

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting Thursday, January 26, 2017, at 1:30 p.m. in the ATEC Hardin Community room in Building 1800 on the Big Bend Community College campus.

1. Call to Order

Present: Anna Franz
Jon Lane
Stephen McFadden
Mike Villarreal

Absent: Juanita Richards

Aviation student Quentin Stepon led the Pledge of Allegiance. He serves in the National Guard 124th Fighter Wing and has returned to BBCC after concluding his deployment to Turkey last year.

2. Introductions

Women's Basketball team Coach Preston Wilks and the team members introduced themselves: Savannah Marley, Idaho Falls, ID; Sunnie Marinez, Kaysville, UT; Kelsy Foster, Layton, UT; Emily Allen, Spanish Fork, UT; Kenzie Call, Shelley, ID; Maddie Williams, Mapleton, UT; Maddison Wilcox, La Grande, OR; and Maryah Tipping, Ogden, UT. Coach Wilks stated the five sophomores on the team contributed to the high GPA achievement resulting in BBCC earning the 2016 NWAC President's Cup.

President Leas introduced Heidi Summers as the new Director of the Transforming STEM Pathways Grant. Heidi introduced BBCC graduate CarlaLouise Christian who is in a new role as the Administrative Assistant for the grant. Executive Director Char Rios introduced new Budget Analyst Angela Garza, she is also a BBCC alum. ASB Treasurer Auggie Francis was also introduced.

3. Consent Agenda

a) Approval of Regular Board Meeting Minutes December 12, 2016 (A); b) President's Update (I); c) Accreditation & Assessment (I); d) Student Success (I); e) Finance & Administration Report (I); f) Safety & Security Report (I); g) Human Resources Report (I); h) Classified Staff Report (I); i) Enrollment Report (I); j) Quarterly Budget Report (I).

Motion 17-01 Trustee Mike Villarreal moved to approve the consent agenda. Trustee Stephen McFadden seconded the motion, and the motion carried.

Chair Anna Franz asked for public comment, and there was none.

4. Remarks

- a. ASB Treasurer Auggie Francis reported student activities. ASB has been participating in the NWAC Mascot Challenge. Currently, BBCC's Thor is ranked in the top eight schools competing, and the only school from the east side of the state. Auggie encouraged everyone to "like" the video of Thor donating blood videos on Big Bend Community College's Facebook, Instagram and Twitter accounts before noon tomorrow. The winning school receives a \$1,000 scholarship.

ASB sponsored a blood drive. They also sponsored the L'eggo Breakfast Fest this month, featuring a waffle bar and a Lego Brickumentary movie, with an attendance of 269. Later that week, ASB sponsored movie night in Ephrata at the Lee Theater, with 156 students attending. Due to inclement weather, ASB postponed their Grocery Store Bingo night. It will be held on February 9, with lots of grocery store prizes for the students. Tonight is ASB's free bowling night at Lakebowl. Next Thursday night, ASB is sponsoring ice skating in Moses Lake. ASB is gearing up for Black History Month by giving away shirts honoring Rosa Parks to the students. They will be for sale to faculty and staff as well. February is also Rosa Park's birthday month.

ASB took advantage of the remodel, and replaced the carpet in the game room while the pool tables were in storage. Lots of students are enjoying the game room since it reopened this quarter. Lastly, ASB answered the call for funds towards a new freezer at the Viking Food Pantry and donated \$500 toward the cause.

ASB Treasurer Auggie Francis also provided an update on club and student programs on campus. Martin Luther King Jr Day was celebrated as a multicultural and diversity event at the Student Success Center featuring an "I have a dream" wall where students shared their dreams. An MLK Day movie was played and an information board with the timeline of his life and family was posted. The last day of the week, students read the actual "I have a dream speech" for an audience of staff, faculty, and students. A video is online for anyone who would like to watch it.

Phi Theta Kappa submitted their Honors in Action and College Project Hallmark essays. They will assist the *Columbia Basin Herald* with the Bridal Fair. They are also hosting a Soup-R-Bowl Food drive, February 6-9 to benefit the BBCC Food Pantry. Phi Theta Kappa will also provide concessions for the upcoming Allied Arts events.

- b. Classified Staff Representative Barbara Collins reported there are nine members on the STAR Committee and recruitment continues. Classified Staff logged 381 hours of training. The STAR Committee will lead a tour of the Administration building tomorrow, and trustees are invited to attend. The committee continues to discuss additional training offerings, and they are looking forward to the local/global issues presentation by Dr. Leas in February.

