

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting April 28, 2017, at 1:30 p.m. in the ATEC Hardin Community room in Building 1800 on the Big Bend Community College campus.

1. Call to Order

Present: Anna Franz
Jon Lane
Stephen McFadden
Juanita Richards
Mike Villarreal

2. Introductions

Director of Big Bend Technology Rick Sparks led the pledge of allegiance. He served in the Army 1978-81 and was based in California. Director Sparks worked on aviation electronics and Cobra Attack Helicopters.

Phi Theta Kappa Advisor Barbara Whitney and Chapter President Savannah Scriven shared Rho Zeta news. They just returned from the International Conference "Catalyst" in Nashville, TN. They earned recognition as a 5-Star Chapter, regional officer Melinda Dourte earned an Outstanding Regional Officer Award, and Advisor Barbara Whitney earned a Continued Excellence Award. At the regional level, Savannah Scriven is serving as a Regional Vice President, and Advisor Brinn Harberts earned the Advisor Paragon Award. Rho Zeta placed second for the "Honors in Action" theme.

Rho Zeta President Savannah Scriven provided an overview of activities for the academic year. She said the chapter participated in the Relay for Life event, hosted a summer conference and a District III fall conference. They also completed an Honors in Action Project, a College Project, and several fundraising activities.

Co-Chairs for the Committee for Equity, Inclusion, and Diversity (CEID) Tom Willingham and Monica Medrano shared about their newly formed committee. CEID is formerly the Multi-Cultural Development Team. CEID is an advisory group to college leadership, and they will assess and educate the campus on issues related to social justice, equity, and inclusion.

Board Chair Anna Franz announced that agenda item five would be moved to the next item.

5. Exceptional Faculty Award

Nursing Instructor Jennifer Brooks thanked the board for the Exceptional Faculty Award (EFA). The EFA funding allowed her to attend the Spring American Wound Conference. She learned about innovative research and wound-healing materials.

She also met other nurses in the field. Instructor Brooks met with manufacturers and brought home free wound material samples to share with students in the lab.

3. **Consent Agenda**

a) Approval of Regular Board Meeting Minutes March 13, 2017 (A); b) President's Update (I); c) Accreditation Update (I); d) Assessment Update (I); e) Student Success Update (I); f) Finance & Administration Report (I); g) Safety & Security Update (I); h) Human Resources Report (I); i) Classified Staff Report (A); j) Enrollment Report (I); i) Quarterly Budget Report.

Motion 17-23

Trustee Jon Lane move to approve the consent agenda. Trustee Stephen McFadden seconded, and the motion carried.

4. **Remarks**

- a. ASB President Matt Alvarado shared that ASB held a Porkfest lunchfest with 220 attending and most recently a Pandafest, with 235 in attendance. The ASB-sponsored Flashlight Easter Egg Hunt was held April 6, and JATP students joined to total 136 participants.

Both ASB and club members attended a leadership training last Friday, with the presenter Dave Kelly covering the following topics: "Making the Most of your 24/7: Using Time to Your Advantage," and "Playing Well With Others: Dealing With Conflict and Drama."

Monday, ASB held interviews for the 2017-2018 Executive Officers. The positions were filled as follows:

President – Marisol Lozano

Vice President – open (no one applied, will be reposted)

Programming Director – Reid Jackson

Secretary – Cydney Schaapman

Public Relations – Sonia Osorio

Treasurer – Francisco Marmolejo.

The ASB-sponsored Movie Night was held in Ephrata last night, and the JATP students also participated.

BBCC Clubs have been busy. M.E.Ch.A. sponsored a successful Caesar Chavez Blood Drive earlier this month. A group of clubs (Nursing, Brazilian Jiu Jitsu, Lindy Hoppers and Phi Theta Kappa) sponsored a Silent Auction fundraiser last week. Phi Theta Kappa recently returned from their International Conference held in Nashville.

