

Big Bend Community College



Board of Trustees

Regular Board Meeting

**Tuesday, April 10, 2007
7:00 p.m.**

**HARDIN COMMUNITY ROOM
ATEC 1837**

Community College District No. 18

**7662 Chanute Street NE
Moses Lake WA 98837**

Spring 2007 Events

April	10	ASB Appetizer Fest, \$2, 11:15 a.m. – 1:30 p.m., ATEC
		BBCC Trustees meeting, 7 p.m., ATEC
	11	Meet the 2007-08 ASB Officer Candidates, 3 p.m., ATEC Dining Commons, free ice cream
	14	Baseball vs. YVCC, 1 p.m.
	17	ASB Dodgeball, 3 p.m., Gymnasium
	18	Baseball vs. BMCC, 1p.m.
	19	14 th Annual Job & Career Fair, ATEC
	23-26	ASB 2007-08 Online Elections
	25	Baseball vs. CBC, 1 p.m.
	26	CBAA, "Craicmore," 7:30 p.m., Wallenstien
	27	Softball vs. BMCC, 2 p.m.
		Pecos Bill and the Ghost Stampede, presented by the CWU Youth Theatre Tour, Wallenstien Theater, free, times to be announced.
	28	Softball vs. TVCC, 12 p.m.
May	2	Baseball vs. CC Spokane, 1 p.m.
	3	ASB Singles Pool Tournament, \$3, 2 p.m., Activities Room
	4	Softball vs. WWCC, 2 p.m.
	5	Softball vs. CBC, 12 p.m.
	9	Baseball vs. WWCC, 1 p.m.
	10	ASB Students vs. Faculty/Staff Softball Tournament
	12	Softball vs. CC Spokane, 12 p.m.
	14	Summer and Early Fall Registration beings
	15	ASB Taco Fest, \$2, 11:15 – 1:30 p.m., ATEC
		Multicultural Heritage Fair, ATEC
	17	National Nurses Day Celebration, ATEC
	19	<i>Cellarbration!</i> , ATEC, RSVP required
	22	BBCC Trustee meeting, 1:30 p.m., ATEC
	28	Memorial Day Holiday, no classes, offices closed
	30	ASB Spring Fling Awards BBQ, \$2, 4-7 p.m., ATEC Plaza
June	4	ASB Family Aquatic Center Night, free with BBCC ID, 8 -10 p.m.
	5	Spring Quarter Instruction Ends
		ASB Free Pool, 8 a.m. – 4 p.m., Activities Room
	6-8	Final Exams, BBCC Bookstore Buyback
	8	Commencement, 7 p.m.

BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #3: CONSENT AGENDA (for action)

- a. Regular Board Meeting Minutes February 27, 2007
Study Session Minutes February 27, 2007

BACKGROUND:

Minutes of the Regular Board meeting held on February 27, 2007, at Big Bend Community College are attached for review. Minutes from the Study Session held February 27, 2007 are also attached for review.

RECOMMENDATIONS:

President Bonaudi recommends the Board of Trustees approve the minutes of the Regular Board meeting and Study Session held on February 27, 2007, as noted with any corrections, additions or deletions as stated.

THE OFFICIAL MINUTES

The Big Bend Community College Board of Trustees held a regular Board meeting on Tuesday, February 27, 2007, in the ATEC Hardin Community Room in Building 1800 on the Big Bend Community College campus.

1. Call to Order

Chair Cecilia DeLuna-Gaeta called the meeting to order at 1:30 p.m.

Present: Bob Holloway
 Felix Ramon
 Cecilia DeLuna-Gaeta
 Mike Blakely
 Katherine Kenison

2. Introductions

There were no introductions.

3. Consent Agenda

a) Approval of Minutes for the regular Board meeting on January 9, 2007 (A); b) Achieving the Dream Update (I); c) Assessment Update (I); d) Accreditation Report (I); e) Capital Project Report (I); f) Enrollment Report (I); g) Quarterly Budget Review (I); h) Childcare Update (I); i) Probationary Tenure Review List (I); j) Personnel Report (I).

MOTION 07-07: Trustee Katherine Kenison moved to approve the Consent Agenda as presented. Trustee Bob Holloway seconded the motion, and the motion carried.

President Bonaudi explained that meeting the FTE target this year requires 532.5 (annual) FTE's in the spring quarter. BBCC is not likely to reach that goal. Dean Candy Lacher stated we will probably meet the 96% target. President Bonaudi explained that staff are calling students who have not registered yet. VP Mike Lang commented our local economy is strong and when it is strong there is often a drop in enrollment.

4. Remarks

Public Comment – None.

ASB President, Derek Miller, reported several student activities. The Fellowship of Christian Athletes are meeting each Monday at 7:00 pm and they are studying character traits with a Biblical perspective.

The American Welding Society student Chapter has been meeting to plan fundraising events to offset their planned trip to the National Welding show in Chicago this fall.

Rho Zeta hosted a Greater Northwest Region Phi Theta Kappa Bylaws/Constitution meeting on Saturday, January 20. They held an induction ceremony February 26 with 29 new members. They assisted at Winter Serenade and the Allied Arts event held on February 24.

The Aviation Club had a guest speaker on February 12 speaking on "How to be Successful within the Aviation Industry." The speaker, Arlene Caldwell is a BBCC graduate who completed the program in 1998 and within five years began her career flying Boeing 747's.

The Nursing Club is busy raising last minute funds for their spring trip to the NSNA National Conference, which is being held in Anaheim, CA.

Several Students Supporting Students members as well as MEChA members and staff attended the 7th Annual Latino Educational Achievement Project on February 22 in Olympia. Both of these clubs are co-sponsoring a Latino Motivational Speaker-Comedian Thursday, March 1.

The ASB sponsored a nutrition speaker and a mind reader during the past few weeks. March 7 Debbie Wooten will present information on Black History month. They recently sponsored an ice-skating and batting cage event and a Bowling night is coming up next week. The couch potato reservations were successful at the home basketball games. Thor's birthday was celebrated February 21 during the last home game of the season. Alexander Chitungo, a stone sculptor from Zimbabwe, was sponsored by the ASB. Mr. Chitungo demonstrated his technique in Rie Palkovic's art classes and in the ATEC building. Monthly ASB lunchfests continue to be a hit and admission to the potato fest in March will be three children's books that will be donated to the daycare.

New Classified Staff Representative, Kathy Aldrich, reported the Classified Staff Training. Geralyn Topalanchik completed an on-line recruitment Aircraft Owners and Pilots Association training video for about 45 minutes on January 24, 2007. Ana Ellsworth attended Dependable Strengths Training on January 24 and 25 at the Opportunity Center. Randy Fish and Jim Tincher attended a two-day Pesticide Recertification class in ATEC January 30 and 31. Starr Bernhardt attended the Achieving the Dream Strategies Institute January 21 - 24. Ida Harris is attending Spanish 101 Class this quarter. Megamation, a new facilities maintenance computer program, is being implemented and the M & O staff are attending training. Rita Jordan, Geralyn Topalanchik, Yvonne Ponce, Michelle Williamson, Clyde Rasmussen, Dennis Knepp, Mary Ann Simmons, Lupe

Hernandez, Ruth Coffin and Melinda Dourte attended the Music Department Look and Learn Tour January 30.

Ms. Aldrich also reported the Classified Staff Awards Luncheon held on February 23 was very well received. Trustees Mike Blakely and Felix Ramon attended and assisted with award presentations. Classified Staff were recognized for their longevity including: Zachary Geesaman (5 years), Todd Sauer (5 years), Angela Webber (5 years), Sergio Cervantes (10 years), Barbara Collins (10 years), and Randy Fish (20 years). Mr. Fish's name will be added to the 20-year plaque. Customer Service Awards were presented to the following three staff members: Randy Fish, Tom Willingham, and Kathy Starr. A special award was presented to the M & O staff. They received a trophy with the inscription, "Under budget! On time! Perfect! Thanks for all the hard work on the Bookstore, and the 1500 remodel during the summer of 2006." Garry Helvy and Julia Gamboa won \$25 gift certificates from the drawing.

Ms. Aldrich thanked all Classified Staff, Marci Herrin and the Bookstore, the BBCC Foundation, Sodexo and the Classified Staff Committee for supporting the awards luncheon. She also thanked Holly Moos and Ken Turner for performing as Masters of Ceremonies and a special thank you to Trustee Ramon and Trustee Blakely for attending the event.

Faculty Association President, Mike O'Konek, reported news from faculty. Katherine Christian passed the certification exam offered by the National League of Nursing and can now use the title of Certified Nurse Educator. Rie and Fran Palkovic, Art Instructors, attended the annual College Art Association Conference in New York. They talked with textbook publishers and visited the Museum of Modern Art, Guggenheim, the American Folk Museum and the Metropolitan. They also featured African Sculptor Alexander Chitungo from Zimbabwe in the art classes on campus. Next week Ms. Palkovic will be visiting with children's book illustrator, David Weisner.

Ryann Haw, Criminal Justice Instructor, and her students listened and discussed an on-line web chat about Eyewitness Identification featuring Eyewitness Researchers and Police. Dr. Haw and Dr. Emery Smith accompanied their students on a visit to the Walla Walla State Penitentiary.

Mr. O'Konek also reported that the OIT Department is building a wardrobe closet for donations of professional attire for students. Dean Kara Garrett added that there is a job closet in building 1000 available for the same effort. They are especially in need of men's clothes.

John Peterson's Chemistry 150 class recently toured the REC Silicon production facility. Two REC chemical engineers presented information on the chemistry of the conversion from metals grade silicon to the polycrystalline silicone in their product.

Lastly, Mr. O’Konek discussed the Automotive Skills USA Contest that was held in the Automotive Building January 26. There were five schools represented by 32 student contestants from around central Washington judged by 20 local industry personnel. This was a great event and it exposed potential students to the BBCC campus.

Trustee Ramon stated he really appreciates these reports.

VP Ken Turner reported the status of the Fine Art Building. On March 8 project managers, consultants and engineers will be meeting to discuss coordination. The bid will go out April 25 with the notice to proceed planned for May 16. Ground has been broken to begin upgrading the water main, and moving power and fiber optics.

VP Mike Lang informed the Board that the Class B Men’s & Women’s basketball tournaments have been held in the gym the last two weekends. The BBCC Booster club manned the concession stand and earned about \$5,000 for athletic scholarships. They also held a ticket raffle and Ken Turner won. VP Turner donated his winning scholarship back to the Booster Club.

VP Lang reported that the Winter Quarter Faculty In-service was held February 16. Dr. Modell presented “Building Learning Communities” a First Aid course was also offered. The Nursing Department held Sim Man training that date.

Professional/Technical Dean Clyde Rasmussen hosted a Professional/Technical Open House February 22. There were tables for students to visit with students and instructors, several area schools attended.

