THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting Tuesday, March 15, 2011, at 8:30 a.m. in the ATEC Hardin Community room in Building 1800 on the Big Bend Community College campus.

1. **Call to Order**

Present: Mike Blakely

Jon Lane

Mike Wren

Katherine Kenison

Angela Pixton

President Bonaudi reminded all that the meeting was being streamed live on MediaSite.

1. **Introductions**

President Bonaudi introduced All WA Academic Team members Dana Oie and Ryan Harris.

Board Chair Katherine Kenison announced that item 5 National Center for Academic Transformation (NCAT) would be next to accommodate Math Instructor Tyler Wallace’s schedule.

**5. National Center for Academic Transformation (NCAT)**

Math Instructor Tyler Wallace presented information regarding the math department faculty members’ attendance at the NCAT Conference in Florida funded by the Title V grant. He explained his colleagues were currently teaching their classes and could not attend this meeting. While attending the conference the faculty learned about alternative math curriculum delivery options based on the thought that students learn math by doing math rather than hearing someone talk about math. Instructor Wallace provided an example of an online math assignment that begins with a short 2-3 minute video showing how to do problem. Next the student is prompted to complete a similar problem and they receive instant feedback. If the answer is incorrect the student can reattempt a similar math problem. If the answer is correct the student moves on in the session. Mastery of the concept is required to move on.

In this model the Instructor takes a different role. They work individually with each student with a question rather than providing a one-size-fits-all lecture. Students are required to come to class daily, and complete homework to master the topic. Tutors are also in the classroom to assist with questions.

Instructor Wallace said the University of Idaho has adopted this model. They have a huge computer lab with lots of tutors, 75 students with one instructor and multiple tutors. Faculty spend their teaching and office hours in the lab. They have shown a 16% increase in intermediate algebra success and their cost per student has decreased 31%.

At the NCAT Conference many different versions of this model were presented. BBCC challenges with this model include a smaller tutor pool and our math computer lab will only seat 25 students. In the past at BBCC, students working at their own pace often did not complete their class successfully.

Trustee Blakely asked about encouraging reluctant students to participate. Instructor Wallace stated the students must attend class to receive a passing grade and while in class the only option is to use the computer to complete the work. Once students begin to be successful they are motivated; success is addictive.

Trustee Lane asked if this curriculum is a package deal? Instructor Wallace stated the online homework system can be purchased. Washington State also has a free program that would work with this. The program can be customized for the college. Practical application math problems are used when possible in the curriculum.

Instructor Wallace stated the math faculty is motivated by student success as evidenced by their work to modularize developmental math, which has shown good results.

Trustee Wren commented that the technology component of this model would be a good fit with current students and keep them engaged. Trustee Pixton stated her employer uses online training modules similar to this for employees. They find it helpful and engaging with topics that can’t always be covered in meetings.

Trustee Kenison asked about the timeframe. Instructor Wallace stated they may begin a pilot next year for MPC 91, 92 and 93. The major issue is space. Any computer with an internet connection will work with the online curriculum. Even if students bring their own laptops, space to work is still needed. Instructors sign up for teaching hours rather than classes, the instructors are masters of the topic and can serve students from several different classes. Following successful implementation of this model in developmental math it could also be implemented in higher-level math classes.

Trustee Lane said public schools are having success using similar software.

Trustee Wren asked about classes being offered in line with the quarter, or could a student enter and exit at anytime throughout the school year? Instructor Wallace explained that there are many ways to apply this model. Students could complete several credits in one quarter or request an incomplete and continue on the next quarter. He explained that the math faculty are not sure what will work with our resources, state requirements and tutors.

President Bonaudi commented that we will make sure bookkeeping doesn’t get in the way of student success. Instructor Wallace said this model could be modified to work with Applied Math (MAP) classes too.

