**THE OFFICIAL MINUTES**

The Big Bend Community College Board of Trustees held its regular Board meeting on Tuesday, April 14, 2009, at 7:00 p.m. in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

**1. Call to Order**

 Chair Mike Blakely called the meeting to order at 7:00 p.m.

Present: Mike Blakely

 Angela Pixton

 Felix Ramon

 Mike Wren

**2. Introduction**

President Bonaudi introduced ASB VP Jeff Ranstrom. Mr. Ranstrom has been involved with budget issues on campus. Mr. Ranstrom stated he is part of the Budget Review Task Force (BRTF) and he attended a BRTF meeting last week. He went on to say it has been interesting to learn about the effect state budget cuts will have on BBCC. Mr. Ranstrom commented that during the BRTF last week he began to think about how students could help persuade legislators to vote for the Senate’s budget. He printed flyers at Staples and posted them around campus. Using the flyers and mass e-mails he encouraged students to write to their legislators and persuade them to vote for the Senate’s proposed budget. Mr. Ranstrom reported that he received many responses and they were mixed. The responses ranged from “relax, you’re filling up my inbox” to requests for additional information, i.e. bill numbers. Mr. Ranstrom commented it was really interesting to see how big government impacts us as a small school. Trustee Mike Blakely complimented Mr. Ranstrom on his involvement. Student contact with legislators is very effective. Trustee Blakely urged the students to continue and perhaps even develop political clubs on campus. He went on to state that students are the future and that apathy leads to dominance by special interest individuals. President Bonaudi emphasized the importance of using personal resources rather than college resources to make political statements.

**3**. **Consent Agenda**

a) Approval of Special Meeting Minutes for February 12, 2009, Study Session Meeting Minutes and Regular Meeting Minutes for February 24, 2009, and Special Meeting Minutes for March 19, 2009(A); b) Student Success Update (I); c) Assessment Update (I); d) Capital Project Report (I); e) Human Resources Report (I); f) Enrollment Report (I); g) Quarterly Budget Update (I); h) Childcare Update (I).

MOTION 09-15 Trustee Felix Ramon moved to approve the Consent Agenda. Trustee Mike Wren seconded the motion, and the motion carried.

**4. Remarks**

Trustee Mike Blakely asked if there were any public comments or remarks. There was no response.

a. ASB President Rhoan Ashby reported the student activities. The Phi Theta Kappa club reported that Governor Gregoire honored BBCC students Ethan Crowell and Fabian Leyva at the 2009 All-Washington Academic team ceremony in Olympia on March 26, 2009.

The Aviation Club has been very active. They have provided numerous tours of the Grant County Tower and Grant County Approach/Departure Control. The club as enjoyed BBQs and fundraisers as they plan their field trips. Friday, April 17, the Aviation Club, in conjunction with AMT, will be taking a field trip to the Paine Field Restoration Center and the Boeing Flight Museum.

May 8 the club will embark upon a field trip to Oregon to tour the Tillamook Air Museum and the Tillamook Cheese Factory. The following day they will travel to McMinnville to tour the Evergreen Flight & Space Museum and attend an IMAX film.

The Aviation Club will travel to Fairchild AFB to undergo flight physiology and high altitude training May 29. The United States Air Force provides a full day of training, including the opportunity to experience the Altitude Chamber (hypobaric chamber). This is an invaluable learning experience, as the students will be exposed, under very controlled conditions, to hypoxia and a rapid decompression. May 30, the club will, once again, participate in the Relay for Life.

Big Bend Community College Viking Soccer Club has announced their sponsorship of a benefit game between the Yakima Reds and the Spokane Spiders.  The two teams (Yakima vs. Spokane) will face off at Lion’s Field in Moses Lake on Saturday, April 25 at 7 p.m.  Admission will be two cans of non-perishable food items per person.  All donations will be given to the Moses Lake Food bank. This community service project will benefit the Moses Lake Food Bank.  This is an opportunity for our community to watch two big league soccer teams play right here in Moses Lake while promoting a great cause!

Also, the Viking Soccer Club is taking on the JATP soccer group April 15 at Lions Field at 6:30 p.m. There will be more of these games with JATP throughout the quarter.