Lastly, VP Lang reported AtD progress. Faculty and staff started focus groups this week. They are discussing barriers to student success. Coach Frank Renz and Data Facilitator Mark Figueroa will be on campus March 7 and 8. They will meet with BBCC Staff, Faculty and students to assist with determining student success strategies.

5. Ends Statement Monitoring Report E-6 Cultural Enrichment

Ms. Valerie Kirkwood, Assistant to the President for Research, Planning & Government Affairs, presented the Ends Statement Monitoring Report E-6 Cultural Enrichment. President Bonaudi stated this Monitoring Report has been challenging however, the cultural awareness on campus is improving each year. Ms Kirkwood stated this is the fifth Cultural Enrichment report. The spring 2006 survey results are used to measure the first two ends statements in this Monitoring report. Students indicated attendance of cultural events is up to thirty-seven percent (37%). Fifty-six percent (56%) of the students said their experience at BBCC had increased their understanding of music, art, and literature. When students were asked if they felt their cultural background was accepted eighty

(80%) responded affirmatively. The third ends statement is regarding International students. Dr. Lang and Carla Boon, who was recently designated as the Director of International Programs, are working to increase our International student population. Fifteen instructors are involved with Title V activities. They are embedding cultural activities into their curriculum.

Cultural activities that have occurred on campus include: Student Support Services hosted the Wanapum Native American Bus on campus, and a stone carver from Zimbabwe.

The Welding program is creating art and selling it to raise money for a national conference in Chicago. Welding Instructor Shawn McDaniel would like to offer welding art.

Title V Directory Terry Kinzel and Counselor Marianne Zavala Lopez are developing Diversity Training for staff. Four staff members attended the People of Color Conference.

Ms. Zavala Lopez and nine students (MECChA and SSS students) attended the Latino Education Achievement Program (LEAP) conference. Ms. Zavala explained that in 1998 a group of folks saw the need for a non-profit group to pool resources to assist Latino students to meet challenges and visit with Hispanic community leaders. The LEAP Conference includes a legislative day for students to interact with legislators. State Senator Ed Murray, State Senator Janea Holmquist and State Representative Judy Warnick sat and talked with the students. The students also witnessed two bills being passed by this legislature. Two of the student attendees, Greg Gonzalez (SSS) and Osvaldo Edeza (MEChA) described their experiences at the conference as very inspiring and they stated seeing successful Hispanic leaders helped them realize they could also succeed. Mr. Gonzalez said it was “extremely motivational seeing Dr. Arévalo” (EWU President). They discussed the high cost of not going to college and they enacted a mock trial. Mr. Edeza relayed that his experience was wonderful, education is the most important thing and this enhanced it. Interacting with their peers from other areas who attended the conference was also a benefit. The students expressed that they felt extra motivation to continue their education after BBCC. One of the students who attended was from the Automotive Department and he is now mentoring younger students in that department.

Trustee Bob Holloway thanked the students for presenting their information. Trustee Felix Ramon stated the enthusiasm expressed shows the importance of these events.

MOTION 07-08: Trustee Mike Blakely moved to approve the Ends Statement Monitoring Report E-6 Cultural Enrichment as presented. Trustee Felix Ramon seconded the motion, and the motion carried.

Trustee Mike Blakely commented many groups within BBCC, including the ASB, are working hard to reach out with cultural events.

6. **Action to Seek Rezoning of College Property**

President Bonaudi explained that a Study Session was held this morning with the BBCC Board of Trustees and some BBCC Foundation members to discuss rezoning some College and Foundation Property to provide a revenue stream to support students. The proposed rezoning would not preclude the property from College usage. It opens the property options to commercial use with approval by the Board of Trustees. The steps of the rezoning process were explained during the Study Session. President Bonaudi referred to the poster maps and explained the ownership and proposed rezoning outside the College Parkway. There are many permissible uses under the proposed rezoning codes. Trustees reserve the right to approve future uses of the property. Trustee Cecilia DeLuna-Gaeta stated it was a very educational Study Session. Trustee Katherine Kenison commented that under current land use regulations the preference is to process the rezoning application concurrently with the site-binding plan

MOTION 07-09: Trustee Mike Blakely moved to establish action to seek rezoning under the direction of the President and take steps necessary to include submitting a site-binding plan. Trustee Katherine Kenison seconded the motion and the motion passed.

Trustee Felix Ramon commented there was good discussion throughout the two 2 hour Study Session. Anyone who has questions can refer to the minutes. The Study Session was very informative; BBCC does not forfeit anything and the property value will be enhanced.

President Bonaudi stated the next step in the process is to obtain the signature of Charlie Earl, SBCTC Executive Director on the rezoning application.

7. **Assessment of Board Activity Report**

Trustee Katherine Kenison stated she attended the TACTC Winter Conference, Winter Serenade, and the ACCT National Legislative Summit in WA, D.C. She will continue to serve on the Student Achievement Task Force, and she will be participating in Gear Up. She also e-mailed Senator Mark Schoessler.

Trustee Mike Blakely reported he attended the TACTC Winter Conference and met with legislators. He also attended Winter Serenade, and the ACCT National Legislative Summit. He also attended the High Wage/High Demand Education Forum and personally invited the Quincy High School Principal. He attended the Community Open Meeting regarding filling the Quincy Superintendent position during which he was introduced to the Hispanic PAC Coordinator. BBCC is

invited to be present at their meeting March 15. Trustee Blakely attended the Professional/Technical Open House, and presented awards at the Classified Staff Luncheon. His grandson and friends attended the last home basketball game of the season and enjoyed it very much. He sent a box of apples to Senator Rasmussen and Representative Warnick. He also reviewed the Probationary Tenure binders. He also called Senator Mark Schoessler and talked to his aid.

Trustee Bob Holloway listed his activities. He attended the TACTC Winter Conference, Winter Serenade, and the ACCT National Legislative Summit. He met with Foundation Director Doug Sly, State Senator Janea Holmquist and State Director of Agriculture Loveland. He also attended a Bio-Fuels presentation by a speaker from Iowa at CWU. He attended the High Wage/High Demand Education Forum, and the Potato Conference on the BBCC campus. Trustee Holloway attended a Fiber Active get together. He also met with Representative Doc Hastings, Senator Maria Cantwell and Senator Patty Murray separately as well as their legislative assistants regarding BBCC training programs. He also met with Tim Culbertson from the Grant County PUD regarding BBCC training programs. He reviewed the Probationary Tenure binders. He also attended Representative Hasting's public forum in Quincy. He also attended the Grant EDC annual dinner in ATEC. He also sent a "Milepost 177" to Wilbur Ellis.

Trustee Cecilia DeLuna Gaeta attended Winter Serenade and the ACCT National Legislative Summit. She also met with Senator Maria Cantwell.

Trustee Felix Ramon attended the TACTC Winter Conference, the High Wage/High Demand Education Forum, and the Operations Task Force meeting. He presented awards at the Classified Staff Awards luncheon. Trustee Ramon accompanied his grandson to the Professional/Technical Open House and it was very informative.

8. Next Regularly Scheduled Board Meeting

The next regularly scheduled meeting is April 10, 2007 at 1:30 pm. President Bonaudi reminded the Board that they usually hold an evening meeting in the spring to make it more convenient for the public to attend.

MOTION 07-10: Trustee Katherine Kenison moved that the next regularly scheduled Board meeting be changed from April 10, 2007 at 1:30 pm to April 10, 2007 at 7:00 pm. Trustee Felix Ramon seconded the motion and the motion passed.

9. Miscellaneous

President Bonaudi informed the Board that the Spring TACTC Conference will be held in Spokane May 17-18, 2007. He asked the Trustees to confirm their attendance with Melinda.

BIG BEND COMMUNITY COLLEGE
BOARD OF TRUSTEES
STUDY SESSION

February 27, 2007
9:30 a.m.

PRESENT: Mike Blakely
Cecilia DeLuna-Gaeta
Bob Holloway
Felix Ramon
Katherine Kenison

Foundation Board Members: Larry Hall, Larry Peterson, Paul Hirai

1. Land Use Designation for College and Foundation Property

This Study Session was scheduled to explore potential non-college uses of the College and Foundation properties outside the College Parkway. President Bonaudi introduced distributed information that documents prior conversations with the Board regarding moving forward with the Land Bank property. The Board is not considering selling any of the North Campus property.

The group will walk through the process of securing a change in land use designation. Since this is an informational session President Bonaudi encouraged participants to ask questions. He would like for the Trustees to gain the information needed to consider making a decision regarding rezoning the property in the Regular Board Meeting later today. The college property is owned by the State of Washington and is administered by SBCTC. Charlie Earl, Executive Director of the SBCTC, would need to sign off on the rezoning application. The last part of the agenda is to discuss potential marketing. The marketing issue is not on the agenda of the Regular Board Meeting.

President Bonaudi described the college planning process, which has as its central core the Academic Master Plan (AMP), i.e., is our strategic plan. The Physical Plant Master Plan (PPMP) is included in the AMP and it addresses the appropriate use of the physical plant in support of the AMP. The latest iteration of the PPMP was distributed to all participants. President Bonaudi introduced the poster maps that clearly define the properties and the proposed rezoning.

Conversations with the Board regarding the Land Bank have been on going. In 2002 BBCC discussed the College Parkway with the County. Three different options were presented to the Board and a conscious decision was made to delimit potential revenue stream properties on the outside of the Parkway.

VP Ken Turner re-emphasized the concept of Land Bank started in 1998. He referred to the 1998 Master Plan map. The discussions regarding the revenue potential have all been done with the understanding that the Trustees do not wish to sell any of the North

Campus property. This conversation is not in any way connected to the Soil Conservation District (South Campus) property discussion.

VP Turner explained this conversation is preliminary to rezoning the properties for commercial use. VP Mike Lang pointed out the Professional/ Technical buildings are part of the campus. Ken Turner discussed the 500% tax increase resulting for the land use re-designation. BBCC actually owns three parcels rather than one parcel. The group reviewed the proposed re-zoning map. They discussed the CDL area including the dust control problems that require attention during the summer and the old nursing building (Bldg #1600) that is currently in use by Customized Job Skills training.

Director of Development Doug Sly discussed the timeline.

