

Big Bend Community College



Board of Trustees

Regular Board Meeting

**Tuesday, August 4, 2009
1:30 p.m.**

**ATEC
Hardin Community Room**

Community College District No. 18

**7662 Chanute Street NE
Moses Lake WA 98837**

Fall 2009 Campus Events

August		
August	4	BBCC Trustees Meeting
	21	Volleyball Alumni Scrimmage
	26	BBCC Trustees Retreat
September		
September	3	Volleyball Vs. Walla Walla University, DeVries Activity Center, 6pm
	8	BBCC Trustee's Meeting
	10	Volleyball Vs. Umpqua CC, DeVries Activity Center, 6pm
	24	Back to School BBQ, ATEC Courtyard, 4-7pm
	25	Volleyball Vs. Yakima Valley CC, DeVries Activity Center, 6pm
	30	Students Vs. Staff Softball Tournament, 5pm



**College Bound
Lab Science Project**



Big Bend
Community College

COMMUNITY COLLEGE DISTRICT NO. 18
BIG BEND COMMUNITY COLLEGE

7662 Chanute Street
Moses Lake, Washington 98837
Regular Board Meeting Agenda
Tuesday, August 4, 2009, 1:30 pm
ATEC- Hardin Community Room

	Action		Tab #
<i>Governing Board Members:</i> <i>Felix Ramon, Chair</i> <i>Katherine Kenison, Vice Chair</i> <i>Mike Blakely</i> <i>Angela Pixton</i> <i>Mike Wren</i> <i>Dr. Bill Bonaudi, President</i>	A	1. Call to Order/Roll Call	
	I	2. Introductions	
	I/A	3. Consent Agenda	3
		a. Approval of Regular Mtg Minutes 7/7/09 (A)	
		b. Student Success (I)	
		Achieving the Dream	
		Student Achievement Initiative	
		Academic Master Plan	
		c. Accreditation (I)	
		d. Assessment Update (I)	
		e. Capital Project Report (I)	
	f. Human Resources Report (I)		
	g. Enrollment Report (I)		
	h. Donation (A)		
	i. 2010 Board Meeting Dates (A)		
	I	4. Remarks (Public comment to the Board regarding any item on the agenda may be made at the time of its presentation to the Board according to the conditions set in Board Policy 1001.3.E)	
		a. ASB Representative – Rhoan Ashby, President	
		b. Classified Staff Representative – Kathy Aldrich	
		c. Faculty Representative – Mike O’Konek, Faculty Assn. President	
		d. VP Financial & Administrative Services – Gail Hamburg	
		e. VP Instruction/Student Services – Dr. Mike Lang	
		f. VP Human Resources & Labor – Holly Moos	
	I	5. Exceptional Faculty Awards- Mike Betcher, Pat Patterson	5
	I	6. Budget – VP Gail Hamburg	6
	I	7. Board Administrative Retreat- President Bonaudi	7
		-----BREAK-----	
	A	8. Assessment of Board Activity- Board	8
	A	9. Next Regularly Scheduled Board Meeting – Board	9
	I	10. Misc.	10
	A	11. Adjournment	11

The Board may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):
 (b) to consider the selection of a site or the acquisition of real estate by lease or purchase;
 (c) to consider the minimum price at which real estate will be offered for sale or lease;
 (d) to review negotiations on the performance of a publicly bid contract;
 (f) to receive and evaluate complaints or charges brought against a public officer or employee;
 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;
 (h) to evaluate the qualifications of a candidate for appointment to elective office;
 (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions or litigation or potential litigation.

NEXT MEETING REMINDER – Regular Meeting September 8, 2009, 1:30 p.m..

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President’s Office at 793-2001 (or TDD 762-6335) as soon as possible to allow sufficient time to make arrangements.

BIG BEND COMMUNITY COLLEGE

Date: 8/4/09

ITEM #3: CONSENT AGENDA (for action)

- a. Regular Meeting Minutes July 7, 2009

BACKGROUND:

The Regular Board Meeting Minutes July 7, 2009 are included for review.

Prepared by the President's Office.

RECOMMENDATIONS:

President Bonaudi recommends the Board of Trustees approve the minutes.

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held its regular Board meeting on Tuesday, July 7, 2009, at 1:30 p.m. in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

1. Call to Order

Chair Mike Blakely called the meeting to order at 1:30 p.m.

Present: Mike Blakely
Katherine Kenison
Angela Pixton
Felix Ramon
Mike Wren

2. Introductions

None

3. Transfer of Chair to Trustee Ramon

Outgoing Chair Mike Blakely stated he enjoyed being the chair. He said he planned to mentor the two new trustees, Ms. Angela Pixton and Mr. Mike Wren, but they didn't need it. Trustee Blakely said it was a privilege to turn the chair over to Trustee Ramon.

Incoming Chair Felix Ramon presented a plaque of recognition to Trustee Blakely recognizing his enthusiastic and dedicated leadership of the BBCC Board of Trustees for the 2008-09 academic year.

4. Consent Agenda

a) Approval of Regular Meeting Minutes for May 19, 2009, Study Session Minutes for May 19, 2009 and Special Meeting Minutes for June 9, 2009 (A); b) Student Success Update (I); c) Accreditation (I); d) Assessment Update (I); e) Capital Project Report (I); f) Human Resources Report (I); g) Enrollment Report (I); h) Donation Report (A); i) Job & Career Fair Report (I).

MOTION 09-27 Trustee Angela Pixton moved to approve the Consent Agenda. Trustee Katherine Kenison seconded the motion, and the motion carried.

5. Remarks

a. VP Mike Lang provided the ASB report. He stated the ASB officers are employed and working today and the ASB advisor is on vacation. VP Lang stated the ASB leadership retreat held on June 15 in Plain, WA was "fantastic." During the workshop they developed the fall quarterly activity

schedule, and the new student handbook and planner. He said that he, President Bonaudi, BBT Director Russ Beard, and Director of Purchasing Kathy Arita visited the ASB officers during the retreat. He commented this is a great group of young people and he looks forward to working with them.

- b. Classified Training Representative Kathy Aldrich provided information regarding the training opportunities for Classified Staff during May and June.

Thirty-six staff members participated in 90 training opportunities for the month of May 2009. Traci Bartleson, Robin Arriaga, Karen Okerlund, Joanie Walker, Kathy Aldrich, and Starr Bernhardt attended a Customer Service Training video entitled "Motivation: The Classic Concepts" May 1 at BBCC.

Ted Mata, Michael Andresen, T. C. Bergen, Sergio Cervantes, Randy Fish, Dave Frueh, Garry Helvy, Lupe Hernandez, Valerie Mestdagh, Sergey Shelyagovich, Jim Tincher, and Angel Uresti attended NIMS Training May 1 at BBCC.

Cynthia DeVictoria attended food handler class at Grant County Health in Moses Lake on May 4, Blood Borne pathogen/HIV/AIDS training in Mattawa May 6 and CPR/First Aid training in Mattawa May 14.

Jessica Aloysius attended the Spring 2009 Budget and Accounting Report Council Meeting on May 14-15 at Columbia Basin College. Rita Jordan attended Veterans Update training at Yakima Valley Community College May 15.

