

## THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting on Tuesday, February 24, 2009, at 1:30 p.m. in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

### 1. Call to Order

Chair Mike Blakely called the meeting to order at 1:30 p.m.

Present: Mike Blakely  
Katherine Kenison  
Angela Pixton  
Felix Ramon  
Mike Wren

### 2. Introduction

President Bonaudi reminded all that the meeting was being streamed live on the Internet through MediaSite. He also reported that a campus alert test will occur today at 1:45 p.m. This is only a drill, those who have registered to receive the campus alert text message should receive a test text message.

President Bonaudi introduced Dean Kara Garrett for a presentation to Trustee Felix "Santa Claus" Ramon. Dean Garrett said some people live in the hearts of children all year. The BBCC childcare center created a Valentine card for Trustee Ramon who has a special connection with Santa Claus. He was appreciative of the card.

### 3. Consent Agenda

a) Approval of Minutes for the January 13, 2009, Regular Board Meeting, January 13, 2009 Study Session and the January 31, 2009 Special Board Meeting(A); b) Student Success Update (I); c) Assessment Update (I); d) Accreditation Report (I); e) Capital Project Report (I); f) Human Resources Report (I); g) Enrollment Report (I); h) Donations Report (A).

MOTION 09-07 Trustee Mike Wren moved to approve the Consent Agenda. Trustee Katherine Kenison seconded the motion, and the motion carried.

Trustee Mike Blakey asked if there were any public comments or remarks?  
There was no response.

### 4. Remarks

ASB President Rhoan Ashby reported that the ASB has held many events and activities.

To celebrate Black History Month, the ASB sponsored a great speaker. Debbie Wooten was on campus the first Tuesday in February. A diverse turnout of students, faculty and staff as well as Trustee Blakely and his wife attended the event.

Two weeks ago ASB held the annual Appetizer fest with a great turnout of 210 people. Sodexo did a great job with the food and the chocolate fountain was a big hit.

The people who attended the ASB Valentine's dance Thursday night had a great time. Attendance was down a little because the basketball teams were out of town.

ASB's most recent event was a comedian and free pizza lunch. Attendance was increased considerably with double the audience (125) over the same event two years ago (60). An additional 24 people watched the event live via media site. Nine on-demand viewers watched it after the event. The media site recording has been viewed approximately 63 times.

Tonight the ASB is holding a dodgeball tournament in the gym. Mr. Ashby reported it's still not too late to sign up to play. In March, ASB will offer a pasta fest, followed by free bowling on that Thursday night at Lakebowl.

Over 2,000 people have attended the 2008-2009 ASB events to date. The attendance in the game room has also increased this quarter.

Classified Staff representative Kathy Aldrich presented the January training activities of the classified staff. Robin Arriaga and Karen Okerlund attended Adams & Grant County Human Resources Employment Law Update by Gil Sparks, JD, SPHR at BBCC. Susan Nichols attended a Safety meeting on campus. Angel Uresti attended Pesticide Pre-License classes January 27-, 29 at BBCC. Starr Bernhardt, Hope Candanoza, Ruth Coffin, Dania Peterson, and Jessica Aloysius attended FMS – Using Data Express with FMS Customer Accounts and Sub Ledger Data (Level 1) at BBCC. Randy Fish and Jim Tincher attended the Noxious Weed Board Meeting and Pesticide Recertification class January 28-29 here on campus. Robin Arriaga attended a Getting to Know PERS Plan 3 Seminar, at BBCC.

Ms. Aldrich also provided a description of the annual Classified Staff Awards Luncheon held February 20 to recognize and honor Classified Staff at which over 100 guests attended including Trustee Mike Blakely. VP of Human Resources Holly Moos, and President Bonaudi were the masters of ceremony for the event.

