Rob Russell, Angel Uresti, Lyubov Konovalchuk, Dina Moskvich, Jeff Robnett, Taisa Timofeyev, Karen Okerlund, Robin Arriaga, Mark Rogerson, Teresa Curran, Dania Bisnett, Yvonne Ponce, Hope Strnad, Kathy Aldrich, Barbara Riegel, Gale Haley, Julia Gamboa, Cheryl Brischle, Jonie Walker, and Ana Bolivar attend a session on budgeting at the Classified Staff In-Service on April 29, at Big Bend Community College.

Julia Gamboa, Karen Okerlund, Tom Munyan, Gale Haley, Ana Bolivar, Taisa Timofeyev, Lyubov Konovalchuk, Dina Moskvich, Kathy Aldrich, Mark Rogerson, Robin Arriaga, Cheryl Brischle, Barbara Riegel, Sergio Cervantes, Dina Moskvich, Jeff Robnett, Jonie Walker, Yvonne Ponce, Hope Strand, Dania Bisnett, Teresa Curran, Brad Beuckman, Angie Smith, Darci Alamos, Heidi Bratsch, Connie Rodriguez, Randy Fish, Angel Uresti, Rob Russell attended a session on couponing at the Classified Staff In-Service on April 29, at Big Bend Community College.

- c. Faculty Association President Mike O’Konek reported the Faculty Emeritus candidates Patricia Teitzel and Gene Donat represent 80 years of teaching experience. Instructor O’Konek also thanked REC for providing eight hours of safety training to 12 professional technical faculty members. He reported Business Information Management Instructor Daneen Berry-Guerin started an independent study class for one student to provide office support for the Grant Adams Volunteer Legal Services. This is a great opportunity for students to earn credit and gain real world experience in a legal office.

Criminal Justice/Psychology Instructor Ryann Leonard stated her Criminal Justice students have been volunteering to help the Moses Lake Police Department train new cadets. She also reported for the second year in a row the Community Partnership Against Substance Abuse Event received the Bob Skidmore Award for Substance Abuse Prevention.

Physics Instructor Jim Hamm took his Physics Engineering class on a field trip to the Laser Interferometer Gravitational-wave Observatory (LIGO) on the Hanford site. It was built to make use of one of the predictions of Einstein’s general theory of relativity to study astronomical events. One of Instructor Hamm’s students from last year is currently serving a summer internship at LIGO.

Nursing Instructor Jennifer Brooks reported the nursing students have raised \$4,000 to cover approximately two thirds of the cost of a two-day review to prepare them for their state licensure exam.

Trustee Kenison asked about the substance abuse program being offered during a weekend. Instructor O’Konek stated he thinks there is more student participation when it is offered during the week. He will send Instructor Leonard an e-mail requesting additional information about this.

- d. VP of Financial and Administrative Services reported the REC safety training was recorded and it will be reviewed by BBCC custodial and M & O staff. She noted the legislature passed the state budget and the Governor is considering vetoes. The BBCC budget cuts over the last three fiscal years have been \$2.6 million. For 2011-12 she estimates there will be a general budget reduction of \$770,000 and a 3% salary reduction of \$201,000. Higher education has an exemption and may provide the 3% from other than salary reductions.

Represented Classified Staff are required to take a 3% salary reduction in 2012. BBCC Classified Staff have chosen to be unrepresented. There is also a 6% cap on pensions. Total cuts for 2012 are \$1,076,000. Another general budget reduction of \$841,000 is anticipated for the 2013 fiscal year. More details will be available mid June.

President Bonaudi stated there is significant language for classified employees. At this point, the 3% reduction is only mandatory for the represented classified staff. SBCTC has decisions to make. They may hold a portion of the system revenue to build funds for ERP up to 3% of tuition collected. This will result in less tuition money to each college. Currently, faculty and administrative staff have graduated matches for retirement plans: 5% up to age 34, 7.5% up to age 49, 10% age 50 and over. The contract with existing employees is probably legally binding so matches over 6% will have to come out of tuition. Tuition will probably have a maximum increase of 12%. There is a new provision for Running Start students. Currently, a student could attend full time college and full time high school and the state would pay both costs. The new restriction will fund a maximum of 1.2 FTEs; this is a potential funding loss to the college. Also, colleges could charge a 10% tuition to Running Start students with a waiver for free/reduced lunch eligible students. President Bonaudi noted the BBCC service district has a substantial number of free/reduced lunch eligible students. He plans to attend WACTC meetings Thursday and Friday and should receive more information.

Trustee Mike Blakely stated it is a priority not to make a 3% salary cut. The 12% tuition increase will offset the \$1,076,000. The tuition will increase another 12% in 2012-13. The price per credit will rise from approximately \$91 to \$113 over the biennium.

- e. VP of Instruction and Student Services Bob Mohrbacher stated ABE Director Sandy Cheek has been updating grants. There is a new process requiring extra documentation. The BBCC ABE Grant was approved and Director Cheek was commended. SBCTC asked to share BBCC's application as a good example.

VP Mohrbacher reported the number of disabled student services has increased from 273 students last year to 280 students just through winter quarter. The two biggest accommodations we make are for students with learning disabilities and psychological/emotional accommodations. Disabilities Coordinator Loralyn Allen is doing a great job working through these issues.

VP Mohrbacher stated summer quarter classes are mostly full, with just a few professional/technical classes still open. Some sessions were reduced for summer quarter due to the budget. FTEs will be down because fewer sessions are being offered. VP Mohrbacher stated we are not cutting back as much in the fall.

VP Mohrbacher reminded all that during the Programs Monitoring Report Dr. Leonard talked about the importance of early intervention. Title V staff are working with BBT to implement an early alert system. Clark College is sharing their system code with us resulting in reduced spending on this effort. He said feedback is being gathered from BBCC employees on how to customize the program for BBCC. This program will identify students needing intervention earlier in the quarter, and then track the interventions to correlate successes.

Western Governors University staff visited BBCC and presented information about their online, not-for-profit education. They provide competency based classes and the instructors are more like case managers and mentors. This is an alternative to the University of Phoenix at a lower cost. WGU does not receive direct state funding but they will compete with BBCC for state financial aid. WGU is a transfer partner. Other independent colleges are feeling pressure and concerned about state need grant funding.

President Bonaudi introduced Dean Clyde Rasmussen to comment on recent news from SGL. Dean Rasmussen stated BBCC is providing industry training for businesses. SGL is hiring in January and BBCC is providing training on campus for their trainers. Technical and leadership training will be offered. SGL is opening their plant and asked if BBCC could continue training. Trustee Mike Blakely stated this is newsworthy and it would be good for the newspaper.

- f. VP of Human Resources and Labor Holly Moos reported her department is working on budget calculations. Health benefit costs for BBCC are \$850 per month per employee. The employees' premium self-pay portion will rise from 12-15%, and the employer rate will remain the same. The PERS2 retirement rate is going up and employees will have higher rates. Faculty negotiations meetings are ongoing. There are current searches for a psychology/sociology instructor and a nursing instructor. The Classified Staff transfers were noted in the consent agenda. The transfers were made to save money. Faculty have also absorbed losses, which means more governance responsibilities for fewer faculty members.

#### **6. Exceptional Faculty Award Recommendations**

President Bonaudi commented there has been some hesitancy by faculty to apply for EFA funding due to overall caution regarding the budget. The EFA funds are dedicated for faculty development. Both applications received are critical. Chemistry Instructor John Peterson applied for funds to attend an American Chemical Society meeting. Chief Pilot John Swedburg applied for funds to promote the Aviation program at the Paris Air Show. He will be part of the Governor's delegation he will represent the Washington Aerospace Consortium and promote our collaboration with CWU. This may open international avenues. BBCC will also have space in the Washington State pavilion for aerospace training. President Bonaudi endorsed the EFA committee's recommendations.