1. **Consent Agenda**

a) Approval of Study Session and Regular Board Meeting Minutes February 22, 2011 (A); b) President’s Update (I); c) Student Success Update (I); d) Accreditation (I); e) Assessment Update (I); f) Capital Project Report (I); g) Human Resources Report (I); h) Enrollment Report (I); i) Donations (I); j) Quarterly Budget Update (I).

MOTION 11-08 Trustee Jon Lane moved to approve the Consent Agenda. Trustee Angela Pixton seconded the motion, and the motion carried.

4. Remarks

a. ASB representative Shauna McCashland provided the ASB report. Recent ASB events have had great attendance, such as Bowling Night with a record crowd of 217 students, Appetizerfest with 212 attending and our most recent intramural event, Dodgeball, had 11 teams participating with around 105 people at the event. ASB will be sponsoring a Dodgeball re-match next quarter because of the great interest and involvement from different groups all over campus. It will be open to staff and faculty to compete.

Today is free pool and both tonight and tomorrow night is the Library Campout. ASB provides free pizza and soda for those studying for finals in the library.

ASB elections are just around the corner and students can start picking up election packets to run for office Tuesday, March 22. Our Treasurer, Brandon Brooke, is leaving at the end of this quarter and Spencer Pingle will fill that position. Erin Allen will be hired to fill the Public Relations Officer position vacated by Spencer.

b. Classified Staff Representative Kathy Aldrich thanked everyone for the get well cards and thoughts while she was out. She reported the classified staff training opportunities.

During December, 2010, Howard Temple completed Jeppesen and AOPA Air Safety Foundation FAA approved Certificated Flight Instructor Renewal online course. Yvonne Ponce, Robin Arriaga, Kathy Aldrich, Ruth Coffin, Debbie Simpson, Kathy Starr, Hope Strnad, Angie Smith, Dale Casebolt, Julia Gamboa, Dania Bisnett, Rita Jordan, Jonie Walker and Danelle Happer attended a Customer Service Video: “Would You Do Business with You?” at BBCC.

During January, 2011,Starr Bernhardt attended the Association for Institutional Research (AIR) Data and Decisions® Academy – Foundational Statistics for Decision Support online. Dina Moskvich attended a training entitled “Powerful Early Intervention Strategies to Help Young Children with Developmental Problems and Challenging Behaviors” on January 21 in Seattle. Robin Arriaga attended Obligations of Federal Contractors webinar.

During February, 2011, Barbara Collins attended MERIT/Dept of Early Learning Webinar on campus. Randy Fish and Jim Tincher attended Pesticide Recertification Classes, offered by WSU at BBCC. Barbara Collins attended an Azorus Webinar on BBCC Student Outreach Data System at BBCC. Joanne Bracht attended two Webinar trainings on Discretionary Grant Administration. Robin Arriaga attended a PPMS (Payroll and Personnel) Winter Meeting via Elluminate. Dina Moskvich attended “Promoting Successful Block Play with Young Children” by Family Services of Grant County at BBCC. Jessica Aloysius attended an ED Discretionary Grants Administration US Dept. of Ed. Webinar. Joanne Bracht attended travel training with Hope Strnad at BBCC. Jessica Aloysius attended an Internal Control US Dept. of Education Webinar at BBCC. TC Bergen, Robert Russell and Randy Fish attended NICA Certified Renovator (for lead) Course at LAKE VIEW LODGE in SOAP LAKE WA on February 24.

Trustee Kenison commented staff are doing a lot of training on campus. President Bonaudi noted it is important to keep staff training at a high level.

c. Faculty Association President Mike O’Konek reported faculty activities. Art Instructor Rie Palkovic’s artwork was in a show at Confluence Gallery in Twisp. It opened last weekend and will be there for the rest of the month. The show is themed on the idea of “Lacunae” which is about absence of originality about missing manuscript parts. The painting is called “The View from the Hidden City of Between.”

Instructor O’Konek reported the District FFA Ag Mechanic contest will be held at BBCC on March 18 from 9-2 p.m. March 18.

The contest will be held in the MMT, IET and Welding areas and faculty will also be in attendance.