Trustee Blakely helped present certificates and years of service pins to our Classified Staff. Those honored with years of service pins and certificates were:

Twenty Years: Margie Lane (Admissions/Registration)

Irene Osumi (Aviation)

Ten Years: Cheryl Brischle (Student Support Services)

Five Years: Benny DeLeon (Even Start)

Alan Dowey (Dorm Maintenance)

Nathan Holes (Aviation)

Lynda Lowry (Bookstore)

Mark Rogerson (Work First)

Howard Temple (Aviation)

Eleven staff were nominated for the Excellence in Customer Service Award: Cheryl Brischle, Michael Andresen, Kathy Rando, Margie Lane, Tom Willingham, Nathan Holes, Susan Nichols, Gene Hanover, Julia Gamboa, Terry Stenzel and Kathy Aldrich. They each received a free Sodexo lunch certificate.

Ms. Aldrich reported that she received the Excellence in Customer Service Award for 2008. She stated she was deeply honored by this award and it was even more special because her mother was in the audience. She was very appreciative that the classified staff committee honored her with a rose corsage.

Trustee Mike Blakely complimented Ms. Aldrich, and stated she is very deserving and gracious.

Faculty Association President Mike O'Konek presented information from the Faculty.

Art Instructor Ries Palkovic has begun outreach activities. She met with Trish Robertson from the Moses Lake High School for a tour of the new Fine Arts Building. She and Fran Palkovic, Art Instructor, met with art students from the Warden High School and provided portfolio feedback to them. In an effort to increase enrollment, they are working to develop a "portfolio review day" for area art students as a way to introduce them to BCC.

Criminal Justice and Psychology Instructor Ryann Leonard recently met with three Forensic Science classes at the Moses Lake High School. She provided BCC information to the students to improve their understanding of what we offer. The week of March 2, Dr. Leonard will attend the American Psychology-Law Society Conference in Texas, she is self-funding the majority of the expenses. At the conference she will learn about current and emerging research in psychology and she will co-chair a mentorship session for students. She will also be the sole community college representative on a panel regarding college hiring procedures.

Physics Instructor Jim Hamm, English Instructor Steve Close and former Sociology Instructor Joe Rogers performed in a band at the Grant County Centennial Band celebration in Ephrata today.

Psychology Instructor Theresa Faust completed the Angel training (software tool for WAOL classes).

Math Instructor Barbara Whitney, Developmental Studies Instructor Dave Hammond and Counselor Marianne Zavala-Lopez, and Associate Vice President Candy Lacher attended the Achieving the Dream conference in San Francisco (funded with Achieving the Dream grant funds). They returned to campus with ideas to apply here at BBCC to help students complete their degrees.

Instructor Hammond is working with Title V Instructional Design and Student Retention staff Roger Chamberlain to bring high school Juniors and Seniors on campus for training in financial aid, college survival, career development and placement tests. He is also developing plans to help potential students perform better on their English placement test so more will place in English 101.

Automotive Instructors Mike O’Konek and Chuck Cox arranged for the ASE accreditation evaluator to meet with Dan Morrison of C & V Auto and Lonnie Steinmetz of Affordable Auto to evaluate BBCC’s automotive program. Instructor O’Konek recently received news that the program is recertified for ASE accreditation for 5 years. A report is due to the ASE recertification organization in 2.5 years.

Vice President of Finance and Administration Gail Hamburg commented that the 1:45 p.m. campus alert test was in process and the responses were being timed. An analysis and debriefing will be held. This test will be detailed in the National Incident Management System (NIMS) report in April.

VP Hamburg provided an update on the budget situation. Last Wednesday the 2009 fiscal year supplemental budget in Senate Bill 5460 was passed. The proposed deficit increased by \$2.3 billion increasing the revenue forecast deficit to \$8.3 billion. Our share of the \$6 billion estimate was \$474,000, if proportions are the same BBCC will lose an additional \$182,000 this year. There could be another supplemental budget. SB 5460 freezes hiring, out-of-state travel, and personal services contracts. VP Hamburg emphasized that we are taking this very seriously. All exceptions will go through SBCTC and then on to OFM. This is in effect until June 30, 2009.