The Students Supporting Students (SSS) Club will be assisting the Covenant Christian School with “Spring Clean-up” at their new facility near BBCC.  The SSS Club is working on promoting this event campus wide in effort to get many volunteers as possible.  This project will be on-going throughout the months of April and May.

ASB is in the middle of student elections. Of the six positions, only two are being contested. Five of the current officers are running for 2009-10 ASB Officer positions. Today we held a Lunchfest, featuring some great salads and great entertainment. The singer even tied in the salad theme throughout his performance.

ASB voted to donate more money to help out with the Edúcate event, which will be held on campus this quarter.

ASB Officers have been busy attending campus committee meetings as well as reviewing scholarships for the financial aid committee.

Trustee Mike Blakely complimented Mr. Ashby on his report. Trustee Blakely also commended the ASB officers for their continued interest in student government and encouraged them to “keep on keeping on.”

b. Classified Staff Representative Kathy Aldrich reported Classified Staff training opportunities.

Cynthia de Victoria attended Infant/Toddler Creative Curriculum training February 2-6 in Yakima. Susan Nichols attended a Safety Meeting on February 19 on campus. Robin Arriaga and Karen Okerlund attended a Go Forward Survey Training via Webinar on February 24. Karen Okerlund attended Garnishment Training from the Attorney General’s Office on February 24 on campus. Cynthia de Victoria, Lyubov Konovalchuk, Benny DeLeon, and Dina Moskvich attended Creative Curriculum Training at Yakima on February 24-26. Jonie Walker, Cheryl Brischle, Linda Lowry, Darci Alamos, Barbi Schachtschneider, Hope Strnad, Karen Olson, Dale Casebolt, Rita Jordan and Michelle Williamson attended the Customer Service Video entitled Productivity and the Self-Fulfilling Prophecy:  The Pygmalion Effect on February 27 on campus. Robin Arriaga, Yvonne Ponce, and Karen Okerlund attended a PPMS-Payroll Personnel Management System Meeting via Elluminate on February 27 on campus.

Jessica Aloysius attended PPMS/FMS Interface training through Media Site hosted by Renton Technical College March 3, on campus. Nathan Holes and Howard Temple attended an 8-hour Authorized Inspector refresher course at Moody Aviation in Spokane on March 9. Robin Arriaga and Karen Okerlund attended SHRM-Millennials training March 12 on campus. T.C. Bergen, Brad Beuckman, Sergio Cervantes, Alan Dowey, Randy Fish, Dave Frueh, Garry Helvy, Lupe Hernandez, Valerie Mestdagh, Sergey Shelyagovich, Nancy Theis, Jim Tincher, Angel Uresti, David Bomstad, Gene Hanover, James Meyers, Tom Munyan, Susan Nichols, Petr Radchishin, Todd Sauer, Rick Tincani and Linda White attended Contacts and Dealing with Angry People  (Safety/Security Training w/Ryann Leonard) March 12 on campus. T.C. Bergen, Brad Beuckman, Sergio Cervantes, Randy Fish, Dave Frueh, Garry Helvy, Valerie Mestdagh, Sergey Shelyagovich, Nancy Theis, Jim Tincher, Angel Uresti, David Bomstad, Gene Hanover, James Meyers, Tom Munyan, Susan Nichols, Petr Radchishin, Todd Sauer, Rick Tincani and Linda White attended Report Writing/ Reporting Details & Description of Situations, People, etc. (Security Training w/Ryann Leonard) on March 19 on campus. Susan Nichols attended a Campus Safety Committee Meeting March 19 on campus. Karen Okerlund attended a COHE Employer Seminar at Samaritan Hospital March 20. Jessica Aloysius attended TSA Flight School Security Awareness March 24. T.C. Bergen, Brad Beuckman, Alan Dowey, Randy Fish, Garry Helvy, Valerie Mestdagh, Sergey Shelyagovich, Nancy Theis, Jim Tincher, Angel Uresti, David Bomstad, Gene Hanover, James Meyers, Tom Munyan, Petr Radchishin, Todd Sauer, Rick Tincani and Linda White attended COMMMUNICATIONS (Safety/Security Training w/Ryann Leonard) March 26, 2009 at BBCC. Barbara Collins attended Time and Effort Log training March 30 on campus. Lastly, Kamie Bishop participated in an online class entitled (COM 526) Management Communications from the University of Phoenix this quarter.