Automotive Instructors Dick Wynder and Mike O’Konek attended the Automotive Expo in Seattle funded by the Perkins grant. They attended five 3.5 hour sessions during the three day event. They also viewed equipment and talked with vendors. The event was sponsored by the ASA service technicians and employers. The topics of the sessions they attended included: base engines, cooling systems, hybrid transmissions and security systems. Instructor O’Konek stated he has already started using information from the Expo in his classes with the BBCC Prius. Security systems were also taught; very relevant. March 19 the Automotive Department will host the 27th Annual Moses Lake High School Skills USA Car Show, featuring nice cars from around the basin. All are invited to attend.

d. VP Gail Hamburg distributed the green budget cut sheet. She explained that the projected overall cuts for 2012 total $1,266,049. That total includes a general budget reduction of $898,000, 3% salary reduction of $167,151 and a 6% cap on pension contributions. The actual cuts since 2009 added to the 2012 projected cuts total $3,845,073. The Budget Review Task Force (BRTF) will meet again and President Bonaudi and VP Hamburg will keep campus and the Trustees informed.

Trustee Blakely asked about the 3% budget cut on salaries. VP Hamburg explained that she is unsure if the cut will be mandated to come from salaries or if we could apply a savings in another area that would equal the same amount. President Bonaudi stated these are challenging times and he is unsure of the result of the retirement contribution cut. The existing contractual retirement contributions result in an employer match for employees up to age 35 of 5%, age 35-50 a match of 7.5%, over age 50 a match of 10%. President Bonaudi also stated we could hear about another revenue shortfall tomorrow that could lead to our already greatly reduced budget as described by the green sheet. The annual State of the College Address was scheduled to coincide with the end of the legislative session in April. He said it looks like the session won’t be out by April 26 however the State of the College will still be held on that date.

e. VP Mohrbacher stated the new math ideas could lead to efficiencies for us. Currently many developmental math students take the pre-college math classes multiple times. Developmental math rates have increased due to implementation of the smaller modules. When passing math takes longer, we have more opportunities to lose students. This new approach is accelerated. He gave the analogy of shortening hospital stays to lessen the risk of exposure to other germs.

VP Mohrbacher explained that the fall Student Achievement points show overall points were down equivalent to the reduction in basic skills we learned about during the February 22 Board of Trustees meeting. Completion rate for degrees and certificates has ticked up slightly.

President Bonaudi commented a higher capacity math lab is challenging. BBCC is pursuing a $4.5 million STEM grant, which if awarded, would fund upgrades to the 1200 building including a new math lab. The same grant writers involved with winning the Title V grant are assisting us.

f. VP Moos reported HR is in the process for hiring Title V grant funded positions. She continues to prepare for negotiations and budget issues.

**6. Naming Opportunities**

Board Chair Kenison announced that revisions to the naming opportunities Board policy were read and discussed during the February 22 meeting. Board members have had ample time to review the proposed revisions.

MOTION 11-09 Trustee Jon Lane moved to approve the revisions to Board Policy 1000.3 GP-7 Naming Opportunities as presented. Trustee Mike Blakely seconded the motion, and the motion carried.

Board Chair Kenison announced a five-minute break at 9:34. The meeting reconvened at 9:39.

Faculty Association President Mike O’Konek amended his report. Reinke irrigation recently held a center pivot training for their employees on campus. They invited two instructors and five students to attend at no charge.

Instructor O’Konek also shared that several BBCC staff and faculty visited Columbia Basin College’s new Industrial Tech Center, attendees included Jerry Wright, Shawn McDaniels, Bob Mohrbacher, Clyde Rasmussen, Gail Hamburg and Todd Davis. VP Mohrbacher interjected that it was a very nice facility. They had good conversations with our architect consultants about the design philosophy, which will be incorporated into the Facilities Master Plan.

Trustee Pixton asked how many students were enrolled in the MIST program. Dean Rasmussen reported there are between 9-12 students enrolled. Foundation Executive Director Doug Sly reported two of the MIST scholarships have been used to date.