T.C. Bergen, Brad Beuckman, Randy Fish, Dave Frueh, David Bomstad, Gene Hanover, James Meyers, Garry Helvy, Lupe Hernandez, Valerie Mestdagh, Tom Munyan, Susan Nichols, Petr Radchishin, Sergey Shelyagovich, Jim Tincher, Angel Uresti, Todd Sauer, Rick Tincani, and Linda White attended Security Training – Emergency Situations May 19 at BBCC. Susan Nichols and James Meyers attended a Safety Meeting on May 20 at BBCC.

T. C. Bergen, Brad Beuckman, Sergio Cervantes, David Bomstad, Gene Hanover, James Meyers, Randy Fish, Dave Frueh, Garry Helvy, Tom Munyan, Susan Nichols, Petr Radchishin, Lupe Hernandez, Valerie Mestdagh, Nancy Theis, Todd Sauer, Linda White, Rick Tincani, and Angel Uresti attended Security Training – Investigations by Instructor Ryann Leonard May 20 at BBCC.

Kamie Bishop attended Business Systems II online through University of Phoenix May 27-June 8.

T.C. Bergen, Brad Beuckman, Randy Fish, David Bomstad, Gene Hanover, Tom Munyan, Dave Frueh, Garry Helvy, Lupe Hernandez, Valerie Mestdagh, Susan Nichols, Petr Radchishin, Todd Sauer, Nancy Theis, Rick Tincani, Jim Tincher, Angel Uresti, and Linda White attended a Safety/Security Training – Video “Shots Fired On Campus” by EWU at BBCC May 28.

Robin Arriaga and Karen Okerlund attended Health Care Authority Training via Elluminate on May 28. Jessica Aloysius and Karen Olson attended OFM Training: Introduction to Personal Service Contracts May 28 at BBCC. Jessica Aloysius and Connie Rodriguez attended PPMS/FMS Interface training on May 29 at BBCC. Keli Sanford and Karen Okerlund attended PPMS Contract Training May 29 at BBCC.

Ms. Aldrich also reported that 5 staff members attended 14 training opportunities during June. Kamie Bishop attended CSS 561 Programming Concepts through the University of Phoenix June 8 through July 15. Tom Willingham attended online sessions on Excel and Access 2007, and Microsoft Expression Web – Transforming Your Students into Web Design Professionals June 16. Kamie Bishop attended WAOL/Angel Faculty Training June 16 -July 4. Tom Willingham attended an online session on “The Importance of Developing Students’ Soft Skills in Preparation for the Workplace June 17.

Yvonne Ponce and Robin Arriaga attended Elluminate training/TLR Demo & Overview/requirements for using online time & leave reports June 23.

Ms. Aldrich recognized an “Excellence in Customer Service” nominee Ms. Cheryl Brischle. Ms. Brischle was honored for ten years of service to Big Bend Community College during the annual Awards Luncheon February 20. She works for Student Support Services Program (SSS), which is federally funded and designed to help students find success in college. She assists the students by helping them find tutors, solve issues and she monitors their time sheets. SSS students benefit from academic support, progress monitoring, success workshops, advising, tutoring, and transfer/career counseling. Their job is to help students excel in college.

Ms. Brischle is a Big Bend Community College graduate with an Office Information Technology Degree in the Associate in Applied Science Professional Technical Program. She is currently working on an AA transfer degree. Both of her daughters also attended Big Bend Community College and graduated with degrees in the Arts and Sciences in the years of 2008 and 2009. One of her daughters participated in the Running Start Program here at Big Bend. They both took advantage of

the work-study program and worked in the Maintenance Department. One daughter worked in the office while the other one worked in the outdoor environment. They both thoroughly enjoyed the employment opportunity offered through the Work Study Program and wanted to come back, but the funding wasn't available. Another interesting piece of information is that both of her daughters held their wedding ceremonies here in the ATEC Building.

Ms. Aldrich read the nomination letter that was submitted on Ms. Brischle's behalf for Excellence in Customer Service in 2009.

"I wish to recognize Cheryl Brischle as a candidate for the Classified Staff Recognition Award. I have known Cheryl for over seven years and throughout these years she has maintained a positive attitude, and has delivered equal and consistent treatment to those around her.

Cheryl clearly understands Big Bend's vision and commitment when it comes to customer service. Quite often, she demonstrates her eagerness to assist students, staff, and the general public that makes contact with her. Her friendly demeanor is always inviting and corresponding. Here is an example that exemplifies Cheryl's contribution to quality customer service at Big Bend Community College.

During the summer of 2008, a student and his parents who had traveled from the state of Idaho came to visit Big Bend Community College campus so that the student could take his placement tests and visit with staff to gain awareness of campus life. That early morning, Cheryl was approached by the student and his parents, who appeared lost and needed assistance finding the 1200 Math/Science Building. Without hesitation, Cheryl dropped what she was doing and walked them to the entrance of the testing center. I later learned from Cheryl that during her walk with these folks she was able to introduce them to other department findings. The essence of her availability, the knowledge, and the caring displays of her individual traits in all daily interactions with people here at Big Bend Community College.

And lastly, but not least, I admire her for continuing her education while maintaining a full-time work schedule and for integrating social and cultural events on and off campus. She is truly an inspiration and asset to our staff, students and peers at Big Bend Community College."

Ms. Aldrich introduced Ms. Brischle as an excellent example of our team of Classified Staff employees that help make a difference for our students and institution.

President Bonaudi commended Ms. Brischle for a job well done. Ms. Brischle stated she enjoys BBCC staff and students and it's a joy to have daily student contact. Trustee Felix Ramon thanked Ms. Aldrich for her report. The report shows there is constant training and evaluation occurring on the BBCC campus despite the budget situation.

- c. Faculty Association President Mike O'Konek reported that most faculty are off campus this summer. There are faculty instructing summer quarter and attending training too. The Faculty Association is in the process of negotiating a full contract with administration. The teams are currently on a short hiatus until the end of July. Mr. O'Konek also stated the automotive instructor position vacated by Chuck Cox is being advertised. The application screening will begin tomorrow. He also said the first review of the IET instructor will happen next week and the Psychology instructor position posting will close soon.
- d. VP Gail Hamburg described the concrete sidewalk work that will be occurring on campus. The quote was for about \$75,000 and this amount is several thousand less than what was expected. She explained the repairs are being driven by a recent Grant County 5 inspection, ADA compliance issues and safety issues.

A map was displayed to illustrate the locations of the work to be accomplished. The entry to Building 3200 (Aviation Maintenance Technology) will be replaced. The two sets of existing stairs and rails will be replaced on the south side of Building 1500 (Central Receiving). Sod will be removed and a new sidewalk with an ADA ramp installed at the east side of the ATEC building. Sod will be removed and a sidewalk will be installed at the obvious trail between Building 1400 and Building 1800. Asphalt will be removed near Building 1400 where tree roots are causing raised and cracked areas. The tree will be cut down and new concrete will be installed. Concrete will be removed and the grade will be raised on the south side of the quad where there is a severe dip in the sidewalk. Sections of sidewalk will be removed and replaced near Building 1500. On the south side of Building 1700 (near BBT) two sections of sidewalk and a tree and bush will be removed. Two sections of sidewalk will be removed near a tree north of Phillips Hall to make it ADA accessible. Stairs will be removed and repoured on the north side of Building 1700, similar to the work being done on Building 1500. New concrete will be poured to fill in an area near the east entrance of building 1200 and sidewalks will be replaced at the front entrance of building 1200.