- b. STAR Committee Representative Barbi Johnson reported Classified Staff activities. Classified Staff took 107 hours of training in March. The STAR

committee will support the Cellarbration! for Education Auction with a large ceramic pot with plants. The annual STAACC conference will be held at Skagit Valley College in August, usually 6-10 BBCC staff attend.

- c. Faculty Association President Kathleen Duvall reported that Early Education Development Specialist Jenny Nighswonger has held three completion events. There was also a Family Literacy activity at the Moses Lake Library in which 24 students and 75 families participated, and Ephrata optometrist Dr. Sisson held free screenings. Instructor Jeremy Seda reported a successful beginning to his Brazilian Jiu Jitsu (PEH 137). Physics Instructor Dr. Jim Hamm is hosting an astronomy event May 2 for students and JATP students. Simulation Technology Coordinator Andrea Elliott recently hosted a SUN Conference on campus. English Instructor Matt Sullivan reported that WA State Poet Laureate Todd Marshal visited his class. Instructor Sullivan's book *Midnight at the Bright Ideas Bookstore* will be released mid-June. He was chosen as the Barnes & Noble "Discover Pick," A June "Indie Next Pick" and A June "Goodreads Debut Author of the Month." He will read from his book at the Moses Lake MAC June 13. English Instructor Dawnne Ernette reported that there are several entries to the writing contest for student recognition. Glenn Schwaiger, artist and Associate Professor from New Mexico State University, will be on campus May 22 to share about ceramics and travel.
- d. VP Linda Schoonmaker reported that BBCC staff attended three ctcLink sessions to standardize processes. The 2015-16 financial statements have been completed and sent to the auditors. She also shared the idea of locating soccer fields west of the Fine Arts Building.

The PTEC or Workforce Education Center (WEC) building has almost doubled in square footage, including the separate building for AMT. The state is funding 76,000 square feet, and the additional 76,000 square feet will be funded locally. Agriculture Program Coordinator Landra Kosa submitted a grant request to the Lauzier Foundation today for \$1.5 million to fund additional square footage for agriculture programs to be fully included in the building.

- e. VP Bryce Humpherys reported that the NWCCU Ad Hoc Accreditation visit last week went very well. Results are detailed in the consent agenda. Evaluator Dr. Chad Hickox met with faculty, administration, and staff. His exit remarks were very complimentary. He indicated BBCC has realistic plan with a tight timeline. When the plan is fully implemented, it will be a great model tying assessment and planning processes together. The Assessment committee continues to meet and prepare for Faculty In-Service to move the work plan forward. Dr. Hickox expressed envy at the quality of our faculty and work they are accomplishing.

Dr. Humpherys is an NWCCU accreditation evaluator, and he just returned from assessing another institution with similar recommendations. His visit reaffirmed the great work that BBCC is accomplishing.

Dr. Humpherys reviewed the transfer student report shared at the meeting. The advising efforts will help create advising maps for students to transfer to programs at universities.

Dr. Humpherys discussed the recent changes in athletics. AD Preston Wilks resigned after doing a great job. There were three vacant head coach positions and moving forward quickly to appoint a new AD was important. This is the time when coaches are actively recruiting to fill their team rosters for athletic programs. This change in leadership is also an opportunity to consider other changes in the program. In 2011, the legislature said college athletics cannot be funded by state money. BBCC needs to pursue a new sustainable funding model. Basketball Coach Mark Poth retired from coaching earlier this year and was willing to accept an interim AD position, which will be reconsidered next year. Instructor Poth has deep institutional knowledge and a successful BBCC coaching career.

Trustee Mike Villarreal commented that he appreciated the email to the campus explaining the AD changes.

Trustee Stephen McFadden expressed concern for the athletic department budget. AD Poth is taking a business model approach. VP Schoonmaker is researching the athletics budget to determine the funding need. ASB has been the funding source. Students pay ASB funds, and the budget fluctuates with enrollment. ASB may not be able to support sports travel, an additional source of funding needs to be found.

