



Board of Trustees

March 21, 2024
1:30 p.m.

Big Bend Community College
ATEC Building/Masto A/B Room
7662 Chanute St NE
Moses Lake WA 98837

Big Bend Community College District #18

Governing Board:

**Chair Gary Chandler, Vice Chair Amy Parris, Anna Franz,
Bethany Martinez, Juanita Richards,**

President Sara Tweedy

2024 Meeting Schedule

Thursday, February 1, 2024 at 1:30 p.m.

Thursday, March 14, 2024, at 1:30 p.m.

Thursday, May 9, 2024, at 1:30 p.m.

Thursday, June 6, 2024, at 1:30 p.m.

Thursday, August 29, 2024, (Retreat)

Thursday, October 10, 2024, at 1:30 p.m.

Thursday, December 12, 2024, at 1:30 p.m.

Board Goals (adopted October 12, 2023)

1. Develop a clear method of monitoring Big Bend Community College's Ends Statements including the identification of indicators which measure the performance of the institution relative to the Ends.
2. Advance equity, diversity, and inclusion by reviewing policies to ensure support of operational equity, diversity, and inclusion programs.
3. Establish an annual calendar of board study session topics to ensure professional development of Board members.

BIG BEND COMMUNITY COLLEGE DISTRICT NO. 18 BOARD AGENDA

Regular Board Meeting

7662 Chanute Street NE, Moses Lake, Washington 98837

Thursday, March 21, 2023, 1:30 p.m.

In-Person

1. Call to Order/Roll Call
2. Mission Moments - Audit Results, Probationary Tenure Committees
3. Public comment
4. Consent Agenda **(E-1, E-2, E-3, E-4)**
 - a. Meeting Minutes February 1, March 4, 2024 (action)
 - b. Accreditation (Information)
 - c. Assessment & Student Services (Information)
 - d. Finance & Administration Report (Information)
 - e. Human Resources Report (Information)
 - f. Foundation Report (Information)
5. Faculty Updates – Faculty Association President Dr. Tyler Wallace **(E-1, Information)**
6. ASB Update – ASB President Ty Tait
7. President’s Update
 - a. Enrollment Report **(E-1, Information)**
 - b. Legislative Update **(E-1, E-2, E-3, E-4 Information)**
8. Exceptional Faculty Award Presentation – Dr. Steve Ausere **(E-1, E-3, E-4, Information)**
9. ACT Award Nominations – President Tweedy **(E-1, E-2, E-3, E-4 Information/Action)**
10. Board Goals - Trustees **(E-1, E-2, E-3, E-4 Information/Action)**
11. Assessment of Board Activity (submitted in writing) – Trustees **(E-2, Information)**
12. Big Bend in the Community/Board Meetings – President Tweedy **(E-1, E-2, E-3, E-4 Information/Action)**
13. Next Regularly Scheduled Board Meeting – Trustees **(E-1, E-2, E-3, E-4 Information/Action)**
14. Miscellaneous – Trustees, President Tweedy **(E-1, E-2, E-3, E-4 Information/Action)**
Executive Session – President Tweedy/Trustees
14. Probationary Tenure Reviews – Trustees **(E-1 Action)**
15. Adjournment

The Board may adjourn to an **Executive Session to discuss items provided for in RCW 42.30.110 (1):** (b) to consider the selection of a site or the acquisition of real estate by lease or purchase; (c) to consider the minimum price at which real estate will be offered for sale or lease; (d) to review negotiations on the performance of a publicly bid contract; (f) to receive and evaluate complaints or charges brought against a public officer or employee; **(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;** (h) to evaluate the qualifications of a candidate for appointment to elective office; (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions or litigation or potential litigation.

NEXT REGULAR MEETING:

Thursday, May 9, 2024 (Regular)

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President’s Office at 509.793-2001 (or TDD 509.793.2325) as soon as possible to allow sufficient time to make arrangements.

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #2: Mission Moments (information)

BACKGROUND:

Vision:

Be our community's first choice to dream, learn, and succeed.