- e. VP Mike Lang stated Jerry Workman, SSS Director, is attending a grant writing workshop to learn how to write a more competitive SSS grant for 2012. The competition for the SSS grants will be terrific because about 115 programs will be cut nationwide. SSS is currently funded for a 5-year

cycle ending 2011. The 2012 grant request will be submitted this fall. VP Lang said Director Workman's leadership in SSS making contact and offering advising services to at-risk students is very good.

VP Lang said the number of financial aid applications is up 50% for this fall compared to last fall. The fall quarter enrollment numbers should also be increased. VP Lang commented that there were 1,101 students on financial aid during the 2009 spring quarter. Of the 1,101 students, 12.7 percent were placed on probation, which means they can continue but they need to meet certain standards. Of the 1,101 students 21.4 percent were suspended due to their gpa or failure to earn credits. The suspended students can come back and appeal or claim hardship and then be granted probationary status.

President Bonaudi said constant contact with an advisor or counselor is very helpful. Some students were confused by the term probation, and thought it meant they were expelled from school. He went on to say he is proud of SSS, they're accomplishing more of their goals at higher levels. He opined that stimulus money is being pumped into the economy but one of the most successful plans, SSS is being cut when it should be doubled. He shares with legislators and congress that SSS is a proven program that produces results. President Bonaudi said the history of SSS is very good here at BBCC.

VP Lang reported that College Bound is running smoothly this summer. There are 107 students enrolled from five target high schools; Moses Lake, Warden, Othello, Royal and Lake Roosevelt. Twenty-six Running Start students graduated from high school and 100 percent of the graduates were accepted into colleges. Fifteen of the Running Start graduates will attend BBCC. There are 55 students in the dorms this summer, with six instructors. Many classes are being offered by College Bound including Geometry, Alegbra II, Calculus, Spanish, two levels of English, and Drama and Films Studies. The students are also involved in enrichment activities such as, visiting the U of W, attending a Mariners game, visiting the Paramount Theater, and a motivational speaker will come to campus to talk about relationships.

- f. VP Holly Moos reported the current job searches. The grant funded Director of Workfirst position applicants are going through interviews. Only one qualified applicant applied for the nursing instructor position, the interview will be held July 28. The posting for the automotive instructor position closed today. The IET and psychology instructor position postings are ongoing. The payroll coordinator position closes tomorrow. The office assistant 3 position in the financial aid office applications are under review. The HVAC position posting will be extended to enlarge the pool of qualified applicants.

6. **Website Presentation**

President Bonaudi commented that Director of Public information Autumn Weis would be highlighting two areas today: progress on the website and a video commercial based on campus wide recommendations.

Director Weis previewed the new home page and demonstrated how the navigation will work. She has been working with BBT and they plan to finish the website migration and go live with the new website on Thursday night. The new website contains the same information organized more intuitively. There are four subsites: admissions, academics, student life, and an information center.

Director Weis commented the math department has done a good job with their faculty bios on the web, she would like to expand the faculty bios for all departments. The website is not finished and multiple layers will continue to evolve. Programs are the most comprehensive section of the website.

Director Weis said she and BBT will begin training the designated staff from each department to update their information.

Director Weis stated a video commercial was filmed during finals week of spring quarter featuring current students. Northland Cable will run the commercial for four weeks on multiple stations from 5 a.m. to 11 p.m. She introduced the 30-second commercial and said it is still rough and animation will be added. The commercial was shown and Director Weis stated it can also be used in the movie theaters. President Bonaudi commended Director Weis and BBT Director Russ Beard on their collaboration.

Trustee Mike Blakely commented that he would like to see an area on the website for mini-features of faculty and students to run weekly. Director Weis responded that there is an area for student, staff and faculty testimonials. The commercial will also be on the website.

Trustee Angela Pixton stated she learned of a good student success story regarding a husband, wife and two sisters who are all BBCC nursing graduates. Director Weis stated she is always interested in success stories and she will be compiling a collection of stories. She recently received a story tip from our BBCC painter, T.C. Bergen. Trustee Blakely said featuring stories about successful students helps current and potential students identify with BBCC.

7. **President's Evaluation**

Trustee Ramon announced an Executive Session would be held for 20 minutes beginning at 2:27 p.m. The purpose of the Executive Session is provided in RCW 42.30.110 (1) (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. At 2:47 p.m. the Executive Session was extended for five minutes. The meeting was reconvened at 2:52 with no action taken. A five-minute break was taken. The meeting reconvened at 2:57 p.m.

Trustee Mike Blakely read the following letter addressed to Dr. Bonaudi.

"Thank you for your professional cooperation and for the supplemental material you furnished us to complete our annual presidential evaluation.

After reviewing monitoring reports, focus group summaries, as well as summaries of administrative/exempt, faculty and classified staff evaluations, based upon the data acquired and on examination of the financial state of the college, we find your performance meets or exceeds each category of Board of Trustee expectations. The Mission Statement for BBCC is explicit and you have faithfully adhered to the principles of its mandates.

We commend you for involving faculty and staff in the decision making process to meet state budget expectations. We further comment you for making the preservation of programs offered to students your first priority and for protecting the jobs of employees and faculty to accomplish this goal.

This has been a difficult year because of both known and unknown budget limitations. We recognize that you and your staff have worked and suffered long and hard to keep BBCC in a relatively positive position compared to most other community colleges in Washington State.

We appreciate the dedication, wisdom and competency you have demonstrated during this evaluation period.

As stated previously in this document, you meet or exceed trustee expectations. We pledge our commitment to make the ensuing evaluation period less stressful and even more successful. It is our hope that you will consent to extend your contractual commitment to serve as the President of BBCC by one additional year of service.

Thank you for another successful year.

The Board of Trustees"

MOTION 09-28 Trustee Katherine Kenison moved to extend President Bonaudi's contract with BBCC by one year 7/1/11-6/30/12 with the same terms and conditions. Trustee Mike Wren seconded the motion, and the motion carried.

8. Identity Theft Prevention Board Policy (BP) 8300

The college has been made aware of "red flag" rules and VP Gail Hamburg will elaborate on this issue. VP Hamburg that stated in order to be in compliance with the Fair and Accurate Credit Transactions Act of 2003, BBCC needs to develop and implement an identify theft prevention policy. Director of Business Services Charlene Rios will oversee the program assuring compliance. VP Hamburg stated community colleges were just recently identified as financial institutions under this act thus including BBCC in this program. President Bonaudi stated the Administrative Process (AP) will be developed as a result of the Board's approval of BP 8300.

MOTION 09-29 Trustee Katherine Kenison moved to approve BP 8300 as presented. Trustee Mike Wren seconded the motion, and the motion carried.

9. Budget

President Bonaudi announced that VP Gail Hamburg will update the Board on the current state budget. He commented that BBCC has received information from the Governor's office and the State Board. He noted that Trustee Blakely also brought copies of an e-mail the Trustees received from the State Board. President Bonaudi said that the state's caseload has increased which will further deteriorate the state budget.

VP Hamburg said the state's June revenue forecast showed a further decline and the Governor has asked agencies to undergo additional budget cuts. The State Board anticipates that the BBCC budget will be reduced an additional \$104,000 added to the previously cut \$1.2 million. The State Board also stated that community colleges are not mandated to continue hiring or travel freezes however, they advised spending be resumed with caution. VP Hamburg stated BBCC will watch for the September revenue forecast; indications are that further decline. Trustee Mike Wren asked where the additional \$104,000 cut will come from. VP Hamburg responded that this \$104,000 will be absorbed through vacant positions and holding tight on spending.

