

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting Tuesday, March 2, 2010, at 1:30 p.m. in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

1. **Call to Order**

Chair Felix Ramon called the meeting to order at 1:30 p.m.

Present: Mike Blakely
 Katherine Kenison
 Angela Pixton
 Felix Ramon
 Mike Wren

President Bonaudi reminded all that the meeting was streaming live via MediaSite.

2. **Introductions**

President Bonaudi introduced the Men's Basketball Coach Mark Poth. Coach Poth commented that the athletes are also good students with an average GPA of 3.0. The athletes include Lance Whitney from Connell majoring in Education; Charles Nunn from Utah majoring in Pre-Med; William Winn from Nevada; Jeff Ranstrom from Idaho majoring in Education; Alan Marsh from California majoring in Emergency Medical Services; C. J. Hatch from Texas; Maurice Johns from California majoring in Criminal Justice; Dominick Brumfield from California majoring in Business and Marketing; Michael Hattar from California majoring in Communications; Brandon Brooke from California; Antonio Snow from Nevada; Eric Martin from Washington majoring in Business and Law; Shaun Hilton from Nevada majoring in Business; Matt Sanger from Idaho majoring in Pre-Med; Stuart Hilton from Nevada majoring in Business Management; and John Buhler from Washington.

Coach Poth stated their first game in the tournament begins at 10:00 a.m. on Saturday, March 20 in Kennewick.

3. **Consent Agenda**

a) Approval of Regular Meeting Minutes for January 12, 2010 and Special Board Meeting Minutes for February 9, 2010 (A); b) Student Success Update (I); c) Accreditation (I); d) Assessment Update (I); e) Capital Project Report (I); f) Human Resources Report (I); g) Enrollment Report (I); h) Business Information Management (A); i) Industrial Systems Technology (A).

MOTION 10-05 Trustee Angela Pixton moved to approve the Consent Agenda. Trustee Katherine Kenison seconded the motion, and the motion carried.

The minutes of the January 12, 2010, Regular meeting minutes were corrected to reflect the start time of 1:30 p.m.

4. Remarks

- a. ASB representative CJ Hatch provided the ASB report in Rhoan Ashby's absence. This past month ASB has held several events with great attendance. Over 100 people attended the Ice Skating and Batting Cages Activity as well as the dance in February. There were over 200 attendees for the Appetizerfest. ASB hosted a Black History Month Speaker, Eric Davis and over 50 people attended.

ASB will hold their first Mardi Gras fest March 9 featuring Chicken & Sausage Jambalaya, North Carolina Pulled Pork Sliders, Cream Stone Ground Grits, Sage Honey Cornbread and Sweet Potato Casserole all for only \$3. The entertainment will be provided by a group from Canada.

ASB Bowling Night is next Thursday, March 11 from 10:00 p.m. to midnight, all are welcome.

To finish out the winter quarter ASB is having two library campouts, serving free pizza and pop to the students who are studying in the library during finals.

Club Updates:

January 23, Phi Theta Kappa collected a total of 1460 pounds of trash on the 153 acre BBCC campus, of which 1098 pounds were recyclable. Phi Theta Kappa inducted a record 68 students into the honor society Thursday, February 25, 2010.

MEChA will be holding a bake sale fundraiser Thursday with donations going through the Red Cross for aid to Haiti.

Trustee Mike Blakely commented that the basketball team represents BBCC well. Trustee Felix Ramon stated he was impressed by the majors the athletes are pursuing.

- b. Classified Staff Representative Kathy Aldrich provided the Classified Staff training report as follows.

Kami Mattson attended Networking Concepts NTC/500 through the University of Phoenix in January. Robin Arriaga attended CIM (Compensation Impact Model) training via ITV, BBCC January 14.

Angie Albert attended CIM Training on January 20 in the BCC Library. Anna Ellsworth attended Webcast Achieving Student Success: Transitions to Post-Secondary Education January 20 at BCC. Susan Nichols attended Campus Safety January 21. Anna Ellsworth attended WorkFirst Partner All Staff Meeting January 27 at BCC. Dina Moskvich attended an Autism webinar January 29 at BCC.

Ms. Aldrich reported the Classified Staff Awards potluck was held on January 22 in the Masto Conference Center. Approximately 110 attended the luncheon including administrative exempt, faculty, classified staff and a few retirees. Twenty-six classified staff were honored for specific benchmark years of service. The Excellence in Customer Service Award went to two classified staff: Traci Bartleson, and TC Bergen. The drawing for the Bookstore gift certificates went to Hope Candanoza and Eugene Hanover.

