

## THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting Friday, February 14, 2020, at 1:30 p.m. in the ATEC Hardin Community room in Building 1800 on the Big Bend Community College campus.

### 1. Call to Order

Present: Anna Franz  
Jon Lane  
Stephen McFadden  
Juanita Richards  
Thomas Stredwick

### 2. Introductions

Women's Wrestling Coach Bryan Seibel escorted some of the team into the meeting. The wrestlers introduced themselves: Aliyah Yates from Aberdeen studying nursing; and Kayla Rogers from Seattle studying criminal justice, and Alexie Darst. Men's Wrestling Coach Jose Tanguma escorted the team into the meeting. The wrestlers introduced themselves: Eduardo Rodriguez working on a transfer degree; Roman Porter from Las Vegas, Nevada; Cody Crochet from Leavenworth; Ryan Caldwell from Ephrata studying business; Jovan Garcia from Arizona. The coaches reported that the teams have done well, and they have high average GPAs. The teams are hosting the NWCA state championships on campus this weekend. Wrestler Aliyah Yates is second in the nation, and Kayla Rogers is 7<sup>th</sup> in the nation.

### 3. Consent Agenda

a) Approval of Regular Board Meeting Minutes January 9, 21, 22, 23, 29, 30, 2020 (A); b) President's Update (I); c) Accreditation (I); d) Student Success Update (I); e) Assessment Update (I); f) Finance & Administration Report (I); g) Human Resources Report (I); h) Enrollment Report (I); i) Safety & Security (I).

#### Motion 20-12

Trustee Thomas Stredwick moved to approve the consent agenda. Anna Franz seconded the motion, and the motion passed.

### 4. Remarks

- a. ASB President Madison Shrope shared ASB and club activities. ASB has held several events including Grocery Store Bingo, Martin Luther King Jr. week, speech/pizza event, Viking sequin pillow activity, blood drive, pizza party for the Aviation Maintenance department, Valentine treat giveaway, and Sailesh the Hypnotist.

Upcoming events include bowling night, a movie event featuring Harriet Tubman's story, Dr. Suess Day, monthly swag day, and movie night at the Lee Theater in Ephrata.

The Agriculture students who competed in a recent competition all qualified for nationals. Phi Theta kappa held a food drive and achieved four-star status. They have a silent auction and an induction in February.

- d. VP Linda Schoonmaker reported BBCC's ctcLink start date may be delayed. The Emergency Operating Plan was posted to the web last week. There are a few issues in the WEC building, including miliness in the concrete flooring and electrical issues which are being addressed. The project is within budget.
- e. VP Bryce Humpherys shared that staff are meeting with Senator Patty Murray's staff to work through aviation program issues for veterans. The BBCC Foundation, financial aid office, and Workforce Education Services (WES) office have provided assistance to the affected students. Trustee Jon Lane stated he also talked with federal legislators while he was in DC.

Dr. Humpherys has ongoing meetings with Representative Tom Dent and CWU staff regarding aviation programming.

The all staff in-service was held February 7, and all employees had the opportunity to provide feedback regarding campus data and decision making regarding activities and resource allocation.

- f. VP Kim Garza shared news from Classified Staff and Human Resources. ASB Program Assistant Sarah Schutt is pursuing her MBA at EWU and 11 staff members will participate in the Nash Leadership Training. Title V Secretary Senior Barb Collins is the STTAACC Region D Coordinator, and she is recruiting conference attendees. HR Consultant 1 Robin Arriaga and Credential Evaluator 3 Kerri Furman worked above and beyond completing process maps for ctcLink.

Human Resources is entering the busy recruiting and hiring season. The Director of Workforce Education Services and music instructor interviews are scheduled. VP Garza is working with a search firm to fill the Director of Health Education position, and more staff are being hired for the Open Doors Program. The Labor Management Committee is meeting with the Faculty Association to discuss issues.

- g. President Leas shared the Foundation report. The Foundation has secured pledges to date for the Building Tomorrow's Workforce Capital Campaign of \$2,989,352 or 79.71% of goal. A few more grant applications have been submitted. More visits and grants are scheduled in the future.

The Leadership work group is bringing back the Michael Nash group to provide four eight-hour sessions for supervisors in February and March. The first session on Tuesday, February 11, 2020, was well attended.

Dr. Leas shared Executive Director LeAnne Parton's appreciation for the opportunity to lead the five presidential candidates on tours.

#### **6. Probationary Tenure Review**

VP Bryce Humpherys shared that the probationary tenure information will be available for the trustees review February 28 for action at the March 12 meeting.

#### **7. Campus Climate Action Plan**

VP Kim Garza reported that each work group submitted questions for discussion during in-service. The value of thank-you notes was also shared with Cabinet and Shared Governance Council to help create a culture of value in the organization.

#### **8. Board Policy for Action**

This was the second reading of the new board policy regarding collective bargaining.

##### Motion 20-13

Trustee Jon Lane moved to approve the board policy on collective bargaining. Trustee Juanita Richards seconded the motion, and the motion passed.

#### **9. Board Policy 1000 for Information or Action**

The trustees plan to take time to be intentional about updates to BP1000. It will be presented for action at the next meeting.