Motion 11-19 Trustee Mike Blakely moved to award Instructor John Peterson \$1,080 in EFA funds and Chief Pilot John Swedburg \$2,000 in EFA Funds. Trustee Mike Wren seconded the motion and the motion carried.

**7. Board Officer Matrix**

President Bonaudi stated that in the past the Board has chosen to follow the Board Officer Matrix. In the matrix Trustee Angela Pixton will move into the Chair position on July 1, 2011. Trustee Mike Wren will move into the Vice Chair position. This can be acted on now or deferred to June. Trustee Kenison said the board has discussed the officer rotation as opposed to elections in the past. Trustee Mike Wren stated he agrees with the matrix.

Motion 11-20 Trustee Jon Lane moved to approve the Board Officer Matrix as presented. Trustee Mike Blakely seconded the motion and the motion carried.

Board Chair Kenison announced a five minute break at 10:50. The meeting reconvened at 10:55 a.m.

Board Chair Kenison announced a 15 minute Executive Session to discuss items provided for in RCW 42.30.110 (1): (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions or litigation or potential litigation.

The meeting reconvened at 11:10 with no action taken.

**8. President's Evaluation**

Trustee Angela Pixton stated the Trustees want to continue gathering focus group information to complete the President's Evaluation. President Bonaudi will arrange for a focus group to be facilitated.

**9. Assessment of Board Activity**

Trustee Mike Wren reported he attended the Grant County EDC Small Business Development Center (SBDC) presentation. He said the value of SBDC program is obvious and supports what the college does. The Ephrata Airport had an activity and next year he would like for BBCC Aviation to be involved. It would be a great venue to talk to kids about how to enter the aviation career. He talked about the BBCC aviation program at the event. He attended the CWU ROTC awards ceremony in Ellensburg and spoke with President Gaudino about our linkage with CWU.

Trustee Jon Lane attended a WorkSource lunch on April 26 and talked about recruiting and developing jobs. He attended the May 17 Chamber of Commerce membership luncheon and expressed concern about the state budget. Gary Chandler expressed support of community colleges. Trustee Lane attended the final Moses Lake School District long range planning meeting.



They will recommend a bond issue to build a 9-12 grade secondary school for 750-1000 students and refurbishing the current high school. The Moses Lake School District is short of space. He also attended the Grant County EDC Board of Directors meeting and EDC lunch. REC plans to expand their facilities beginning September. Trustee Lane attended the JATP send off luncheon. He also attended the Cellarbration! for Education event. Trustee Lane attended a meeting at the city of Moses Lake, good communication with industry to talk about future with city of Moses Lake and industry. BBCC was mentioned as one of the amenities in this area during the discussion of the future infrastructure and how to recruit and retain good employees. He also attended the Quincy Leadership roundtable at Trustee Mike Blakely's invitation.

Trustee Mike Blakely attended the State of the College. He also attended the JATP send off, and commented it's amazing how much the students have learned. He attended the Quincy Leadership Roundtable. Trustee Blakely also coordinated a visit to BBCC by New York Times Best Selling author Terry DuLong. He thanked VP Mohrbacher and his wife for providing a luncheon for Ms. DuLong. He also thanked John Swedburg for taking Ms. DeLong along on a flight. He shared Ms. Terri Dulong's blog address [www.islandwriter.net](http://www.islandwriter.net) on which she is sharing BBCC information. Trustee Blakely met with AtD CCRC interviewers and they had high praise for BBCC. He also attended the Job & Career fair and helped arrange for some students from Quincy to attend.

Trustee Angela Pixton reported she shared BBCC information while on vacation in Panama. She also completed the Governance Institute for Student Success questionnaire.

Trustee Kenison stated she is pleased by the breadth of the activities attended by trustees. She reported she completed the Governance Institute for Student Success questionnaire, and attended the Allied Arts Auction. She also donated to Cellarbration! for Education.

#### **10. Next Meeting**

The regularly scheduled Board meeting is June 21 at 8:30 a.m. The President's evaluation will be discussed for potential action. Board Chair Katherine Kenison will be absent, Vice-Chair Angela Pixton will run the meeting. Trustee Kenison said she will talk with the other Trustees prior to the meeting and may participate in the meeting by phone.

#### Motion 11-21

Trustee Mike Wren moved to hold the next Board meeting on June 21, at 8:30 a.m. Trustee Jon Lane seconded the motion and the motion carried.

## 11. Miscellaneous

President Bonaudi shared that the painting by Tarra Hall is displayed on the wall of the Hardin Community Room along with a brief description. He also stated the Board/Administrative Retreat has been tentatively scheduled on Wednesday, August 24 at the Wild Horse Wind Facility. Please rsvp with Melinda.

The TACTC meeting will be held at Suncadia on June 26 just prior to the Governance Institute for Student Success (GISS) June 26-28. The GISS survey will be discussed with ACCT and staff from the University of Texas at Austin.

President Bonaudi said each Trustee had a list of BBCC graduation activities and the SkillSource recognition was cancelled. He said BBCC has a good relationship with the Port of Quincy. Thanks to Trustee Blakely and Pat Boss, President Bonaudi was asked to participate in a presentation to a national nutritional supplement manufacturer considering locating in Quincy. He shared about college support for training. BBCC is also a good resource for potential employees' families. He provided a broader view of surrounding resources in our large geographic area. This manufacturer could bring 60-80 jobs to the Quincy area.

President Bonaudi announced that the BBCC Commencement speaker is Gonzaga Women's Basketball Coach Kelly Graves. Coach Graves is delighted to come back to campus; he formerly coached for BBCC.

Trustee Mike Blakely shared his concern about SFCC setting up an aviation program. He encouraged everyone to contact the legislators and the SBCTC. He said BBCC is due for funding for a building. BBCC has only had full state funding for the Fine Arts Building and the Library. He encouraged everyone to follow up as much as possible regarding the SFCC Aviation program. Why duplicate when we have an excellent program and field here? President Bonaudi stated SFCC has an articulation agreement with the University of North Dakota flight training program. There is a SBCTC process to protest when a community college proposes a new program. President Bonaudi submitted a protest and VP Mohrbacher is following up with it. CWU is also unhappy with SFCC's proposal as BBCC has an articulation agreement with CWU. VP Mohrbacher stated SFCC has said they will withdraw their proposal and continue with their current program. We have the opportunity to collaborate with SFCC.

Trustee Blakely also talked to Kim Tanaka about the Governor standing in for President Obama for the Bridgeport graduation ceremony.

### Motion 11-22

Trustee Jon Lane moved to adjourn the meeting. Trustee Mike Blakely seconded the motion and the motion carried.

The meeting adjourned at 11:40 a.m.

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Katherine Kenison Chair

ATTEST:

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William C. Bonaudi, Secretary

**BIG BEND COMMUNITY COLLEGE**

Date: 6/21/11

**ITEM #3** CONSENT AGENDA (for information)

b. President's Activity Update

**BACKGROUND:**

Highlights of President Bonaudi's activities from May 21, 2011, through June 14, 2011, are following.

Prepared by President Bonaudi.