Ms. Aldrich thanked Dr. Bonaudi and Holly Moos for sharing the Master of Ceremonies role and their continuing support of classified staff. She also thanked Doug Sly and the BCC Foundation, Caren Courtright and the BCC Bookstore, and Kim Jackson and the ASB. They each played an important role in making the awards potluck special.

Ms. Aldrich featured Excellence in Customer Service Award co-winner, Mr. T.C. Bergen.

Mr. Bergen works wonders with paint and finishing techniques which is evident across campus. (Viking Dugouts, Game Room & Activity Center Logos, Offices, Signs, Furniture Refinishing, Desks & Cabinets painting, etc.) He plans and coordinates well with vendors on needed products. T.C. constantly adjusts his schedule to work in areas when it is most convenient to the occupants, even when not the most convenient for him. He is quick to lend a hand to others when needed – whether it is rearranging furniture, deicing, shoveling snow, or helping with setups in ATEC. He does a daily walk through of the ATEC building and notes anything needing repair, i.e. paint touch up, tile problems, graffiti, lights out, etc. and gets things corrected as quickly as is possible. He takes great pride in Big Bend's facilities and their upkeep. He deals with water leaks, roofing issues, and even paints signs and stripes in our parking lots.

Over the years, T.C. has trained and mentored many painter helpers/student workers. T.C. also helps them with class schedules, directs them to counselors, and literally walks them through the processes at Big Bend.

Many of T.C.'s past trainees still keep in touch with him even though they have moved on in life to other adventures.

He looks forward to their return visits, the cards and letters he receives, and enjoys sharing the news and pictures of each and their families with the rest of us in the department.

Mr. Bergen supports BBCC in many ways. Not only as an employee but he also attends athletic events, serves on the Relay for Life Cancer Team and recently volunteered time to work on a Foundation project. Congratulations to Mr. T.C. Bergen.

President Bonaudi remarked Mr. Bergen is a good example of the Big Bend family. Board Chair Felix Ramon thanked Mr. Bergen for his dedication and hard work.

- c. Mr. Mike O'Konek, Faculty Association President reported news from the faculty. Philosophy Instructor Dennis Knepp reported his Religion in America class filled the first day of enrollment. It's a hybrid, which means it can be taken on campus or online. Only five students who enrolled in the class will be on campus the rest of the students will access the class online. The new equipment in Rm 1609 makes this offering possible.

High School Automotive Instructor Mark Yosting reported that he and John Heflin attended a GM training at Shoreline Community College last summer. He also reported that several of his students placed first or second at the Central Regional contests in Pasco. They will be going on to the state competition.

Instructor O'Konek reported the BBCC Automotive program and Jerry's Auto Supply co-sponsored a Dayco Belt seminar. This seminar brought four instructors, two students and 20 technicians to campus. Instructor O'Konek also stated he and Instructor Dick Wynder will attend the ATE Automotive Training and Expo. This will include 20 hours of technical training.

Gene Donat reported to Mr. O'Konek that Instructor Ryann Leonard is doing a terrific job as a safety consultant and should get recognition for her efforts.

- d. VP Hamburg stated the Senate and House budget proposals are very different. We don't have a clear picture of the impacts the budget of either house will have on BBCC yet. When we know what our budget cuts are a Budget Review Task Force meeting will be convened.
- e. VP Mike Lang invited everyone to the CDL IBEST graduation on Wednesday, March 17.

- f. VP Moos reported her staff are looking forward to moving into the space being vacated when the business office moves into the remodeled auditorium. It will lead to a better use of space and allow HR and payroll to be located together.

5. Exceptional Faculty Award

Doug Sly, the Executive Director of the BBCC Foundation, distributed an update of the Exceptional Faculty Awards Endowment. President Bonaudi stated the BBCC Foundation is the custodian of these state funds.

\$13,000 is set aside annually to fund faculty professional development activities. He encouraged the Board to endorse the EFA recommendations.

MOTION 10-06 Trustee Katherine Kenison moved to approve the Exceptional Faculty Awards for Dr. Ryann Leonard, Dr. Jim Hamm, and Ms. Julia Berry. Trustee Mike Blakely seconded the motion, and the motion carried.

6. Probationary Tenure Reviews

Board Chair Felix Ramon announced that the Board would go to executive session per RCW 42.30.110 (1): (b) to consider the selection of a site or the acquisition of real estate by lease or purchase; (g) to evaluate the qualification of an applicant for public employment or to review the performance of a public employee; (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions or litigation or potential litigation. He stated no action would be taken during executive session. Trustee Ramon stated the executive session would last for one hour beginning at 2:03 p.m. in the Executive Dining room and he asked VP Mike Lang to join the executive session.