Ms. Aldrich described the upcoming Classified Staff Breakaway April 17. Mr. Mike Magno from Clover Park Technical College will be the featured speaker of the event, leadership and teamwork will be the focus.

Tom Willingham, OIT Instruction & Classroom Support Technician II has been nominated for the Excellence in Customer Service Award every year for the past five years. He won the award in 2005 and 2006. Ms. Kathy Aldrich honored him by reading part of his 2009 award nomination.

*“Tom Willingham demonstrates all of the characteristics of excellent customer service. He is helpful and friendly with everyone he meets. No matter how busy his schedule, he is always willing to answer my questions and provide me with updates and performance evaluations of the Customized Job Skills Training students attending the lab. BBCC is very fortunate to have such a wonderful employee.*

*A classified staff member stated the following: Tom went above and beyond to help not only students but employees in our conversion to Word and Excel. He worked hard on preparation and presented information very well to a varied audience and more than once. It’s wonderful to have such a talented, resourceful, intelligent, courteous, good listening coworker who is so helpful!*

*Tom filled in for an instructor from his department in the Office Information Technology area that was on call for a family member that needed a transplant. When the call came in for the transplant operation, it was the Friday before the first week of Fall Quarter. What timing! Daneen was faced with starting a new quarter without another full-time instructor. It would be difficult to find someone on the spur of the moment who possessed knowledge of the 15-20 different lab courses and who knew the lab procedures. Knowing this could be a problem, Tom was asked if he would be willing to step in for the instructor. Tom said, “Yes!” This meant that Tom would take over the instructor’s duties as well as continue to handle his regular responsibilities for nearly six weeks. Of course, he would receive compensation, but the fact that he agreed “to be the instructor” beginning the first week of the quarter meant that the OIT staff and the students would not be short one instructor. If he had said, “No,” the lab would have been without an instructor for two to three weeks while an ad would be run followed by interviews.*

*Thanks to Tom, the instructor had no worries about the OIT lab. The instructor could easily concentrate on her family, and her mind was at ease. Thanks to Tom, the lab ran smoothly for the students. His expertise in the various courses and his ability to interact with the students was a blessing for all!*

*Thank you, Tom, for coming to the rescue. The OIT staff and students benefited from your thoughtfulness and unselfishness.”*

Ms. Aldrich went on to say that as the Classified Staff Representative, she has “asked Tom to serve on different committees and he has done so with enthusiasm and great ideas in the process. It is my pleasure to introduce to the Board of Trustees Mr. Tom Willingham! It is a pleasure to have Tom on our Big Bend Community College Classified Staff Team.” Mr. Willingham expressed his appreciation for BBCC and stated “it is a pleasure to serve BBCC and our students daily.” Trustee Mike Blakely thanked Mr. Willingham for being a role model.

c. Faculty Association President Mike O’Konek shared recent Faculty activities. English Instructor, Dr. Steve Close reported that he, Jim Hamm (Science Physics Instructor) and Joe Rogers (former Anthropology Instructor and current part-time Instructor) are part of a the Grant County “Centennial Band.” They will perform their own specially chosen and written songs, featuring Grant County history, at venues around Grant County this spring and summer.

Philosophy Instructor, Dr. Dennis Knepp will be writing a 12-page essay that will be in Blackwell’s pop culture and philosophy series.

Erik Borg, AMT Instructor, reported his 727 systems class is going well with a lot of interest for future classes. The students get to start the engines.

Art Instructors, Rie and Fran Palkovic reported that they attended the Foundations in ART: Theory and Education Conference in Portland April 1-3. There were over 400 art professionals from two and four year schools across the country also in attendance. They met people who had been teaching 20, 30, and in one case 40 years who were still excited and concerned with the success of students. They were encouraged to discover that their curriculum is in line with private art schools and it also enriches and enlarges the education of non-Art-majors.