**RECOMMENDATION:**

None

### President's Activity Log Highlights

Date	Activity	Purpose of meeting	Location	Comments
5/27/11	Regional Alliance Mtg	Community College Support	Conference Call	Al Ralston
5/27/11	Board Chair Katherine Kenison	Discuss Board Agenda	BBCC	
5/31/11	BBCC Board of Trustees Meeting	College Guidance	BBCC	
5/31/11	Student Success Center Grand Opening	BBCC Promotion	BBCC	
5/31/11	Grant County Commissioners Luncheon	Community Support	BBCC	
6/07/11	North Central Workforce Development Council Mtg	Workforce Development	Moses Lake	Board Member
6/08/11	Million Air Larry Godden	Aviation Program Support	Million Air	
6/08/11	GED Graduation Welcome	College Program Support	BBCC	
6/09/11	Port of Moses Lake Mtg	College Program Support	Port of Moses Lake	
6/09/11	IBEST Graduation Welcome	College Support	BBCC	
6/10/11	BBCC Commencement	Student Success	BBCC	
6/11/11	BBCC Nurses' Pinning Ceremony	Student Success	BBCC	
6/14/11	Aerospace Council Mtg	Aviation Program Support	Everett	

# Big Bend Community College

Date: 6/21/11

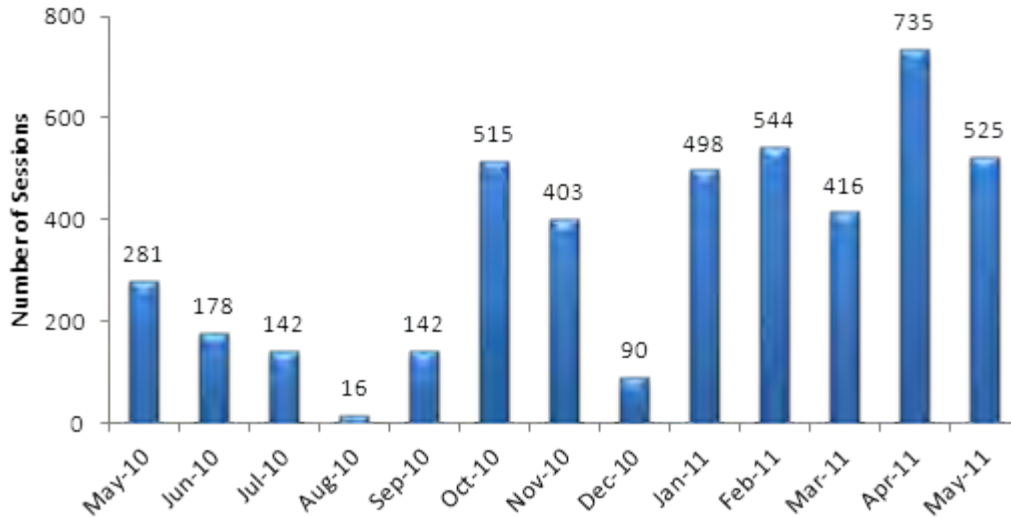
**ITEM #3:** CONSENT AGENDA (for information)

- c. Student Success Initiatives Update
  - 1. Achieving the Dream
  - 2. Student Achievement Initiative
  - 3. Academic Master Plan

### Achieving the Dream

AtD Transition: Our five-year Achieving the Dream grant ends June 30. We are currently in the process of distributing responsibility for the various AtD initiatives to different groups. Supplemental Instruction is being led by Title V and the Student Success Center. MAPA and New Student Orientation will continue with the same personnel, though without AtD funding support. Online tutoring will move from Tutor.com to NW eTutoring consortium over the summer. The data and planning functions of AtD will be folded into the work of Institutional Research and Planning and the Academic Master Plan Committee.

**Online Tutoring Use 2010-2011**



## **Student Achievement Initiative**

The Student Success Center and Basic Skills worked together to hold a GED Transition event on June 7, from noon to 2:30. Twelve students participated. The aim was to increase the number of GED students making the transition from Basic Skills to developmental, vocational, or college transfer courses. Student Achievement data shows that BBCC does very well in the number of GED completions, but that we see the same difficulty as many other colleges in the state in making transitions from Basic Skills to other classes. This event is part of our effort to increase transitions.

## **Academic Master Plan**

We are currently following up on the Programs Monitoring Report. We are looking at several items in particular:

- Cost per FTE: Cost decreased in 27 departments and increased in 11. Some of the increases were very minor, but we are examining any larger increases to identify the source of the increase, such as part-time instructors who qualify for benefits, thus increasing costs.
- Facility and Staffing needs: We are following up on items identified in program audits, trying to fill equipment needs where funding allows, and we will then schedule time to discuss staffing needs with Division Chairs.

Prepared by VP Bob Mohrbacher, Associate VP Candy Lacher, Dean Valerie Kirkwood, and Director of Basic Skills Sandy Cheek.

### **RECOMMENDATION:**

None

## **BIG BEND COMMUNITY COLLEGE**

**Date:** 6/21/11

**ITEM #3**      CONSENT AGENDA (for information)

d.      Accreditation

### **BACKGROUND:**

There are five standards in the new accreditation structure. Each chair has met with their committees and has started to outline the work for their standard.

Standard One is in draft form and is being edited. During the development of Core Themes in Standard One, the committee wanted a survey based on the core themes to be sent to all employee groups. Each employee was asked to identify how their duties fit into each core theme. The survey is now closed and results are being summarized.

Prepared by Dean of Institutional Research and Planning Valerie Kirkwood.

### **RECOMMENDATION:**



## **BIG BEND COMMUNITY COLLEGE**

Date: 6/21/11

**ITEM #3:** CONSENT AGENDA (for information)

e. Assessment Update

Faculty have been working to update or revise program level and general education outcomes. Program outcomes describe what a student should know or be able to do at the completion of a degree program. General education outcomes describe that component of our transfer degrees that all students hold in common, regardless of the specific courses they take to complete their transfer degree at Big Bend.

In the fall, we will update the Professional-Technical program web pages with updated outcomes. The discussion on general education outcomes will be forwarded to Instructional Council for action. These revisions will assure that we are up to date in key learning outcomes during our accreditation process.

Prepared by VP Mohrbacher.

**RECOMMENDATIONS:**

## BIG BEND COMMUNITY COLLEGE

Date: 6/21/11

### ITEM #3: CONSENT AGENDA (for information)

#### f. Capital Project Update

### BACKGROUND:

**Facilities Master Planning (FMP):** RGU Architecture & Planning is helping with the new Facility Master Plan. They are working on campus maps and a brochure. Robert Uhrich, principal with RGU, is preparing for focus groups with a K-12 group and community and industry representatives to gain a well rounded community vision represented in our FMP.

### Old Developments/Background:

**5/31/11** The Facilities Master Planning Committee met and reviewed survey results.

They also identified five goals:

- Goal #1 – Offer state of the art teaching and learning opportunities.
- Goal #2 – Provide a safe, accessible and sustainable campus.
- Goal #3 – Create a sense of campus identity.
- Goal #4 – Expand and enhance partnerships and collaborations.
- Goal #5 – Increase community engagement with the college.

Objectives were identified for each of the goals. A set of planning principles is being utilized to develop the Campus Master Plan. These guides give careful consideration to the context and history of the campus and its surroundings. These design principles include:

- Sustainability
- Connections with the community
- Flexible, adaptable, multi-use spaces
- Safety and accessibility
- Adaptability to future technologies
- Informal & formal learning spaces

The committee is planning forums with a K-12 group and community and industry representatives.

**4/12/11** The Facilities Master Planning Committee has been formed and started the process of creating a Facilities Master Plan. The committee met on January 28 and discussed each member's vision of where they see their program or department in 20 years. A Facility Assessment Survey was distributed to campus on February 14. Input from this survey will help us better understand the needs and future needs of all programs. A similar survey was distributed to students on March 15. The committee will meet again on April 8<sup>th</sup> to review results of the surveys. There are focus groups for community members and tours of facilities on other campuses planned.

**3/15/11** VP Hamburg is in the planning stages for updating the Facilities Master Plan.

**Minor Repairs & Improvements:** Several small repair and minor improvement projects have been completed or will be completed by June 30. Building 2000, DeVries Activity Center (Gym), had a new HVAC unit for the classrooms and offices installed. What started as a roof repair project became a new roof for the Gym. The smaller restrooms in Building 1200, Science/Math Building, are being remodeled. There are several concrete projects being completed for safety and ADA compliance: stairs and railings have been installed from the upper level parking to the lower level in front of the Gym; low sidewalk and portions of a damaged curb have removed from beside Building 1000, Work First, and replaced with new sidewalk and curb; the large patio on the north side of Building 1400, Student Center/Administration, is in the process of being removed and replaced; existing curb and a portion of sidewalks will be removed at the north entrance of Building 1400 and two ADA ramps with crosswalk markings will be installed to bring us to code; sidewalks have been replaced at the Baseball Field.