At 3:03 p.m. the executive session was extended for five additional minutes. At 3:08 the executive session was extended for five additional minutes. At 3:13 p.m. executive session was concluded. Board Chair Felix Ramon stated no action was taken during executive session.

President Bonaudi introduced the probationary and tenure candidates in the audience: Mr. Scott Richeson, Mr. Guillermo Garza, Mr. Gordon Kaupp, and Mr. Salah Abed.

Trustee Ramon asked if the Trustees had all reviewed the probationary and tenure files and they responded affirmatively.

MOTION 10-07 Trustee Katherine Kenison moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Probationary Review Committee, Dr. Bonaudi and Dr. Lang renew the

probationary contracts of Julia Berry, Mercedes Gonzalez-Aller, Richard Wynder and Jerry Wright at Big Bend Community College effective September 13, 2010. She further moved that the President notify Ms. Berry, Ms. Gonzalez-Aller, Mr. Wynder and Mr. Wright as soon as possible of this decision. Trustee Mike Wren seconded the motion, and the motion carried.

MOTION 10-08

Trustee Angela Pixton moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Probationary Review Committee, Dr. Bonaudi and Dr. Lang renew the probationary contracts of Scott Richeson, Sonia Farag and Tyler Wallace at Big Bend Community College effective September 13, 2010. She further moved that the President notify Mr. Richeson, Ms. Farag and Mr. Wallace as soon as possible of this decision. Trustee Mike Wren seconded the motion, and the motion carried.

MOTION 10-09

Trustee Mike Wren moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Probationary Review Committee, Dr. Bonaudi and Dr. Lang grant tenure to Salah Abed effective September 13, 2010. She further moved that the President notify Mr. Abed as soon as possible of this decision. Trustee Angela Pixton seconded the motion, and the motion carried.

MOTION 10-10

Trustee Katherine Kenison moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Probationary Review Committee, Dr. Bonaudi and Dr. Lang grant tenure to Guillermo Garza effective September 13, 2010. She further moved that the President notify Mr. Garza as soon as possible of this decision. Trustee Mike Blakely seconded the motion, and the motion carried.

MOTION 10-11

Trustee Angela Pixton moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Probationary Review Committee, Dr. Bonaudi and Dr. Lang grant tenure to Jennifer Brooks effective September 13, 2010. She further moved that the President notify Ms. Brooks as soon as possible of this decision. Trustee Mike Blakely seconded the motion, and the motion carried.

MOTION 10-12 Trustee Mike Blakely moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Probationary Review Committee, Dr. Bonaudi and Dr. Lang grant tenure to Gordon Kaupp effective September 13, 2010. He further moved that the President notify Mr. Kaupp as soon as possible of this decision. Trustee Mike Wren seconded the motion, and the motion carried.

President Bonaudi congratulated all of the faculty who received contract renewals and tenure. Trustee Katherine Kenison thanked the committees and faculty members for their work. She said evaluating faculty members is a difficult job and it is critical to the Board to have 100% effort of those people participating in the process. She expressed her appreciation for the committees' hard work including developing performance plans. Trustee Kenison also commended faculty members who participated by detailing their self improvement plans and their attention to the their committee's recommendations. She concluded stating the hard work makes a tremendous difference.

Trustee Mike Blakely seconded Trustee Kenison's statements. He commented that he has seen improvements each year due to committee mentoring. He said the Board expects BBCC to have good dedicated teachers and BBCC has met that expectation. Trustee Blakely also commended President Bonaudi for prodding the staff to serve on the committees. Dedicated staff who care about students and go the extra mile make BBCC a better college.

Trustee Felix Ramon remarked he has been on the Board a long time. He has seen the review process completed in the past with out as much guidance and it didn't work out well. He stated the Board appreciates the work the committees have done. Trustee Ramon also stated the Board does not grant tenure unless it is in the best interest of the college. He said the Board reviews the information carefully and when they grant tenure they are convinced it is in the best interest of the college.

7. Indemnification Process

President Bonaudi stated this item is presented due to a legal action filed against the college. He asked for the Board's support of this resolution for the college to proceed.

MOTION 10-13 Trustee Katherine Kenison moved that the Board of Trustees, adopt Resolution 10-1. Trustee Mike Blakely seconded the motion, and the motion carried.

