

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting Thursday, December 3, 2015, at 1:30 p.m. in the ATEC Hardin Community room in Building 1800 on the Big Bend Community College campus.

1. Call to Order

Present: Stephen McFadden
 Juanita Richards
 Mike Villarreal

Softball coach and Army Veteran Ray Moffitt led the pledge of allegiance. He explained that he is from Rhode Island and relocated to Washington in the 1960s when he was stationed at the Fort Lewis Army Base and served as an instructor.

2. Introductions

Volleyball coach Joni Nagy accompanied some of the volleyball players to the meeting. The players introduced themselves Brittany Hosley from Troy, ID; Ashley Sampson from Moses Lake; Bryn Bowers from Burley, ID; McKenzie Lott from Idaho Falls, ID; and Rachel Dinsmoor from Pullman, WA. Some of the players could not attend the meeting due to class. Coach Nagy reported the team had a slow beginning and then finished strong.

President Leas introduced Dr. Pat Ford, Director of the UAS/Drone Title V Program. Dr. Ford has worked with NASA and the military. He stated this program will provide opportunities for agricultural application of drones.

3. Consent Agenda

a) Approval of Board Meeting Minutes October 29, 2015 (A); b) President's Update (I); c) Student Success (I); d) Accreditation (I); e) Assessment (I); f) Capital Project Report (I); g) Safety & Security Report; h) Human Resources Report (I); i) Classified Staff Report (I); j) Enrollment Report (I); k) Advisory Committee Memberships.

Motion 15-55 Trustee Juanita Richards moved to approve the consent agenda. Trustee Mike Villarreal seconded, and the motion carried.

4. Remarks

a. ASB President Blake Springer provided the ASB report. ASB held a very successful Halloween Costume Dance with 148 people in attendance. There were 250 attendees for the Thanksgiving Lunchfest, which included free meals for Big Bend Veterans. The following Thursday, 141 people attended ASB's free bowling night at Lakebowl. ASB and the former Student Support Services club sponsored motivational speaker Ja 'Net Adams, who spoke on getting and staying out of debt. This event was streamed on media site and received well across campus. Over 100 people attended the November Thrillin' Third Thursday event featuring Sailesh, the

Hypnotist. ASB also held an Intramural Dodgeball Tournament, bringing back community member and former Big Bend Alumnus/baseball player, Craig Dorsing to referee.

Tonight is ASB movie night at Lee Theater in Ephrata. This event is free for all BBCC students and staff. Tomorrow night ASB will bring a fantastic A Cappella group from Atlanta, called Kazual. This event is also free for all BBCC students and staff, with general admission only \$5.

Next week, ASB helps finish off the quarter by hosting a free pool day in the game room on Monday, as well as the Library Campout that evening, with free soda and pizza to those studying for finals in the library.

ASB has been doing a little fundraising this past month. They sponsored the couch potato for the upcoming home basketball games, raising \$500 and are winding up our sales of Killian Korn to bring in over \$700 in profit.

The Brazilian Jiu-Jitsu Club has had a busy quarter. They presented the "Self-Defense Mindset" during the Campus Safety & Preparedness Training on November 6. November 28, they volunteered to help Warden High School student, Alicia Gonzales, with her senior project of organizing and hosting a self-defense seminar for the community. Lastly, on Monday, they embarked in their first fundraiser for the year, which yielded a profit of nearly \$100. This year's club officers are very ambitious, organized, and are looking to make a prominent difference in the club's exposure and impact on and off campus!

The BBCC Veterans Club raised nearly \$290 for the Thanksgiving Food Drive. The ASB matched that for a total of nearly \$580. Veterans Club members purchased ten full Thanksgiving dinners for student families in need including salad, potatoes, vegetables, rolls, turkey, stuffing, and dessert.

The Student Nursing Club students just finished a fund-raising opportunity selling Yankee candles. Their initial order was almost \$1,500 and that does not include the online sales. They are very busy with two full classes of nursing students.