**7. Probationary Tenure Review Files**

Trustee Kenison explained that the Board would adjourn to an Executive Session to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee at 9:44 a.m. The Executive Session will last 30 minutes. She requested VP Mohrbacher and VP Moos remain for the session.

At 10:14 a.m. the Executive Session was extended five minutes. The Board meeting reconvened at 10:19 a.m. with no action taken during the Executive Session.

President Bonaudi noted that Math Instructor Tyler Wallace was in the audience and Math Instructor Sonia Farag had been in the meeting earlier and left to teach a class.

VP Moos amended her report. She stated that one of the High School Automotive Instructors recently requested shared leave to deal with an illness. The Big Bend family very generously donated enough leave to fund him through the end of the spring quarter.

MOTION 11-10 Trustee Mike Wren moved that after giving reasonable consideration to the recommendations of the Probationary Review Committee, Dr. Bonaudi and VP Mohrbacher, the probationary contracts for Julia Berry, Mercedes Gonzalez-Aller, Richard Wynder and Jerry Wright be renewed effective September 12, 2011, and that President Bonaudi notify each of the instructors listed above as soon as possible. Trustee Mike Blakely seconded the motion, and the motion carried.

MOTION 11-11 Trustee Mike Blakely moved that after giving reasonable consideration to the recommendations of the Probationary Review Committee, Dr. Bonaudi and VP Mohrbacher, grant tenure to Sonja Farag and Tyler Wallace effective September 12, 2011, and that President Bonaudi notify each of the instructors listed above as soon as possible. Trustee Jon Lane seconded the motion, and the motion carried.

**8. Assessment of Board Activities**

Trustee Mike Wren reported that he attended the Grant County EDC annual banquet at BBCC. He noted that this important community banquet was well attended by BBCC staff and all enjoyed a great dinner. Trustee Wren also reviewed the probationary review files. He commented we have quality people in the system.

Trustee Angela Pixton reported that she attended the TACTC Conference in Olympia in January. Even though the Trustees did not hear optimistic news it was a good opportunity to network. She reviewed the probationary tenure files. Trustee Pixton commented that she provided a tour of Hearthstone Assisted Living for a BBCC instructor and 8-10 nursing students, it was a great learning opportunity.

Trustee Jon Lane reported he attended the Moses Lake City Council retreat and was encouraged by the overall projected financial situation for Moses Lake. The retreat was held at BBCC. He attended the Job Corps Community Luncheon, which is held monthly. This valuable community partner is facing federal budget cuts. Trustee Lane attended the Grant County EDC banquet. He also reviewed the probationary tenure files and toured the BBCC facilities. He explained that during the Moses Lake School District long range planning meeting there was discussion of expanding the secondary school. An official school board decision may occur in the fall with a bond issue in January of 2012 tentatively.

Trustee Mike Blakely reviewed the probationary tenure files. He also attended the FFA leadership conference, and enjoyed lunch with the Fairchild Air Force personnel. He asked about sending letters of condolence to the Japanese Consulate and JATP personnel. President Bonaudi informed the group that letters had been sent. Trustee Blakely said he and his wife feel a part of the Big Bend family. He proudly invited all faculty and staff to their 50th wedding anniversary celebration Sunday, April 3 at the Presbyterian Church in Quincy.

Trustee Kenison reported that she attended the Moses Lake City Council retreat. She also met with Dr. Bonaudi to discuss the agenda and was active with the TACTC Legislative Action Committee regarding key bills. She stated higher education is looked at as the “cash cow” and more cuts are looming. She volunteered to provide anyone with information to contact their legislators on their own personal time not using state resources. Trustee Kenison encouraged all that community colleges are the best and smartest investment and critical to economic recovery. Additional cuts will be from our infrastructure and we may not recover as a system if our budgets continue to erode.

Trustee Blakely commented that he has talked with Rep Warnick each week and she does like to hear from BBCC constituents, she works hard for us.