- c. Faculty Association President Kathleen Duvall reported faculty activities. English Instructor Dave Hammond is exploring how to decrease the number of students needing to repeat English 101 classes using existing resources. English Instructor Allison Palumbo shared that she is presenting at the MAC February 1 on her research work, *The Struggle is Real: Romance Fantasies, Fighting Females, and the Strong Woman Ideal in a Post-Feminist Popular Culture*. Librarian Libby Sullivan reported that the One Book One College event with best-selling author Jess Walter featuring short stories from his book *We Live in Water* was well attended by students, faculty, staff, and community members. She received excellent feedback from all involved, one student mentioned that it was the best thing he's been to at Big Bend. As an added bonus, Mr. Walter also visited Matt Sullivan's "Mystery Story As Literature" class the next day to talk about another of his books, *Over Tumbled Graves*, which the students read. BBCC's first One Book One College event was a big success; we hope to hold another event next year.

- d. VP of Finance & Administration Linda Schoonmaker shared that the Presidents discussed ctcLink at the WACTC meeting, and the ctcLink Steering Committee is on hiatus. There is concern about the lack of progress on the project. SBCTC Executive Director Marty Brown assumed the role of ctcLink project manager, while the SBCTC recruits for a project manager. BBCC's ctcLink Project Manager Rick Sparks attended the project managers' meeting for Wave 2 & 3 colleges. He reported that his group is offering to help SBCTC, and they continue to assist with standardizing and aligning processes at the college level.

VP Schoonmaker reported the state auditor's office conducted the Financial Statements Exit Conference earlier today, and it was positive. She thanked Executive Director of the Business Office Char Rios for her work on the audit preparation.

- e. VP of Learning & Success Dr. Bryce Humpherys introduced Dean of Students Dr. Dawna Haynes to discuss the Student Code of Conduct revisions. She stated that recently, there was a decision issued in a case involving WSU where the court found WSU's conduct code insufficiently provided for due process for the participants. The court found that full adjudicative hearings should be provided in more cases, and the students involved in those proceedings should get more due process protections. As a result of the *Arishi vs. WSU* case, many colleges are amending their conduct codes to comply with the guidance from the court. BBCC is filing the emergency rule because we have a court ruling instructing that these changes are to be made.

Motion 17-02

Trustee Jon Lane moved to approve the revisions to the student code of conduct as presented. Trustee Mike Villarreal seconded the motion, and the motion carried.

AAG Catherine Kardong stated a permanent rule-making filing will be processed following this emergency rule making.

VP Humpherys introduced Director Heidi Summers to share information about the \$5-million Transforming STEM Pathways grant. BBCC will receive \$1 million per year for five years to increase STEM enrollments, completions, and transfers. The grant will also fund work on a computer science degree, on which Dean Daneen Berry-Guerin has been collaborating with local data centers. The grant will also fund purchasing manufacturing and robotic equipment, developing applied math curriculum for emporium-style workforce education classes, and building a math and maker lab. The grant will also focus on the national Guided Pathways Initiative to help students choose their career paths earlier in their educational path. The grant also includes a matched endowment of \$345,000 to fund scholarship in workforce education degrees.

Trustee Mike Villarreal commented about the importance of informing local school districts about the Transforming STEM Pathways grant efforts to encourage students to attend BBCC. Trustee Stephen McFadden commented that the timing of this grant will help prepare potential employees for industries with growing levels of automation. He has found that processing plant employers can't fill vacancies because applicants are missing key STEM skills. Trustee McFadden invited Director Heidi Summers to participate in the Othello Industry Council showcase in October.

Dr. Bryce Humpherys shared about the re-organization in the transitional student learning area. The new Dean of Transitional Studies will replace the Dean of Library Resources, Developmental Education & eLearning and incorporate the Library/eLearning/Writing Center, Development English/College Success Skills, Adult Education, and Workforce Education Services into one area. Dr. Humpherys shared a graphic of the current structure illustrating how these programs are currently separate and how the new structure will bring these departments, in which transitional students interact, under one Dean. This will move BBCC toward a more transformational model.