The Dance Fitness Club had a three-day Breast Cancer Awareness event October 27-29 with a Zumba class open to all students on October 30 outside in the ATEC Courtyard. The club sold bracelets and raised \$150, which they donated to the BBCC Relay for Life team.

Phi Theta Kappa had a successful fall quarter induction and Silent Auction. They provided concessions for numerous Allied Arts events and ASB's Third Thursdays. They are preparing for the upcoming Book Buy Back Bake Sale and assisting with Viking Orientation. They conducted a Myers-Briggs event for all BBCC clubs and Allied Arts executive board, and the results will be used in their upcoming Honors in Action essay.

From the PAC program: Big Bend Community College hosted ¡La Chispa! (The Spark) on Friday, November 20. ¡La Chispa! Bilingual workshops are delivered by the student leadership program of the Association of Washington School Principals (AWSP).

¡La Chispa! is a regional bilingual one-day workshop designed to teach leadership skills to middle school Latino students. Big Bend Community College was contacted and offered the opportunity to host this event. The program mentored over 150 students on campus that day as well as provided campus tours.

- b. Classified Staff Co-Chair Robin Arriaga provided the classified staff report. Their community service project resulted in 111 winter clothing items, including 46 coats, being donated to the Moses Lake Foster Care program. The STAR committee will provide baked goods to show their appreciation tomorrow. Their next community service project will be gathering donations for the Daze of Camelot Animal Sanctuary.

Co-Chair Arriaga reported that the STAR Committee hosted the campus preparedness session held November 6. There were 121 attendees, including Trustee Stephen McFadden, student leaders, community members, and BBCC's assistant attorney general Mirisa Bradbury. Co-Chair Arriaga thanked all of the presenters for their participation.

The STAR committee will assist with the holiday social on December 18. Career Services Coordinator Bonnie Jeffrey presented career enhancement training for Classified Staff. The next STAR training will be held in January, and the topic is computer security.

- c. Faculty Association President Kathleen Duvall provided reports from faculty members. Foreign language instructor Jen McCarthy is teaching German this quarter. She and her students sang a German pop song they learned in the dining hall this morning. Their performance is on YouTube.

Activity Coordinator/Advising Specialist Jenn DeLeon and Simulation Tech Coordinator Andrea Elliot were key note speakers at the Simulation User Network (SUN) Conference held in Tacoma. They shared universal design teaching strategies as applied to medical simulation.

Art Instructor Rie Palkovic and Librarian Libby Sullivan held an art opening "Casting Indra's Net" at the Moses Lake Museum and Art Center.

Chemistry Instructor John Peterson attended the Association of American Colleges and Universities conference, Crossing Boundaries: Transforming STEM Education in Seattle November 12-14. His attendance was funded in part by Heritage University and BBCC. He said he is very grateful for BBCC's support.

Philosophy Instructor Dr. Dennis Knepp reported that his ninth publication in the Pop Culture and Philosophy series was published. His essay titled "The Mind of Blue

Snaggletooth: The Intentional Stance, Vintage Star Wars Action Figures, and the Origins of Religion” is in chapter 25 of *The Ultimate Star Wars and Philosophy*.

STEM Math Instructional Specialist Sarah Adams reported the first annual engineering night was held in the STEM Center with Genie Industries, REC Silicone, and SGL Carbon Fiber showcasing their engineering employment opportunities. Representatives from CWU, EWU, WSU and WSU Tri-Cities also attended. The audience participated in the interactive presentations.

Biology Instructor Kathleen Duvall shared about the ABC’s of water conservation presentation from adjunct instructor Mariah Whitney’s environmental science class.

Trustee Mike Villarreal applauded the STEM engineering night event. Connections between local business and BCC are critical. He suggested coordinating an event with the Othello High School math and science departments.