President Bonaudi stated each additional budget cut is for two years. He remarked that the Board packet includes the SBCTC's financial emergency resolution through the end of fiscal year 2011 as an fyi. He went on to say that this resolution provides a mechanism for expedited

layoffs for faculty and classified staff and authorization for 30 day notices to administrative/exempt employees. He is not recommending the Board act on this today and would only want to act on this with faculty on campus. Enacting a financial emergency here at BBCC would not necessarily mean layoffs but it would be a necessary preamble to layoffs. He is not suggesting we take that action now. President Bonaudi stated this is a very serious situation and if there are more budget cuts we'll be out of "wiggle" room soon.

Trustee Kenison acknowledged the efforts of the President, staff, faculty, and classified staff in reducing spending and helping with the budget issues. She said due to the leadership team here at BBCC, we have fared better than most." She clarified that she was not referring to the board but to the administrative team, faculty, staff and classified staff. She said the heart of BBCC is this family and keeping it intact speaks volumes of this college.

10. Board/Administrative Retreat

President Bonaudi stated he was hesitant to schedule a retreat this year due to the expense. While discussing the upcoming tour of the Wild Horse Wind and Solar Facility he discovered that they have a conference space that is free of charge. The group will enjoy a short tour of the facility at the beginning of the day. The Board retreat scheduled on August 26 at the Wild Horse facility will give the Board a chance to complete their self-evaluation which is an accreditation requirement. He said this will be a good opportunity to present AMP Report #3 regarding outcomes. The outcome information will provide the Board with data for their self-evaluation. More detail will be provided as the plans proceed.

July 21 is the date of the full Wild Horse Wind and Solar Facility tour. President Bonaudi invited the Board members to bring guests along on the tour. A van has been arranged to car pool from BBCC. Dean Rasmussen is gathering information regarding a wind turbine maintenance program.

11. Assessment of Board Activity

Trustee Kenison reported that she donated auction items to SSS and Cellarbration. She worked on the President's evaluation and attended the ASB's swim night at the Surf 'n Slide in Moses Lake. She also visited Italy and advertised BBCC by giving away a t-shirt.

Trustee Angela Pixton reported that she attended commencement and the nurses' pinning ceremony. She has also been keeping in contact with Warden high school graduates to encourage them to attend BBCC. She noted there are many young men enrolled in the BBCC nursing program.

Trustee Mike Wren reported he enjoyed participating in commencement and was impressed at the unusually large percentage of young adults who truly valued their achievement. He said his daughter graduated from Running Start. She is seeing the benefit as she has significantly better housing choices entering CWU as a junior. He commended BBCC for shepherding the students through to commencement.

Trustee Ramon reported that he attended the JATP farewell ceremony and the Moses Lake Christian Academy (MLCA) graduation. He noted proudly that 20 percent of the MLCA graduates will be attending BBCC. He also attended the 40/8 nurses' award dinner and five nursing scholarships were awarded to BBCC students. Trustee Ramon attended the Skillsource/OIT, CDL I-Best and GED ceremonies as well as the BBCC commencement and get together. He also attended the Department of Correction picnic. Lastly he talked with several community members regarding the president's evaluation.

Trustee Mike Blakely stated he brought a QHS student to BBCC and she is now enrolled in the nursing program. She brought a friend to campus and her friend is now enrolled in the Medical Assistant program. He brought another potential student to campus who plans to enroll in the automotive program for the winter quarter. Trustee Blakely reported that he arranged a meeting with the Wild Horse Wind and Solar Facility executives. Trustee Blakely said it was beautiful and windy and well worth the time to visit. He stated that he attended the CDL I-best, GED, Skillsource ceremonies and BBCC commencement.

Trustee Blakely was the keynote speaker at the Quincy High Tech High graduation and he attended the QHS graduation. He brought Quincy School District Superintendent Dickerson and the new principal, Mr. Dave Tally, to meet President Bonaudi. He thanked BBT Director Russ Beard for spending time with the two Quincy school administrators. Trustee Blakely stated they would like to come back and visit the technical area. Trustee Blakely's grandson attended the Summer Math Jam and Trustee Blakely thanked the instructors for doing a good job. He said the instructors did a good job measuring the students' skills and improving their deficiencies. He also passed on book samples that might save students up to 75 percent on textbooks. VP Mike Lang stated the results from math jam showed that 19 students enrolled, 17 students attended the workshop and 10 students progressed one level in math.

12. Next Regular Scheduled Board Meeting

President Bonaudi stated the next regular scheduled Board meeting is August 4, 2009. The AMP Report #3 will be presented at the retreat on August 26.

MOTION 09-30 Trustee Katherine Kenison moved to set the next regular Board meeting on Tuesday, August 4, 2009. Trustee Mike Blakely seconded the motion, and the motion carried.

13. Miscellaneous

President Bonaudi stated that he has been attending Aerospace Council meetings. The end result of these meetings will be the production of a legislative package to attempt to keep Boeing in the state. He stated perhaps a second 787 assembly line will be here in Moses Lake. Other attendees at the Aerospace Council meetings from Grant County include Representative Judy Warnick, Port Commissioner and Foundation member David Plate.

President Bonaudi reminded the Board members about the ACCT Leadership Congress. He said due to the budget this may not be a high priority however the Congress is being held on the west coast which lowers the cost significantly.

Dr. Bonaudi also reported that he is sending congratulatory letters to all local high school graduates inviting them to BBCC. These communications are meant to supplement contact by Outreach advisors Mary Shannon and Jose Esparza. He also congratulated Dean Clyde Rasmussen for being accepted to the Washington Executive Leadership Academy (WELA).

President Bonaudi stated BBCC suffered an Aircraft mishap today. No one was hurt and he asked Dean Clyde Rasmussen to elaborate on the incident. Dean Rasmussen stated after a routine landing the left side landing gear of the aircraft collapsed. Chief Pilot John Swedburg followed procedures and the NTSB rated it as an incident. The aircraft was towed back to the hangar. There was damage to one engine. The NTSB will come to BBCC to review the incident. The most important thing is that no one was injured.

President Bonaudi notified the Board members that following the June 9 Board meeting he contacted the Grant County Commissioner about the Soil Conservation property. President Bonaudi relayed the Board's information regarding the Soil Conservation District property to him. The Commissioners have the Board's response and they will act on it if they choose.

Trustee Ramon suggested that at least one Trustee attend the ACCT Leadership Congress in October in San Francisco. He said this is an important meeting as the group will vote on board and committee members.

The meeting was adjourned.3:34 p.m.

Felix Ramon, Chair

ATTEST:

William C. Bonaudi, Secretary

BIG BEND COMMUNITY COLLEGE

Date: 8/4/09

ITEM #3: CONSENT AGENDA (for information)

- b. Student Success Initiatives Update
 - 1. Achieving the Dream
 - 2. Student Achievement Initiative
 - 3. Academic Master Plan

BACKGROUND:
Achieving the Dream

Priority 1: Increase successful completion of developmental math courses

1.3 Develop (Year One) and implement (Year Two) a Summer Math Jam course

The second Summer Math Jam was held June 15-26, 2009. It was held earlier in the summer with the expectation that attendance would be higher than during summer of 2008. Attendance was again low and we will analyze outcomes and student responses to determine our course of action for future math jams. A report from Barbara Whitney, Math Instructor and AtD Priority 1 lead is included for your information.