- ✓ **Land Bank 1998**
- ✓ **College Parkway 2003**
- ✓ **Re-designation Dec 2006**
- Rezoning Decision by Trustees
- Rezoning signed by SBCTC
- Rezoning Approved by County
- Marketing
- Trustees Approval of Compatible Business
- Revenue stream

The use of the term “Land Bank” began in 1998. VP Turner explained that the College Parkway was funded by the Transportation Improvement Grant with assistance from Grant County. Mr. Sly and the Foundation have accomplished a lot to get the re-designation approved by the City of Moses Lake and Grant County. The next step is a rezoning recommendation by the Trustees. Mr. Sly explained the existing infrastructure in place:

- **Buildings:** Opportunity Ctr and Building 1000
- **Water** -City of Moses Lake
- **Sewer** -City of Moses Lake
- **Power** -Grant Co. PUD
- **Fiber Optics** -Grant Co. PUD
- **Paved Streets** -Grant County
- **Curbs, Gutters, Sidewalks**
- **Land is level**

Trustee Felix Ramon asked if we have any chemicals from the Air Force base remaining underground. VP Turner responded that thirty underground storage tanks have been removed. He also stated sometimes there are surprises in the ground such as foundations. Trustee Ramon advised that BBCC state clearly that we “think” all of the storage tanks have been removed if someone shows interest in the property. VP Turner responded that BBCC will probably have to have a Phase 1 environment site assessment (as required by the State of Wa). Trustee Mike Blakely asked what Phase 1 includes. VP Turner responded they look for the obvious and if they see anything suspect they will examine core samples from the property. Trustee Katherine Kenison explained further that Phase 1 starts with an exhaustive search on paper. Foundation Farm & Property Committee

Chair Larry Peterson asked if the property is within the Superfund site and the defined plume area. VP Turner replied that he thinks we are within the Superfund site due to an open hole near the 1500 building that is being monitored. The college will check with the U.S. Army Corps of Engineers.

VP Turner reviewed the allowed uses for each proposed rezoning. President Bonaudi explained that rather than reviewing each use and determining now if they are compatible, it would be appropriate to wait until interest is expressed and then determine if the proposed use is acceptable or compatible with the College. The BBCC Board will retain the right to approve or disapprove of any interested businesses expressing interest in the property.

Mr. Sly clarified the timeline of the land use re-designation. The annual deadline is the end of each July. Mr. Sly needed to submit the appropriate information to Grant County in June. Mr. Sly spoke with the City (Urban Growth Area) and the County for approval and filed the paperwork July 14, 2006. October 9, 2006 the Moses Lake City Council recommended approval in the change of the UGA per our request. October 24, 2006 the Grant County Planners approved the land use re-designation. December 19, 2006 the Grant County Commissioners approved the change. Now we are set to apply for a rezone. The City is aware of this effort and has recommended approval. Rezone can be applied for at any time as there is no deadline.

The Urban Light Industrial (ULI) designation was chosen because this large piece of property is close to other industrial property. Urban Commercial 2 (UC2) zoning allows light manufacturing as well as commercial. The Foundation Property Management Committee thought it would be beneficial to have two different zones. Trustee Katherine Kenison stated the City of Moses Lake has designated a staff member to review unincorporated areas for annexation. Doug would need to contact Dale at the City of Moses Lake about the designation that may be applied. If the property is pre-zoned prior to City review it will be vested in the City's code. The City view may not be compatible to the county rezone codes. The City is currently pre-zoning property that may be in the annexed area. How much Port property will be annexed? Mr. Peterson stated the Port is signing an annexation agreement. Mr. Turner and Trustee Kenison stated we have already signed the annexation agreement. If the Port does this we would be included due to our property location. We need to see how the allowed uses of the City align with the County codes. The county codes apply up until our property is annexed and then we will be bound by the City codes. The comprehensive plan needs to be consistent with the general designation codes.

President Bonaudi inquired how the potential annexation impacts marketing with the rezoning. Mr. Peterson said it would be nice to have these aligned with the City codes too. Trustee Kenison stated it is safe if we look at the comprehensive plan for current designations. They may have already designated us appropriately. Mr. Turner stated it is good that Mr. Sly has met with Dale and Gilbert from the City of Moses Lake. The Urban Growth Act (UGA) is a change to the county comprehensive plan. The county is the ultimate decision maker. Trustee Kenison said Dale might be pleased if we make a proposed rezoning.

Trustee Blakely stated he would like to encourage motel/hotel business. Trustee Kenison stated because we are talking about leasing and building to suit we want to use a zone that allows additional uses. We are bound by the zoning.

Mr. Sly stated the property will not have to be platted or surveyed for the rezoning. The existing roads serve as boundaries. We may need to survey a chunk of land and site plans, etc. At this point we can move forward. Trustee Kenison stated at the city level you cannot build on unplatted land. Binding site plans work well with these zonings, one lot binding site plan for each zoning piece will eliminate the platting requirement.

President Bonaudi asked about the lease arrangement details. Is it best for the College to lease to the Foundation and then the Foundation leases to the public? If the land is leased to the Foundation can they move forward to construct a building? If the college does it there are usually more steps. The SBCTC has the statutory authority to build, lease, construct.

There was a 10-minute break at 10:39 am.

The Study Session resumed at 10:49 am.

President Bonaudi stated it is important to focus the direction of the conversation on the ability to generate a revenue stream to support the college through leasing the college property. He asked how that revenue would flow. If it flows direct to the college it becomes state dollars and there are regulations and restrictions on state dollars. If the revenue flows to the college through the foundation the money is more flexible. The Lauzier funds is an example, it goes to the Foundation and they invest it and earn a fee for investing and the college can draw on it when needed. President Bonaudi asked AAG Charnelle Bjelkengren if the land is leased to the Foundation, how much control if any would the Trustees be giving up? This needs to be discussed, as it is fundamental to the next step in the process. Trustee Blakely stated this is a good point. We have a very good relationship with the BBCC Foundation. Personnel do change and sometimes relationships between Colleges and the Foundations can be more difficult. The Foundation has a compatible attitude with the Board but we will need safeguards for both parties. President Bonaudi said there is a similar document in place regarding: ATEC funding, JATP, etc. President Bonaudi agreed this is important. Mr. Peterson agreed the ultimate approval should rest with the Board of Trustees even if the Foundation is leasing the property from the college. Trustee Ramon stated lease agreements can be crafted in many ways and that the language Mr. Peterson used would be important. Trustee Ramon reminded the group that the uppermost thing is to provide money for students, safeguards are important. Ms. Bjelkengren will research land leases.

Once we get the lease issue settled, how do we market the property? Larry Hall suggested an appraisal to establish property value be requested (not market analysis). The value per sq foot is needed. Mr. Peterson suggested using Agricom Appraisals. He stated it is important to use an MAI appraiser who is certified and to avoid the appearance of using a "good old boy." Mr. Turner asked if the Foundation would object to following the General Administration (GA) procedure. The GA has a list of approved appraisers. GA may require us to redo the appraisal if we do not use someone approved by them. GA usually requires the Phase 1 environmental site assessment. Even if we lease the land

to the Foundation we will still need to obtain an appraisal. Mr. Hall and Mr. Peterson agreed that the property values are currently on a “J curve” and an appraisal may not reflect the local market value which is up due to recent developments in the area. Mr. Hall said we can work with the appraiser to discuss this. Mr. Turner stated the appraiser for the South Campus property came from Tri-Cities but he thinks we could ask GA to approve a local person. Mr. Hall stated an appraisal is good for 6 to 12 months, and then an update with additional cost may be required.

Who will be the contact person for property inquiries? Would it be the Foundation office if land is leased to the Foundation? Mr. Hall offered to field the calls and add the postings to the national websites at no charge. A fee would have to be paid to the realtor who brings in the tenant. The Grant County EDC would also be a good spot to highlight the property. Should a small committee be created for initial responses? Trustee Blakely stated he thinks we need to go through an agency as a designated source in charge of the campaign. Mr. Hall said the agency would not charge BBCC but the agent who brings in the tenant should make a commission. Mr. Peterson suggested that the point of contact needs to be Mr. Sly. After Mr. Hall’s office is contacted the information will be sent directly to Mr. Sly. Trustee Holloway thanked Mr. Hall for his generous offer to waive the fee.

“Build to suit” can be financed in several ways per Mr. Peterson. The Port can finance with bonds and make sure it’s totally secured to insure the tenant can’t walk away after the building is built. A professional property manager may be beneficial to oversee the tenant. Trustee Kenison said she thinks dealing with the AAG’s office over the terms of the lease will be more difficult than the property management. Melding the interests of the College and a commercial entity into a lease will be difficult. Mr. Turner will talk with John Polling of the Grant Housing Authority about this. Trustee Kenison asked that Ms. Bjelkengren provide information about the general limitation and minimum requirements for a long-term lease. Some tenants may not meet requirements; it would be good to know in advance.

President Bonaudi noted that this Study Session is building a picture of property possibilities for the Trustees and Foundation Board. The Foundation Board members have talked to state bonding agencies regarding ATEC in the past. The process for ATEC was very specific to avoid an \$80,000 tax debt. Mr. Sly will stay alert to this same issue regarding these properties. Trustee Kenison stated any taxes could be passed on to the tenant in lieu of property as long as the tenant is a third party.

President Bonaudi stated even though this discussion is unrelated to the South Campus property a similar arrangement could be made regarding working through the Foundation. Mr. Hall and Mr. Peterson agreed that the South Campus property value would continue to increase. Minimal taxes are being paid on the South Campus property. We currently collect rent and the tenant is an incubator enterprise from our Small Business Development Center. Mr. Turner stated we want to treat this tenant well.

Mr. Sly commented that he talked with Allan Peterson, Center for Business and Industry Director, and he is interested in this rezoning effort. He meets with a lot of clients who may have ideas for business.

President Bonaudi stated this is on the Board Meeting Agenda this afternoon. If the Trustees vote to seek rezoning, we are prepared to Fed Ex the paperwork to the SBCTC Executive Director Charlie Earl for signature.

President Bonaudi expressed that the discussion from today needs to be shared with the entire Foundation Board. The Foundation is critical in this effort; there is no other entity we can deal with who will help us with revenue stream. He stated the college could create another 501C just for the purposes of property management. That would not change what has been discussed today. Trustee Holloway stated if successful we could have to make choices between more than one business. Mr. Peterson said it could be watched closely by the Foundation. Dr. Bonaudi said the magnitude of this enterprise might warrant another 501C. We also need to consider the impact this effort will have on the Foundation office and be cognizant of the workload. This is why the Farm & Property Committee was initially created. Trustee Blakely stated when we get so big that we need a property manager we will be able to afford the expense.

Mr. Hall said either do the binding site plan or plat before offering this property. The binding site plan is most commonly used for the legal process and only appropriate for commercial industrial use. It allows the owner to do one binding site plan for each zone and then the pieces can be chunked out per Trustee Kenison. The infrastructure issues are dealt with.

Trustee Ramon stated passing a motion during the regular Board Meeting this afternoon is the next step. Mr. Hall stated he anticipates it will be a few months before signs can be erected. The binding site plan will take months. Mr. Sly needs to file the rezone application and determine what the site binding requirements are.

It is important to remember that BBCC is not precluded from using the property for college use. President Bonaudi pointed out on the maps the location of the fine arts building construction and stated the PTEC (Professional/Technical Education Center) that will house the Automotive and Welding Departments in 65,000 sq ft is not sited yet. We are considering locating PTEC closer to the core, as there is enough property inside the College Parkway. If the auto building was empty ½ of the airplanes could be stored there. We do have a lot of space within the parkway and it would be nice to pick up the county piece on the westside of College Parkway by Randolph.