The new transitional student department will strive to reduce the achievement gap between Anglo and Hispanic students. Student performance data show that Hispanic students are overrepresented in adult education and dev math/English. Hispanic students are also more likely to be first-generation students. Adult education students often transition to workforce education. Pre-college level curriculum needs pathways to both workforce education and academic coursework. Students placing in lower level classes decreases the likelihood that they will persist and complete. Students need to progress through pre-college classes more successfully. The BBCC Data Team recommended robust support and acceleration for developmental and adult education college curriculum to provide a smooth transition to the next step. Moving the identified programs to one leader rather than three different leaders will improve connection, elevate the

importance of the work, and help facilitate an expansion of I-BEST programs. Workforce Education Services' wraparound services meet strong support needs. The Writing Center provides service to all students and is a key ingredient for developing writing skills following the pedagogy of English/Professional Writing programs. Including the Library and eLearning in the transitional student department helps with information literacy to connect students with resources and help students progress through the curriculum. Student Achievement Initiative (SAI) pays the college for enrollment and student performance. BBCC cannot compete with the larger colleges in the enrollment area; however, we are very competitive in the area of student benchmark progression. We are very competitive and leading the state in the per student area. The SAI encourages innovation to compete for funding. The re-organization is the right thing for students, and it will help our funding also.

VP Humpherys stated the Dean of Transitional Students and the Dean of Arts & Science following Dean Garrett's retirement will be hired July 1, 2017. The reorganization is cost neutral. Trustee Villarreal commented positively about the transition. Trustee Jon Lane asked for Faculty Association President Kathleen Duvall's thoughts. She responded that there were concerns about having so many positions under one dean and the impact on developmental English. Dr. Humpherys met with faculty to hear their feedback and share his rationale which shows transparency in the process. Instructor Duvall commented that the reorganization is mostly positive. The number of changes at the college have been challenging.

President Leas commented the reorganization is a thoughtful approach moving toward a transformative learning model. BBCC currently has more isolated silos, and we are moving to a more integrated holistic model.

- f. VP of HR Kim Garza reported her department is consistently busy hiring and adding positions. She shared BBCC's NeoGov site, which is the new online hiring and applicant management site. NeoGov provides a streamlined process for accepting and reviewing applications. Applications will be accepted exclusively through NeoGov, which is a secured site and birthdates and social security numbers are not requested. The HR department has computers available for applicants to use if needed. VP Garza stated the HR staff have worked hard to incorporate this new process.
- g. President Leas provided the Foundation report in Executive Director LeAnne Parton's absence. The Foundation hosted two scholarship workshops in January and will have two more in February. They have also provided scholarship presentations to BBCC students in academic and workforce education programs. Foundation staff continue planning and preparing for the upcoming Cellarbration! for Education event May 20. Another generous donation from the Sam Kobata and Sons Foundation of \$65,000 was received.

5. Probationary Tenure CBIS Report List for Next Meeting

The trustees reviewed the list of probationary faculty members that they will take action on during the next meeting. The probationary tenure review binders will be available for trustee review beginning February 9.

Board Chair Anna Franz announced a 10-minute recess at 2:40 p.m. The meeting reconvened at 2:50 p.m.

6. Achieving the Dream (ATD)

Dr. Humpherys shared about BBCC's participation in ATD, which is a national organization that includes a network of colleges that focuses on improving student success. ATD helps colleges leverage data to identify gaps and implement strategies to close gaps. ATD colleges engage in a culture of inquiry, continuous improvement, and strategic planning. Member colleges are assigned coaches who provide assistance and guidance. BBCC was an ATD college from 2006 to 2011. During that time, BBCC identified priorities including improving retention in the first quarter and improving completion rates in developmental math classes. New student orientations and college success skills classes were initiated, and they dramatically improved student persistence year to year. ATD planted the seeds for the emporium model math and helped the college learn about mining data.

BBCC rejoined ATD last year. ATD work during the first year focuses on data gathering and planning. ATD teams have found achievement gaps in development education, pathway advising, and career advising. There are achievement gaps between Anglo and Hispanic students. BBCC's three ATD priorities are (1) increase completion, (2) reduce barriers for first-generation students, and (3) examine social justice and increase multicultural competency on campus. Dr. Humpherys stated that BBCC will use this opportunity to galvanize efforts to accomplish the three identified priorities. First generation students benefit from intrusive advising and advising consistently comes up low on student surveys.

Dr. Leas indicated that the ATD coaches have been impressed with BBCC, and they are very positive with compliments. Dean Valerie Parton stated the ATD coaches work constructively with the data team. Trustee Villarreal stated one of BBCC's strengths is readiness to accept learning and new ideas.