Mr. O’Konek noted that the BBCC Automotive program hosted an Agriculture Mechanic contest with 150 students competing on March 20. As a result of this event, Instructors Chuck Cox and Mike O’Konek scheduled a visit with the Quincy High School Agriculture Mechanic class.

Industrial Electrical Technology Instructor Steve Matern reported that he is accompanying Phi Theta Kappa Officers who will attend a conference. He also stated that Maintenance Mechanical Technology and Industrial Electrical Technology classes will meet with high school agricultural instructors to explore coordinating programs.

High School Automotive Instructors John Heflin and Mark Yosting reported that three of their students competed in the Skills USA contest and one student placed second.

Mr. O’Konek reported that the faculty members complete administrative evaluations each odd numbered year. The evaluations have been completed and turned in to Dr. Bonaudi.

Trustee Mike Blakely reported he is amazed at the number of functions the automotive department hosts. He commended the faculty members for their activities.

d. VP Gail Hamburg reported that while we are having operating budget cuts we still have capital dollars to be spent for repairs and minor improvements to facilities. Roof repairs on the welding building are scheduled. There are also concrete and sidewalk repairs scheduled around campus to improve ADA accessibility. VP Hamburg stated some of the facilities money will be used to finish the art building. A display board for art will be built and one room will be set up for MediaSite. The auditorium remodel is also scheduled and facility repair money will be used to remove asbestos from the ceiling and lights. The remodeled auditorium will house the business office and provide space for tutoring and advising in one central location to directly benefit the students.

VP Hamburg referred to the childcare program handouts. The net profit/loss indicates the program is $1,771 in the red however; the March DSHS billings and OSPI meal reimbursements totaling $23,859 are not included. The net profit will be $22,088 once the billings have been paid and the reimbursements have been received. The childcare program is performing well.

The quarterly budget report insert was reviewed by VP Hamburg next. She explained that the allocations are earmarked for a specific purpose and cannot be used for budget reduction. The supplemental budget sheet based on SBCTC data comparing the House and Senate budgets and shared with the Budget Review Task Force was distributed. VP Hamburg described the yellow highlighted portion as specific to BBCC. The proposed Senate budget would result in a 9.4% decrease in FY 2010 and then another 9.4% decrease in FY 2011. The proposed House budget has a significantly higher cut for us, 9.7% in FY 2010 and 18.9% for 2011. President Bonaudi explained that along with differences in their proposed budgets, there are also differences in their intentions with the enrollment target. The House wants to keep the existing target enrollment of 1676 and the Senate may reduce it. Tuition cost proposals are all over the map with a 10% increase for Universities and perhaps a 14% increase for community colleges. President Bonaudi stated there a lot of “moving pieces” and the end result could include any combination of the separate pieces. He recently met with representatives from the 9th , 12th and 13th legislative districts. When Dr. Bonaudi shared the actual dollar figures and how it will impact the college they were shocked. They recognize that these very serious cuts will be difficult for BBCC. He urged the legislators to remember that we are the answer to job retraining, as evidenced by the increase in enrollment all over the state. The trained workforce will come from our 34 community colleges. Trustee Mike Blakely stated there are many people in the K-12 system and they are backing the House budget. It is very important that students and all interested community members contact their legislators to support the Senate version of the budget as it will do less damage to community colleges than the proposed House budget.

e. VP Mike Lang thanked the Board members who attended the Japanese Agricultural Training Program (JATP) welcome ceremonies on March 22. Mayor Ron Covey and many other local business representatives also attended the welcome.

Trustee Felix Ramon asked about purchasing the Azorus software during the last board meeting. As was reported during that meeting, Azorus can be used to track potential and former students. VP Lang shared that Title 5 grant funds purchased the software to be used for recruitment and student retention. Jose Esparza is the lead person for this project. BBT Director Russ Beard stated an Azorus kick off meeting is being scheduled soon. They are assembling an implementation team. The team hopes to have the recruiting software in place by the end of June. They project the retention piece will be functional by winter quarter. Director Beard also recounted that the implementation training costs are covered under Title V. Azorus is a hosted solution much like a subscription and it will be maintained by the vendor. Trustee Mike Wren asked if BBCC will need to purchase additional modules? Director Beard stated that Azorus was purchased from the state contract and we may have to add modules. Currently, the contract price set by the state is $15,000 and is good for three more years. Azorus wants to work with us to pull data and mingle the information. They haven’t had success with other schools. Success with BBCC will help them so they will work closely with us to problem solve.