## **BIG BEND COMMUNITY COLLEGE**

Date: 6/21/11

**ITEM #3:** CONSENT AGENDA (for information)

g. Human Resources Report

### **BACKGROUND:**

Interviews for a Psychology/Sociology instructor were held on June 8, 2011. Four candidates were interviewed. We hope to finalize the hiring process soon.

Reported Administrative/Exempt Training since last Board Meeting:

Char Rios- Customer Service Video Secrets of Body Language at BBCC on May 13; BAR at Wenatchee on May 19-20.

Kara Garrett- Refreshing Leadership, at BBCC on May 18.

Annemarie Cadle-How to Start Your Own Business Class at SkillSource on April – May  
Andre Guzman-USA FUNDS Financial Aid Workshop at Spokane on May 25.

Mary Shannon-Information Technology Education Futures Summit: Inspiring Faculty for Tomorrow's IT Workforce, at Microsoft Corporation, Redmond on May 20.

Melinda Dourte and Andrea Elliott-Customer Service Video Secrets of Body Language, at BBCC on May 13.

Gail Hamburg-Early Alert System Planning Meeting, at BBCC on May 26.

Jennifer de Leon-Tegrity Training at Spokane on May 11; Campus Technology Virtual Conference Online on May 12; Faculty In-service, at BBCC on May 13; Starboard Training, at BBCC on May 20.

Prepared by Vice President of Human Resources & Labor Holly Moos.

### **RECOMMENDATIONS:**

None.

## PERSONNEL REPORT APRIL 5, 2011 - JUNE 17, 2011

EMPLOYEE SEPARATIONS 4/5/11 - 6/17/11			
SEPARATION DATE	NAME	POSITION	SEPARATION REASON
5/6/2011	Joanne Bracht	Office Assistant 3-Title V	Probationary period not completed due to budget deficit
6/14/2011	Julia Berry	Psychology/Social Science Instructor	Resigned-moving out of area
6/14/2011	Gene Donat	Economics Instructor	Retired
6/14/2011	Pat Teitzel	Business Information Management Instructor	Retired
6/17/2011	John Heflin	High School Automotive Instructor	Non-renewal; change in funding structure with MLSD
6/17/2011	Enedelia Nicholson	Transfer Center Coordinator	Resigned
6/17/2011	Mark Yosting	High School Automotive Instructor	Retired
NEW HIRES/PROMOTIONS/TRANSFERS 4/5/11 - 6/17/11			
START DATE	NAME	POSITION	REPLACING
4/1/2011	Jessica Aloysius	Fiscal Analyst 3-Business Office	Business Office reorganization-this is a promotion for Jessica
4/11/2011	Karen Girone	Program Assistant-Payroll/Human Resources 50%/ATEC 50%	Transferred from Student Activities
4/12/2011	Yvonne Ponce	Fiscal Technician 1-Business Office	Transferred from Payroll/Human Resources
5/9/2011	Barbara Collins	Program Assistant -Title V	Transferred from TECH PREP
5/16/2011	Hope Candanoza	Data Compiler 2-Basic Skills	Transferred from Institutional Research and Planning
SEARCHES IN PROCESS			
POSITION	STATUS	REPLACING	
Psychology/Sociology Instructor	Interviews completed	Julia Berry/Scott Richeson	
Nursing Instructor	First review started	Danielle Alvarado	
Transfer Services Coordinator	First review 6/24	Enedelia Nicholson	
<b>SPRING PART-TIME FACULTY: 127</b>			
<b>SPRING PART-TIME HOURLY: 95</b>			
6/8/2011			

## BIG BEND COMMUNITY COLLEGE

Date: 6/21/11

**ITEM #3:** CONSENT AGENDA (for information)

h. Enrollment Report

### BACKGROUND:

The two year FTE report as of June 11 is included for your information. Our state-funded FTE is 10.5% over our funding target for the two-year period. We began enrolling students in summer and fall classes in May. Currently, summer enrollment is lower than last year due to fewer classes being offered because of budget constraints. Fall enrollment is even with last year at this time. We are expecting 100 new students to attend our first new student registration session for fall quarter on Tuesday, June 14.

The tuition amount budgeted for 2010-2011 is \$3,308,514. As of May 31, 2011, we have collected \$3,887,635 or 117.5% of the budgeted amount. As of May 31, 2010 we had collected \$3,614,780 or 116.2%.

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### TUITION COLLECTION REPORT

As of May 31, 2011 and May 31, 2010.

	<u>2010-11</u>	<u>2009-10</u>
Annual Budget	\$3,308,514	\$3,108,514
Total Collections as of May 31	\$3,887,635	\$3,614,780
As a % of annual budget	117.5%	116.2%
Left to collect to meet budget target	-0-	-0-

Prepared by Associate Vice President of Student Services Candy Lacher and  
Director of Business Services Charlene Rios.

# F.T.E. REPORT

6/13/2011

	<b>ANNUALIZED FTEs</b>
<b>1st year (09-10)</b>	
SUMMER	115.8
FALL	589.4
WINTER	600.2
SPRING	<u>553.7</u>
<i>Total</i>	<i>1859.1</i>
<b>2nd year (10-11)</b>	
SUMMER	135.6
FALL	604.5
WINTER	597.3
SPRING	<u>543.2</u>
<i>Total</i>	<i>1880.6</i>
<b>TOTAL</b>	<b><u>3739.7</u></b>
1st year Target (includes 53 Workforce)	1676
2nd year Target (includes 86 Workforce)	<u>1708</u>
<b><i>Two-year Target Total</i></b>	<b>3384</b>
<b>SBCTC 2-year rolling enrollment count</b>	
Past year + current year actual FTE	3739.7
Past year + current year allocation	3384.0
% of allocation target attained to date	110.5%
Add'l FTEs to meet minimum 96%	-491.1
Add'l FTEs to meet target 100%	-355.7
FTEs over target - 1st year	183.1
FTEs over target - 2nd year	172.6

## BIG BEND COMMUNITY COLLEGE

Date: 6/21/11

### ITEM #3 CONSENT AGENDA (for information)

- i. ¡Educaté Latino Education Fair (for information)

#### **BACKGROUND:**

5<sup>th</sup> Annual ¡Educate @ Big Bend! Latino Education Fair was held on April 29, 2011 in the Grant County Advanced Technologies Education Center.

#### **Quick Facts:**

- Over 230 visitors and 30 Faculty/Staff Volunteers
- 25 information booths including:
  - Professional/Technical programs and DTA options
  - Support services and student clubs
  - Representatives from CWU, EWU, Heritage, WSU and UW
  - Financial resources and community partner agencies
- 4 Bilingual Workshops
  - Paying for College with Financial Aid
  - Getting Ready for College
  - Get a Jump Start on Your Education
  - Education: How to Support Your Children (Parent Panel)
  - Estudiando sin la Residencia (*Studying Without Residency*)

The purpose of ¡Educate @ Big Bend! Latino Education Fair is to increase awareness in the Latino community regarding educational programs and support services available at Big Bend Community College. By emphasizing access, we hope to see an increase in enrollment in ABE, academic, and vocational programs. The fair began at 4pm and ended at 8pm with a steady flow of visitors throughout the event.