7. PTEC Update

VP Linda Schoonmaker reported that three buildings will be built. The tentative square footage of PTEC is 76,000 square feet on the first floor and 49,000 square feet on the second floor. The AMT building will have 12,000 square feet. There will also be a 2,500 square foot hazardous material/wash station building. The PTEC funding will cover the square footage of the first floor of PTEC and the hazardous material/wash station building. The \$6 million local money will fund the second floor of PTEC and the AMT building. Constructing the three buildings simultaneously saves money. Two large hangars and three small buildings will be demolished and be replaced by the new buildings. The hangars are not on the historical buildings list.

Faculty members are in agreement with the plan. The trustees reviewed the blueprints. The PTEC building will have a large elevator. The project should be completed winter quarter 2020. Current plans are two points into the LEEDs Gold certification requirements.

Trustee Stephen McFadden suggested Dr. Leas write a guest commentary for the newspaper to share with community and clarify information. Trustee Jon Lane thanked VP Schoonmaker for her work.

8. Assessment of Board Activity

Trustee Jon Lane reported that he is on the SBCTC Executive Director hiring committee, and they hope to hire someone for the position in the spring. He attended the ACT Conference and the Transforming Lives dinner. He will attend the ACCT National Legislative Summit in WA D.C.

Trustee Stephen McFadden reported that he attended the ACT conference and the legislative visits. He said Senator Schoesler was excited to see more agriculture courses offered at BBCC and less expensive CDL classes. Trustee McFadden hosted the Othello Industry Council meeting. The Council is planning the Othello Career Showcase, he would like to have a BBCC person serving on the planning committee. It's a great opportunity for Director Summers to showcase the Transforming STEM Pathways Grant.

Trustee Mike Villarreal attended the ACT Conference and visited Senator Schoesler during the Transforming Lives dinner. He also expressed his appreciation that Dr. Leas is communicating about the very difficult inclement-weather campus-closure decisions.

Trustee Anna Franz reported that she attended the ACT Conference and legislative visits. She commented it was great to have BBCC's nominee Phillip Christian at the Transforming Live event. Trustee Franz also attended the state audit exit conference just prior to this meeting. She complimented staff on earning a clean audit.

9. Next Regularly Scheduled Board Meeting

The trustees discussed the date of the next meeting.

Motion 17-03

Trustee Stephen McFadden moved to reschedule the March 9 board meeting to March 13, 2017. Trustee Mike Villarreal seconded the motion, and the motion carried.

10. Miscellaneous

Board Chair Anna Franz announced that the Community Engagement worksheets are due Friday, January 27.

President Leas shared that he strives to balance safety and the fact that, unlike school districts, community college cannot make up the time when the campus closes for

inclement weather. The college was closed due to inclement weather on January 18. This was the first weather-related closure first since 2010 and before that the college had closed only for Mt. St. Helens in 1980.

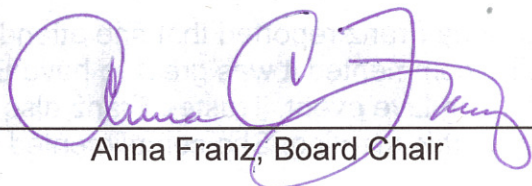
President Leas reported that he was invited to attend the ATD Dream Conference and as part of a funded-learning initiatives panel. He will also attend a Working Student Success Network (WSSN) meeting celebrating BBCC student, Santiago Ramirez. BBCC is one of four colleges in WA and one of 16 in the nation to be part of WSSN. Director Heidi Summers and her team have done extraordinary work. Reviewers have visited BBCC to learn about how BBCC has obtained such good results.

May 25-26, BBCC will host the Spring ACT Conference. Presidents and trustees from Washington State will attend.

Dr. Leas reported that he met preliminarily with representatives from Mitsubishi. They are interested in learning about BBCC and workforce development in the area. They want to add value and be good community partners.

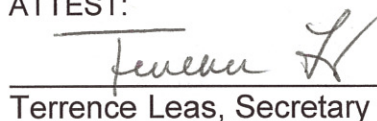
Dr. Leas reported that he and Dr. Humpherys met with Quincy School District Superintendent John Boyd, President Jim Richardson from Wenatchee Valley College and Ricardo Sanchez, a Latino leader who is working with legislators to develop a program to unify Early Childhood Education, and Adult Education Dual Language in four different areas of Washington State (Skagit Community College, Highline Community College, Pasco, and Quincy). Dr. Leas and Dr. Richardson also talked with SBCTC Executive Director Marty Brown. If this initiative is approved, it will provide funding to pay for bilingual educators' education if they agree to return and teach at local school districts.

The meeting adjourned at 4:00 p.m.



Anna Franz, Board Chair

ATTEST:



Terrence Leas, Secretary