Mr. Peterson asked how the Skills Center would impact BBCC? President Bonaudi responded that the Skills Center would be more supportive of technical training at the high school level. It will lead into our BBCC programs. The college sees it as a positive effort. It raises the visibility of Professional/ Technical education in K-12. School districts can unload some of that burden. Trustee Blakely stated some 17-year-old kids are not ready for college and by piquing their interest in Professional/Technical programs in high school they may be better prepared to take the next step. President Bonaudi noted that during the Boeing project one of the keys was to vacate a hangar and develop a workforce-training center in the middle of campus. This new building we're talking about (PTEC) anticipates an intake and learning center for basic skills instruction. It will be very congruent with a Skills Center, it will be a booster for high schools to develop

more professional/technical courses. Local schools can't afford to duplicate auto programs, etc. pooling resources is very helpful.

The group discussed the advantages of moving forward. Good advice was received regarding the remaining steps in the process. The Foundation has potential to play very large role for the proposal to work. President Bonaudi. thanked Mr. Sly for pursuing the process.

BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #3: CONSENT AGENDA (for information)

b. Achieving the Dream Update

BACKGROUND:

In February, faculty and staff conducted focus groups with students and faculty to collect data regarding student barriers and challenges to instructors. Following the focus groups the AtD core and data team members met to review the qualitative data received from students and faculty.

AtD Coach Frank Renz, and Data Facilitator Mark Figueroa visited the BBCC campus on March 7th & 8th to interview staff, collect additional information and help give direction for writing the AtD grant proposal. The two major priorities that were identified are as follows:

Priority 1: Successful completion of developmental math courses

Priority 2: Increase retention of first quarter students by improving first-year student experiences

Staff have identified strategies and activities for accomplishing these goals and as per proposal guidelines, a draft proposal was sent to the American Association of Community Colleges, an Achieving the Dream Partner, AtD Data Facilitator Mark Figurerora, and AtD Coach Dr. Frank Renz on March 30th. The draft will be reviewed and sent back to the College with suggested changes for revisions. The final grant application is due on May 15, 2007.

RECOMMENDATIONS:

None.

BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #3: CONSENT AGENDA (for information)

c. Assessment Update

BACKGROUND:

Achieving the Dream Student Focus Groups

The Achieving the Dream Grant focuses on improving student success. The first step in this process was to examine data to determine specific areas where student success was low and if specific groups of students achieved at a lower rate than other students. Student success in a course was identified as completion of a course with a 2.0 or higher GPA.

The data review showed that students were not successful in Developmental Math, specifically in Pre-Algebra and Beginning Algebra (MPC 090 and MPC 095). It also showed that Hispanic male and female students were not staying in school at the same rate of White students. This provided a focus on all students in Developmental Math classes and Hispanic students.

The focus groups were comprised of students of specific developmental classes (Pre-Algebra, Beginning Algebra, and Intermediate Algebra), a part-time student, a full-time student, a Hispanic male student group, and a Hispanic female student group. Students were asked what their barriers were to staying in school or completing developmental math courses and what they think BBCC could do to alleviate or improve their success based on that barrier

Barriers among the students were: a lack of understanding of resources available, advising was not always accessible and not tailored to students' individual needs and goals, a lack of access to tutors, financial needs required students to work and juggle their studies and personal responsibilities, the volume of math (pre-college) covered was too great, and students wanted support groups to help them through the stresses of college.

BBCC faculty and staff are working strategies that will begin to be implemented in 2007-08 to improve student success. Data will be examined to determine if retention and student success improve as a result of the efforts. Students will be assessed through Focus Groups and surveys to determine what's helping them and learn how the process can be improved.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #3: CONSENT AGENDA (for information)

d. Accreditation Report

BACKGROUND:

President Bonaudi has recently received detailed expectations and instructions from the Northwest Commission on Colleges and Universities (NWCCU) with regard to our regular interim visit during the Fall 2007 quarter. Two visitors, as yet unnamed, will spend two days on the campus verifying the facts we submit to the Commission in our Interim Report. Faculty, staff, and administrators will begin to assemble information required for the report.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #3: CONSENT AGENDA (for information)

e. Capital Project Update

BACKGROUND:

Childcare Our Assistant Attorney General has requested that the insurance company wrap up their investigation by March 30, 2007 and pay for damages caused by the defective y strainer by April 30, 2007.

Old Developments/Background:

2-12-07 Our Assistant Attorney General (AAG) is assisting the General Administration's (GA) in the pursuit of favorably settling this claim. Our project manager, Jim Steffens, is also involved in the process.

1-9-07 The Attorney General's office continues to work with Design Space Modular Building's (DSM) attorney to resolve this claim.

11-28-06 A letter was received from the attorneys representing Design Space Modular Buildings that appears to acknowledge our loss. The Attorney General's office has followed up with another letter requesting resolution of this matter.

10-31-06 A letter from the Assistant Attorney General representing the Washington State Department of General Administration and Big Bend Community College was mailed to the attorneys representing Design Space Modular Buildings (DSM) on September 14, 2006. The letter states that because there is an Express Warranty of the project from DSM through which, "DSM assumed all responsibility to compensate Big Bend for the damage caused by the defective y strainer." As of October 3, 2006, no reply has been received from the attorneys representing DSM.

9-12-06 A letter was received on August 12, 2006 from North American Specialty Insurance claiming their investigation indicated no liability for Design Space Modular Buildings (DSM) because DSM did not have any causative role in the failure of the cooler.

The claim has been referred to General Administration's (GA) Assistant Attorney General who is preparing a response letter scheduled for mailing next week (the week of 9-3-06).

7-11-06 The final investigative step by the insurance adjustor is scheduled for July 5, 2006 With a final determination on BBCC's claim in mid July. A check is expected by the end of July.

\$75,000 is the estimated loss to flood damage that occurred on the night of August 25, 2005. The insurance company requested more detail on our claim; that detail was provided and the insurance company is appraising all the detailed documents provided by BBCC.

Art Building: The preliminary schedule for bidding the Art Building Project is as follows:

- March 29th – receive final documents from consultants and print sets.
- April 4th - Advertise for Bid
- April 11th - job site walkthrough
- April 25th - open bids

- May 16th - Notice to Proceed delivered to the General Contractor

Old Developments/Background:

2-12-07 Construction begins. Trenching for infrastructure installation, such as Public Utility District (PUD) conduit, a new water mainline and fiber optic conduit, is scheduled to begin the week of February 12, 2007. The campus has been notified that access from Randolph road to 28th avenue will be stopped and the access barricaded for the duration of the Art Building project. Correctional Industries (CI) will do this phase of the excavation plan. Our latest cost analysis, conducted in collaboration with General Administration, BWA and BBCC, projects the completion of this building to occupancy level but landscaping, paving and furniture will not be funded. The final determination as to how far the budget will stretch will be made when contractors bid on the project.

1-9-07 A design review was conducted on December 19, 2005 at BBCC. The goal is to have the bid package ready within two months; however, Bernardo/Wills Architect was instructed to craft the bid package in a manner that reduces the Base Bid and increases the alternate bid packages that are tied to the Base Bid package. Inflation continues to rise and is now at an estimated 20% when compared to last year's construction costs. With the current bidding climate, the funding may only be adequate to shell the building and complete critical infrastructure
11-28-06 Design development continues

10-31-06 New conceptual drawings were received at the last construction meeting on 9-13-06. A site survey has been completed and the rubble from the demolition of Building 4400 (old base service station). Estimated project costs are under review due to the 13% inflation (3% inflation was budgeted) in materials and labor experienced by other recently bid community college projects. Plans are in progress to bid the three classrooms as "framed only" if the budget requires project downsizing. Design is not yet complete and the project schedule is set back as follows:

Design completed 12-1-06

Contractor hired 2-1-07

Project completed 1-1-08

9-12-06 The next construction meeting is scheduled for 9-13-06 at which time the architect and the GA Project Manager intend to discuss updated cost projections and their potential impact on this project.

7-11-06 The schedule remains as reported at the last Board meeting below:

The following initial project schedule was developed at the last construction meeting on 2-8-06:

Design completed 9-1-06

Contractor hired 12-22-06

Project completed 11-5-07

Theater Renovation: This project is complete except for the correction of lighting system dimming for which we must wait on parts.

Old Developments/Background:

1-9-07 A review was conducted on December 19, 2005. Plumbing problems have been corrected but the lighting system is not dimming correctly. A written schedule has been demanded of the contractor with the understanding that a deductive Change Order will be issued and the option to remove all uncompleted work from the contract is under consideration

11-28-06 The punchlist inspection completed on 10-17-06 revealed lighting installation problems and plumbing for heating problems that must be corrected before this project is complete. Grant County PUD did install the second transformer and the building is energized.

10-31-06 The Theater Renovation is substantially complete and a project closeout/punchlist, inspection is scheduled for October 17, 2006. Grant County PUD was unable to install the second transformer as scheduled forcing us to rent a generator to keep the building operational until the second transformer is installed and operational. The cost of generator rental is \$6,000 per month and the transformer should be installed within a month. Boiler startup is scheduled for Thursday, October 5, 2006. The BBCC CDL program is providing the shipping from Fife, Washington to keep costs down while providing real world training to CDL students.

9-12-06 The Theater Foyer is complete except for some trim work and the walk-off mat. The new lights are scheduled for delivery on 9-13-06 and installation of the lights is a three day process set for 9-15-06 through 9-17-06. Grant County PUD is scheduled to install a second transformer necessary for the new boiler on 9-22-06 and 9-29-06. Please note that the Theater is operational while the second transformer is installed for boiler service only. All other work should be complete by 9-1-06.

7-11-06 Construction began on May 22, 2006 and the project is approximately 50% complete as of 6-30-06. Project completion date remains September 1, 2006.

Bid opening occurred May 10, 2006 at 2:00 pm. The apparent successful bidder is Halme Builders of Davenport, Washington at \$199,999.00 for the Maximum Allowable Construction Cost (MACC). A total of two firms bid on this project, Halme Builders and Legacy Construction of Moses Lake.

BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #3: CONSENT AGENDA (for information)

f. Enrollment Report

The final winter 2007 enrollment report and the two year FTE report as of March 28 are included for your information. Professional/Technical programs had an increase over winter 2006. The four programs with an increase of 10+ FTE each were: aviation maintenance, business, commercial driver's license and computer science. As of March 28 we have exceeded the 96% minimum enrollment target..

The tuition amount budgeted for 2006-2007 is \$2,631,428. As of March 28, 2007 we have collected \$2,655,219 or 100.9% of the budgeted amount. As of March 31, 2006 we had collected \$2,499,856 or 98.03% of our 2005-2006 budgeted amount of \$2,550,000.