Special recognition for organizing the event goes to the following individuals:

**Andre Guzman**, Financial Aid Director

**MariAnne Zavala-Lopez**, Counselor

**Ana C. Bolivar**, WorkFirst Program Coordinator

**Julia Gamboa**, Professional/Technical Education Program Assistant

**Custodio Valencia**, TRiO Academic Advisor/Learning Strategist

**Rita Delgado**, Financial Aid Advisor

**Anita Delgado**, Upward Bound Director

**Enedelia Nicholson**, Title V Activity/Transfer Center Coordinator

**Elizabeth Mendoza**, Opportunity Grant Director

**Diana Villafana**, Student Success Retention Specialist

**Yolanda Valdez**, Americorps Retention Project Coordinator

Special thanks are extended to the BBCC faculty and staff that gave up their Friday evening to support this event.

Prepared by Outreach Advisor José Esparza.



**BIG BEND COMMUNITY COLLEGE**

Date: 6/21/11

**ITEM #4:** TACTC Presentation (for information/action)

**BACKGROUND:**

TACTC President Mauri Moore and TACTC Administrator Erin Brown will present information to the Board.

**RECOMMENDATION:**

## Just the facts...about TACTC!

**TACTC** stands for the Trustees Association of Community and Technical Colleges. It is the professional development association for all 150 trustees representing the thirty community and technical college districts in the state of Washington.

TACTC exists to provide training and educational opportunities to trustees, and to assist trustees in their policy and advocacy responsibilities. The vision of the Association is to “ensure quality, affordable, and lifelong educational opportunities for all the people of Washington State,” and the mission is to “support, educate, and unite Washington State community and Technical College trustees in fulfilling their duties and responsibilities.”

Participating in TACTC gives trustees an opportunity to broaden their knowledge of the community and technical college system, to hear and learn about other perspectives on issues trustees face on their local campuses, and to get the latest information on higher education trends and external factors, as well as networking with fellow trustees around the state.

TACTC hosts three conferences a year. A one-day Legislative Plenary Session is held in September. A Legislative Contact Session is held each February in Olympia and an annual convention and business meeting is held each May. Participation in these events is highly encouraged.

The trustees’ association is supported by dues, paid by the district boards of trustees. TACTC is governed by a Board of Directors and has an active Legislative Action Committee. The Board of Directors members are elected at the May annual business meeting. The Legislative Action Committee is made up of a trustee representative to serve as the primary representative and another trustee to serve as the secondary representative. The trustee representatives on the system-wide committee serve as a communications link between TACTC and the local boards.

There are many ways to be active in TACTC. First of all, attend the annual conferences. Second, participate as a member-at-large on the Board of Directors and/or on the Legislative Action Committee. TACTC also has several committees, such as the Education, Awards, Bylaws, and Audit committees. Volunteers are always welcomed. TACTC also appoints trustees to serve on system-wide committees, such as the Operating Budget Task Force. Other ad hoc committees are appointed on an as-needed basis.

The bylaws for the Trustees Association of Community and Technical Colleges can be found at: [www.sbctc.edu/tactc](http://www.sbctc.edu/tactc). They describe the duties and responsibilities of the various committees in greater detail.

TACTC exists to help trustees be stronger, more effective trustees at the local level, and to aid the trustees in being more influential at the state level.

## **The 2010-11 TACTC Executive Committee:**

President: Mauri Moore, Edmonds Community College

President-elect: Tom Malone, Seattle Community Colleges

Secretary: Shoubee Liaw, Shoreline Community College

Treasurer: Tyler Page, Renton Technical College

Legislative Action  
Committee co-chair: Pete Crane, Olympic College

Legislative Action  
Committee co-chair: Tim Douglas, Whatcom Community College

Immediate past-president: Debra Lisser, Skagit Valley College

Member At-Large: Sherry Parker, Clark College

Member At-Large: Darlene Wilder, Wenatchee Valley College

# 2010-11 TACTC COMMITTEES

## STANDING COMMITTEES

### BOARD OF DIRECTORS

Mauri Moore, Edmonds – President  
Tom Malone, Seattle – President-elect  
Shoubee Liaw, Shoreline – Secretary  
Tyler Page, Renton Technical – Treasurer  
Pete Crane, Olympia – LAC Co-chair  
Tim Douglas, Whatcom – LAC Co-chair  
Debra Lisser, Skagit Valley – Past-President  
Darlene Wilder, Wenatchee – Member At-Large  
Sherry Parker, Clark – Member At-Large

### STAFF:

Erin Brown, TACTC Administrator  
Candace Robbecke, TACTC Administrative Asst.

### AUDIT COMMITTEE

(MEMBERSHIP: THREE MEMBERS)

Audit TACTC financial records after the close of the fiscal year.

Dan Altmayer, Highline – Chair  
Sherry Parker, Clark  
Debra Lisser, Skagit Valley

### AWARDS COMMITTEE

(MEMBERSHIP: AT LEAST THREE MEMBERS) Elect people who have made significant contributions to the advancement of community and technical college education --for honoring at annual meeting.

Joanne Schwartz, Centralia (Chair)  
Debra Lisser, Skagit Valley  
Shoubee Liaw, Shoreline

### FINANCE AND BUDGET COMMITTEE

(MEMBERSHIP: THE TREASURER AND ONE OR MORE MEMBERS)

Prepare/present budget for approval at annual meeting.

Tyler Page, Renton Tech. – Treasurer (Chair)  
Calvin Pearson, Bates Technical College  
Carol Landa-McVicker, CCs of Spokane  
Debbie Lisser, Skagit Valley College  
Dick Van Hollebeke, Edmonds Comm. College  
Duke Mitchell, Columbia Basin College

### NOMINATING COMMITTEE (MEMBERSHIP: THREE MEMBERS, TWO ALTERNATES)

Solicit nominations for each office to be filled by election at annual meeting.

Gayatri Eassey, Seattle CCs (Chair)  
Tom Campbell, Green River (Member)  
Dick Van Hollebeke, Edmonds (Member)  
Joanne Schwartz, Centralia (1<sup>st</sup> Alternate)  
Don Piercy, Skagit Valley (2<sup>nd</sup> Alternate)

### RESOLUTIONS & BYLAWS COMMITTEE

(MEMBERSHIP: TWO TO FIVE MEMBERS)

As needed to consider or propose amendments to the bylaws as suggested by membership.

*To be determined*

### TRUSTEE EDUCATION COMMITTEE

(MEMBERSHIP: TWO OR MORE MEMBERS) Provide training and education programs under the direction of the President-Elect.

Tom Malone, Seattle – Chair  
Betty Cobbs, Everett  
Darlene Peters, Olympic  
Jackie Rosenblatt, Pierce  
Janis Machala, Lake Washington  
Joanne Schwartz, Centralia  
Mauri Moore, Edmonds  
Phillip Barrett, Shoreline  
Shauna Weatherby, Clover Park  
Shoubee Liaw, Shoreline  
Sue Cole, Whatcom

## ACCT REPRESENTATIVES

- Emily Yim, Edmonds Community College:
  - ACCT Communications & Education Committee member;
  - Pacific Region Awards & Nominations Committee member.
- Fred Whang, Tacoma Community College – ACCT Board Member;
- Ronnie Behnke, Renton Technical College:
  - Sergeant-At-Arms;
  - Region 3 Nominating Committee Chair.
- Shauna Weatherby, Clover Park Technical College – Diversity Committee member;
- Tom Malone, Seattle Community Colleges – ACCT Awards Committee.

## SYSTEM COMMITTEES

### **CAPITAL TASK FORCE**

Steve Adelstein, Whatcom

### **EFFICIENCY BILL STEERING COMMITTEE**

Representatives of TACTC, WACTC and the State Board.

James Cunningham, Bellingham Technical  
Shoubee Liaw, Shoreline  
Theresa Pan-Hosley, Bates

### **JOINT LEGISLATIVE COMMITTEE**

Representatives of TACTC, WACTC, State Board and staff develop/coordinate legislative strategies for system.