Associate VP of Student Services Candy Lacher described the Spring 10th day enrollment sheet that was distributed. She announced that our enrollment is up 123 FTEs over last spring. Assoc VP Lacher predicted we will add another 100 FTEs in ABE/ESL. The is very good news. Increased enrollment in math was noted and believed to be a product of AtD and Student Achievement efforts. There are also more students enrolled in college level math. Aviation, English and OIT enrollments are also up from last year. She also pointed out on the enrollment report chart on page 14 that off campus day counts include online students.

VP Mike Lang announced that through Dean Rachel Anderson’s efforts students are taking BBCC online more than WAOL, this is better for us. Higher enrollment shows increased tuition. Director of Business Services Charlene Rios reiterated Assoc VP Lacher’s information and stated the money collection is also up as shown on page 12.

Trustee Mike Blakely inquired how and who to contact regarding visiting with the JATP students. Dr. Lang responded that the students have classes from 8:30-3 p.m. daily. He invited Trustee Blakely to visit their classroom or come to the cafeteria at noon and eat lunch with the students. The students also enjoy visiting local homes. Trustee Mike Wren reported that after a recent Grant County EDC meeting he enjoyed having lunch with the JATP students. They went out of their way to interact with his group. VP Lang encouraged Trustee Blakely to attend the JATP agriculture class.

f. VP of Human Resources Holly Moos presented information from HR. She announced that we are moving forward with an early retirement program for faculty. To be eligible, the full-time faculty member must be at least 58 years with 15 years of service and agree to retire at the end of the academic year, June 16, 2009. Retirees will receive a one-time payment of $25,000 less payroll taxes. VP Moos reported there is limited funding for the program and it will be first come, first served. She advised all interested persons to seek advice from a financial advisor or attorney. The deadline to sign up for this program is April 27.

VP Moos also announced that a full-time Nursing Instructor resigned and now there are three open nursing instructor positions. She explained that these positions are challenging to fill. Advertising is targeting schools that offer masters degrees in nursing. There is a one time hiring bonus of $3,000 being offered by the BBCC Foundation. The HVAC Tech position is vacant. When it was initially advertised attempts to find a qualified pool were unsuccessful. HR plans to advertise the HVAC position in June and fill it in July. Trustee Mike Blakely thanked VP Moos for her report.

**5. Exceptional Faculty Award Report**

President Bonaudi introduced Automotive Technology Instructors Mike O’Konek and Chuck Cox to present their Exceptional Faculty Award report. Instructor O’Konek explained that Instructor Cox will discuss the history and benefits of ASE certification and he will describe the process they followed to obtain recertification.

Instructor Cox thanked the board members for their support of faculty as they maintain excellence in programs. He stated recertifying the automotive technology program activities was a lot of work. Instructor Cox described the history of Automotive Service Excellence (ASE) and the National Automotive Technician Foundation (NATEF). The NATEF was founded in 1983 to evaluation training programs against standards developed by the automotive industry and to recommend qualifying programs for ASE certification. They are independent and not in the bail out program or sponsored by any automotive company. Three schools gained certification in 1983 and now there are 1,779 ASE automotive mechanical training programs. The Foundation members meet nationally every 3-5 years to establish new standards for programs. This results in the need to update curriculum to reflect the continual progress of the automotive industry.

There are many benefits of the ASE certification process for BBCC, students, employers and the automotive service industry. Increased potential for funding from public and corporate sources and additional recruiting pull are benefits for BBCC. Advantages for students include identification of quality programs meeting national standards and up to date training. Employers are ensured a pool of well-trained entry-level technicians. Advisory committee involvement is also a big plus for local employers and BBCC. Instructor Cox stated almost every automotive repair business in the area employs a BBCC graduate.