1.5 Research and purchase online math tutorial software or tutorial services

The June 2009 online tutoring statistics and student evaluation statements are included for your information. While math continues to be the subject most accessed, English and chemistry students are also using the online tutoring.

Summer Math Jam 2009

Purpose: The 2009 Big Bend Community College (BCC) Summer Math Jam (SMJ) was a community education class, \$25 fee, two week session (June 15-26, 2009 from 9:00 – noon, Monday through Friday) dedicated to help students improve math understanding and skill sets. Programs and workshops were designed specifically to meet the needs of the student. An anticipated outcome of SMJ was to have students raise their math placement level one level higher than their initial math placement.

Procedure: After administrating the BCC math placement tests to area high school students during spring 2009, we gave the students flyers describing our intensive SMJ review.

Process: All students who signed up for SMJ were individually assessed on their respective math placement. The math objectives that were missed on the BCC math placement test determined the math objectives to be covered during the next two weeks. The attached schedule was followed:

<u>June 15</u>	<u>June 16</u>	<u>June 17</u>	<u>June 18</u>	<u>June 19</u>
Sign in Introductions (Staff, students, MariAnne Zavala- Lopez,Candy Lacher, Tennille Kimball)	Ice Breaker- Who Am I? Tyler obj 8 - 11 Barb obj 24-28,31,33, 34 Salah obj 37,40,41 Wrap up	Ice Breaker- Soduko Tyler obj 14-19 Barb obj 38,39,40,42,43 Salah obj 43,44,46-48 Wrap up	Ice Breaker- Kakuri Tyler obj 21- 27 Barb obj 44-46 Salah obj 50-52,54 Wrap up	Ice Breaker- Switch or Stick? Tyler obj 33,34 Barb obj 47 Salah obj 55-57 Mini review First week analysis-focus group -Tennille Wrap up
Info sheet Rules Gail/Leah -Math anxiety, test taking Tyler 90's obj 1,4 Barb 95's obj 16,17,21,23 Salah 99's obj 25,28,37 Wrap up – all				

<u>June 22</u>	<u>June 23</u>	<u>June 24</u>	<u>June 25</u>	<u>June 26</u>
Ice Breaker – Math resources online	Ice Breaker- Learning Style	Ice Breaker- Möbius Strip	Ice Breaker- Triangular Numbers	Placement Test 9:00
Leah 90 obj 12,13,20,28	Leah obj 29,30,30,32,36	Leah obj 37,38,39,40,41	Leah April	10:30 – work on next year’s flyer
Barb 95 obj 41,42	Barb obj 50,52,35	Barb obj 49,51,37	Barb	11:00 group photo
April 99 obj 58,59,61	April obj 60	April obj 62-65,logs	Review	11:00 Celebration! Food, door prizes
Wrap up	Wrap up	Wrap up	11:30 MathLab computers - Math resources on line	Program evaluation
			Wrap up	Wrap up

Gail Erickson and Leah Yzaguirre led the opening session and discussed math anxiety, test /note taking skills and study techniques. We then delegated the three groups into different classrooms to start reviewing math topics.

During the first week, Salah Abed, Tyler Wallace and Barbara Whitney started with an ice breaker math based activity then went into classroom sessions. After a short break, the groups continued to review more math topics. During the second week, Leah Yzaguirre, April Mayer and Barbara Whitney continued the daily teaching format.

The last day of SMJ, students took the BBCC math placement test. Before the students received their test results, they had an opportunity to work on next year’s flyer. Also, students were issued door prizes and celebrated their success. Students had the opportunity to respond to an exit survey, to identify their likes and dislikes of the session. Comments: Likes: 9-noon good time, saving money, small classes, learned a lot and it really helps, informative – easy to understand, liked having things explained, placed better on the placement test, met new people, liked the door prizes. Dislikes: should go for three weeks for two hours, goes too fast, cover more advanced topics, change in instructor for week one to week two was hard to adjust to.

Results: Of the nineteen students who signed up, seventeen of them took the math placement test on the last day. Ten students (59%) who attended regularly all advanced to the next math class level; the remaining seven students (41%) placed at the same level. These statistics are not as strong as last year’s statistics; last year’s selected students were invited to attend summer math jam if they were on the cusp of entering the next math level.

Suggestions: Continue to have Mary Shannon and Jose Esparza share SMJ information at the local high schools. Send/mail SMJ flyer with math results.

Big Bend Community College - June, 2009

STUDENTS SERVED	AVERAGE SESSION LENGTH IN MINUTES
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88	23.62
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GRADE LEVEL	CONNECTED SESSIONS
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Adult Learner	1
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College - Intro	87
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SUBJECT	CONNECTED SESSIONS
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English	9
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English - Essay Writing	10
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Math - Algebra	37
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Math - Algebra II	14
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Math - Calculus	9
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Math - Elementary (Grades 4-6)	1
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Math - Mid-Level (Grades 7-8)	3
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Science - Chemistry	5
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QUESTION	PERCENTAGE OF YES RESPONSES
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Are you glad your organization offers this service?	96.77%
---	--------

Would you recommend this service to a friend?	93.75%
---	--------

Is Live Homework Help helping you complete your homework assignments?	74.19%
---	--------

Is Live Homework Help helping you improve your grades?	90.00%
--	--------

Is Live Homework Help helping you be more confident about your school work?	96.67%
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BRANCH	STUDENTS SERVED	AVERAGE SESSION LENGTH IN MINUTES
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Big Bend Community College	19	22.07
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Big Bend Community College - Remote Access	69	24.05
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BRANCH	GRADE LEVEL	CONNECTED SESSIONS
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Big Bend Community College	College - Intro	19
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Big Bend Community College - Remote Access	Adult Learner	1
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Big Bend Community College - Remote Access	College - Intro	68
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BRANCH	SUBJECT	CONNECTED SESSIONS
Big Bend Community College	English	4
Big Bend Community College	Math - Algebra	7
Big Bend Community College	Math - Calculus	1
Big Bend Community College	Math - Mid-Level (Grades 7-8)	2
Big Bend Community College	Science - Chemistry	5
Big Bend Community College - Remote Access	English	5
Big Bend Community College - Remote Access	English - Essay Writing	10
Big Bend Community College - Remote Access	Math - Algebra	30
Big Bend Community College - Remote Access	Math - Algebra II	14
Big Bend Community College - Remote Access	Math - Calculus	8
Big Bend Community College - Remote Access	Math - Elementary (Grades 4-6)	1
Big Bend Community College - Remote Access	Math - Mid-Level (Grades 7-8)	1

BRANCH	QUESTION	PERCENTAGE OF YES RESPONSES
Big Bend Community College	Are you glad your organization offers this service?	100.00%
Big Bend Community College	Would you recommend this service to a friend?	100.00%
Big Bend Community College	Is Live Homework Help helping you complete your homework assignments?	100.00%
Big Bend Community College	Is Live Homework Help helping you improve your grades?	100.00%
Big Bend Community College	Is Live Homework Help helping you be more confident about your school work?	100.00%