**BIG BEND COMMUNITY COLLEGE
BOARD OF TRUSTEES
RESOLUTION AUTHORIZING INDEMNIFICATION
No. 10-1**

WHEREAS, a legal action as designated below has been commenced involving this institution of higher education; and

WHEREAS, the trustees, officers, employees or agents of the institution designated below have requested the Board to authorize their defense under RCW 28B.10.842; and

WHEREAS, the Board has made a determination that such designated individuals were acting in performance of their duties and in good faith; Now Therefore,

BE IT RESOLVED that the Board of Trustees hereby specifically finds that the individuals designated below acted within the scope of their authority and in good faith with regard to the conduct alleged by the plaintiff to be wrongful, and the Board specifically authorizes their defense and approves their indemnification by the State pursuant to RCW 28B.10.842.

Done in Open Meeting by the Board this 2nd day of March, 2010.

**BIG BEND COMMUNITY COLLEGE
BOARD OF TRUSTEES**

By: _____

Felix Ramon
Chair of the Board

Title of Action: Lindy Chamberlain v. Big Bend Community College, Danielle Alvarado, Marsha Asay, and Bill Bonaudi

Cause No: 10-2-00159-6

Requests for Defense Approved for: Danielle Alvarado, Marsha Asay and Bill Bonaudi

I, the below-named Assistant Attorney General assigned to Big Bend Community College, have reviewed the facts and circumstances involving the request for indemnification and I concur in the determination by the Board of Trustees.

Dated this 2nd day of March, 2010

Charnelle Bjelkengren, Assistant Attorney General
Attorney General of Washington

Trustee Felix Ramon signed the Board Resolution.

8. Assessment of Board Activity

President Bonaudi informed the Board that reporting their activities meets the requirements of the newly adopted NWCCU standard 2.A Governance.

Trustee Mike Wren reported he attended Winter Serenade. He also attended the National League for Nursing Accrediting Commission (NLNAC) luncheon. He commented that visiting with the NLNAC evaluators gives the Board an opportunity to see the college from the outside. During the lunch the NLNAC evaluators stated it was the first time that a Board of Trustees had met with them during an evaluation visit. Trustee Wren commended the exceptional planning by BBCC staff. Trustee Wren reviewed the probationary tenure binders. The probationary tenure binders inform the Board how things are going from the instructors' perspectives and the evaluators' perspectives. He stated the probationary tenure committee process is very valuable.

Trustee Angela Pixton reported that she attended the NLNAC luncheon. She appreciated the role of the evaluators and was impressed that the team was assembled with people from a variety of backgrounds. It was a good opportunity to give feedback. Trustee Pixton complimented Director of Health Education programs Katherine Christian's responsiveness about her suggestions regarding certifications. Mrs. Angela Pixton reported she reviewed the probationary tenure information and appreciated the detail and effort that went into the committee process. She stated the Board doesn't take it lightly, and it's important to recognize different learners and levels of learning. She said she feels like she gets to know the instructors while reviewing their information.

Trustee Katherine Kenison reported that she attended the TACTC Legislative Conference. She also reviewed the probationary tenure information and she is preparing to present information at the Gear Up event. Trustee Kenison informed the Board members that the TACTC nominations committee is seeking officers. The deadline to respond to the committee is March 15.

Trustee Mike Blakely reported he attended the TACTC Legislative Conference. He also attended the classified staff potluck and a Quincy census committee meeting. He thanked the Governor for his Trustee reappointment. He sent Senator Holmquist his biography information. Trustee Blakely also thanked TACTC Administrator Erin Brown for overseeing the Trustee reappointment process. He also attended the NLNAC luncheon.

Trustee Felix Ramon reported that he attended the Foundation meeting as the Board's liaison. He also attended the TACTC Legislative Conference in Olympia and commented Dean Kirkwood did a good job driving. Trustee Ramon attending the NLNAC luncheon and meeting. He also delivered the 40/8 nursing training scholarships. He contacted community members about the College and Foundation. He also thanked donors for donations to the Foundation. Trustee Ramon reviewed the probationary tenure files and stated he appreciated the effort that went into them.

9. Next Regularly Scheduled Board Meeting

MOTION 10-14 Trustee Katherine Kenison moved that the next Regularly Scheduled Board Meeting be held on April 13, 2010 at 7:00 pm and that a Study Session to review the AMP Monitoring Report on Access and the new NWCCU accreditation standards be scheduled on April 13 from 4:00-5:30 pm. Trustee Mike Blakely seconded the motion, and the motion carried.