TUITION COLLECTION REPORT
As of March 28, 2007 and March 31, 2006

	<u>2006-2007</u>	<u>2005-2006</u>
Annual Budget	\$2,631,428	\$2,550,000
Total Collections as of March 28 and March 31, respectively	\$2,655,219	\$2,499,856
As a % of Annual Budget	100.9%	98.03%
Left to Collect to Meet Budget Target	\$ 0	\$ 50,144

WINTER FINAL ENROLLMENT REPORT

HEADCOUNTS

	<u>WINTER 2007</u>	<u>WINTER 2006</u>	<u>WINTER 2005</u>	<u>WINTER 2004</u>	<u>WINTER 2003</u>	<u>WINTER 2002</u>
<u>ETHNIC ORIGIN</u>						
Amer. Indian/Alaska Ntv	45	51	37	42	51	53
Asian/Pacific Islander	36	36	29	35	46	43
Black	25	29	34	25	19	32
Hispanic	963	1,014	1,005	967	832	860
White	1,428	1,437	1,585	1,778	1,966	1,861
Other/Unknown	224	106	138	155	241	247
<u>SEX</u>						
Female	1,561	1,521	1,615	1,677	1,747	1,724
Male	1,089	1,133	1,186	1,298	1,359	1,323
Not Coded	71	19	27	27	49	49
<u>STUDENT STATUS</u>						
Continuing	1,846	1,723	1,812	1,933	1,926	1,869
Former	435	482	537	554	653	590
New	404	413	437	449	511	571
Transfer	36	55	42	66	65	66
<u>BY FUNDING SOURCE</u>						
State	2,502	2,484	2,438	2,550	2,573	2,537
Shared Funding			9	0	8	0
Grant/Contract	74	69	220	198	180	239
Community Service	145	120	161	254	394	320
<u>BY TIME/LOCATION</u>						
On-Campus Day	1,674	1,642	1,784	1,909	1,957	1,914
On-Campus Evening	332	303	286	321	477	374
Off-Campus Day	307	277	262	263	261	344
Off-Campus Evening	408	451	496	509	460	464
<u>TOTAL HEADCOUNT</u>						
Running Start	136	131	117	131	188	228
International	1	2	3	4	7	9

FTES

	<u>WINTER 2007</u>	<u>WINTER 2006</u>	<u>WINTER 2005</u>	<u>WINTER 2004</u>	<u>WINTER 2003</u>	<u>WINTER 2002</u>
<u>STATE FUNDED</u>						
ABE/ESL	232.1	273.1	193.3	188.4	208.5	218.8
Academic	736.3	733.8	803.9	795.8	846.9	759.9
Occupational	557.7	503.7	538.9	612.1	592.8	587.2
TOTAL STATE FTES	1526.1	1510.6	1536.1	1596.3	1648.2	1565.9
<u>OTHER FTES</u>						
Community Service	11.1	7.5	32.5	26.9	16.5	29.2
International Students	0	2.2	3.5	2.8	4.4	8.9
Contract Funded	31.4	45.3	123.3	125.4	128.9	161.3
Running Start	107.5	102.4	96.1	105.7	149.2	166
Other (Employ., Sr. Cit.)	24.6	23.0	19.1	16.9	27.4	17.8
GRAND TOTAL FTES	1700.7	1691.0	1810.6	1,874.0	1,974.6	1,949.1

F.T.E. REPORT

3/28/07

	<u>QTRLY FTEs</u>	<u>ANNUAL FTEs</u>	
1st year (05-06)			
SUMMER	261.2	87.1	
FALL	1498.6	499.5	
WINTER	1510.6	503.5	
SPRING	1376.9	459.0	
2nd year (06-07)			
SUMMER	317.6	105.9	
FALL	1536.3	512.1	
WINTER	1526.1	508.7	
SPRING	1231.7	410.6	
TOTAL	<u>9259.0</u>	<u>3086.3</u>	
1st year annual FTE Target	4743	1581	63 Workforce FTE included
2nd year annual FTE Target	4836	1612	53 Workforce FTE included
SBCTC 2-year rolling enrollment count			
Past year + current year actual FTE		3086.3	
Past year + current year allocation		3193.0	
% of allocation target attained to date		96.7%	
Add'l FTEs to meet minimum 96%	-63.2	-21.1	
Add'l FTEs to meet target/growth 100%	320	106.7	
FTEs over target	0	0	

BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #3: CONSENT AGENDA (for information)

g. Childcare Update

BACKGROUND:

The Childcare Financial Statement as of February 28, 2007 is attached for Board review. Revenues exceeded expenditures by approximately \$900 for the month. The increased attention to the program continues along with ongoing monitoring.

**CHILDCARE PROGRAM
REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
FOR THE EIGHT MONTHS ENDING 2/28/07**

	DSHS Childcare	Childcare Match	Workfirst Childcare	Totals
Revenues:				
Co-pays/care services	36,763			
DSHS	127,995	12,500	40,000	SBCTC
Transfers in	61,286			
Totals	226,044	12,500	40,000	278,543
Expenditures:				
Salaries	143,101	7,860	27,817	178,778
Benefits	20,177	2,140	9,683	32,000
Good & Services	(6,845)	2,500	2,500	(1,846)
Travel	230	0	0	230
Totals	156,663	12,500	40,000	209,163
				NET PROFIT / LOSS
				<u>69,381</u>
				BEGINNING FUND BALANCE
ESTIMATED				(68,414)
				ENDING FUND BALANCE
				967
				ADJUSTING ENTRY
				<u>69,381</u>
				CHANGE IN FUND BALANCE
				<u>69,381</u>
				CASH
		ACTUAL		3,629
				RECEIVABLES
				430
				ACCRUED PAYROLL
				(3,092)
				ENCUMBRANCES/PAYABLES
				(1,464)
				<u>ESTIMATED CASH</u>
				(497)

BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #3: CONSENT AGENDA (for information)

h. Personnel Report

BACKGROUND:

The quarterly Personnel Report is attached for Board review.

RECOMMENDATION:

EMPLOYEE SEPARATIONS 2/15/07 -4/9/07

SEPARATION DATE	NAME	POSITION	SEPARATION REASON
2/19/07	Jennifer Semanko	Fiscal Technician 2-Business Office	Did not complete probationary period

START DATE	NAME	POSITION	REPLACING
NEW HIRES/TRANSFERS 2/15/07 - 4/9/07			
3/12/07	Anne Carter	Office Assistant 3-Research & Planning Department	Starr Bernhardt-Starr was promoted to the Research Analyst II (same office)
3/16/07	Nicole Falcone	Bookstore Buyer	New position to replace the textbook functions of the Bookstore Director and assume some of the duties of the vacated Stockroom Attendant position.
4/9/07	Barbara Riegel	Fiscal Technician 2-Business Office	Jennifer Semanko

POSITION	SEARCHES IN PROCESS STATUS	REPLACING
Title V Bridge Coordinator	First Review Started	Cristina Rangel
Math Instructor	First Review-4/11/07	Anita Hughes
MEES Coordinator/Instructor-Migrant Education Even Start Grant (Royal City)	Accepting Applications-Open Until Filled	Allison Post-Allison is now the MEES Adult Education Coordinator
Coordinator of Disability Services/Student Advisor	First Review-4/13/07	Craig Randall
Director of Financial Aid	First Review-4/23/07	Sherry Keeler-Hull
Director of Health Education Programs	First Review-4/23/07	Ann Mulkey
Resident Halls Manager	First Review-4/30/07	"Interim" position
Resident Life Supervisor	First Review-4/30/07	"Interim" position

WINTER PART-TIME FACULTY: 103
WINTER PART-TIME HOURLY: 139

BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #3: CONSENT AGENDA (for action)

- i. Ends Statement Monitoring Report E-6 Cultural Enrichment

BACKGROUND:

Additional information was incorporated into the Ends Statement Monitoring Report E-6 Cultural Enrichment following the Regular Board meeting held on February 27, 2007.

RECOMMENDATIONS:

President Bonaudi recommends the Board of Trustees approve the amendments to the Ends Statement Monitoring Report E-6 Cultural Enrichment as presented.

Big Bend Community College

Board of Trustees



2006-07

**Monitoring Report
on Cultural Enrichment**

BBCC will encourage the development of culturally rich programs for the college and community, and offer lifelong learning opportunities for the residents of the community college district.

Institutional Research & Planning
Amended: April 10, 2007

BIG BEND COMMUNITY COLLEGE

Amended Date: April 10, 2007

MISSION

The mission of Big Bend Community College is to serve the educational needs of a diverse population throughout its service district. As a comprehensive two-year community college, the institution works with its partners to provide a variety of educational opportunities, including:

- courses and training for university and college transfer
- occupational and technical programs
- basic skills and developmental education
- community and continuing education
- pre-employment and customized training for local business and industry
- support services for students

GOALS

The college provides learning opportunities that include:

- critical thinking and problem solving
- computation
- communication
- workplace skills and values
- awareness and sensitivity to cultural diversity
- arts enrichment and cultural activities

ENDS STATEMENT E-6 CULTURAL ENRICHMENT

BGCC will encourage the development of culturally rich programs for the college and community, and offer lifelong learning opportunities for the residents of the community college district.

Executive Summary
BBCC Cultural Enrichment
Amended: April 10, 2007

The Cultural Enrichment Monitoring Report is designed to assess and improve the culturally diverse activities and programs provided to BBCC students and residents within the BBCC service district area. The following report summarizes student and staff activities that enhance cultural enrichment.

One of the current driving forces has been the Title V Grant. This has included activities that provide outreach to culturally diverse students in Mattawa and Othello. There was a Distance Learning Fair in Mattawa on February 3, 2007 in collaboration with GEAR UP. Approximately 70 students, parents, and community members attended workshops on financial aid, opportunity grant pathways, and ITV room tours. Information was provided to potential Running Start Students and 15 students took placement testing. Frank Salinas, Title V, developed and is teaching a Focus on Success Class in Mattawa. This class is designed to provide students with learning strategies and an awareness of college resources that will help them be successful in college classes.

E-6.1 Cultural Enrichment Activity – Instruction and student service divisions will review annually this breadth of activity to consider how effectively we direct or alert our students and our communities to the opportunities to experience these activities and where necessary to enhance our communications in this area.

E-6.2 Cultural Enrichment Activity Review

Outcome for E-6.1 and E-6.2: A broadly based survey will show positive student/resident response to cultural activities greater than the previous survey.

The Spring Survey contained questions pertaining to the following cultural areas:

- Whether students had attended or participated in an ethnic or cultural event
- Whether students' experience at BBCC had increased their understanding of music, art, literature or architecture
- Whether students at BBCC had increased their ability to understand or accept cultures different from their own
- Whether students felt their own cultural background was accepted by others at BBCC

Spring 2006 Survey Results

Thirty-seven percent (37%) of students said that they had attended an ethnic or cultural activity since enrolling at BBCC. This was an increase of two percent (2%) from the previous year. Fifty-six percent (56%) said their experience at BBCC had increased their understanding of music, art, literature, or other areas. This was an increase of six percent (6%) from the previous year.