Mauri Moore, Edmonds  
Pete Crane, Olympic  
Tim Douglas, Whatcom

### **MISSION STUDY TASK FORCE**

Bob Myers, Wenatchee Valley  
Sue Cole, Whatcom  
Tom Gaffney, Everett  
Tom Malone, Seattle

### **NEW TRUSTEE OUTREACH ADVOCATE**

Debra Lisser, Skagit Valley College

### **STUDENT VOICE TASK FORCE**

Debbie Lisser, Skagit Valley

### **WACTC and SBCTC Liaison**

Mauri Moore, Edmonds

### **WELA Representative**

Gene Chase, Everett

## 2010-11 TACTC Goals, Activities and Outcomes

Object & Purpose	Goal	Activity	Status	Outcomes
<p>1. To facilitate communication among community &amp; technical colleges of the State of Washington;</p>	<ul style="list-style-type: none"> <li>• Increased access to training/professional development opportunities</li> <li>• Transparent &amp; timely information regarding TACTC involvement &amp; activities</li> <li>• TACTC activities responsive/reflective of the needs of the organization</li> <li>• Increase opportunities for trustee networking</li> </ul>	<ul style="list-style-type: none"> <li>• Additional trainings offered via ITV, Elluminate, etc.</li> <li>• Create TACTC Board of Directors Blog – send summary digest out to all trustees monthly</li> <li>• Regular Web-based member surveys and needs assessments</li> <li>• Set aside designated time for networking and for trustees to showcase their best practices at TACTC meetings and conferences</li> </ul>	<ul style="list-style-type: none"> <li>• Education Committee met via Elluminate. A spring training plan is currently being developed.</li> <li>• Facebook and Ning sites are up and ready to populate. Train BOD members, send link to full membership.</li> <li>• None at this time.</li> <li>• Fall conference allowed for college presentations and flow space for trustees. Networking time will be set aside at Winter/Spring Conferences.</li> </ul>	<ul style="list-style-type: none"> <li>• Place-bound trustees have increased ability to participate, save time and funding for travel</li> <li>• More trustees aware of TACTC activities</li> <li>• Decisions based on trustee membership feedback</li> <li>• Network of mentors across system. Trustees serving as “experts,” utilizing skills available within the organization.</li> </ul>
<p>2. To coordinate development and maintenance of a state-wide community college education program;</p>	<ul style="list-style-type: none"> <li>• Trustee representation in statewide policy development</li> </ul>	<ul style="list-style-type: none"> <li>• Trustees serving on system task force groups, reporting back to membership</li> </ul>	<ul style="list-style-type: none"> <li>• Trustees are currently serving on the Efficiency Study, Student Listening and Capital Budget Committee Task Force. LAC co-chairs are sending weekly reports to LAC committee regarding leadership meetings.</li> </ul>	<ul style="list-style-type: none"> <li>• Improved messaging and coordination with WACTC and State Board</li> <li>• Greater buy-in to statewide policy decisions</li> <li>• System speaks with one voice</li> </ul>
<p>3. To maintain liaison with the Washington State Board for Community &amp; Technical Colleges, and other duly constituted community college-related organizations and agencies;</p>	<ul style="list-style-type: none"> <li>• Increased trustee involvement in system activities/meetings</li> </ul>	<ul style="list-style-type: none"> <li>• Attendance at SBCTC, WACTC, WELA, other system group activities and conferences</li> </ul>	<ul style="list-style-type: none"> <li>• More BOD members are attending State Board and WACTC Meetings, as well as other system group meetings.</li> </ul>	<ul style="list-style-type: none"> <li>• Trustees are more informed of system activities/issues</li> <li>• Trustees are exposed to differences/similarities between colleges.</li> </ul>

## 2010-11 TACTC Goals, Activities and Outcomes

<p>4. To review and/or initiate legislation affecting community colleges and to make appropriate recommendations to the Congress of the United States, the Washington State Legislature and to all appropriate committees thereof; and</p>	<ul style="list-style-type: none"> <li>• Trustees understand state and national legislative issues and their impact to the two-year college system</li> </ul>	<ul style="list-style-type: none"> <li>• Active Legislative Action Committee – coordinate activities and messages.</li> <li>• Trustees attending and participating in national association meetings (ACCT)</li> </ul>	<ul style="list-style-type: none"> <li>• Successful LAC retreat in preparation for session.</li> <li>• Weekly updates from LAC co-chairs regarding legislative session.</li> <li>• 8 trustees attending ACCT in Toronto. Five trustees participating on ACCT national committees. ~15 attendees at NLS in Washington, D.C. / Regional Summit on April 15 in San Diego.</li> </ul>	<ul style="list-style-type: none"> <li>• Increased coordination of advocacy efforts</li> <li>• Trustees are better informed and more prepared to participate in state and national policy and budget discussions</li> </ul>
<p>5. To provide educational programs and information for Trustees in order to improve awareness of their roles and responsibilities.</p>	<ul style="list-style-type: none"> <li>• Increased frequency of relevant training programs</li> <li>• Clarity about role and responsibilities of trustees/TACTC</li> <li>• Trustee training on how to create policy that supports student success and achievement</li> <li>• New Trustees are prepared for their roles</li> </ul>	<ul style="list-style-type: none"> <li>• Offer one-day or short, Web-based trainings (via Illuminate or on campus)</li> <li>• Directive from Governor on roles and responsibilities</li> <li>• Governance Institute for Student Success (ACCT/CCLP grant)</li> <li>• New Trustee Orientation materials online</li> </ul>	<ul style="list-style-type: none"> <li>• Planning with Education Committee. TBD – Spring trainings.</li> <li>• Leslie Goldstein and Gov will present this at the Winter Conference.</li> <li>• Tom, Erin and Rich attended Ohio institute. WA training is scheduled for June 26-28.</li> <li>• Materials are posted on the TACTC Web site.</li> </ul>	<ul style="list-style-type: none"> <li>• More trustees have access to trainings to support their prof dev</li> <li>• TACTC/trustee activities aligned with expectation of the Governor</li> <li>• Trustees and Presidents working together to create policy that supports student success</li> <li>• New trustees can be better prepared for what is expected of them before they attend their first Board meeting</li> </ul>

## **BIG BEND COMMUNITY COLLEGE**

Date: 6/21/11

**ITEM #6** Spending Authority through August 9, 2011 (for action)

### **BACKGROUND:**

The initial operating budget allocation for Fiscal Year 2011-12 has not been received from the State Board for Community and Technical Colleges. Therefore, as you have in the past, the Board is asked to approve continued spending authority based on \$15,100,000 which is our 2010-11 general fund state (GFS) allocation for fiscal year (FY) 2011 plus projected tuition and local fund collections for FY 2011. Carryover and excess enrollment revenues (7.8% of the FY2011 budget) cannot be calculated prior to the closing of the books on fiscal year 2011. The 2011–12 budget will be ready for study and approval no later than August 9, 2011.

Prepared by VP Hamburg.

### **RECOMMENDATION:**

President Bonaudi & VP Hamburg recommend the Board approve spending authority of \$15,100,000 through August 9, 2011.



## **BIG BEND COMMUNITY COLLEGE**

Date: 6/21/11

**ITEM #7:** Governance Institute for Student Success (for information)

### **BACKGROUND:**

The Governance Institute for Student Success is a national initiative designed to provide a governance leadership model that will identify key policy decisions, actions, and levers for institutional transformation that trustees and presidents can utilize throughout the country to support innovation, accountability, and work to break the logjam of developmental education and improve student success, equity, and completion.

The Governance Institute for Student Success initiative provides an opportunity to:

- Conduct state-specific programs to strengthen the governance of community and technical colleges and improve student success, equity, and completion;
- Convene trustees and presidents from community and technical colleges to share and elevate knowledge of how effective governance contributes to a culture of transparency and accountability focused on improving student success, equity, and completion;
- Assess institutional readiness on how to improve outcomes and on how to gain political commitment to strengthen institutional capacity to accelerate and improve student success, equity, and completion;
- Enhance the trustees' and presidents' roles and responsibilities in establishing policies, priorities, goals, and practices that accelerate and improve student success, equity, and completion;
- Promote advocacy for completion as a key measure of college outcomes and student success.