Faculty Association President Mike O’Konek added that he traveled to Olympia to meet with legislators on President’s day. His group asked legislators to

minimize the impact on community college because, “we are a key answer to troubled times.” He stated they seemed receptive and they emphasized that one legislator told him that the \$8.5 million deficit is 20% of the state budget.

Vice President of Instruction and Student Services Mike Lang introduced Dean Kara Garrett to share with the Board. Dean Garrett reported that the meeting across the hall today is being hosted by Enedelia Nicholson through the 503 grant (adult transitions). Ms. Nicholson dedicates 25% of her time to help students transitioning to college from basic skills. Ms. Nicholson invited faculty and staff to talk with the students (27 students attended).

Dean Garrett also reported that she and Sandy Cheek had submitted the High School Equivalency Program (HEP) grant. This grant is for migrant and seasonal farmworkers to attain their GEDs. We will be notified in about two months if we will receive the five year \$475,000 per year for 5 years. President Bonaudi asked BBT Director Russ Beard to talk about the Rural Utility Services (RUS) grant. Director Beard stated he is working on the Rural Utilities Services grant sponsored by the US Dept of Agriculture. If awarded to us this funding will assist in broadening the use of Mediasite across our college district.

Vice President of Human Resources Holly Moos congratulated Classified Staff Representative Kathy Aldrich on receiving the Excellent Customer Service award. Ms. Aldrich was nominated by four people. The nominations for the other nominees were also very good so the final choice, as always, was difficult. VP Moos acknowledged the importance of the classified staff; they are vital to the college.

VP Moos reported that harassment and liability training was provided during the faculty in-service. Human Resources has been busy responding to SBCTC inquiries regarding estimating impacts and costs of personnel and benefits related bills.

At 2:00 p.m. Trustee Blakely announced that there would be a 15-minute Executive Session to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. He stated there would be no action taken. The Executive Session was extended by 10 minutes at 2:15 pm. The Executive Session was extended by 5 minutes at 2:25 pm. The meeting reconvened at 2:30 p.m. Trustee Blakely announced that no action was taken during the Executive session.

## 5. Probationary/Tenure Reviews

**MOTION 09-08:** Trustee Angela Pixton moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Probationary Review Committee,

Dr. Bonaudi and Dr. Lang renew the probationary contracts of Scott Richeson, Sonia Farag, Tyler Wallace and Theresa Faust at Big Bend Community College. She further moved that the President notify Mr. Richeson, Ms. Farag, Mr. Wallace and Ms. Faust as soon as possible of this decision. Trustee Mike Wren seconded the motion, and the motion carried.

**MOTION 09-09:**

Trustee Mike Wren moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Probationary Review Committee, Dr. Bonaudi and Dr. Lang renew the probationary contracts of Salah Abed, Guillermo Garza, Jennifer Brooks and Gordon Kaupp at Big Bend Community College. He further moved that the President notify Mr. Abed, Mr. Garza, Ms. Brooks and Mr. Kaupp as soon as possible of this decision. Trustee Felix Ramon seconded the motion, and the motion carried.

**MOTION 09-11:**

Trustee Felix Ramon moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Probationary Review Committee, Dr. Bonaudi and Dr. Lang grant tenure to Daneen Berry-Guerin effective September 14, 2009, at Big Bend Community College. He further moved that the President notify Ms. Berry-Guerin as soon as possible of this decision. Trustee Katherine Kenison seconded the motion, and the motion carried.

**MOTION 09-12:**

Trustee Katherine Kenison moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Probationary Review Committee, Dr. Bonaudi and Dr. Lang grant tenure to Lisa Corsie effective September 14, 2009, at Big Bend Community College. He further moved that the President notify Ms. Corsie as soon as possible of this decision. Trustee Angela Pixton seconded the motion, and the motion carried.