Mission:

Big Bend Community College
Serve as a Bridge
Stand as a Leader
Support for Success

Guiding Principles:

Honor our Role as a Hispanic-Serving Institution
Advocate for Equity, Inclusion, & Diversity
Embrace our Workplace Norms
Innovate Proactively
Model Integrity
Educate All

Approved by the Board of Trustees October 28, 2021

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #3: Public Comment

(information) **BACKGROUND:**

Per Board Policy 1000, the chair shall announce at the beginning of each meeting that interested citizens or groups may make five-minute oral or written presentations to the board regarding any item on or off the agenda. If a written presentation is to be made, a notice of such written presentation must be submitted to the Secretary of the Board of Trustees at least 24 hours prior to the scheduled meeting.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #4: CONSENT AGENDA (for action)

- a. Board Meeting Minutes

BACKGROUND:

The minutes of the board meetings held on February 1 and March 4, 2024, are included for approval.

Prepared by the President's Office.

RECOMMENDATIONS:

President Tweedy recommends the Board of Trustees approves the minutes.

RECOMMENDED MOTION:

"I move to approve the consent agenda as presented."

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held a Regular Board meeting Thursday, February 1, 2024, at 1:30 p.m. in person.

Present: Anna Franz
Amy Parris
Juanita Richards

2. Mission Moments

Vice Chair Amy Parris stated Basic Education for Adults or BEdA enrollment has more than doubled in the past year (from 113 FTEs Fall of 2022 to 235 FTEs Fall of 2023) as Big Bend makes education accessible to people on campus and in the Mattawa, Quincy, Royal City, Warden, and Othello communities. BEdA instructors and staff help students earn High School Diplomas, GEDs, learn English and transition to college under the guidance of Director Jody Bortz. The students sometimes speak Spanish, Russian, or Ukrainian and have degrees from their original countries. They learn English language and culture in BEdA classes. BEdA empowers students to make generational impacts as they learn transfer to college classes, find jobs or promote in their career fields.

New employees were introduced: Custodial Supervisor Ron White and Nursing & Allied Health Nursing Program Assistant Debbie Goodrich.

3. Public comment

There was no public comment.

4. Consent Agenda

Motion 24-01 Trustee Anna Franz moved to approve the consent agenda.
Trustee Juanita Richards seconded, and the motion passed.

5. Faculty Updates

Faculty Association President Dr. Tyler Wallace shared faculty news. IST Instructor Justin Henley is teaching a new course, additive manufacturing. IST students are building pick and place programs. Instructor Henley also advises the Mechatronic Club and they will host an event in honor of Raspberry Pi day on February 24.

Computer Science Instructor Michell Valdivia reported the female and Hispanic success rates in her classes have been continuously increasing.

Psychology and Criminal Justice Instructor Kaja Englund reported she has grown partnerships with law enforcement agencies and recently took her students to the Coyote Ridge Correction Center to experience real world application of concepts learned in class.

Agriculture and Chemistry Instructor Dr. Aaron Mahoney shared the female demographic was underrepresented and recently increased. He focused on outreach working with local growers and the irrigation district to build internship opportunities. Instructor Mahoney developed a "plant zoo" (growth lab with lights) herbicide lab and

hydroponics. He is also connecting with area school districts, preparing for the annual plant sale, and participating in Pi day. Instructor Mahoney is focused on building a new green house on campus behind the WEC building.

A Passion Project Showcase Event is scheduled following the board meeting featuring social media influencer Dr. Tyler Wallace.

6. ASB Updates

ASB President Ty Tait provided a report about ASB activities. Black History Month is being celebrated and there are daily trivia activities on Instagram and Bingo activities. Other activities offered include goal setting and a mental health workshop by Renew. Food activities include: pancake breakfasts, corndog truck for advising event. ASB President Tait suggested the former bookstore space be utilized as dedicated student activity space. He also reported that BEdA students can now attend ASB events with no charge.

7. President's Update

President Tweedy shared the names of new employees and positions that are open. Faculty and staff members serve on screening committees and the human resources department is busy recruiting and processing applications. The 2023 annual employer turnover rate was 15%.