Data based on Washington Community and Technical College Trustees' survey responses will be discussed at the TACTC GISS Retreat June 26-28 at Suncadia Resort. A preview of some of the data will be shared.

### **RECOMMENDATION:**

## BIG BEND COMMUNITY COLLEGE

Date: 6/21/11

**ITEM #8:** President's Evaluation (for information/action)

### **BACKGROUND:**

The Board will discuss the President's annual evaluation.

Note: The following is from **Board Policy 1000 BSL-4-**

Each June the board will conduct a formal evaluation of the President. This evaluation will focus on the monitoring data on *Ends* and *Executive Limitations* policies provided during the intervening year. However, the board's evaluation may also include pre-determined criteria based on the board's expectations of the President's performance so long as such criteria have been specified one year in advance of the evaluation.

In addition, the board requested information from a community focus group be included. The results of the focus group, conducted on campus on June 9, 2011, are attached.

### **RECOMMENDATION:**

# Big Bend Community College Community Focus Group Spring 2011

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This is the third year the Board of Trustees has asked for a community focus group to determine if BBCC is meeting the needs of our service district communities and area businesses and to learn how the college is perceived in these communities. Focus group questions relate to the Board of Trustees' Ends Statements on Access, Student Achievement, and the college Mission.

Representatives from across the service district participated in this year's focus group and included a school superintendent, a Grant County commissioner, a city administrator, a business representative, a business consultant, and a representative from Central Washington SkillSource. Participants represented community members and businesses from Moses Lake, Quincy, Ephrata, and Othello.

*Flexibility* was a recurring theme in this focus group. Participants commended the willingness of college administrators and staff to adapt services and curriculum to industry and community needs across the three main topics of discussion that arose: Access, Programs, and Partnerships, as is evidenced below.

## Focus Group Feedback

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### Access

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#### *Access/Outreach*

Many high school graduates are talking about attending BBCC—to get their start in college and to save money. The communication between the college and communities is excellent.

Having high school students visit the campus and learn about college is a positive outreach tool. Earlier this week, there was an event on campus with some high school students and they raved about it. It is remarkable what the college undertakes.

According to the President's State of the College address, Access is threatened by the budget cuts. There is no money to make opportunities available.

The ability to access services is an important aspect of education. Access could be increased if more services were available online. This is especially important in serving a large population of low to moderate income households that are not necessarily located directly in Moses Lake.

Dr. Bonaudi was very friendly and outgoing in making contact with the school district and he made it clear that the college was here to serve community needs. No other partners ever extended that outreach or expressed that willingness to collaborate.

BBCC's flexibility to meet industry needs is impressive. For example, agriculture is prominent in Grant and Adams counties and BBCC worked to implement the Center Pivot program to accommodate that industry's needs.

### *Community Presence/College Image*

Each BBCC President has had a different and interesting administrative approach. Dr. Bonaudi has brought the college to a real level of sophistication over the years.

Dr. Bonaudi is confident and is a strong leader. He came personally to a meeting when he could have sent another representative from the college. This direct involvement by the President benefits the college and communities.

### *Facilities*

The BBCC campus had humble beginnings as Larson Air Force Base nearly 50 years ago and, in that time, has undergone impressive changes with the remodeling of old facilities and building new ones. With the Port near the college, this is really becoming a "hot" area. Improved facilities results in improved quality of programs.

BBCC's campus feels like a four-year college campus. The group had not experienced that at any other community college in the state.

BBCC is a premier institution and a premier corporate meeting location with the meeting rooms and conference center (ATEC). Most community colleges do not have the ability to host these types of events or even attract them to their colleges.

The facilities draw people to campus. The campus has literally been morphed into a convention center or a cultural center, which is unique to BBCC. There is a theater and sports complex already on campus and Dr. Bonaudi is exploring the possibility of partnering with companies to build an indoor soccer field that could also be used for other events (tradeshows, etc.).

### *Marketing*

BBCC advertising is present in the newspaper, but there are not many ads on the radio. The college should develop relationships with all of the local newspapers to run stories related to BBCC. Advertise on the Spanish-speaking radio stations, too.

Businesses do not advertise in the paper anymore. They use media such as Facebook to inform their customers.

The college should use fliers and work through existing organizations to advertise. For example, there are racks of informational fliers in Othello City Hall, but there is no BBCC information there. There are no BBCC advertisements or brochures in the Quincy Chamber of Commerce, Port, or City Hall (Quincy) either. The college needs to provide information in these locations.

Some of the college's best assets are the relationships with Heritage University and Central Washington University. Having access to a four-year degree directly in the community is significant. BBCC can be a springboard to a higher degree for residents in these small towns.

Many companies struggle with marketing, but having a physical presence in a community seems to have a positive impact. For example, our company was not receiving many applications for employment so we put a float in a local parade, handed out candy and applications [for employment] during the parade and started getting more applicants. BBCC has a tent at the fair, which makes the college more visible.

Information is passed down by word-of-mouth, so market to the people who know others who need and will use college services.

Marketing efforts should be tailored to each demographic group.

College representatives should attend different events throughout the region or conduct events in outlying communities, such as a Chamber Banquet with city and business representatives outside of Moses Lake. Hold one or two a year to stay connected with the outlying communities.

## Programs

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### *Management*

BBCC has a continuity of leadership (deans and above) that is not typical of community colleges. There is a lot of value in that institutional history.

That continuity in leadership builds confidence that is evidenced in the Professional-Technical Advisory Committees. BBCC staff show genuine enthusiasm in working with Advisory Committees to align program curriculum with industry goals.

### *Educational Areas*

The actual delivery of technical training instruction is good and there is a focus on relevancy to the industry—curriculum is tailored to current industry practice. This is one area the college has improved on over time. It is critical that curriculum development happens quickly and is tailored to industry needs, because those needs are very immediate.

Students are succeeding in the Running Start program and there are no complaints about the quality of instruction in academic programs. Quincy had three graduates earn a HS Diploma and AA Degree this year. Further proof of the quality of instruction for these students is if they continue on to college and are successful.

Central Washington has a very low rate of educational attainment, which is a challenge in this area compared to other areas in the state. BBCC uses SkillSource space throughout the area to provide

training and classes to all types of students. Balancing professional-technical, transfer, and basic skills training/classes is challenging for a community college. At BBCC there is a nice balance and all programs are visible. The number and types of technical programs offered at BBCC is impressive, given the college's relative size.

Our business has never been disappointed in the quality of services the college provides. Employees (former BBCC students) are qualified.

## Partnerships

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### *Community/Industry*

Our business hosted refrigeration training in Othello and had a very positive experience with the college. I have not seen another community college as eager and flexible to meet industry needs as BBCC. The college focuses on the technical skills training needed in industry. Dr. Bonaudi champions this.

The many partnerships the college has throughout the area are evidence of Dr. Bonaudi's credibility in the business community. BBCC is a well-run institution and a good value for people and businesses in the area. The Rotary Division meeting was held in the ATEC building and it could not have been held in Moses Lake without that facility. There is an educational benefit from the ATEC building, but also a community benefit. BBCC brings a lot of value to the community with such a facility.

The college uses its partnerships to support all levels of students, from nursing students through non-traditional students taking night classes at SkillSource. The campus represents the college, but BBCC also serves off-campus locations that are not necessarily visible to the community.

PET (Pre-Employment Training) is a successful partnership between the college and local businesses and is very beneficial to those businesses. Employers tried implementing the PET concept previously, but it did not work until the college and SkillSource got involved. Rebecca [Milligan] and Jennifer [Thomas] were instrumental in this effort as well.

The PET program is unique in that it brings relevance to industry training (i.e. *When will I ever use this in my job?*). It shows students exactly how the skill will be used on the job every day.