Instructor O’Konek recounted the process to become recertified. He stated the initial certification is the biggest challenge and includes a 50-page self-study. All eight automotive curriculum areas needed to be recertified. The instructors prepared materials for the advisory committee made up of local automotive industry leaders; Art Schimke from Napa, Gus Smith from Cascade Diesel, Scott Meyers from Scotty’s Auto Repair, Wayne Chandler from CASE Power and Mike Friedbauer from the Moses Lake School District Bus Garage and evaluated the program. During the summer the advisory committee, Instructors Cox and O’Konek and Dean Clyde Rasmussen met from 5:00 pm to midnight to complete individual 15 page evaluations and then merge all of the information into a 21-page summary. The evaluation team was made up of a team leader from NATEF and two local volunteers Danny Morrison from C&V Auto and Lonnie Steinmetz from Affordable Auto Repair. Binders of documentation were compiled by Instructors O’Konek and Cox for the team. The evaluation team reviewed the curriculum, and documentation including samples of tests and student worksheets to validate the program. The team performed a one-day full review. The BBCC Automotive Technology Department was notified that they were recertified for 5 years on February 2, 2009. The recertification was completed under current standards. New standards are being established and the BBCC program will need to update their curriculum in 2.5 years to stay current. One of the new standards require instructors to attend 20 hours of technical upgrading per year. Instructor O’Konek expressed his appreciation of the Board support of the department’s quest to keep the program at the highest level.

Trustee Mike Blakely commented this is money well spent. He called Instructors O’Konek and Cox the “dynamic duo” and complimented them for teaching not only mechanical skills but also professionalism. This is great program and a big job for two people.

**6. Exceptional Faculty Award Recommendation-**

President Bonaudi stated he received recommendations from the Exceptional Faculty Award Committee as detailed in the agenda and he recommended approval. He noted that Mike Betcher is an Adjunct Welding Instructor.

MOTION 09-16 Trustee Angela Pixton moved to approve awarding Exceptional Faculty Awards to Mike Betcher for $1,200, Pat Patterson for $1,350 and Steve Matern for $2,000. Trustee Felix Ramon seconded the motion, and the motion carried.

Trustee Mike Blakely announced a 5-minutes break at 8:14 p.m. The meeting reconvened at 8:24 p.m.

**7. Accreditation Report**

Dean Valerie Kirkwood presented an overview of the new accreditation standards adopted by the Northwest Commission on Colleges and Universities (NWCCU). NWCCU accredits colleges and universities in Alaska, Idaho, Oregon, Utah, Montana, Nevada and Washington. The mission of NWCCU is to assure educational quality, enhance institutional effectiveness and foster continuous improvement.

Dean Kirkwood explained that accreditation is voluntary and it has very serious advantages for colleges and students. Accreditation means several things: the institution’s goals are soundly conceived, its purposes are being accomplished and the institution is organized, staffed and supported to merit confidence in the quality and effectiveness of the institution in achieving its mission. Students attending accredited colleges reap the benefits of eligibility to receive federal student aid and education grants and the security of knowing their credits will transfer more easily between colleges.

Each accreditation standard holds the expectation of quality. There are currently nine standards. There are five new standards, which will replace the former standards with a more holistic approach, overlapping components that interrelate. BBCC’s six-fold mission arena fits nicely within Standard 1. The Academic Master Plan (AMP) and goals relate to the standards. Standard 2, Resources and Capacity, consolidates all nine of the previous standards. Standard 3, Planning and Implementation, ties in well with our AMP. Standard 4, Effectiveness and Improvement, fits with assessment and how we are evaluating and improving ourselves. Lastly Standard 5 is Mission Fulfillment, Sustainability, and Adaptation and it will cover how we publish judgments and fulfill our mission. Once again, our AMP will provide good structure for this standard.

We are scheduled to provide, in Fall 2009, a progress report responding to two previous recommendations from our regular interim visit. We will begin transitioning to the new schedule in 2011 with a Standard 1 report due in Fall of 2011. In 2012, will provide a full report and host a full team evaluation visit. This first full report with the new standards will be completed in two years rather than the full seven-year cycle. BBCC will provide a Standard 1 report in 2013 and then a Standard 2 report in 2015 along with an evaluation visit. Standards 3 and 4 will be reported on in 2017 and then in 2019 another full report and a full team evaluation visit will occur.