Faculty and staff modified the last two questions in an effort to clarify the questions for students. On these questions, sixty-two percent (62%) of students responded that their experience at BBCC had increased their ability to understand or accept cultures different from their own and eighty percent (80%) felt their cultural background was accepted by others at BBCC.

E-6.3 International Education – The college will strive to maintain and seek to expand the JATP program and explore additional international contract and student opportunities.

Outcome for E-6.3. International student enrollment will increase.

In 2004-05 and in 2005-06 BBCC had two international students. During the current school year, we have one international student. Efforts continue to encourage international student attendance. Carla Boon has been designated as the Director of International Programs. She, along with President Bonaudi and Vice President Lang, has increased efforts to attract international student enrollment.

BBCC President Bonaudi, Vice President Lang, and JATP Operations Coordinator Boon traveled to Japan in November 2006 to meet with the Japan Agricultural Exchange Council staff. The long-standing partnership between our two organizations was strengthened and clarified through this visit, including discussion of upcoming program schedule changes.

As the Director of International Programs, Carla Boon has participated in two overseas missions in 2006, organized by the Washington State Department of Community, Trade, and Economic Development (CTED) - International Trade Division. New partners and opportunities were sought in China, Taiwan, and South Korea. Agreements for Recruiting Services were signed by three agencies in China, one in Taiwan, and one in Japan. Opportunities are being pursued to bring international students to BBCC for short-term, customized summer programs. Marketing materials were updated and an international brochure was translated into respective languages for the international markets that BBCC is targeting. In addition, opportunities are being explored to provide training for international airlines and two groups of visitors have visited the Aviation Program, including representatives of Okay Airways, a China based company, and representatives of the Washington State Department of Trade and Economic Development.

JATP Operations Coordinator Boon is on the board for Study Washington, a marketing organization for Washington State schools with international programs. In addition, she has recently become a member of the Association of Washington International Student Affairs (AWISA). Best practices and important updates in immigration and international student issues/challenges are shared at quarterly meetings.

Big Bend Community College Cultural Enrichment Activities	
Student Involvement	
Japanese Agriculture Training Program	Each fall quarter, before they leave the campus for their long-term training assignments, the Japanese Agriculture Trainees host a "Japanese Evening." They dance, give a martial arts demonstration, sing and perform skits for the community. They also, with the help of Sodexo, cook some traditional Japanese food. Approximately 90-100 college staff and community members attended this event; the number of participants also included approximately 20 dorm students.
	Trainees go into the community for home visits.
International Student Activities	Provide new student orientation for international students.
	Offered tickets to the Peking Acrobats performance in January.
Students of Color Conference	Students are given the opportunity to attend the Students of Color Conference.
Art Students Involvement	Students had an art show at the MAC in May 2006.
Destination Healthcare	This program introduces service area 9 th graders to BBCC and healthcare occupations. The curriculum for the three day event included exploring a healthcare crisis in a specific country and the reasons leading to the crisis.
Adult Basic Education/English as a Second Language/Related Programs	
ABE/ESL Students	ABE/ESL students participate in ASB events. This year, ESL curriculum focused on learning about diversity in the workplace and understanding cultural differences. At a faculty and staff retreat, ideas were generated to help students from different cultures and backgrounds learn more effective ways of communicating with one another. Several projects were initiated to encourage communication between ABE native speakers and second-language students. There were seasonal celebrations where teams of ABE and ESL students learned to work together to plan and participate in various activities and presentations. Additionally, the Opportunity Center students worked together to create a student newsletter which comes out quarterly. The entire student body decided on the name, created the design, and wrote the articles. Three editions of "Dreams to Reality" have been produced, and the spring edition is in planning.

<p style="text-align: center;">ABE/ESL Cultural Celebrations</p>	<p>Several cultural celebrations are held throughout the year, including Thanksgiving, End of Year Celebration, Back to School Celebration (where every child receives a backpack and school supplies) and other cultural holidays. Students prepared demonstrations and shared information about their countries and cultural traditions.</p>
<p style="text-align: center;">GEAR UP</p>	<p>The CWU Bridge Program offered computer classes in Spanish to students in Mattawa, Othello, and Royal City; 50-100 students took advantage of these classes. The individuals involved in working in the Bridge Program also developed curriculum in Spanish.</p>
<p style="text-align: center;">Citizenship Class</p>	<p>BBCC is offering Citizenship Classes in Othello and Moses Lake to assist those who speak English as a second language. The curriculum focuses not only on rote memorization of questions and answers, but on the rights and responsibilities of citizenship and what it means to be a citizen. Students who completed the class and successfully passed their Citizenship test have returned to the classes to “tell their story” and offer encouragement to current students. The program is taught by a full time BBCC counselor who, in addition to assisting students with development of citizenship skills, serves as an advisor for those who are interested in continuing at BBCC.</p>
<p style="text-align: center;">ESL Outreach</p>	<p>Access to ESL classes was expanded through contracted partnerships with Washington State Migrant Council. WSMC contracted with BBCC to provide ESL classes to parents in Othello, Royal City, Mattawa, Quincy, and Moses Lake. An additional contract was developed to serve Family Services of Grant County Headstart parents. In both contracts, classes are held on the WSMC or Headstart campuses. The agencies provide the facilities, and their staff are contracted to provide childcare for parents attending the classes.</p>
<p style="text-align: center;">Family Literacy Project</p>	<p>BBCC currently operates four Family Literacy projects that serve over 100 families each year. The Mattawa programs serve 37 families; Royal City serves 15 families that receive ESL Instruction, Early Childhood Education, Parent Education and Home Visits. Mattawa and Royal City offer online ESL; 4 students from McAllen, Texas participate in these classes. Distance Education has been expanded and opened up opportunities for distance learning. Moses Lake serves nearly 75 families providing GED Instruction and ESL Instruction as well as Parent Education. An after school program in Royal City has been implemented for Kindergarten through 3rd grade students that targets Latino Migrant Children. This program, in collaboration with the school districts, focuses on coaching young students to read at grade level. About 20 students are being served in this program.</p>

Farm Worker Program	Farm workers are trained bilingually in automotive, computers, and welding. As of January 2006, the welding program added an ESL component to assist students in acquiring English skills related to welding. The program is modeled after the award-winning I-BEST CDL program, and consists of two instructors in the class simultaneously for at least 50% of the time (one teaching the content area, the other teaching ESL).
GEAR UP Dive into Science	GEAR UP Dive into Science was held at the Moses Lake Aquatic Center. The activities focused on science with students developing projects about volcanoes. Approximately 150 attended from Moses Lake, Warden, Soap Lake, Mattawa, Royal City, and Othello.
GEAR UP with CWU & WSU	GEAR UP is a program for 6-10 th grade students in Royal City, Mattawa, Othello, Warden, Soap Lake, and Moses Lake. Middle school students and their parents are engaged in activities that encourage them to think about post-secondary education options and help them to get the basic education fundamentals required for higher education. Campus visits for the families are arranged with financial aid workshops in Spanish and English, planning for college sessions, and tours of the campus. Sixth grade students visit the BBCC campus once a year to tour the vocational programs and learn about educational opportunities at the community college level. Eighth grade students attend a one-day career exploration event on the campus.
Migrant Education Even Start (MEES)	<p>MEES was awarded an additional four years of funding to serve 15 families in each program. A new partner was added in the 2006-07 school year for a total of three MEES sites. The program continues to grow a healthy relationship with community partners such as People for People, the Police Department, Health Department and Fire Department. The program has also fostered national relationships with regards to online ESL classes and the creation of Parent Education online.</p> <p>Parents participating in MEES attended the LEAP (Latino Educational Achievement Project) conference in Olympia and met the governor.</p>
Student Workers	<p>Basic computer classes are offered in Spanish four evenings a week from November through June in Royal City, Mattawa, and Othello. Students create children's books that feature their family stories in Spanish or English.</p> <p>Latino college student work-studies are hired and those headed to college also work during the summer at jobs such as child care, in order to obtain and save money for college. Some workers not attending BBCC come back to work for the college during the summer months.</p>
Integrated Basic Education and Skills Training (I-BEST) Programs	BBCC continues to be a leader in the state in the provision of I-BEST classes. These classes provide instruction in both a professional technical program while also providing instruction in ESL that is targeted to the specific profession. The I-BEST CDL program has graduated over 60 students who have gone on to make significantly higher wages and who have also demonstrated a significant increase in their language skills. The I-BEST welding program was approved in fall 2007

	and currently, 11 students are receiving both college credit towards a degree and intensive basic skills support.
WorkFirst ESL Class	This class focuses on obtaining language and skills that will assist students in joining the workforce. Students receive ESL instruction, parent education, and work skills training. The class visits job sites, the County Courthouse, grocery stores, the Grant County Fair, and libraries to learn more about U.S. systems. WorkFirst ESL students have the opportunity and have been successful in transitioning in Customized Job Skills Training and obtaining employment.
WorkFirst GED Class	Students focus on obtaining a GED and gaining life skills that will assist them with getting a job. Students receive adult basic skills instruction, job skills, and parent education. They volunteer at the Food Bank, Senior Citizen Center, and make Christmas tree decorations for the Convalescent Center. There are about 75 students involved this year. Students volunteer for local seniors groups and work collaboratively with the ESL classes to create a student newsletter.
College Bound/Student Support Services	
College Bound	<p>College Bound students participated in a variety of events during the 2005-06 school year including a presentation on "Relationships" by Brad Henning at Columbia Basin College, The Peking Acrobats at Wallenstein Theatre, a Mock Trial at the Gonzaga Law School, along with a tour of campus and the Jundt Art Museum. Students also participated in several community service projects such as painting curbside for the Othello Police Department and Toys for Tots and canned food drives.</p> <p>College Bound students attending 2006 Summer School participated in a high and low Ropes (leadership) course with Adventure Dynamics and the annual cultural enrichment trip to Seattle, WA. While in Seattle, they stayed at the University of Washington, attended a Seattle Mariners game, explored Pike Street Market, visited Woodland Park Zoo, attended "DANCE THIS" at the Paramount Theatre enjoying Samoan Cultural Dances, Mwasukuta from South Africa and Zimbabwe, Latin-Tango, Modern-Cornish Dance Theater Group and Hip Hop with a finale featuring all dancers.</p>
Student Support Services (SSS)	<p>Student Support Services is a federally funded grant to assist first-generation, financially disadvantaged, and/or disabled students as they achieve a degree. SSS provides cultural and new experiences for their students each year. SSS staff members also act as advisors for a student club that performs community service and holds scholarship fundraisers. SSS offered students tickets to the <i>Chamber Soiree</i>, <i>The Peking Acrobats</i>, and <i>Jack and the Beanstalk</i> during the 2005-06 school year.</p> <p>SSS students had the opportunity to see the Jungle Book and will have the opportunity to see: Raul Malo, Golden Dragon Acrobats, and Craig More.</p>