### *Fundraising*

Dr. Bonaudi does a lot of fundraising but he has a lot of other responsibilities and the college may be missing opportunities to raise money in area communities. For example, Boeing and Microsoft just announced a \$50 million Washington State scholarship fund—is BBCC visiting these corporations about this opportunity? There is no evident dialogue between the college and Intuit and Yahoo and now Dell is coming to the region. The college is networking well and representatives attend area meetings, but there does not appear to be direct conversations between the college and local CEO's of these companies. Can the Foundation engage with these companies and build those relationships?

One challenge is that those big corporations come here, but their corporate headquarters are elsewhere and they are dedicating money to the area to financially support that particular facility only. BBCC may need to educate them of the value in supporting the college.

### *Economic Development*

When companies come to the area to do site selection searches, they want to know about the local community college and the training and classes offered there. Dr. Bonaudi is instrumental in providing information related to this and he makes it clear that the college offers many excellent programs, but will work to provide the service(s) needed, if they are not already available. In doing this, he is not only promoting BBCC, but shows his willingness to collaborate and get those companies to the area. He is not just a voice for the college, but is proactive in developing the area. This is important in finding new partners to raise funds for the college.

Dr. Bonaudi is very involved behind the scenes with companies. For example, he encouraged SGL to tell him what they needed/wanted and that BBCC would provide it for them.

## Additional Comments

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BBCC has it in the right order—the college does things that are needed, not because they will produce a tick mark on a report. Industry will not be turned down because their needs won't create that tick mark.

The college has responded to customers.

The college has a good reputation, locally and statewide. Keep doing what you are doing.

Dr. Bonaudi does a great job and the school district is happy with BBCC in all respects. (Comment from a school district superintendent who could not attend the focus group.)

**BIG BEND COMMUNITY COLLEGE**

Date: 6/21/11

**ITEM #9**      Assessment of Board Activity (for information)

Northwest Commission on Colleges and Universities Standard 2.A Governance

**BACKGROUND:**

This agenda item provides an opportunity for the individual Trustees to report on community contacts they may have made and/or meetings they have attended since the previous Board meeting. This has been implemented as an assessment tool to give the Board a way to definitively measure what is accomplished throughout the year for its next self-evaluation review.

Prepared by the President's Office.

**RECOMMENDATION:**

None.



## **BIG BEND COMMUNITY COLLEGE**

Date: 6/21/11

**ITEM #10:** Regularly Scheduled Board Meeting Date (for action)

### **BACKGROUND:**

The next Regularly scheduled Board meeting is Tuesday, August 9, 2011, at 8:30 a.m.

The annual Board/Administrative Retreat is scheduled on Wednesday, August 24, 2011, 9:00-4:00 p.m. at the Wild Horse Wind and Solar Facility located 16.5 miles east of Ellensburg, on the Old Vantage Highway. The conference space in the visitor center will accommodate the retreat and offer interesting information regarding the emerging wind turbine industry.

Prepared by the President's Office.

### **RECOMMENDATION:**



*Wild Horse takes advantage of the region's strong winds to produce clean, renewable energy year-round.*



*The Renewable Energy Center allows visitors to explore the latest technologies in wind and solar power, and learn about the Kittitas Valley.*

### What is Wild Horse?

The Wild Horse Wind and Solar Facility is a unique renewable energy complex that harnesses the power of both the wind and the sun. Located in Washington state's Kittitas County, Wild Horse takes advantage of the region's strong, consistent winds and abundant sunshine to produce clean, renewable energy.

### How much energy does Wild Horse produce from the wind?

With 149 wind turbines, Wild Horse has the capacity to produce 273 megawatts (MW) of electricity.

According to the American Wind Energy Association, 1 MW of wind energy capacity equals the electrical needs of 225 to 300 average U.S. homes.

### How much energy does Wild Horse produce from the sun?

The Wild Horse solar array is the largest utility-scale solar demonstration project in the Pacific Northwest and provides for much of the facility's on-site energy needs. Capable of generating 500 kilowatts (kW) of electricity, the solar array takes advantage of the clear skies enjoyed by Central Washington, which receives as much annual sunshine as Houston, Texas.

### What kind of weather does Wild Horse experience?

Located at 3,500 feet of elevation on Whiskey Dick Mountain, Wild Horse is a place of extreme weather. Temperatures range from 0 to 100 degrees Fahrenheit (-20 to 35 degrees Celsius), with maximum recorded wind gusts exceeding 90 miles per hour (40 m/s).

The wind turbines and solar array are capable of operating in a wide range of weather conditions, with the turbines producing energy in winds ranging from 9 to 56 mph (4 to 25 m/s).

### What is the Renewable Energy Center?

The Renewable Energy Center is free and open to the public from April through November, and offers Wild Horse visitors a first-hand look at how energy can be made from the wind and sun, as well as Central Washington's natural and cultural history. For directions and information on tours and conference facilities, please call 509-964-7815.

**How does Wild Horse benefit the economy and environment?**

Wild Horse is a source of clean, renewable energy that also provides 25 jobs and tax revenues for Kittitas County and Washington state. Since opening, more than 50,000 local and worldwide visitors to Wild Horse have boosted the area’s tourism.

In constructing Wild Horse, PSE voluntarily created a conservation easement safeguarding 7,000 acres of threatened shrub-steppe habitat and planted 6,000 sagebrush plugs.

**Wild Horse facts and figures:**

Turbines
127 1.8 MW wind turbines / 22 2.0 MW wind turbines
273 MW peak capacity
351 feet tall from the ground to the tip of vertical rotor blade
223 tons total weight per turbine

Solar array
500 kW capacity
2,723 solar panels

**How to get to Wild Horse:**

Wild Horse is located 16.5 miles east of Ellensburg, Wash., on the Old Vantage Highway. For complete directions, please visit PSE.com or call 509-964-7815.



*At 500 kW, the Wild Horse solar array is the Northwest’s largest demonstration project of photovoltaic technology, which turns sunlight into electricity.*



*The Wild Horse Wind and Solar Facility is located in Central Washington near Interstate 90, approximately 2.5 hours east of Seattle.*

## BIG BEND COMMUNITY COLLEGE

Date: 6/21/11

### REVISED

**ITEM #11:** Miscellaneous (for information/action)

### BACKGROUND:

The TACTC Conference coordinated with ACCT will be held June 26-28, 2011 at Suncadia near Cle Elum. Trustees Jon Lane and Mike Blakely have confirmed their attendance.

Trustee Jon Lane was reappointed by Governor Gregoire. His term will expire September 30, 2016.

Our effort to bring program costs in line with student fees has us looking at our Commercial Drivers' License (CDL) program. In an attempt to reduce our state general fund investment in this popular but low enrollment program we are looking to place our lab fee charges in closer alignment with those of other community and technical colleges in Washington.

Since this is a fee increase in excess of \$200 per student, per Board Policy 6100 it would require board approval.

Currently our total charge to the student for the CDL program is \$3266 including lab fee. We propose to raise the lab fee by \$970, in which case the total charge to the student for the 2011-2012 academic year would be \$4236. This would reduce our reliance on the state general fund for the instructors of the program by 30%.

### CDL PROGRAM COST COMPARISON 2010-11

Big Bend CC	\$3,266
Bates TC	\$4,490
Grays Harbor	\$5,329
Spokane	\$4,200

### BP6100 TUITION AND FEES

Additional NON-instructional fees and special fees to cover unique instructional costs or expendable instructional material related to any course offered by District 18 are assessed by District 18 Board of Trustees, per WAC 131-28-025 (4).

6100.1 In accordance with RCW 28B.15.502, tuition fees and maximum Services and Activities fees are set by the State Board for Community and Technical Colleges. The President of Big Bend Community College is authorized to set NON-instructional and special instruction fees less than \$200.

### RECOMMENDATION:

President Bonaudi, VP Hamburg and BP Mohrbacher recommend approving the CDL fee increase.