Trustee Katherine Kenison commented it is a privilege to grant tenure to instructors who are so deserving; it has been said many times that faculty sell our programs and they are commended. Trustee Mike Blakely commented that the faculty support and the probationary review committee make our candidates better teachers and they should be commended. The excellent faculty, and the

climate established by administration and professionalism of the committees and mentors make our tenured people outstanding. He encouraged faculty to keep up the good work.

At 2:40 pm Trustee Blakely announced there would be a 5-minute break. The meeting was reconvened 2:47 pm.

**6. AMP Report #1 Access**

Trustee Blakely introduced Dean Kirkwood to answer any additional questions regarding the Access-2009 Report stemming from the Board Study Session that was held this morning. Dean Kirkwood stated the Study Session featured the Access-2009 Report. This report detailed how the Board's Ends Statements are incorporated into the Academic Master Plan. It further reports how the college uses resources, and people to make contacts in the communities and bring potential students here on campus to use those resources. Trustee Mike Blakely complimented Dean Kirkwood and her staff for doing a good job. Trustee Felix Ramon stated that he read the report, and it is excellent. He complimented everyone involved with the report including those who reported on the quality of the work. He was really impressed with the AMP and the thought that has gone into it.

Trustee Katherine Kenison asked Dean Kirkwood about the revision to the accreditation process switching to a 7-year review cycle. Why is the cycle being shortened? Will this create a significant increase in cost? Dean Kirkwood stated that we are fortunate because Dr. Bonaudi knows accreditation very well. By spreading the process out to one-year, three-year and five-year reports and then the culmination of all of the reports, it will keep the institution current. Our governing structure has clearly defined mission arenas and the Board's Ends Statements are structured well to address this. This revised cycle will result in more frequent work over a shorter time period, rather than a couple of cycles of intense work over a longer time. We're scheduled to have one part of our new standards report due in 2011 and the full report will be due in 2012. President Bonaudi stated the 7-year cycle and new standards match well with our new AMP. This revised accreditation cycle is very similar to the difference in our revised AMP process decreasing six monitoring reports into three. It's new information as each report goes on plus an updated, ongoing story. This will take less massive effort and lead to a more meaningful report. Dean Kirkwood commented, just like the No Child Left Behind Legislation, accreditation ratings will be made available to the public.

VP Mike Lang responded to Trustee Blakely's comments earlier regarding advising students and contacting students by postcards. He distributed copies of the post cards that were sent to students regarding the Mysteries of Transfer workshops.

**MOTION 09-13:** Trustee Katherine Kenison moved that the Board of Trustees accept the Access-2009 Report. Trustee Felix Ramon seconded the motion, and the motion carried.

**7. Joint Warden School Board Meeting**

President Bonaudi stated the Joint Warden School Board meeting was a reciprocal visit following our visit to their campus a year ago last February. The Warden Board and staff were taken on an extensive tour showing programs and facilities that aren't usually seen when districts come on a campus later in the evening. Faculty do a good job of selling their programs and Automotive Instructors O'Konek and Cox did a great job talking about their programs with the Warden group. Biology Instructor Kathleen Duvall did a great job presenting during the tour in the biology lab. President Bonaudi stated it adds so much more when community members come to campus and interact with faculty. Trustee Kenison restated the importance of marketing the college by inviting guests to campus. It is critical to expose our community members to the campus. Members of the Warden group frequently commented "I didn't know you had that." We have phenomenal resources, once community members are here we can promote our resources. Trustee Mike Blakely stated having guests on campus gives us a chance to show that we are not wasting tax dollars, this is an investment, you get what you pay for. Trustee Kenison stated other school boards often have preconceived ideas or out-of-date memories of BBCC. Our upgraded facilities are impressive. Perceptions change when people visit our campus. She also stated she is pleased to see other public groups using our conference room facilities. This is not just the old air force base. Trustee Felix Ramon said one of the Warden folks commented she wished she had known more about BBCC before her son started college.