ASB/Clubs/Multicultural Enhancement	
ASB sponsored Cultural Events	<p>2005-2006</p> <ul style="list-style-type: none"> ➤ One World Taiko, Japanese drummers/Stirfry fest with JATP students present ➤ Mike Winkle Trio, singing and percussion ➤ Eric E, acoustic guitarist ➤ Rulon Gardner, Olympic Gold Medalist - motivational speaker ➤ Beth Wood, acoustic guitarist ➤ Bottom Line Duo, cello and bass performers ➤ Tillers Folley, bluegrass performers ➤ Javier Mendoza, Latino guitarist and singer ➤ Mayda del Valle, Latino Def Poetry Jam performer ➤ Quichua Mashis, Andes musical performers during Cultural Heritage Fair/ASB Taco Lunchfest <p>2006-2007</p> <ul style="list-style-type: none"> ➤ Eric E, acoustic guitarist and singer ➤ Logan Heftel, acoustic guitarist and singer ➤ One World Taiko, Japanese drummers/Stirfry fest with JATP students present ➤ Mike Winkle Trio, singing and percussion ➤ Deanna Latson, nationally known nutrition speaker ➤ Jonathan Kingham, acoustic guitarist and singer ➤ Debbie Wooten, speaker and comedian concerning black history ➤ Adrian Xavier, Reggae music performers ➤ Libby Schrader, singer and pianist ➤ Kermit Apio, Hawaiian comedian ➤ Quichua Mashis, Andes musical performers ➤ Bram Brata, Pasco youth steel drum band <p>The ASB sponsored a sculptor from Zimbabwe, who lectured and held a workshop through Rie Palkovic in February 2007.</p>
Cultural Heritage Fair	<p>In May 2006, the Cultural Heritage Fair was attended by approximately 300 people from the college and community. The Cultural Heritage Fair had cultural displays and performances created by students, as well as a photographic display entitled "I Came to America" that featured students from the citizenship classes telling the story of their journeys to America. For the first time, ASB and the Opportunity Center held the Cultural Heritage Fair in conjunction with the Mexican Food Fest in spring quarter, and the celebration was set up in the foyer of the ATEC center. This partnership reinforced the diversity of the BBCC student body and allowed for higher visibility of the Cultural Heritage Fair. M.E.Ch.A. students contracted with a Folkloric dance group which provided music and entertainment out on the plaza.</p> <p>ASB helped fund the Cultural Heritage Fair.</p>
Constitution Day	<p>On September 20, Dr. David Vega, Ph.D. gave a "Constitution Day" lecture to faculty, staff, students, and community members on current constitutional issues in order to help participants better understand the origin of more recent issues. The issues he addressed included:</p> <ul style="list-style-type: none"> ➤ Flag-burning ➤ Privacy, which is usually discussed in terms of abortion and gay

	<p>rights</p> <ul style="list-style-type: none"> ➤ Religious freedom, and specifically issues such as Ten Commandment displays and the phrases “under God” in the Pledge of Allegiance ➤ Presidential power and the war on terror ➤ “Takings” and Eminent Domain (in layman’s terms, when can the government take your land and when can it make laws that deny you full use of your land) ➤ Questions and answers from the audience <p>Dr. Vega said that because the Constitution is a “living document” debates over its meanings often occur. Therefore, in the United States today, there are many passionate disagreements about issues of constitutional law.</p>
M.E.Ch.A.	<p>2005-06 Activities</p> <p><u>Outreach Activities:</u></p> <ul style="list-style-type: none"> ➤ Volunteered at GEAR UP Events on BBCC campus ➤ Volunteered at the Latino College Information night at Moses Lake High School <p><u>Volunteer Activities:</u></p> <ul style="list-style-type: none"> ➤ Royal City High School “Financial Aid Information Night” (student translated) ➤ Workshop greeters at the BBCC Job and Career Fair ➤ Latino Youth Conference – student skit related to drug and alcohol prevention, St. Jude Children’s Research Hospital Telethon ➤ Coordinated a food drive for a needy family receiving services through Adams County Juvenile Court Services ➤ Volunteer ushers at BBCC graduation <p><u>Fundraising activities:</u></p> <ul style="list-style-type: none"> ➤ Bake sale ➤ Student Dance ➤ Car wash at Wal-Mart ➤ Outreach events through GEAR UP <p><u>Conferences:</u></p> <ul style="list-style-type: none"> ➤ Latino Educational Achievement Conference in Olympia ➤ Students of Color Conference in Seattle <p><u>Other Activities:</u></p> <ul style="list-style-type: none"> ➤ Co-sponsored Mayda with ASB ➤ Co-sponsored Children’s Mexican Folkloric Dancers at BBCC Cultural Heritage Fair ➤ Invited guest speaker from Grant County Prevention and Recovery Center ➤ Students participate in Faculty Probation Tenure Committee ➤ M.E.Ch.A. potluck <p>2006-07 Activities</p> <p><u>Outreach Activities:</u></p> <ul style="list-style-type: none"> ➤ Provided campus tours for GEAR UP students visiting BBCC ➤ Hosted Ephrata High School M.E.Ch.A. student visit on BBCC campus that included a campus tour, classroom visitations, and attendance at the ASB stir fry fest and entertainment ➤ Volunteered at the Moses Lake High School GEAR UP “Plan For Your Future” for Moses Lake High School students ➤ Participated on a student panel at the Wahluke High School GEAR UP “Family Day” <p><u>Volunteer Activities:</u></p> <ul style="list-style-type: none"> ➤ Coordinated food drive which was donated to the Moses Lake Food

	<p>Bank</p> <p><u>Conferences:</u></p> <ul style="list-style-type: none"> ➤ Students attended the Latino Education Achievement Project Conference in Olympia
Multicultural Enhancement	A stone carver from Zimbabwe recently demonstrated Zimbabwe traditional and contemporary stone carving technics.
	Marsha Nelson, Counselor, participates in the Multicultural Student Services Directors Council each academic quarter.
	Bulletin boards featuring the various cultural heritage months are displayed.
The American Welding Society Student Chapter	Students plan to sell their welding art to generate funds to support their trip to the national welding show in Chicago in fall 2007.
SSS Club	SSS Club members, along with staff, will attend the Latino Educational Achievement Project in Olympia. Workshops will be held for students, parents, and educators, including strategies for improved teaching and learning.
	SSS Club members, along with staff, will attend the Students of Color Conference in Yakima, the conference focus is "Diversity in Action: Openin' Minds, Makin' Changes!" Students will participate in workshops as facilitators and spectators to promote multicultural diversity and leadership skills.
	Native American Awareness Month was celebrated by sponsoring Angela Buck and the Wanapum Bus.
Library Services	<p>BBCC Library offers culturally diverse and enhanced references including CultureGrams, the Ethnic NewsWatch, and the Alt-PressWatch. CultureGrams offers concise, reliable, and up-to date information on the cultures of the world including the history, customs, and lifestyles of the world's people along with photos, recipes, biographies, maps, and much more. The EthnicNewsWatch and the Alt-PressWatch are collections of interdisciplinary, bilingual (Spanish and English), and comprehensive full-text newspapers, magazines and journals of the ethnic, minority, and native press. These offer additional viewpoints from those proffered by the mainstream press and are essential voices pursuing freedom of the press through investigative reporting by independent and critical sources.</p> <p>The library also buys materials that cover a wide range of cultural topics and issues in both the artistic realm as well as those exploring various cultures.</p>

Fine and Performing Arts	
Columbia Basin Allied Arts	<p>Columbia Basin Allied Arts, partnering with BBCC, provides diverse cultural enrichment and lifelong educational opportunities through the arts. They offer a variety of musical, theatrical, and children's performances for the community. Performances in 2005-06 included: Spokane Symphony Chamber Soiree, Repertory Dance Theatre, Sweet Dreams Tribute to Patsy Cline, Missoula Children's Theatre's Jack and the Beanstalk, Trent Arterberry, the Peking Acrobats, the Tweaksters, The Wizard of Oz, and the Dallas Brass.</p> <p>Performances offered in 2006-07 include: Trent Arterberry, Missoula Children's Theatre's Jungle Book, Cinderella, American Cowboy Review, Raul Malo, Steve Forbert, Golden Dragon Acrobats, and Craicmore.</p>
Musical Performances sponsored by BBCC	The BBCC Swing Choir and the Community Orchestra present quarterly performances and perform every year at Commencement.
Literary Readings	In May of 2006, Pulitzer-Prize finalist Kim Barnes and Western poet Robert Wrigley visited Big Bend for public readings and special classes for Big Bend students. Discussion focused on poetry, fiction, and memoirs, especially as these forms of literature play out in western landscape.
Various Courses	
Various Courses	<p><i>Art: Design, Drawing, Ceramics, Oil Painting</i> A variety of Art courses allow students and community members to select courses from such fields as art education, two and three dimensional design, drawing, painting and ceramic art. In its curriculum, the Art department is promoting cultural enrichment through emphasizing creativity and technical competence in the art lecture and studio classes. Each year the Art department holds an open house or promotes student shows in an outside venue where students have an opportunity to show their work and where faculty, students and the community are invited to view student projects.</p> <p><i>Art History:</i> Students are required to attend an outside Art Event, which could be an Art Exhibition, Poetry Reading, Music Event, or Theater Performance.</p> <p><i>Art Appreciation:</i> Students attended an art show.</p>
	Automotive General: 30-40 automotive students took a trip to Seattle to attend the Seattle International Auto Show.

