## THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held a Special Board Meeting Tuesday, January 21, 2020, at 4:00 p.m. in the ATEC Hardin Community room in Building 1800 on the Big Bend Community College campus.

## Call to Order

Present:

Anna Franz

Jon Lane

Stephen McFadden Juanita Richards Thomas Stredwick

## 1. Presidential Search

Chair Stephen McFadden announced that VP Kim Garza will attend the executive session portion of the meeting when the Board interviews Presidential Candidate Bill Belden. Chair McFadden directed VP Garza to provide guidance to the Board during the interview if necessary.

VP Kim Garza provided guidance regarding interview notes. All notes and rubrics will be turned in to VP Kim Garza for the retention file. Each person has their own process documenting and assessing the candidate. She cautioned against noting any physical characteristics or behaviors. Trustees can keep their notes and hand them in at the end of the process on February 6, 2020.

Chair McFadden stated there was good participation at the open forums today and he encouraged the trustees to watch the open forums on YouTube. Melinda sent the links to the YouTube videos this morning.

During the interview, 90 minutes are allotted for questions to the candidate and 30 minutes are allotted at the end for the candidate to ask questions. It is important to ask all candidates the same questions to inform fair and equitable inquiry.

At 4:07 p.m. Chair Stephen McFadden announced the Board would adjourn to an executive session for approximately two hours to discuss items provided for in RCW 42.30.110 (1): (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. At 6:00 p.m. the executive session ended and the meeting moved to the Executive Dining Room for discussion over dinner.

The meeting adjourned at 7:00 p.m. with no action taken.

Stephen McFadden, Chair

ATTEST:

Terry Leas, Secretary