Enrollments are increasing and Dr. Tweedy shared that she and Board Chair Gary Chandler met with legislators to discuss dual enrollment programs and the embedded inequities between Running Start and College in High School (CiHS). CiHS is a good way for community colleges with large service districts to serve their communities. However, students often earn a smattering of college credits that may not always transfer to a university. They also discussed strategies to prepare students to fill the local workforce shortage.

Dr. Tweedy reminded all that Cellarbration! for Education is on Saturday, March 16, 2024.

Board Vice Chair Amy Parris announced a 15-minute Executive Session at 2:18 p.m. to discuss items provided for in RCW 42.30.110 (1): (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. The session was extended by 10 minutes. The meeting reconvened at 2:43 p.m. following a 10-minute break. No actions were taken during the executive session.

8. Probationary Tenure Review

President Tweedy reviewed the probationary tenure review process. There are 13 probationers for review before the next meeting. The probationary tenure e-files will be available to the trustees before the next meeting.

9. Board Goals

The Board goals for the 2023-2024 academic year are as follows:

1. Develop a clear method of monitoring Big Bend Community College's Ends Statements including the identification of indicators which measure the performance of the institution relative to the Ends.

2. Advance equity, diversity, and inclusion by reviewing policies to ensure support of operational equity, diversity, and inclusion programs.
3. Establish an annual calendar of board study session topics to ensure professional development of Board members.

Trustee Anna Franz shared that committees of one or two trustees could be assigned to review and make a proposal to the board. Trustee Amy Parris stated she would lead the committee for goal #2. Trustee Anna Franz volunteered to lead the committee for goal #1, and Trustee Juanita Richards volunteered to lead the committee for goal #3. Melinda will email all trustees requesting that they contact the committee leads for more information and participation.

10. Transforming Lives

Trustee Juanita Richards reported that she and Trustee Gary Chandler met in December and discussed ACT activities. Trustee Juanita Richards talked with ACT Director Kim Tanaka and ACT is not hosting a Transforming Lives event this year due to budget issues. Trustee Juanita Richards also said she met with the local Transforming Lives event Committee to discuss the local event. Trustee Juanita Richards recommends we pause the local event this year and review next year. Additional ideas for the future include combining the Transforming Lives event with the ASB Student Recognition event and/or a Trustee award for the night rather than Transforming Lives event. Want to avoid asking students to share their personal hardships.

11. Assessment of Board Activity

Trustees submitted their activities in writing.

12. Next Meeting

Motion 24-02

Trustee Anna Franz moved to reschedule the next meeting from March 14 to to March 21, 2024. Trustee Juanita Richards seconded and the motion passed.

13. Miscellaneous

None.

Adjournment 3:01 p.m.

Gary Chandler, Board Chair

ATTEST:

Sara Thompson Tweedy, Secretary

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held a Special Board Meeting Monday, March 4, 2024, at 1:00 p.m. in the President's Office in Administration Building 1400 on the Big Bend Community College campus.

1. Call to Order

Present: Gary Chandler
Anna Franz
Amy Parris

March 21, 2024 Board Agenda

The Trustees discussed the draft board agenda for March 21, 2024. No action was taken.

The meeting adjourned at 1:40 p.m. with no action taken.

Gary Chandler, Chair

ATTEST:

Sara Tweedy, Secretary

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #4: CONSENT AGENDA (for information)

b. Accreditation

NWCCU took the following actions on the Fall 2023 Mid-Cycle Review of Big Bend Community College at its meeting held on January 30-February 2, 2024.

Accepted the Mid-Cycle Report This means the Commission was satisfied with our report and will not require us to submit any follow up items.

- Status of Previous Recommendations Addressed in this Evaluation

Determined that BBCC has fulfilled Recommendation 1: from the Fall 2020 Evaluation of Institutional Effectiveness. This means that the college has no outstanding concerns that it needs to address for the next comprehensive evaluation.

Recommendation 1: Fall 2020 Evaluation of Institutional Effectiveness – Review and articulate its goals, objectives, and indicators to provide consistent and meaningful direction for planning to determine mission fulfillment and improve effectiveness in the context of and in comparison with regional and national peer institutions.