- d. Director of Maintenance & Operations Todd Davis provided VP Linda Schoonmaker’s report. BCC sustained some wind damage during the recent storm; the baseball bleachers flipped. A structural engineer reviewed the “wiggly wall” in the DeVries Activity Center and provided suggestions for repair or replacement. A PTEC building meeting is scheduled tomorrow to process through selection of the building site. Civil engineers completed the strengths, weaknesses, opportunities, and threats (SWOT) analysis, and it will be shared with BCC tomorrow. The women’s softball announcer’s booth is almost completed. Staff continue to meet regarding the remodel of the admissions and registration areas.
- e. VP Bob Mohrbacher shared the postsecondary attendance rates of local high school students. The agriculture program coordinator job, funded by the Kubota donation, has been posted. An organization in Korea is working with BCC and South Seattle Community College to coordinate sending aviation students for education.
- f. VP Kim Garza reported the recruitment cycle is starting early this year. HR is posting faculty positions for Business Information Management (BIM), aviation, and agriculture along with other positions. VP Garza stated the candidate pools have been very good; BCC has a good reputation for supporting students and as an employer.
- g. Executive Director of the Foundation Leanne Parton reported that the Foundation Board chose Badgely Phelps for investment management. The Foundation will begin using scholarship software to process applications. The year-end appeal letter and a modified catalog will be shared later this week. Director Parton provided a summary of the trustees’ scholarship account, which totals \$41,000. This account funds the local Transforming Lives Recognition dinner and part-time student scholarships.

5. 2016-17 Academic Calendar Memorandum of Understanding

VP Kim Garza explained that the academic calendar is developed during negotiations. There were no negotiations this year. The proposed academic calendar attached has been agreed to by the faculty and administration.

Motion 15-56

Trustee Juanita Richards moved to approve the 2016-17 Academic Calendar Memorandum of Understanding as presented. Trustee Mike Villarreal seconded, and the motion carried.

6. Board Policy for Information

VP Mohrbacher explained that the attached proposed board policy (BP) is required by SB5969. The policy provides documentation for the current procedure. An administrative procedure will be implemented after the board approves the BP. This BP will be presented for the board's approval during the next board meeting.

7. 2016 Board Meeting ScheduleMotion 15-57

Trustee Juanita Richards moved to approve the 2016 board meeting schedule. Trustee Mike Villarreal seconded, and the motion carried.

8. Assessment of Board Activity

Trustee Mike Villarreal reported that he attended the entrance conference for the 2014 fiscal year audit. He also advocated for education with Senator Schoesler in Othello. Trustee Villarreal reported that a community member shared with him about how BBCC made a difference and helped her get back on track.

Trustee Stephen McFadden reported that he attended the entrance conference and a risk assessment interview for the 2014 fiscal year audit. He also attended two PTEC sessions, and discussed PTEC with Senator Schoesler.

9. Next Regularly Scheduled Board Meeting

The next regular board meeting is set on Thursday, January 21, at 1:30 p.m.

10. Miscellaneous

President Leas stated the Transforming Lives Award dinner is next Wednesday at 6:00 p.m. in the Masto Conference Center. Nominee Timothy Woodiwiss was notified that he is one of five statewide awardees. He will attend the Transforming Lives event in Olympia, January 24.

President Leas invited everyone to attend the Women's basketball game against Whatcom Community College. The new syndaver (full-body synthetic surgical simulator) is set up in the STEM building. The trustees are invited to visit the syndaver following the board meeting on January 21.

The holiday potluck is scheduled Friday, December 18 at noon in the Masto Conference Center.

Trustee Mike Villarreal asked about the role of the trustees in the case of a violent event at BBCC. The group discussed developing a draft policy defining the process. Trustee McFadden stated the board defers to the president. President Leas stated the trustee role is to develop policy to protect students and employees in case of emergency. Trustee McFadden stated Director Foreman is doing a good job with safety and security

information. VP Mohrbacher stated the incident management structure could be shared with the board. Trustee McFadden asked about viewing the short video of a scary moment that occurred in the business office during the next board meeting.

Motion 15-58

Trustee Mike Villarreal moved to adjourn the board meeting. Trustee Juanita Richards seconded, and the motion carried.

The meeting adjourned at 2:49 p.m.

Stephen McFadden, Chair

ATTEST:

Terrence Leas, Secretary