President Bonaudi expounded that the new schedule is much busier. A full team visit brings 10-15 evaluators on campus. The old standards had 200 elements, the five new standards contain 100 elements at this point. Rather than being busy with accreditation only in year 5 and 9, we will be busy with accreditation every year. Our AMP shows how well our ends statements overlap with each other. Our three AMP reports are built in mechanisms to keep up with accreditation standards. The first two years will be very difficult, rather than building on to each standards report yearly and then expanding them we will be required to compile a fully expanded report on all five standards after just having submitted one report on Standard 1. In 2013, we will begin the seven-year cycle. The work is plotted out.

President Bonaudi stated he has been involved in drafting the new standards and it is an interesting process. He stated the key is to show that our goals are being accomplished. Faculty Association President Mike O’Konek asked about the faculty committees for the fall 2012 deadline. President Bonaudi replied that they will need to discuss it in negotiations. We may need to reconstitute the assessment committee, and involve more people. The current structure makes it hard to do another self-study. Trustee Mike Blakely commented if the NWCCU doesn’t revise the new standards we’ll be in good shape because of the revised AMP. President Bonaudi stated that the 400 schools in the northwest all have to agree to the changes in the standards. He also said it looks like the new standards will be adopted with a little tweaking.

**8. Board Resolution 2009-1**

In 2003, the Board passed Board Resolution 2003-1, which clarified the President’s authority. The proposed Board Resolution 2009-1 adds VP Holly Moos as a senior administrator. Since 2003 it has been made possible through statute for employee groups other than faculty to organize i.e. classified staff and mid level managers. Board Resolution 2009-1 contains language that authorizes the President to negotiate with any employee union rather than just a faculty union. If Board Resolution 2009-1 is adopted, Board Policy 1004 should be modified to reflect the 2009-1 resolution. President Bonaudi suggested these actions be taken with two separate motions.

MOTION 09-17 Trustee Mike Wren moved to adopt Board Resolution 2009-1 as presented. Trustee Angela Pixton seconded the motion and the motion passed.

MOTION 09-18 Trustee Felix Ramon moved to revise Board Policy 1004 to reflect the changes authorized by Board Resolution 2009-1 as presented. Trustee Mike Wren seconded the motion and the motion passed.

Trustee Mike Blakely announced an Executive Session would be held for 30 minutes beginning at 8:46 p.m. The purpose of the Executive Session is provided in RCW 42.30.110 (1) (b) to consider the selection of a site or the acquisition of real estate by lease or purchase. At 9:16 p.m. the Executive Session was extended for 10 minutes. The meeting was reconvened at 9:26 p.m. with no action taken.

**9. Joint Quincy School Board Meeting**

President Bonaudi stated we had a great meeting with Directors of the Quincy School District. There was good conversation and we think the Quincy High School will welcome the math project. Trustee Mike Blakely stated the Quincy Board members also felt it was a good meeting. Quincy High School Counselor Rod Luce inquired about the number of Quincy Running Start students as compared to other school districts in our service district. Institutional Research Dean Valerie Kirkwood compiled a pie chart and e-mailed it to Mr. Luce electronically shortly after the Joint meeting. Dean Kirkwood recently realized due to the incompatibility of the old Student management system (SMS) and data warehouse there was an error in the pie chart. She went back to SMS to update the numbers. The pie chart has been updated and redistributed.

Trustee Felix Ramon reported that he enjoyed the visit with the Quincy School Board very much. He had good conversations with the Quincy School principal, counselor and Board members. Sharing about our programs opened new avenues and the Quincy Board members’ responses focused on better working relationship with them in the future.

Trustee Blakely stated his wife is on the Quincy School Board. She reported to him that they were pleased and happy that they visited BBCC. He went on to state that there will probably be more Quincy graduates coming to BBCC as a result of relationships strengthened during this meeting. The Vocational Directors from Quincy and Ephrata will be coming to BBCC for a tour later this month.