- Future Evaluations

The future evaluations were rescheduled from fall 2026 and 2027 to fall 2027 and 2028 respectively, which gives us an additional year before we need to submit any evaluation reports.

*Year 6 - Standard 2 - Policies, Regulations, and Financial Review Fall 2027
Year 7 - Evaluation of Institutional Effectiveness Fall 2028*

Prepared by VP Bryce Humpherys and Dean Valerie Parton.

RECOMMENDATION:

None.



March 1, 2024

Dr. Sara Thompson Tweedy
President
Big Bend Community College
7662 Chanute Street NE
Moses Lake, WA 98837

Dear President Thompson Tweedy:

This letter serves as formal notification and official record of action taken by the Northwest Commission on Colleges and Universities (NWCCU) at its meeting on January 30-February 2, 2024, concerning the Fall 2023 Mid-Cycle Review of Big Bend Community College.

Accreditation

Accept the Report

Status of Previous Recommendations Addressed in this Evaluation

- Recommendation 1: Fall 2020 Evaluation of Institutional Effectiveness - Fulfilled

Future Evaluations

- Year 6 - Standard 2 - Policies, Regulations, and Financial Review Fall 2027
- Year 7 - Evaluation of Institutional Effectiveness Fall 2028

NWCCU is committed to an accreditation process that adds value to institutions while contributing to public accountability, and we thank you for your continued support of this process. If you have questions about any of the information in this letter, please contact your staff liaison, Dr. Ed Harri, at eharri@nwccu.org.

Sincerely,

Sonny Ramaswamy
President

cc: Ms. Valerie Parton, Dean, Institutional Research and Planning, Accreditation Liaison Officer
Mr. Gary Chandler, Board Chair
Mr. Chris Bragg, Dean of Institutional Effectiveness and Communication, College of Southern Idaho
Mr. Michael Meotti, Executive Director, Washington Student Achievement Council

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #4: CONSENT AGENDA (for information)

c. Assessment & Student Services

Big Bend held Student Listening and Feedback Sessions for diversity, equity, and inclusion February 5-7. There were six separate sessions with 37 students who were studying academic/transfer, workforce programs, and Basic Education for Adults. Students responded to the following questions.

- 1. How would you describe an environment that is equitable and inclusive?*
- 2. From your perspective, in what ways does BBCC support a culture of diversity, equity and inclusion?*
- 3. If you are comfortable sharing, in what ways have you witnessed or experienced prejudice or discrimination at BBCC?*
- 4. What are barriers to diversity, equity and inclusion at the college?*
- 5. What should the college do to improve the climate of diversity, equity, and inclusion at BBCC?*

Dr. Maureen Pettitt facilitated the sessions and will provide a report to the college as well as provide a presentation at the May 10th Shared Governance Council.

Prepared by VP Bryce Humpherys and Dean Valerie Parton.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #4: CONSENT AGENDA (for information)

d. Finance & Administration Update

Ongoing Capital Projects: (updates in red)

1600 Classroom Remodel/Quad Xeriscaping: Remodel a few small classrooms and change landscaping: Engineering phase in progress. Work planned for Summer 2024.

1800 Storefronts (new exterior doors): **Engineering completed. Work Beginning April 1.**

1000 Upgrade Panel Board: Replace breaker panels due to components exceeding their useful life. Planned for Summer 2024.

1600 HVAC: Replace split systems, **reached substantial completion (95% complete).**

1400 and 1700 HVAC: Replace HVAC systems in both buildings, scheduled to begin Summer 2024.

1000 and 4100 Water: New water main feeds to buildings. **In Progress. Estimated completion March 8.**

1100 Wallenstein Theater: Lobby updated and painted (in house) **Completed.**

1400 Office #2 remodel: Room 1436 to be converted to 3 individual offices. In design and approval phase.

Prepared by VP Schoonmaker.

RECOMMENDATION: None.

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #4: CONSENT AGENDA (for action)

- e. Human Resources & Labor

BACKGROUND:

Ron White accepted the position of Custodial Services Supervisor. This is a full-time, salaried, overtime-eligible position replacing Ty Manning who left BBCC in November 2023. Ron started his new position on February 1, 2024.