10. Miscellaneous

President Bonaudi introduced Dean Kara Garrett to discuss the NLNAC evaluators' comments. Dean Garrett said the evaluators were pleased and impressed that the Board of Trustees took the time to meet with them. They said Moses Lake is a great community and commented on the good job BBCC does supporting the community. Dean Garrett said BBCC received the recommendation to continue accreditation. A report is due in two years regarding a specific piece of data and a chart illustration. The next step will occur May 24-25 when the evaluation panel will meet and discuss the recommendation. Dean Garrett thanked the Board for their participation.

President Bonaudi stated he and Autumn Weis, Director of Public Information, traveled to Hartline to meet with the Port of Hartline Commissioners. The Port acquired the Hartline High School after it was condemned. The building is still in good shape. President Bonaudi encouraged the Commissioners to get involved with the Grant County EDC. The High School was the center of the town and community activity, when the school was damaged and a new school was built in Coulee City.

President Bonaudi stated he received a letter from President Sandra Ellman of the Northwest Commission on Colleges and Universities (NWCCU). The NWCCU is satisfied with the progress report submitted by BBCC and our accreditation is continued.

President Bonaudi stated he received a press release from Secretary Locke stating broadband internet was being expanded to three tribal

areas. He is hopeful it will bring more broadband access to the BBCC college district.

The annual State of the College address will be held Tuesday, March 30 with social time beginning at 6:30 p.m. President Bonaudi explained this event is open to all staff and faculty as well as community members. His address will include information about the legislative session and the vision for the next academic year.

President Bonaudi congratulated the nursing department for a job well done with their accreditation evaluation visit. He also announced the WA State Supreme Court Justices will be on campus May 17-18. They will visit classrooms and faculty and students on Monday May 17 and they will hold open court on Tuesday, May 18. A more detailed itinerary will be provided closer to the date of the visit.

President Bonaudi thanked all of those who attended Winter Serenade January 30. Funds raised will be used for additional technology. He expressed his appreciation for the Big Bend family volunteers for the event.

The National Association of WorkForce Boards Forum, will be held in Washington D.C. the week of March 6. The North Central WorkForce Council has agreed to fund Dr. Bonaudi's attendance due to his service as a long term board member with their organization. The ACCT Conference was rescheduled due to severe winter weather and it will be held the end of that week. Dr. Bonaudi plans to take advantage of his time in D.C. and he will attend the ACCT Conference while he is there. There are severe travel restrictions on state funds and state funds will not be used for this trip.

President Bonaudi reported that he recently travelled to Lind accompanied by BBT Director Russ Beard to visit Superintendent John McGregor. President Bonaudi, Director Beard and Tech Prep Director Mary Shannon visited with the Washtucna Superintendent, Robert Allen. They discussed the potential uses of the Rural Utility Service (RUS) Grant. They were eagerly welcomed. The Washtucna community is looking forward to learning centers funded by the Russ grant. While they were discussing the RUS grant in Lind, Superintendent John McGregor mentioned they have a need to help migrant parents acquire computer skills. President Bonaudi discussed this need with the Director of Title V Terry Kinzel. She subsequently coordinated the use of MEES grant funding in Lind as a result of that visit. President Bonaudi reiterated "Good things happen when we get off campus."

The BBCC Foundation Board members are interested in making sure the area high schools understand the resource BBCC represents to their students. The Foundation Board members are attending the school board meetings in several of the communities in the BBCC college districts share information about BBCC and the Foundation. To date they have visit Ephrata, Moses Lake, and Othello.

Trustee Angela Pixton asked for an update on the irrigation program. Dean Clyde Rasmussen reported the Electrical Mechanical Irrigation Systems certificate of achievement will a part of the Industrial Systems Technology (IST) combined program. The IST is the combination of the Industrial Electrical Technology and the Maintenance Mechanic Technology programs. Reinke Irrigation has finished developing an operating model center pivot system that is totally programmable and plugs into the wall. They're going to bring it to us in our lab. Reinke Irrigation wants to do their regional training here at BBCC and then broadcast it to training sites around the US. They also have videos and other training materials to share. Dean Rasmussen stated he plans for this program to begin enrolling for the fall quarter.

Trustee Mike Blakely thanked Dr. Bonaudi for his efforts in moving his senate confirmation through the process.

Trustee Felix Ramon stated he received a copy of the BBCC audit report, and a very complimentary letter. He also received a thank you note from the Director of Healthcare Education Katherine Christian complimenting the Board for attending the NLNAC luncheon.

MOTION 10-15 Trustee Mike Blakely moved that the meeting be adjourned. Trustee Mike Wren seconded the motion, and the motion carried.

The meeting adjourned at 4:02 p.m.

Felix Ramon, Chair

ATTEST:

William C. Bonaudi, Secretary