**10. Assessment of Board Activity**

Trustee Ramon reported that he attended the Joint Quincy School Board meeting. He also attended two TACTC Budget Committee meetings via conference calls. The State of the College and the JATP welcoming ceremony held in the Masto Conference Center were important campus events that he attended. During a recent 40/8 meeting he attended the group voted to give seven $1,000 scholarships for nurses training and five of those scholarships will go to BBCC nursing students. He also attended a BBCC Foundation meeting. Trustee Ramon recounted that he had conversations about the legislative process with community members to explain facts and figures on the proposed budgets. He also stated that he has been approached by college staff. He reassured them that the President is doing his best under the circumstances the budget has not been set by the legislature yet. He explained further that we are not rushing into any decisions and everyone needs to be patient.

Trustee Angela Pixton stated she attended the JATP welcoming ceremony and it was fun and exciting to see the students’ enthusiasm. Regardless of language barriers their exuberance was contagious. She appreciated the similarities between the farming kids from Japan and her own children. Trustee Pixton reported she was contacted by the BBCC Foundation to raise funds in Warden for Cellarbration! Lastly, she was recruited by the Warden High School to administer senior exit interviews representing Big Bend Community College.

Trustee Mike Wren reported that he visited Olympia representing the Port of Ephrata and he took the opportunity to talk with legislators about budget impacts on BBCC. He reminded the legislators that we are the ladder to help people out of unemployment. He also had good conversations with business leaders looking at the Port of Ephrata as possible business locations. He has discussed the PET program, which teaches potential employees valuable skills. Our college programs and the PET program are seen as proactive activities for our communities. He also said he is looking forward to the PET presentation and the Grant County EDC’s quarterly luncheon on Thursday in the Masto Conference Center.

Trustee Mike Blakely reported that he attended the State of the College, the Joint meeting with the Warden School Board and the Classified Staff Awards Luncheon. He attended the 2/24 Board Study Session and the Regular meeting that same afternoon. He stated he enjoyed the JATP welcoming ceremony. He also stated he watched the Budget Review Task Force meeting via MediaSite and commented that VP Hamburg did a good job and that dissenting positions are okay. He acknowledged that all on campus are making sacrifices. Trustees have turned down trips, and administrators are attending meetings electronically and cutting back on expenses. Faculty and Classified Staff are also cutting down on expenses. Trustee Blakely reported e-mail and phone contacts with Representatives Warnick and Hinkle and Senator Holmquist. He commended them for the positive things they’ve done for us. He also contacted Senator Parlette, Representative Cox, Representative Schmick, Senator McAuliffe, Senator Prentice, and Senator Schoessler. Attending a Viking baseball game was a fun activity. Trustee Blakely referred a young lady with her GED to BBCC. She is now enrolled in classes at BBCC. He encouraged everyone to reach out and bring in students. He met with Dr. Bonaudi regarding the Board agenda. He also attended a Quincy Leadership Roundtable which included representatives from the Quincy City Council, Fire Department, Hospital, and school district. Trustee Blakely reminded them that Big Bend Community College is part of the Quincy community. He talked with President Bonaudi about hosting this group on campus and their meeting on October 13 will be held in ATEC.

**11. Next Regularly Scheduled Board Meeting**

MOTION 09-19 Trustee Felix Ramon moved that the Board of Trustees set the next regularly scheduled meeting on May 19, 2009, at 1:30 p.m. Trustee Angela Pixton seconded the motion and the motion passed.

**12. Miscellaneous**

President Bonaudi reminded the Board that CWU President Gaudino will be on campus for a reception from 4-6 p.m. on April 28 and a Cabinet meeting beginning at 8:30 a.m. on April 29. One-third of our transfer students choose CWU and CWU has invested in the Lauzier University Center.

The Spring TACTC Conference will be held at the Tulalip Resort. Trustees Felix Ramon and Mike Blakely expressed interest in attending.

President Bonaudi announced that Cellarbration! our biggest fundraiser of the year is coming up Saturday, May 16.

The Board was reminded that the President’s evaluation is due in June.

The meeting adjourned at 9:50 p.m.

Mike Blakely, Chair

ATTEST:

William C. Bonaudi, Secretary