Miriam Garcia accepted the position of Program Assistant supporting the TRiO Upward Bound program. This is a part-time, non-permanent classified staff position replacing Liz Murillo who left BBCC in November 2023. Miriam started her new position on February 16, 2024.

Yessinia Gonzalez accepted the position of EOC Outreach & Recruitment Coordinator. This is a full-time, salaried, overtime-eligible position replacing Maddie Sanchez who left BBCC in January 2024. Yessinia started her new position on March 1, 2024.

Larry Rimple accepted the position of Director of JATP. This is a full-time, admin/exempt position replacing CarlaLouise Christian who will be leaving BBCC on March 31, 2024. Larry started his new position on March 1, 2024.

Alan Park accepted the position of EOC Outreach & Recruitment Coordinator. This is a full-time, salaried, overtime-eligible position replacing Angel Dominguez who left BBCC in February 2024. Alan started his new position on March 16, 2024.

Tina Solis accepted an interim appointment as an Educational Planner in the BEdA Department. This is a new, full-time, salaried overtime-eligible position. Tina started her new position on March 16, 2024.

Ruth Stoddard accepted the position of Director of Residence Halls & Residential Life. This is a full-time, admin/exempt position replacing Ammon Milligan who left BBCC in October 2023. Ruth's first day at BBCC will be April 1, 2024.

Samuel Shuman accepted the position of Physics Instructor. This is a full-time, tenure-track faculty position replacing Jim Lin who left BBCC in June 2023. Sam is scheduled to begin work at BBCC in September 2024.

Recruitment & Selection:

The following searches are currently in process:

- Communications Instructor, Tenure-Track
- Custodian 1
- Dean of Transfer & Allied Health
- Dean of Workforce Education
- Director of Title V & Other Grants
- Executive Director of Business Services

- Manufacturing & Process Technology (MPT) Instructor, Tenure Track
- Outreach & Recruitment Coordinator
- Program Assistant – Bonaudi Library

Retention:

The Year-to-Date Turnover Rate through February 2024 is 3.50%. The breakdown of separation reasons includes 6-Other Job, and 1-Involuntary. The goal for 2024 is to have a turnover rate less than 12%.

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #4 CONSENT AGENDA (for information)

f. Foundation

BACKGROUND:

- Cellarbration! for Education was held March 16, 2024.
- As of March 11, the Foundation has raised \$66,025 in sponsorships; of that total amount, \$7,524 is for the wine and media in-kind sponsors, 24 sponsored tables. At this stage, a total of \$93,025 has been raised. There are 281 people scheduled to attend, which is an increase of 50 people from last year.
- The Foundation secured a new scholarship for four first-year nursing students at \$10,000 each that is renewable for their second year, which means \$40,000 for four students in 2024-25 and \$80,000 for eight students in 2025-26.
- Also working with a family in Othello to start a new scholarship for an Othello student.
- See all of our upcoming webinars and register cost-free at <https://alumlc.org/bbcc>. Be sure to explore past events for free on-demand viewing.

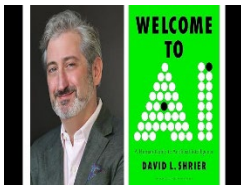
Upcoming Events



How to Kickstart Fearless Feedback

Katie Ceccarini, Certified Executive Coach

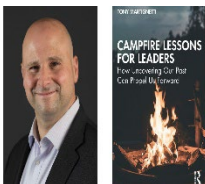
Wednesday, March 20th at 9:00 AM PDT



Welcome to AI: A Human Guide to Artificial Intelligence

David Shrier, Author and Professor of Practice in AI

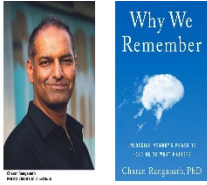
Thursday, April 4th at 9:00 AM PDT



Your Untapped Power: Using Your Story to Inspire Transformation

Tony Martignetti, Bestselling Author

Tuesday, April 16th at 9:00 AM PDT



Why We Remember: Unlocking Memory's Power to Hold on to What Matters

Dr. Charan Ranganath, Author and Renowned Neuroscientist and Psychologist

Tuesday, May 14th at 9:00 AM PDT

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #5: Faculty Updates (information)

BACKGROUND:

Faculty Association President Tyler Wallace may report faculty activities.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #6: ASB Updates (information)

BACKGROUND:

ASB President Ty Tait will share an update about ASB activities.

