



Financial Aid Office

2019-2020 Standard Verification Worksheet – V1

Your 2019-2020 Free Application for Federal Student Aid (FAFSA) was selected for a review process called *Verification*. In this process, the Financial Aid Office (FAO) will compare information from your FAFSA with the information you provide on this worksheet and other required documents. The law says that before awarding Federal Student Aid we must complete this process. If there are differences between your FAFSA and the information you are providing on this worksheet, the FAO is required to make corrections to your FAFSA.

Helpful Hints

- **Complete this form in PEN. Incomplete worksheets will not be accepted.**
- If you used the IRS Data Retrieval Tool (DRT) when submitting your FAFSA and did not make any recent changes, you still need to complete this worksheet but will not need to submit additional tax information (unless requested by Financial Aid Office).
- If you did not use the IRS DRT, you can correct your FAFSA using the IRS DRT. Go to www.fafsa.gov, log in using your FSA ID, click on *Make FAFSA Correction*, select *Financial Information*, and click on *Link to IRS* to complete the process.
- If you cannot use the IRS DRT, you must provide a signed and dated 2017 Tax Return OR IRS Tax Return Transcript for you and your legal parent(s) (if you are dependent). To request the Tax Return Transcript, go to www.irs.gov click on *Get Your Tax Record* and complete the directions.
- If you did not file a 2017 tax return, and are an independent student, you must provide a Verification of Non-filing Letter. If you are a dependent student and your parent(s) did not file a 2017 IRS Tax Return, you must provide a Verification of Non-filing Letter for your parents. You can request this letter from the IRS. You can go online to www.irs.gov click on *Get Your Tax Record* and complete the directions OR download, complete and mail in Form 4506-T (check box 7 on the form). The form is also available in the Financial Aid Office.

A. Student Information

_____	_____	_____	_____
Last Name	First Name	M.I.	Social Security Number
_____	_____	_____	_____
Date of Birth	Phone Number (including area code)	Student ID Number	

Please select only one box that applies below and complete the remainder of this form accordingly.

I am a DEPENDENT student. You were required to provide parental information on the FAFSA.

List the people in your legal parent(s)' household including:

- yourself
- your legal parent(s) (including unmarried, adoptive and/or stepparent) even if you don't live with them
- your legal parent's other children if (a) your parents will provide more than half of their support from July 1, 2019 through June 30, 2020, or (b) the child would be required to provide parental information on the FAFSA, even if they do not live with your parent(s)
- other people if they now live with your legal parents and your legal parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2019 through June 30, 2020.

I am an INDEPENDENT student. You were not required to provide parental information on the FAFSA.

List the people in your household including:

- yourself
- your spouse (if applicable)
- your children, if you will provide more than half of their support from July 1, 2019, through June 30, 2020 or if the child would be required to provide your information on the FAFSA, even if they do not live with you
- other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2019, through June 30, 2020.

B. Family Information: List the people in your household below.

List all household members in the space(s) below based on the status you checked on previous page (Dependent or Independent). Include the college name (if any) for any member listed who will be attending college at least half time between July 1, 2019 and June 30, 2020. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
		Self	Big Bend Community College

C. Student's Tax and Income Information (all applicants)

Select only one option below that applies:

- I used the IRS Data Retrieval Tool to submit my FAFSA.
- I am attaching a signed and dated copy of my 2017 Tax Return or a copy of my IRS Return Transcript.
- I am an Independent student who will not file and am not required to file a 2017 U.S. Income Tax Return. I am attaching a copy of my 2017 IRS Verification of Non-filing Letter. If you had income earned from work, list the employers and amount of income earned in 2017 and attach all 2017 W2's for employer(s) listed below.
- I am a Dependent student who will not file and am not required to file a 2017 U.S. Income Tax Return. If you had income earned from work, list the employers and amount of income earned in 2017 and attach all 2017 W2's for employer(s) listed below

Student/Spouse	Employers Name(s) Income	2017 Income
		\$
		\$
		\$

D. Legal Parent(s) or Spouse Tax and Income Information

Select only one option below that applies:

- Your legal parent(s) or spouse used the IRS Data Retrieval Tool to submit your FAFSA.
- You are attaching a signed and dated copy of your legal parent(s)' or spouse's 2017 Tax Return or copy of IRS Return Transcript.
- Your legal parent(s) or spouse will not file and are not required to file a 2017 U.S. Income Tax Return. You are attaching a copy of your parent(s)' or spouse's 2017 IRS Verification of Non-filing Letter. If your parent(s) or spouse had income earned from work, list the employers and amount of income earned in 2017 and attach all 2017 W2's for employer(s) listed below.

Parent(s)	Employers Name(s) Income	2017 Income
		\$
		\$
		\$

E. Signatures

Each person signing this form certifies that all the information provided in this application and other financial aid documents is true and correct. I agree that I have reviewed, understand and agree to the conditions, responsibilities and obligations in order to receive financial aid for the 2019-2020 academic year as state in the Conditions of Award and Satisfactory Academic Progress Policy, available on the financial aid website. The student and at least one legal parent (if a dependent student) must sign and date.

Student Signature

Date

Legal Parent or Spouse

Date

Big Bend Community College encourages persons with disabilities to participate in its programs and activities. If you anticipate needing any type of accommodation or have questions about the physical access provided, please call the Office of Financial Aid at 509-793-2088 in advance of your participation or visit. BBCC provides equal opportunity in education and employment.

Return this form to:

Student Administrative Support Services - Financial Aid • 7662 Chanute Street N.E. • Moses Lake, WA 98837-3299
Phone: 509.793.2088 • Fax: 509.762.6243 • Email: faidinfo@bigbend.edu • <http://www.bigbend.edu/admissions/financial-aid/>