Faculty Association President Mike O'Konek thanked Administration and the Board for inviting the Warden group to tour the campus. We don't always have opportunities to share programs with influential folks. The climates at the high schools impact how the students see BBCC as a choice after high school.

**8. Masto Conference Center**

President Bonaudi stated it is unusual to conduct a Special Board Meeting during Winter Serenade especially including two Trustees telephonically. He regretted that there was not time during the Special Board Meeting to dwell on who Harry Masto was and what he meant to the community. After the Masto Foundation pledge is fulfilled they will have donated \$550,000 to the BBCC Foundation. This is an outstanding amount of support. Foundation Director Doug Sly relayed a story about Harry Masto. In the old days Harry would meet several other men for coffee. Harry's flip of a silver dollar determined who paid for coffee. The silver dollar was so worn that it was hard to tell if it was heads or tails. Harry



could always tell. Harry had that same silver dollar in his pocket when he passed away.

Director Sly reported that the first clay draft of Harry and Masie Masto for the bronze for the ATEC wall has been done. Harry and Masie Masto's daughter, Sherry Sparks, is reviewing it. The letters to add Masto to the conference center signage have been ordered. Many long-time community members have high regard for the Masto name. The Masto Conference Center name change was reflected right away on the radio, newspaper, and on campus. The Masto family is very pleased, their name will be read and heard for many years. President Bonaudi announced that the bronze will be dedicated when the family can be present. Mrs. Masie Masto is 92 and it would be great for her entire family to travel together to be here on campus. We will invite the public including family, friends and old colleagues to the dedication. Director Sly related there have been many inquiries about when this will be held.

Trustee Felix Ramon reminisced that he knew Harry Masto as they were both members of the Moses Lake Lions, and participated together at the 4H auction. He stated Harry had fun being a large contributor at the 4H auctions. The two of them once had a bidding war for a pecan pie that Trustee Ramon finally took home for \$150, the young baker of the pie was very pleased. He stated it was fun to watch Harry, and the kids were always very tickled. Trustee Ramon also remembered helping Harry through a medical situation.

#### **9. Assessment of Board Activity**

Trustee Mike Wren reported that he attended the New Trustee Orientation and the TACTC Winter Conference in Olympia. He said the trustee training and support, and the conference really showed the camaraderie between Trustees and genuine concern for each college. Each college is championed by their Trustees and it was very impressive. He also reported that he enjoyed the tour with the Warden School District Board and administrators, it was good that students were on campus during the tour. The tour helped him see the extent of the college programs. Trustee Wren also reported that he spoke as the incoming President at the Grant County Economic Development Council annual dinner. He was happy to point out the quality of BBCC and the resource that this institution represents, Big Bend Community College is a "real jewel." Workforce development is Grant County's biggest challenge and BBCC can help prepare workers better than ever.

Trustee Angela Pixton also attended the trustee orientation and TACTC Winter Conference and she echoed Trustee Wren's comments. She was impressed by the extent of the training in expectations, roles and the Trustee support at many levels. Trustee Pixton stated that she shared the training material with the Potato Commission too. She also relayed that she was Impressed by how well

known President Bonaudi is and how well respected he is by his peers. During the joint Warden School Board Meeting it was good to see the whole BBCC program and she and the school board were impressed to see so much potential for rural committees. Trustee Mike Blakely stated we have quality people representing us.

Trustee Katherine Kenison reported that she attended Winter Serenade, and she made several email and phone contacts with legislators regarding budget issues. She also attended the Joint Warden School Board Meeting. Trustee Kenison talked with four Moses Lake teachers and two Grand Coulee teachers about Running Start. They're concerned about the budget impact on Running Start eligibility. The Grand Coulee teachers expressed concerned about distance education. Trustee Kenison will participate as a presenter in Gear Up again this year and she has found a few unique Cellarbration! items.