Past Events:

- Candy grams during the week of valentines
- Corndog food truck on campus
- Black History Month – social media posts with trivia questions to engage students in the ASB social media pages, BINGO event to learn more about the people in black history that have made an impact
- Pancake breakfast – fun event where ASB officers cook pancakes for the students!
- Intramural futsal – a way for students to get involved in athletics and use the gym
- ASB talent show to showcase the unique talents of our students

Upcoming Events:

- Spirit week during the first week of Spring Quarter
- Guest Speaker Jonathan Medina (partnering with GEAR UP
- Sameness in Diversity Event (partnering with CEID)

ASB Space:

- The ASB Officer's presented to President's Cabinet and received approval to move forward in transitioning the former bookstore into a student activity center. They are looking forward to getting this up and running and having a 'soft launch' on April 1.

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #7: President's Update (information)

BACKGROUND:

Dr. Thompson Tweedy will provide an
update.

RECOMMENDATION:

None.

As of March 11, 2024, winter quarter headcount (2,385) was up 10.4%, total winter FTEs (1825.2) were up 18.5%, and state-funded FTEs (1322.2) were up 19.8% from this time last winter. The last day of winter instruction is March 14. A final winter 2024 enrollment report will be provided at the next regularly scheduled board meeting.

Spring 2024 enrollment began in late February and classes begin on April 1. At the time of this report, spring headcount (1,418) was up 14.4% from this time last year, and total spring FTEs (1177.7) and state-funded FTEs (1176.4) were up 12.7% and 31.6%, respectively.

The tuition amount budgeted for 2023-2024 is \$3,500,000. As of February 29, 2024 we have collected \$2,860,574 or 81.7% of the budgeted amount. As of February 28, 2023 we had collected \$2,476,837 or 72.8%.

TUIITION COLLECTION REPORT
As of Feb 29, 2024 and Feb 28, 2023

	<u>2023-2024</u>	<u>2022-2023</u>
Annual Budget	\$3,500,000	\$3,400,000
Total Collections as of Feb 29	\$2,860,574	\$2,476,837
As a % of Annual Budget	81.7%	72.8%
Left to Collect to Meet Budget Target	\$ 639,426	\$ 923,163

Prepared by Registrar Starr Bernhardt and Asst Director of Business Services
Jackson Wilks.

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #8: Exceptional Faculty Reports (information)

BACKGROUND:

Dr. Steve Ausere was approved for a \$950 Exceptional Faculty Award (EFA) during the December 7, 2023, board meeting. He will present a report to the board regarding his EFA experience.

Prepared by the President's Office.

RECOMMENDATION:

None.

Big Bend Community College
Board of Trustees
7662 Chanute Street N.E.
Moses Lake, WA 98837

I was asked to provide a summary the PSP course that I participated in Pittsburg of December of 2023. This was the 4th and final installment of the Primary Spine Practitioner course that I have been taking this past year. This particular class was broken into an online portion and a weekend live lecture. The online portion consisted of the efficacy of oral medication use, epidural steroid injections, surgical considerations, and exercise protocols. This was to get prepared for live version of the class.

The live portion of the class started on Friday night. We discussed use of outcome assessment and other screening tools. Pain is something that we all experience. For most of us we have an injury, our bodies repair the injury and pain fades. For some the pain experience doesn't fade away. It goes beyond nociception. Psychological factors, environmental, and workplace injustice can play a role in a person's continuation of the pain after tissue healing has already occurred. We workshopped a myelopathic case, shoulder impingement, and radiculopathy that extends into the arm.

Saturday, there was discussion about the difference between joint pain and disc pain. Pain travels. The pain in your shoulder may not actually be coming from shoulder. There are patterns to pain. Certain signs and symptoms that a person presents with helps determine if this person is suffering from disc derangement or disc herniation. Disc derangement is underdiagnosed and mistreated. We learned about impaired motor control and instability. How important to have proper core stability when it comes to prevention of injury. Then we had hands on training on the different exercises that are used to diagnose and then treat someone with impaired motor control. In the afternoon we moved on to the cervical spine and the criteria to look for when it comes to dissecting vertebral arteries, vertebral instability, and chronic whiplash.