BRANCH	QUESTION	PERCENTAGE OF YES RESPONSES
Big Bend Community College - Remote Access	Are you glad your organization offers this service?	95.24%
Big Bend Community College - Remote Access	Would you recommend this service to a friend?	90.91%
Big Bend Community College - Remote Access	Is Live Homework Help helping you complete your homework assignments?	61.90%
Big Bend Community College - Remote Access	Is Live Homework Help helping you improve your grades?	85.00%
Big Bend Community College - Remote Access	Is Live Homework Help helping you be more confident about your school work?	95.00%

BRANCH	GRADE LEVEL	STUDENT COMMENTS
Big Bend Community College	College - Intro	I really like this program it really helps me reduce the time I spend doing my work. thank you .
Big Bend Community College	College - Intro	i understood alot better really good tutor'
Big Bend Community College	College - Intro	im kinda nervous to go in to talk to a tutor i feel more comfortable this way
Big Bend Community College	College - Intro	WOW
Big Bend Community College - Remote Access	College - Intro	good job keep it up!
Big Bend Community College - Remote Access	College - Intro	This service helped me so much feeling more confident on my work.
Big Bend Community College - Remote Access	College - Intro	tutor.com has helped me improve my writing skills. It seems that every time I need help with an essay I have less grammar errors. Thanks for offering tutor.com

BIG BEND COMMUNITY COLLEGE

Date: 8/4/09

ITEM #3 CONSENT AGENDA: (for information)

- c. Accreditation

BACKGROUND:

The purpose of regional accreditation is to assure educational quality, enhance institutional effectiveness and foster continuous improvement. BBCC Cabinet members are reviewing 2008-09 college data as it pertains to access and student success. Their interpretation of the data and recommendations for the upcoming year will be used to create action plans and set goals for 2009-10.

Prepared by President Bonaudi and Ms. Valerie Kirkwood, Dean of Research & Planning.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 8/4/09

ITEM #3 CONSENT AGENDA (for information)

d. Assessment Update

BACKGROUND:

During the past couple of months, Institutional Research and Planning (IR&P) and Big Bend Technology (BBT) have been working together to design an improved process for mining and sharing data on campus. The value of data depends upon the ability to access it, analyze it, interpret it, and communicate it. The goal of this project is to provide IR&P with more efficient data mining tools and to give decision-makers more immediate access to current data. Making vital information accessible to administrators must be done easily and accurately. The outdated administrative data systems that are currently in place are a major roadblock to sharing and reporting data in an easy-to-understand and efficient format.

Recently, a common database architecture, the Operational Data Store or ODS, was put in place for all colleges to access. Working within the ODS, each college can design and implement end user tools that best fit their data mining and reporting needs and forego today's cumbersome processes for gathering and reporting data. BBCC is currently in the process of designing *data marts* that will pull data from the ODS. The data marts will serve as an interface for IR&P to build the less common or more complex reports they need. In addition, the data marts will feed *dashboards* which can be used for a variety of purposes. (Dashboards are electronic "snapshots" of predetermined sets of data, displayed in an easy-to-understand format, using charts, gauges, etc.) Simply put, the ODS "feeds" the data marts with updated data on a predefined timetable and the BBCC dashboards are automatically updated with current data on a regular basis. End users simply access the dashboard of interest to view the data they need.

This is beneficial to BBCC on many levels. IR&P will be able to provide data in a more timely, accurate, consistent, and accessible way. This, in turn, will refocus their time away from manually extracting data from various sources, merging and manipulating files, exporting and importing data from application to application, and creating spreadsheet "reports" to true research and data analysis processes. It will also provide specific sets of data for college administrators to access with a "click of the mouse". By collaborating with other colleges in the state, the implementation of this process will grow exponentially as new data mart designs can be shared among the colleges involved.

The first dashboard has been identified and BBCC is currently in the process of building the data mart to feed the dashboard. A group of data experts has been formed on campus to provide input and guidance in this process. The implementation and release of the pilot dashboard is targeted for later this summer.

All costs related to this project will be covered by Achieving the Dream funds. Prepared by President Bonaudi and Ms. Valerie Kirkwood, Dean of Research & Planning.

RECOMMENDATION:

None

BIG BEND COMMUNITY COLLEGE

Date: 8/4/09

ITEM #3: CONSENT AGENDA (for information)

e. Capital Project Update

BACKGROUND:

Concrete and Sidewalk Repairs – across campus: The concrete and sidewalk repairs are scheduled to begin on August 3.

Old Developments/Background:

7-7-09 The subcontractor quote for the concrete and sidewalk repairs is \$74,459.81. The project is scheduled to begin in late July.

5-19-09 We have not received the quote as yet, but we anticipate it soon.

4-14-09 Again, a job order was issued to Burton Construction to develop cost estimates and subcontractor quotes for the repair of concrete and sidewalks on campus. This quote should be completed within 2 weeks as well. These repairs were needed for ADA purposes and to be compliant with issues noted on our most recent Grant Count 5 Fire Inspection Report.

Fine Arts Building – completion of Building 1900: The Mediasite equipment and carpet in the two classrooms has been installed. The display wall is ordered and is due to be delivered in August. M & O will install the display wall.

Old Developments/Background:

7-7-09 The Mediasite equipment is scheduled to be installed the week of June 22-27. The carpet in the two classrooms will be installed on June 23. The display wall is ordered and is due to be delivered in August. M & O will install the display wall.

5-19-09 The bids for the Mediasite equipment have been received and the contract has been awarded; the amount was \$37,056.18. The request for quotes on the carpet will be going out by May 8th. Specifications on the display wall should be finalized this week and the bid will go by May 15th.

8-5-08 The completion of Building 1900 includes: installation of carpet in 2 classrooms and a display wall for student art in the lobby, the purchase and installation of equipment for a Mediasite classroom and the purchase of furniture for 2 classrooms. M & O will oversee this project.

Auditorium Remodel – Building 1400: The drawings for the remodel are complete and Grant Counts has approved the permit. A Department of Corrections crew is tentatively scheduled to arrive on August 24 for asbestos abatement and demolition work. Our architect, Bernardo Wills, is preparing the bid packet. Construction is expected to start in September and be completed in December.

Old Developments/Background:

7-7-09 We are continuing to work with our architect, Bernardo Wills, on the drawings which should be finished by June 30. The project will then be advertised for bids. Construction is expected to start in August and be completed in December.

5-19-09 Our architect, Bernardo Wills, is completing drawings which should be finished by June 15th. The project will then be advertised for bids. Construction is expected to start in August and be completed in December.

4-14-09 Funding from facility repairs is provided to replace the damaged plaster ceiling and lighting in the auditorium. Additional minor improvement funding will be used to convert the space to a Business Office and other offices for tutoring and advising in an effort to provide better access for our students. Our architect, Bernardo Wills, is completing drawings which should be finished by June 15th. The project will then be advertised for bids. Construction is expected to start in August and be completed in December.

BIG BEND COMMUNITY COLLEGE

Date: 8/4/09

ITEM #3: CONSENT AGENDA (for information)

f. Human Resources Report

BACKGROUND:

Heidi Baldwin was hired to replace Laurie Busse as Director of Workfirst Services. Heidi comes to us with several years of related experience most recently at Whitman College in Walla Walla, and we are pleased to have her join us.

Debbie Simpson, an Office Assistant 3 in the Opportunity Center has accepted a transfer to the open Office Assistant 3 position for Financial Aid/Counseling.