- f. VP Kim Garza reported that Robin Arriaga was selected to present at a statewide ctcLink meeting. She did a great job representing BBCC. Human Resources is making progress during this hiring season. Anne Ghinazzi will join STEM this summer as the STEM Advising Specialist. The Ag Econ Instructor will be hired soon. There was a small pool for the Dean of Transitional Students as some of the candidates accepted other jobs. The position will be reposted.
- g. Executive Director of the Foundation LeAnne Parton reported there are only 13 seats left for the May 20 Cellarbration! for Education. Raffle tickets for the Harley Davidson motorcycle are being sold, and the drawing will be conducted at Cellarbration!

The 2017-18 Scholarship recipients have been chosen, and they will be notified next week.

Ag Program Coordinator Landra Kosa did an amazing job putting together the application for a \$1.5-million Lauzier grant for the Ag portion of the PTEC building.

The Foundation just purchased new financial and donor software. Conversion to the new system will begin soon.

The Foundation submitted a zone change from "Public" to "Light Industrial" to the County for land that was donated; the zone change seeks to improve the property's marketability.

The Trustee's account has \$41,196.65 as of December 31, 2016. A 4% payout, like the other scholarships, would be \$1,650 for the 2017-18 academic year.

Director Parton will be in Olympia next week for the State Foundation Director's meeting. Foundation member Gary Chandler is setting up meetings with legislators to garner support.

Foundation member Paul Hirai is generating donations for the Food Pantry; we will need a bigger room. He delivered 100+ loaves of bread yesterday and six to eight boxes of food today, including fresh fruit and vegetables.

6. Assess Board Activities

Trustee Stephen McFadden attended the event on campus with Governor Inslee. He is also actively involved in Central WA Sector Partnership Meetings.

Trustee Mike Villarreal served at the Warden High School on senior interviews along with Dr. Leas. He also attended the JATP ceremony and will host JATP students at his home the next two weekends.

Trustee Jon Lane attended the legislative conference calls on Friday mornings with the SBCTC. He also attended the BBCC Foundation board meeting. He complimented Director Parton and the Foundation for being a valuable asset to BBCC. Trustee Lane has participated on Spring ACT conference planning phone conference calls. He also expressed appreciation for his nomination and award for the AACC Outstanding Alumni Award at the AACC Conference in New Orleans.

Trustee Juanita Richards attended the event on campus with Governor Inslee. She also attended the Refresh Leadership Simulcast at BBCC and served on the ACT Awards Committee.

Trustee Anna Franz reported that she attended the JATP welcoming ceremony and talked with ACT Director Kim Tanaka.

7. Next Board Meeting

The next board meeting is scheduled on June 8, 2017 at 1:30 p.m.

8. Miscellaneous

President Leas reminded the trustees about the ACT Conference hosted by BBCC May 25-26. He also announced that former ASB Officer and BBCC graduate Jacob Barth will be the commencement speaker.

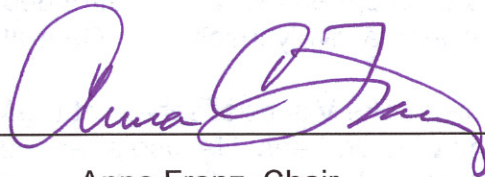
Dr. Leas shared that Kevin Brockbank from Community Colleges of Spokane will be sending a dissertation survey by email to full-time faculty members and to trustees about essential leadership competencies for community college presidents. He will survey all trustees and faculty in the seven community colleges in eastern Washington.

Dr. Leas shared the draft mock-up of the case for the Workforce Ed Center created by the Director of Communications Matt Killebrew.

Lastly, Dr. Leas said Melinda will be contacting Trustees McFadden and Richards to schedule meetings to update the board evaluation this summer.

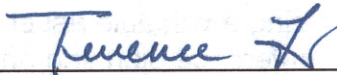
Columbia Basin Herald reported Cheryl Schweizer asked Trustee Villarreal about his term as trustee. He stated that he will be submitting a letter of resignation to the Governor after graduation as he is moving out of the service district.

The meeting adjourned at 2:47 p.m.



Anna Franz, Chair

ATTEST:



Terrence Leas, Secretary