Sunday, we went off the current research in spine care. One of the professors from the University of Pittsburg demonstrated a new imaging modality that can show in real time (down to the mm) translation of vertebral segments depending on the motion. We looked at national trends in spine care, and how new information that is coming out of the research field is making it into the hands of clinicians.

Overall, this class and the rest of the PSP curriculum has been used in my human body and disease class for the medical assistant students. Pathology is a large component of the class. Understanding what happens to the body when things "go wrong" helps with not just the anatomy and physiology, it helps put it all together. I have taken for example the disc derangement information and brought that information to when we discuss the skeletal system. We are now deep diving into the world of disc pathology not just skimming the surface. I hope that the students will take this information that they have and use it when they are collaborating with PT's, ARNP's and MD's when they start working in one of the of the many clinics we have here in the Columbia Basin.

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #9: ACT Award Nominations (action)

BACKGROUND:

BEEdA Director Jody Bortz is being recommended for nomination for the ACT

Professional Staff Award.

Math Instructor Dr. Tyler Wallace is being recommended for nomination for the ACT

Faculty Award.

Prepared by the President's Office.

RECOMMENDATION:

Dr. Thompson Tweedy recommends the board nominate Jody Bortz and Tyler Wallace for the ACT awards. "I move to nominate Jody Bortz for the ACT Professional Staff Award and Tyler Wallace for the ACT Faculty Award."

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #10: 2023-24 Board Goals (information/action)

BACKGROUND:

The Trustees established the following goals for 2023-24 during their meeting on October 12. They may discuss actions steps to accomplish their goals.

During the February 1 board meeting board members discussed forming committees of two trustees to focus on each board goal. Trustee Anna Franz chose to lead goal #1, Trustee Amy Parris chose to lead goal #2, and Trustee Juanita Richards chose to lead goal #3. Melinda sent an email inviting all trustees to join with the lead trustees to form a committee.

1. Develop a clear method of monitoring Big Bend Community College's Ends Statements including the identification of indicators which measure the performance of the institution relative to the Ends. (Franz)
2. Advance equity, diversity, and inclusion by reviewing policies to ensure support of operational equity, diversity, and inclusion programs. (Parris)
3. Establish an annual calendar of board study session topics to ensure professional development of Board members. (Richards)

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #11: Assessment of Board Activity (for information)

BACKGROUND:

This agenda item provides an opportunity for the individual trustees to report on community contacts they have made and/or meetings they have attended since the previous board meeting. This reporting process has been implemented as an assessment tool to give the board a way to measure definitively what is accomplished throughout the year for its next self-evaluation review.

It is requested that the trustees submit their self-evaluation trustee activity report via email to Melinda.

RECOMMENDATION:

None.

Trustee Activity Report

<h1>Activity</h1> <p>(Briefly describe and check which End(s) your activity supported)</p>	E-1 Student Success	E-2 Community Engagement	E-3 Stewardship	E-4 Diversity, Equity, & Inclusion		
1.						
2.						
3.						
4.						
5.						

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #12: Big Bend in the Community/Board Meeting (information/action)

BACKGROUND:

Trustees may discuss holding community open houses or board meetings in communities in the service district.

Prepared by the President's Office.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #13: Next Regular Meeting (information/action)

BACKGROUND:

The regularly scheduled board meeting schedule:

Thursday, May 9, 2024, at 1:30 p.m.
Thursday, June 6, 2024, at 1:30 p.m.
Thursday, August 29, 2024, (Retreat)
Thursday, October 10, 2024, at 1:30 p.m.
Thursday, December 12, 2024, at 1:30 p.m.

Prepared by the President's Office.

RECOMMENDATION:

President Tweedy requests that the Board confirm the date of the upcoming meeting.

BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #14: Miscellaneous (information/action)

BACKGROUND:

Clean Energy is being promoted at a Workforce Development event at Big Bend, April 11. Several workforce development and employer panels including legislators will share statewide efforts. Please let Melinda know if you plan to attend.

The Spring ACT Conference will be held May 2-3 at Yakima Valley College. Trustees Gary Chandler and Amy Parris as well as President Tweedy plan to attend. Please let Melinda know if you plan to attend.

The SBCTC Customer Advisory Committee meeting will be held at Big Bend on May 21. Trustees are invited to attend dinner with SBCTC staff and committee members, May 20. Please let Melinda know if you plan to attend.

Vice Chair of the SBCTC Board, [Martin Valadez](#), is interested in visiting Big Bend on a June 6 and observing the board meeting. There may be an opportunity to have lunch with Mr. Valadez.

President Tweedy and the trustees may discuss other miscellaneous topics.

This is also an opportunity for trustees to discuss agenda items for future meetings.

Prepared by the President's Office.

RECOMMENDATION:

None.

BUILDING THE FUTURE ENERGY WORKFORCE

"...more than a step forward, it's a leap into a cleaner, brighter future in Washington State" -Governor Jay Inslee

Big Bend Community College
7611 Bolling St NE
Moses Lake, WA 98837
04.11.2024 9am-3pm

Meet clean tech manufacturer rep's from: **Group14 and Sila**

"Moses Lake is charging ahead with two new battery manufacturing factories, bringing hundreds of green jobs and positioning Washington as a hub for advanced battery manufacturing" says Governor Jay Inslee as he visited the area and facilities in Moses Lake. He added, "This is more than just a step forward, it's a leap into a cleaner, brighter future in Washington State". -Governor Jay Inslee, February 26, 2024

Also, presentations by:

- ✓ Workforce & economic development experts
- ✓ Legislators and other VIPs

Discover how they are bringing more than high tech products to Central WA

For more information and FREE registration [CLICK HERE](#)

Lunch is included with your registration



BIG BEND COMMUNITY COLLEGE

Date: 3.21.24

ITEM #15 Probationary/Tenure Reviews (action)

BACKGROUND:

<u>Faculty Member</u>	<u>Position</u>	<u>Current Status</u>
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The Board will consider probationary faculty contract renewals for the following faculty.

Terry Haws	Aviation Instructor	1 st probationary year
Michell Valdivia	Computer Science	1 st probationary year
Melissa Heaps	Basic Education for Adults	1 st probationary year
Justin Henley	Industrial Systems Technology	1 st probationary year
Cade Levine	Aviation Maintenance Technology	1 st probationary year
Rosemary Parsons	BEEdA Instructor	2 nd probationary year
Dustin Regul	Art Instructor	2 nd probationary year
Kaja Englund	Criminal Justice/Psychology	2 nd probationary year
Aaron Mahoney	Agriculture/Chemistry	2 nd probationary year
Emily Eidson	Nursing	2 nd probationary year

The Board will consider awarding tenure to the following faculty.

Chris Dinges	Aviation Mech Tech Instructor	3 rd probationary year
Eric Fleming	Math Instructor	3 rd probationary year
Octaviano Gutierrez	English Instructor	3 rd probationary year

Prepared by Vice President of Learning & Student Success Bryce Humpherys and President Thompson Tweedy.

RECOMMENDATION:

MOTION TO RENEW FIRST AND SECOND YEAR CONTRACTS:

I move that the Board of Trustees, after having given reasonable consideration to the recommendations of the Probationary Review Committee, Dr. Tweedy, and Dr. Humpherys renew the probationary contract of _____ at Big Bend Community College. I further move that the Board of Trustees direct the President to notify _____ as soon as possible of this decision that his/her probationary contract for the academic year 2024-25 will be renewed. Effective September 9, 2024

MOTION TO GRANT TENURE

I move that the Board of Trustees, after having given reasonable consideration to the recommendations of the Probationary Review Committee, Dr. Tweedy, and Dr. Humpherys grant tenure to _____, effective September 9, 2024. I further move that the Board of Trustees direct he President to notify _____ as soon as possible of this decision to grant tenure and that his/her contract for the academic year 2024-25 will be renewed.