Trustee Felix Ramon stated he attended the 4H dinner auction and talked about BBCC and financial aid opportunities. He attended the January 31, 2009 Special Board meeting by phone. He also attended 40/8 meeting and talked about the nursing program and scholarships. The 40/8 group provides scholarships and voted to raise the scholarship amount from \$700 to \$1000. Trustee Ramon also attended the Joint Warden School Board meeting, reviewed probationary/tenure binders and had conversations with other trustees and legislators.

Trustee Mike Blakely reported that he attended the ASB lunch fest. He also attended the ASB sponsored Debbie Wooten presentation and stated it was excellent and he wished there had been more attendees. They're considering bringing Ms. Wooten back to campus with funding from several clubs and organizations and charging admission. Trustee Blakely attended Winter Serenade and he talked with staff at the Wenatchee Medical Clinic about holding their next board meeting on campus. It would be a good opportunity for their members to see our nursing program. He reviewed probationary tenure binders and attended the Classified Staff Awards Luncheon. Trustee Blakely reported that he gave the Quincy High School principal and a parent and student a campus tour. He relayed that the Joint Warden School Board Meeting tour of automotive was good. Lastly he reported that he had a phone conversation with Kyle Lynch from Representative Judy Warnick's office introducing Trustees Angela Pixton and Mike Wren while they were in the office.

## **11. Miscellaneous**

President Bonaudi reported that he and several staff members would be hosting a luncheon presentation to the Ritzville community tomorrow at 11:45 a.m. They will also hold focus group sessions following the presentation. Dean Rachel Anderson and BBCC Foundation Director Doug Sly have been working the

Ritzville community. There is a new facility in Ritzville and the community would like for us to use it to provide distance education. The group will present BBCC's capabilities and budgetary limitations to the community. Community members will gain more informed perceptions of BBCC to share with their friends and family.

The Quincy School Board and administrators will be on campus for a joint board meeting the evening of the March 19. Trustee Kenison noted this is the same night as the CDL graduation in the Masto Conference Center. President Bonaudi advised that we may be able to incorporate the graduation into the joint board meeting. High school principals meeting with BBCC administrators is a powerful aspect of the joint meetings.

President Bonaudi reported that Trustees Kenison, Pixton and Wren confirmations were moved from senate rules and need to be taken up for action. He encouraged the Trustees to communicate with their legislators about the confirmation process. Each confirmation will be voted on individually.

Trustee Felix-Ramon reported that the balance of the Trustees' scholarship to date is over \$30,000. In 2008, \$5798 was donated, some from former trustees. The Trustee scholarship award was increased to \$700. In addition, last year the Trustees authorized payment of five \$40 registration fees and five \$10 admissions fees. In summary, \$200 in fees, two scholarships at \$700 (\$1,600) are paid out of the Trustees' fund yearly. The fund is increasing at a good rate. He proposed the board authorize him to work with the BBCC Foundation Director to make suggestions about increasing the number of \$700 scholarships from two to three. He also stated he would like to pursue additional information on the Azorus software program that was described in the study session early this morning. He is interested in proposing that the Trustees' scholarship fund sponsor a portion (\$2,500-\$5,000) of the Azorus software purchase. This is not official Board business and can be authorized by informal agreement of the board members. Trustee Kenison stated she consents to increasing the scholarship awards and would like further discussion on the Azorus software donation. Trustees Blakely, Pixton, and Wren agreed with Trustee Kenison. Trustee Felix Ramon will gather more information.

**10. Next Regularly Scheduled Board Meeting**

The next regularly scheduled board meeting is set for April 7, 2009, 1:30 p.m. President Bonaudi commented that the April meeting is traditionally an evening meeting and the Board could revise the time if they desire. Trustee Kenison reported she has a conflict and is not available on April 7.

**MOTION 09-14:** Trustee Katherine Kenison moved that the Board of Trustees set the next regularly scheduled meeting on April

14, 2009, 7:00 p.m. Trustee Angela Pixton seconded the motion, and the motion carried.

The meeting adjourned at 3:30 p.m.

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Mike Blakely, Chair

ATTEST:

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William C. Bonaudi, Secretary