**9. Next Regularly Scheduled Board Meeting**

The next regularly scheduled meeting is April 12, 2011, 8:30 a.m. Trustee Wren stated he is unavailable that date.

MOTION 11-12 Trustee Angela Pixton moved to approve the next regularly scheduled Board meeting date on April 12, 2011, 8:30 a.m. Trustee Jon Lane seconded the motion, and the motion carried.

**10. Miscellaneous**

President Bonaudi mentioned that the May 31 Board meeting will include the AMP Programs Report. The AMP reports were formerly presented during a study session held prior to the Board meetings. The regular Board meeting agenda will be modified to include the report first to allow for the information to be presented and then immediately acted on. The agenda will then continue on as usual.

President Bonaudi reported he has been actively contacting representatives. He met with Rep Susan Fagan in Colfax Saturday. He also met a Whitman County Commissioner and Superintendents from the Pomeroy and Colfax School Districts. Rep Fagan has four community colleges and WSU in her district. President Bonaudi shared his perspective in support of the renewed tax credit for replacement of server farms and not in support of WSU’s attempt to take control of the Everett Community College (EVcc) University Center. WSU wants to appropriate the building from EVcc that was funded by the community college capital budget. This is a major political power move to take over the building and bring in an engineering program, the building is currently operated by EVcc and 200 bachelor degrees have been awarded in the engineering program. President Bonaudi stated he has had similar conversations with representatives from the 9th,12th, and 13th districts, they all open doors to us.

VP Hamburg reported Lewis/McChord Air Force staff contacted her and they want to stay in our dorms and use our food services during their maneuvers here in July. She said this may be a precursor to another Air Force contract. Trustee Lane reported there is a monthly luncheon today at the Porterhouse for some of the Fairchild Air Force personnel, all community members are invited.

President Bonaudi reported the SBCTC recently endorsed a bill that would set aside 3% of our funding for a system-wide software package. It will divert needed revenue from the college. Efficiency measures are being brought up in the legislature. Dr. Bonaudi anticipates we will hear more about revenue shortfalls and consolidation.

He emphasized the importance of being as visible as possible and celebrating good efforts by our staff. At the federal level the House of Representatives are passing major budget cuts that impact financial support of Workforce Investment Act (WIA) money (SkillSource and Workforce Development Council). WIA is the umbrella for the Moses Lake One Stop Center near Rite Aid. WorkForce Development Council does a lot of good things and losing it would really impact the community. The Job Corps may also be impacted, and could lose funding. Fewer programs will be fully funded.

President Bonaudi is anxious to talk with the Moses Lake School District about changing how the high school automotive program is funded. Currently, we hire the instructors and we’re reimbursed by the school district. If the Skills Center is built, the high school automotive department space would be included in phase 2. Every successful skills center has automotive, it s a big draw.

There are three students in the JATP program from the area affected by the tsunami. There is great concern for the students and their families. There has been no contact with one family and another family lost their home. The third student’s family is safe. President Bonaudi stated we don’t know the impact on the new class to arrive Friday, March 25. Sandy Cheek, the Director of JATP, is working with the program, and we will adjust the terms of our contractual agreements to meet their needs.

President Bonaudi and Vice Presidents Holly Moos, Bob Mohrbacher and Gail Hamburg hosted a luncheon with Grant County Sheriff Tom Jones and his leadership team. BBCC is supportive of their agency’s service, they are important to our emergency response team.

Faculty Association President Mike O’Konek announced that he just received an e-mail from Music Instructor Pat Patterson. The Mariachi experience class and the BBCC Orchestra will have a Spring concert April 10 at 3 p.m. Admission is free.

Trustee Angela Pixton commented that one of the Probationary Tenure files was arranged in a different order than the others. She said it would be helpful if they were all arranged consistently.

The meeting adjourned at 10:57 a.m.

Katherine Kenison Chair

ATTEST:

William C. Bonaudi, Secretary