Several other searches are winding down and some are in the interviewing phase: Nursing Instructor, Payroll & Benefits Coordinator (hired), Automotive Technology & Industrial Electrical Instructors, Psychology Instructor, Commercial Pilot Flight Instructor, and Mattawa Site Manager (grant funded position).

Lupe Hernandez in our maintenance department retired July 31 after almost 35 years of service and our Payroll & Benefits Coordinator, Kim Helvy, is retiring the end of August after 25+ years of service at Big Bend. Both are long-term valuable employees and we want to wish them well in this phase of their lives.

Negotiations with the Big Bend Faculty Association are underway and we will be meeting throughout the summer because we're reviewing all the articles of the collective bargaining agreement. The last time we negotiated "cover-to-cover" was in 2003.

Prepared by Vice President of Human Resources & Labor Holly Moos.

RECOMMENDATIONS:

None

BIG BEND COMMUNITY COLLEGE

Date: 8/4/09

ITEM #3: CONSENT AGENDA (for information)

g. Enrollment Report

BACKGROUND:

Enrollment numbers as of July 21, 2009 are provided for your information. Fall quarter enrollment is currently 20% (200 state-funded FTE) ahead of where we were last year at this time. We have held new student registration sessions every two weeks during June and July and have had over 50 new students attend each session. Sessions will be held more often in August and September because historically we have had increasing numbers attending sessions later in the summer.

TUITION COLLECTION REPORT
As of June 30, 2009 and June 30, 2008

	<u>2008-2009</u>	<u>2007-2008</u>
Annual Budget	\$ 2,876,000	\$ 2,820,000
Total Collections as of May 31	\$ 3,074,065	\$ 2,884,525
As a % of annual budget	106.9%	102.3%
Left to collect to meet budget target	\$ 0	\$ 0

Prepared by Associate Vice President of Student Services Candy Lacher and Director of Business Services Charlene Rios.

F.T.E. REPORT

7/22/2009

	<u>QTRLY</u>	<u>ANNUAL</u>	
	<u>FTEs</u>	<u>FTEs</u>	
1st year (08-09)			
SUMMER	345.6	115.2	
FALL	1598.9	533.0	
WINTER	1681.8	560.6	
SPRING	1469.8	489.9	
2nd year (09-10)			
SUMMER	332.9	111.0	
FALL	1058.3	352.8	
WINTER		0.0	
SPRING		0.0	
TOTAL	<u>6487.3</u>	<u>2162.4</u>	
1st year annual FTE Target	5028	1676	53 Workforce FTE included
2nd year annual FTE Target	5025	1675	53 Workforce FTE included
SBCTC 2-year rolling enrollment count			
Past year + current year actual FTE		2162.4	
Past year + current year allocation		3351.0	
% of allocation target attained to date		64.5%	
Add'l FTEs to meet minimum 96%	3163.6	1054.5	
Add'l FTEs to meet target 100%	3565.7	1188.6	
FTEs over target	0	0.0	
FTEs to excess - 1st year	68.1	22.7	
FTEs to excess - 2nd year		-1211.3	

BIG BEND COMMUNITY COLLEGE

Date: 8/4/09

ITEM #3: CONSENT AGENDA (for action)

h. Donations

BACKGROUND:

Renton Technical College is donating childcare furniture and equipment to the Early Childhood Education programs in Mattawa, Royal City and BBCC campus. This donation will serve the pre-school population.

Prepared by the President's Office.

RECOMMENDATION:

President Bonaudi and Vice President Hamburg recommend acceptance of the above-mentioned donation.

Date: July 19, 2009

To: Gail Hamburg, Vice President for Administration

Cc: Kara Garrett, Dean of Education, Health, and Language Skills

From: Terry Kinzel

RE: Donation of Even Start Childcare Furniture

Ken,

I am writing to request permission to accept a donation of childcare furniture from the Even Start program at Renton Technical College. (Please see the attached email from Deb Appleton, Office of Superintendent of Public Instruction.) The RTC program has not reapplied for an Even Start grant and is closing their program. The furniture donated served the birth to three age group and the school district they serve only serves pre-school age children and had no further need of the equipment and furniture. The BBCC Even Start programs will use the donation to better equip the Early Childhood Education programs in Mattawa, Royal City, and BBCC campus childcare.

The approximate value of this donation is \$30,000.

Thank you,

Terry Kinzel

Item	BBCC Center	Parents	Elementary ES Preschool	District Daycare Center	Mattawa Center
Child table w/ 2 chairs		X			
3 walkers		X			
Booster seat		X			
Stroller-2		X			
child backpacks-3		X			
Table clip on high chairs-2		X			
Infant carriers-2		X			
Box of books					X
Assorted inf/toddler toys-2 b				X	X
Play pens-2				X	
Small fridge			X		
Foam toddler couch				X	
Toddler kitchen table-2					X
Rocking horse-1					X
8 assorted toddler puzzles					X
Playschool garage					X
School Bus					X
4 Pull toys					X
Dramatic Play mirror stand					X
Outdoor rocking horse-1					X
15 sleeping mats					X
1 large box asort. Toddler toys					X
Cabinet w/ lock & key					X
2 Regular cribs w/ mats					X
1 evacuation crib w/mat					X
1 extra mat for crib					X
Infant activity center					X

Item	BBCC Center	Parents	Elementary ES Preschool	District Daycare Center	Mattawa Center
10 foam chapes					X
5 section cubby-2					X
5 section cubby-2			X		
Painting easel				X	
Toy cars-2			X		
Infant/Toddler 14 chairs					X
Bye Bye buggy (4 seater)					X
Changing table					X
3 section cubby					X
3 section cubby			X		
Jonliy craft play stroller					X
Assorted zoo/farm animals-2 b			X		X
Racing table					X
2 section cubby			X		
3 section cubby					X
Book Holder					X
12 backpacks					X
"with love&wisdom" parenting					X
PPVT assessment set					X
TVIP assessment set					X
ELLCO tool kit					X
Creative Curriculum Manuals					X
PALS PreK assessment set					X
ASQ assessment Sheets					X
Small bead/maze toys				X	X
Large bead/maze toys				X	X

BIG BEND COMMUNITY COLLEGE

Date: 8/4/09

ITEM #3: CONSENT AGENDA (for action)

- i. 2010 Regular Board Meeting Dates

BACKGROUND:

Proposed 2010 Regular Board Meeting dates:

January 12, 2010
March 2, 2010
April 13, 2010
May 25, 2010
June 29, 2010
August 10, 2010
September 7, 2010
October 19, 2010
November 30, 2010
No December 2010 meeting

RECOMMENDATION:

President Bonaudi recommends the Board accept the Regular Board Meeting dates as listed above.

BIG BEND COMMUNITY COLLEGE

Date: 8/4/09

ITEM #5: Exceptional Faculty Award Report (for information)

Mike Betcher, Adjunct Welding Instructor
Pat Patterson, Music Instructor

BACKGROUND:

Adjunct Welding Instructor Mike Betcher was awarded a \$1,200 Exceptional Faculty Award during the April 14, 2009 Board Meeting to attend the WSU Full Immersion Spanish Institute. He will share his experience attending the Institute.

Music Instructor Pat Patterson was awarded a \$1,350 Exceptional Faculty Award during the April 14, 2009 Board meeting to attend the WSU Full Immersion Spanish Institute. He will also share his experience attending the Institute

Prepared by the President's office.