#### **10. Presidential Search**

Board Chair Stephen McFadden announced a ten-minute executive session at 2:16 p.m. to discuss items provided for in RCW 42.30.110 (1): (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. He asked VP Kim Garza and AAG Jason Brown to attend the executive session. The executive session ended at 2:26 p.m. with no action taken.

- 4b. Faculty Association President Salah Abed reported that English Instructor Dr. Allison Palumbo is applying for a Humanities Washington Grant to travel the state and present on the research related to her upcoming book publication. She is also teaching a class at the Seattle Institute for Film based on chapters from her book. Early Childhood Education instructor Michele Reeves is progressing through an E-learning in the Community College course as part of certification with credits that transfer toward an Ed.D. program. World Languages instructor Jen McCarthy has facilitated movie discussions in her German classes. The movies "Enlightenment Guaranteed" and "The Lives of Others" are in German and help with the students' cultural awareness and language acquisition.

Developmental English Instructor Dawnne Ernette is hosting an annual writing contest for students.

Instructor Abed also shared that faculty members are very concerned about safety and security concerns.

#### Public Comment

Yakima Valley College (YVC) student Miguel Blancas shared that he has worked with presidential candidate Dr. Theresa Rich at YVC, and she has been incredible supporting student government and diversity, equity, and inclusion. He said students are Dr. Rich's number-one priority, and she has been instrumental with the campus food pantry addressing food insecurities. Dr. Rich helps students navigate hurdles with administration. Miguel stated he was raised in Quincy and attended TRIO College Bound at BBCC; Dr. Rich reflects the values of the area. She has hosted fireside chats and makes students feel welcomed.

#### 10. Presidential Search

Motion 20-14 Trustee Anna Franz moved to set special meetings February 21, 2020 to visit the Lake Washington Institute of Technology campus, March 5 to visit Westchester Community College, and March 13 to visit Yakima Valley College. Trustee Jon Lane seconded the motion, and the motion passed.

Motion 20-15 Trustee Thomas Stredwick moved to set a special meeting March 26, 1:30 p.m. to deliberate on selection of BBCC's next president. Trustee Jon Lane seconded the motion, and the motion passed.

Board Chair Stephen McFadden will draft a letter regarding intent, process, and questions for campus visits for consistency.

#### 11. President's Onboarding Process

Trustees Anna Franz and Thomas Stredwick are developing the president's onboarding process draft. They have information-gathering meetings planned. This topic will be revisited at the next meeting.

#### 12. Assessment of Board Activity

Trustee Jon Lane reported that he attended the ACCT Conference and learned about the Higher Education Reauthorization Act, student loans, Pell Grants, and college affordability (E-1, E-2, E-3, E-4, E-5, E-6). He also attended the monthly birthday/service award celebration (E-1, E-3, E-5, E-6), presidential search meetings (E-1, E-2, E-3, E-4, E-5, E-6), and the BBCC In-Service (E-1, E-2, E-3, E-4, E-5, E-6).

Trustee Juanita Richards reviewed the presidential search information (E-1, E-2, E-3, E-4, E-5, E-6).

Trustee Thomas Stredwick reviewed the presidential search information (E-1, E-2, E-3, E-4, E-5, E-6) and worked on the president's onboarding sub-committee (E-1, E-2, E-3, E-4, E-5, E-6).

Trustee Anna Franz reviewed the presidential search information (E-1, E-2, E-3, E-4, E-5, E-6) and worked on trustee sub-committees (E-1, E-2, E-3, E-4, E-5, E-6).

Trustee Stephen McFadden worked through presidential search planning and information and provided campus updates (E-1, E-2, E-3, E-4, E-5, E-6).

### 13. Next Regularly Scheduled Board Meeting

Motion 20-16

Trustee Anna Franz moved to cancel the March 26 regular meeting and set a special meeting on March 12, 9:00 a.m. to replace the regular meeting. Trustee Juanita Richards seconded the motion, and the motion passed.

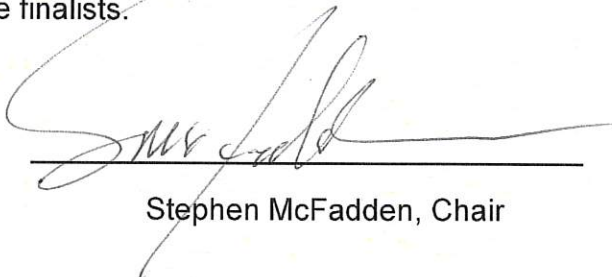
### 14. Miscellaneous

Dr. Leas announced that Trustee Thomas Stredwick was confirmed by the Senate. Trustee McFadden reported he has nudged legislators to confirm the other trustees.

Dr. Leas also reported that the Workforce Education Center ribbon cutting is set for Thursday, June 4, 4:00-6:00 p.m. Dr. Leas referenced a *Seattle Times* article he shared with the trustees regarding Guided Pathways.

Board Chair Stephen McFadden shared that Clark College pared their presidential finalists to two candidates and BBCC presidential candidate Dr. Sara Thompson Tweedy is one of the two Clark College finalists.

The meeting adjourned at 3:15 p.m.



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Stephen McFadden, Chair

ATTEST:



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Terrence Leas, Secretary

Terrence Leas, Secretary