RECOMMENDATION:

None

Mike Betcher

What I wanted from the class experience:

- 1 To communicate more effectively with less bilingual students.
- 2 To be able to better understand what my students are trying to tell me when they speak Spanish to me.
- 3 To increase my Spanish vocabulary.
- 4 Gain skills to help increase my ability to learn Spanish.
- 5 Learn Spanish fundamentals to better assist me in helping my challenged non-English speaking students to learn the English language and to understand class material and to ultimately be employed in an English-speaking work area.

What I gained from the class experience:

- 1 Learned basic vocabulary.
- 2 Learned how to correctly pronounce Spanish words, vowels, consonants etc.
- 3 Began to learn how to conjugate verbs in some tenses (the essentials such as present, past, commands, future).
- 4 Began to learn how to write and speak sentences in Spanish.
- 5 Learned history and cultural aspects of various Spanish-speaking countries.
- 6 An increased awareness/understanding and appreciation of the difficulty others have in learning a foreign language.
- 7 Assistance in finding and obtaining other teaching materials so that I can continue my post-class study of the language.

What was the experience?

During this past summer I used a BBCC Faculty Excellence Award to attend the Full Immersion Spanish Institute. This program is offered through the Learning Centers of Washington State University with classes being held this summer on the Big Bend campus in Moses Lake, as well as in Wenatchee and several other WSU learning centers throughout the state. This unique and total experience was a four week, five day a week, eight hour a day intensive involvement with the Spanish language and the many rich and diverse cultures where Spanish is spoken.

This summer's institute consisted of thirteen students and two instructors working primarily in two groups. Daily activities included oral reports, grammar studies and drills, story reading and discussion, vocabulary building, conversation practice, writing assignments, and translation practice. Each day also included studies on a particular Spanish speaking country which included information about the geography, history, economics, government, religion, cuisine, languages in addition to Spanish, music, literature, and art. Students would have homework research assignments to gather interesting facts about each country. We had several native speakers as guests who spoke different idioms of Spanish, and we had weekly movies and videos where we could hear and compare different accents, dialects and pronunciation of Spanish from Central and South America as well as Spain. We also had field trips to ethnic restaurants, a Mexican grocery store, a Latino cooking experience, and two live media site sing-a-longs with a sister class in Pullman.

How will this experience impact me as an instructor at BBCC and how will my students benefit?

In much of the world a person's level of education and value is based on the number of languages a person speaks, reads and writes. This summer experience has substantially helped me along the journey toward learning my fourth language, Spanish, to go along with French and German. The study of language does not occur without new awareness, knowledge, understanding and appreciation of the cultures of people who are different. Without this knowledge and understanding of different languages, lands, ways of thinking, art, music, food, and culture in depth, it is easy to develop the errant belief that one's native culture is superior to all others. History shows us how ignorance leads to fear, suspicion, arrogance, aggression, and war. This award made it possible for me to continue my own growth and development of knowledge and experience which form the instructional core of every teacher of the humanities. For this I sincerely thank you. The intensity of this experience was also the most profound intellectual challenge for me in some time. That was both intimidating and exhilarating!

Because I teach courses involving music of many cultures, I am always eager to learn about new songs, music, and instruments. This class included exposure to both new and traditional music from many of the countries and regions of central and south America, notably the Andean quichua, Venezuelan joropo, Argentine tango, Mexican mariachi, and Brazilian samba traditions. My increasing Spanish language skills are allowing me to better learn, prepare, research and teach the materials in our BBCC Mariachi Music Workshop class. They are also helping me to strengthen current in-depth ties to several Spanish speaking communities in our college and in Grant County. These relationships are leading to direct and future recruitment of new students.

Thank you for your support of the Big Bend faculty. We are all striving for excellence.

Sincerely,
Patrick O. Patterson, M.M.

BIG BEND COMMUNITY COLLEGE

Date: 8/4//09

ITEM #6: Budget Update (for information)

BACKGROUND:

The next state revenue forecast is due in September. However the state reports monthly revenue collection. The observation to date is that the revenue is not keeping up with the July forecast.

Prepared by VP Gail Hamburg.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 8/4/09

ITEM #7: Board/Administrative Retreat (for action)

BACKGROUND:

The Board/Administrative Retreat will be held Wednesday, August 26 at the Wild Horse Wind and Solar Facility. The Vice Presidents and Deans will join the Board during the morning session beginning at 9:00 a.m. to discuss the AMP Report #3 Outcomes. The Board will discuss their self-evaluation and 2009-2010 goals during the afternoon session beginning at 1:00 p.m. A van has been arranged for carpooling.

Prepared by the President's Office.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 8/4/09

ITEM #8: Assessment of Board Activity (for action)

Northwest Association of Colleges and Universities Standard 6.B Governing Board

BACKGROUND:

This agenda item provides an opportunity for the individual Trustees to report on community contacts they may have made and/or meetings they have attended since the previous Board meeting. This has been implemented as an assessment tool to give the Board a way to definitively measure what is accomplished throughout the year for its next self-evaluation review.

Prepared by the President's Office.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 8/4/09

ITEM #9: Next Regular Board Meeting (for action)

BACKGROUND:

The next regularly scheduled Board meeting is Tuesday, September 8, 2009, at 1:30 p.m. A Study Session is scheduled for the morning of September 8, 2009, at 10:30 a.m. to review the Proprietary Budgets and the closing of the FY 09 budget.

Prepared by the President's Office.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 8/4/09

ITEM #10: Misc. (for information)

BACKGROUND:

The 2009 ACCT Leadership Congress will be held in San Francisco, California, October 7-10, 2009. The deadline for early registration is August 26, 2009.

Prepared by the President's Office.

RECOMMENDATION:

None.

On July 28, 2009 at 2:17 PM, Bill Bonaudi wrote:

Dean, as a follow up to your email, the BBCC Board indicated a willingness to hear more detail regarding your adjusted strategy. They are interested in your requirements as to purchase, or lease duration, access requirements, etc. Their next regular meeting is Tuesday, August 4, at 1:30 PM in the Hardin Room in ATEC on the college campus. If you could care to speak with the board at that meeting you could participate in the public comment part of the agenda at the start of the meeting. If a later date would be preferable, please let my office know so we can schedule it at a regular meeting....thanks...bill...

William C. Bonaudi Ed.D.
President

On Jul 20, 2009, at 9:58 AM, Dean Hane wrote:

Hi Bill,

I was contacted by our Board Chairman a couple of weeks ago to follow up on some discussion the college may have had at the request of the County Commissioners regarding locating a radio site on the same property we discussed about a year ago. We have decided to adjust our strategy a bit and are not pursuing acreage for a new dispatch center at this time. The costs and time associated with this project would compromise the radio system build-out project.

Instead, we are focused only on securing a location for the radio tower and equipment building. This would require approximately a 100' x 100' parcel with access and utilities. The building would be pre-fabricated as before and the tower would need to be between 180' and 200' tall. There would still be a number of issues to resolve on our end such as proper planning approval, access, costs, etc.

Would there be any consideration from the college to lease or sell a small area to support this function? I would characterize this correspondence as a follow up rather than being overly persistent. Thank you for your time and consideration.

Dean Hane
Radio Communications Manager
Multi Agency Communications Center
509-760-2142 - Phone
509-355-5885 - Efax
d.hane@macc911.org

<image001.gif>