	<p>Business: BUS 120, Human Relations on the Job, includes cultural sensitivity and awareness as part of the course content. This is a necessary workforce skill and it is a component of the related instruction required training.</p>
	<p>English: <i>Shakespeare, Dramatic Literature, American Literature Film Study, Creative Writing</i></p>
	<p>FRE 101, Beginning French, an introduction to language and culture of the French-speaking world.</p>
	<p>HIS 101, 102, Western Civilization, students read and discuss classics representing different world cultures, such as the Epic of Gilgamesh (Sumeria, and Dangerous Liaisons (Enlightenment French)).</p>
	<p>HIS 202, US History, students read and discuss works by ethnic writers, such as Jacob Riis and WEB DuBois to discover the struggle of immigrants and minorities in American culture.</p>
	<p>HUM 214, Diversity Issues: Race, Class and Gender</p>
	<p>Music: <i>First Year Theory, Piano, Guitar, Swing Choir, History of Jazz, Jazz Ensemble, Orchestra</i></p>
	<p>Nursing Curriculum: A five-hour block is taught on cultural diversity for first-year fall quarter nursing students. Culture, as it relates to health, is taught in all of the nursing courses.</p>
	<p>Political Science 103 (International Relations): Students participate in a one-day conference to discuss a major topic affecting the global community. Students each represent a different nation and are expected to argue for their nation's interests. On the third day, a crisis erupts and they are asked by their governments to solve or manage it. This year's conference was entitled, "Alternative Energy: Negotiating an Agreement on the Proliferation and Sharing of Alternative Energy Resources." On the third day, a nuclear detonation over the largest Saudi oil facility effectively shut down the Persian Gulf oil industry and precipitated a global energy crisis. This brought about several military crises as students sought to dominate the remaining world reserves.</p>
	<p>Political Science 206 (Middle East): Although still in the development state, this course will attempt to engage students in a discussion of the current political crisis in the region, the disconnect between the regimes and the Arab street, and the impact of Western interest on the region. Students will read and discuss works of a political nature written by Arab and Israeli authors, and participate in a miniature model Arab League conference examining up to three topics: Palestine, Iraq, and Sudan.</p>
	<p>Sociology Classes: <i>Introduction to Sociology and Marriage and Family.</i></p>

	<p>Speech: SPH 100, Interpersonal Communications, includes cultural sensitivity and awareness as part of the course content. This is a necessary workforce skill; it is part of the related instruction required training.</p>	
	<p>Spanish and Conversational Spanish Courses.</p>	
	<p>CBIS is offering workplace Spanish classes to local businesses. There are about 9 contracts to date with 107 students served to date.</p>	
<p>Faculty and Staff</p>		
<p>Faculty Involvement</p>	<p>Rie Palkovic will attend a workshop at Oxford in July 2006. Rie had a solo show in Soap Lake in May 2006.</p> <p>In a MAC juried show, Fran Palkovic received an Honorable Mention and Rie received 3rd place.</p>	
	<p>Rie and Fran Palkovic participated in a silk painting workshop at Wenatchee Valley Museum and had their paintings of fish indigenous to the Columbia River in an exhibition in 2006.</p> <p>Rie and Fran Palkovic were on the selection committee for the 2007-08 MAC exhibition season. Their selections included: Native American sculptor Rex Silvernail, African painter Ron Hall, female Japanese photographer Hitomi Okumura, and Betty Bastai of Mediterranean background.</p>	
	<p>Fran Palkovic is on the Moses Lake Sculpture committee for choosing public sculpture for the town.</p> <p>This year, the Washington On-line Art Course features Native American Art.</p> <p>Fran Palkovic is applying for a Lumina Grant through WAOL to bring Art Appreciation to the west side (of Washington) Native American Tribes. Fran Palkovic is currently working with east side Native American Tribes providing Art Appreciation.</p>	
	<p>Chris Riley attended four National Endowment for the Humanities "Landmarks in History" workshops for community college instructors during 2005-06.</p> <p>Portland, OR: "The Columbia River" examined the various cultures impacted by the development of the Columbia watershed area, particularly Native American culture.</p> <p>Cleveland, OH: "Making Steel" discovered the struggle of immigrant labor in the American steel industry and how the various ethnic neighborhoods combined to create a single community.</p> <p>Detroit, MI: "Henry Ford and River Rouge" discussed how the work of Henry Ford transformed American culture. Key to this was how Ford attempted to manipulate the way in which that culture was seen by Americans and those living abroad.</p> <p>Boston, MA: "John Adams" examined the intellectual culture of Revolutionary America. Participants were asked to recognize that by 1820 that culture was as foreign to Americans as it is today.</p>	

	<p>Webb Waites, a part-time instructor, joins Chris Riley in the Title V course revisions. They are collectively revising POL 103 for the 2007-08 academic year, with an eye toward team-teaching the course.</p> <p>The ethnicity of the children in the childcare program is reflected in the childcare staff. We have bilingual Spanish and Ukrainian staff in all rooms. Children's books in the center reflect different cultures and in Mattawa we have children's books in Spanish. We have purchased musical instruments from South America for children to explore and play with.</p> <p>Loral Allen attended the National Learning Disabilities conference with the support of the Exceptional Faculty award. She presented her experiences in a report to the Board of Trustees and continues to use the knowledge she acquired to help basic skills instructors and students understand how to teach from a "Universal Design" perspective, which is a more inclusive teaching methodology and allows for cultural and learning style differences to be addressed in a productive way.</p> <p>All staff providing services in Royal City and Mattawa are bilingual in Spanish. Ninety-nine percent are also bi-cultural.</p>
<p>MEEES and Even Start Staff</p>	<p>Several childcare workers in Royal City and Mattawa are BBCC students who are the first in their families to attend college. They are bilingual and provide tutoring, mentoring, student assessment, serve as role models and links for the families to the school district and education.</p> <p>An Even Start Staff member served on Washington Learns.</p>
<p>Opportunity Center Staff</p>	<p>At the Opportunity Center, there are three staff members who are bilingual in Spanish-English and one who speaks, Russian-Ukrainian-English. Efforts are made to hire work-study students who are bilingual as well.</p>
<p>Faculty and Staff of Color</p>	<p>Lupe Hernandez, Sergio Cervantes, MariAnne Zavala-Lopez and Jose Esparza attended the Faculty and Staff of Color Conference in Vancouver.</p>
<p>Title V</p>	<p>Faculty will be trained in the pedagogical use of learner-centered, technological, and multicultural instructional strategies. The criteria of selection would be to gather a diverse cohort of 10 faculty members across departments, years of experience, social identities and, in first year especially, faculty members respected as effective teachers, especially with Hispanic students.</p> <p>Each faculty member is to revise two courses to incorporate learner-centered technological and multicultural strategies to enhance student learning, persistence and academic achievement.</p> <p>Some (starter) strategies for Intercultural learning in the Workshop provided by Peter Frederick included: Stories about Ethnicity/Culture/Gender/Difference: marginality and mattering; and Using Cultural examples: Visuals, Text Passages, Stories, and Experiences.</p>

	<p>The following instructors are participating in efforts to incorporate Multiculturalism into their courses: Emery Smith, Dave Hammonds, Gail Erickson, Allison Post, Matthew Sullivan, Steve Close, Brinn Harberts, Ryann Haw, Chris Riley, Jackie Johnston, Lora Allen, Dennis Knepp, Webb Waites, Rie Palkovic, and Fran Palkovic. The faculty cohort meet monthly to discuss their work and share resources.</p> <p>On May 5, 2006, as part of the spring faculty in-service, Dr. Peter Frederick conducted a second workshop titled "Learning from Within: Specific Strategies for motivating students (especially at-risk students)". The primary goal of this session was to explore several different strategies for connecting with all students and motivating them for learning success.</p>
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BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #3: CONSENT AGENDA (for information and action)

j. Donations (for action)

BACKGROUND:

David Frueh, Maintenance Custodian, donated a spare tire to the Maintenance and Operations Department. The donated tire fits a college owned Ford Ranger Pickup.

Shane Kenison of Ries and Kenison Law Firm, donated 11 conference chairs suitable for lounge or conference room use.

Recommendation:

President Bonaudi and Vice President Turner recommend approval of the above-mentioned donations offered by friends and supporters of the college.

BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #5: Ends Statement Monitoring Report E-2 Access (for action)

BACKGROUND:

The Access Monitoring Report provides information on how BBCC is attempting to meet the educational needs of the BBCC service district. The Ends Statements focus on increasing instructional and resource delivery, recruitment, and marketing.

This report shows more students will have greater access to education through adding ITV sites in Warden and Royal City.

BBCC continues to reach out to outlying communities and underrepresented student groups to increase student access to education and supporting resources.

RECOMMENDATION:

President Bonaudi and Ms. Kirkwood recommend acceptance of the Access Monitoring Report.

Big Bend Community College

Board of Trustees



2006-07 **Monitoring Report** **on Access**

BBCC provides quality resources and affordable access to the diverse population of its entire district.

Institutional Research & Planning
April 2007

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BIG BEND COMMUNITY COLLEGE MISSION AND ACCESS ENDS STATEMENT

ACCESS

Monitoring Report
April 2007

MISSION

The mission of Big Bend Community College is to serve the educational needs of a diverse population throughout its service district. As a comprehensive two-year community college, the institution works with its partners to provide a variety of educational opportunities, including:

- courses and training for university and college transfer
- occupational and technical programs
- basic skills and developmental education
- community and continuing education
- pre-employment and customized training for local business and industry
- support services for students

GOALS

The college provides learning opportunities that include:

- critical thinking and problem solving
- computation
- communication
- workplace skills and values
- awareness and sensitivity to cultural diversity
- arts enrichment and cultural activities

ENDS STATEMENT E-2 Access

- BBCC provides quality resources and affordable access to the diverse population of its entire district.

This is manifested through resource sharing with most of the communities of community college district #18, and inclusion of representative numbers of ethnic and economic groups receiving college services and continued support of Basic Skills programs.

EXECUTIVE SUMMARY
BBC-Access
April 2007

Access is the availability of resources and services to our Service District. The following report is an effort to measure the resources and services available to students and our service district.

This is the fifth Access Report presented to the Board of Trustees. **Additions or changes in the report from those noted last year are shaded.**

BBC Service District Demographics

Big Bend Community College serves a diverse population with characteristics that present barriers to higher education in a large service district of 4600 square miles.

BBC Student Demographics

In 2005-06 the average age of a BBC student was 29 years old. Forty-seven percent (47%) of BBC students in state supported classes were students of color. Seventy percent (70%) of students received some sort of financial aid such as scholarships, grants, and loans (56% received need-based assistance). (Pages 8-9)

Increasing Big Bend Community College Awareness

BBC offers many activities on campus and throughout the district that provide information to potential students, parents, and community members. The Center for Business and Industry Services (CBIS) provides specialized contract training (see Appendix D, pages 33-34). BBC Counselors, Financial Aid Administrators, Outreach Advisors, and the Public Information Officer give presentations on college programs and explain the process of enrolling in school and accessing resources. The Title V Grant staff travels to district communities to walk students through placement testing and the process of enrolling in college. GEAR UP continues to provide numerous activities that provide middle school and older students and their parents with information that will help them prepare for college. (Page 10)

Adult Basic Education (ABE)/English as a Second Language (ESL)

There are two state approved I-BEST programs with an ESL component that provide professional and technical education in a bilingual (English/Spanish) manner. The programs are CDL and welding. (Pages 3, 12)

BBC received statewide recognition for efforts to recognize industry partnerships during Adult Literacy week (Governor Gregoire issued an official proclamation that October 23-27 was to be celebrated as Adult Literacy Week in the state of Washington). BBC held publicity events to recognize industries that have supported the expansion of adult literacy. Partners were: Columbia Basin Herald for ABE tuition scholarships and donations of newspapers; Genie Industries for Training partnerships; SunBridge Care for Jobs; and National Foods for Employer Support.

BBCC Classes

By spring quarter 2007, BBCC will have 6 Interactive (ITV) sites throughout its service district. In addition to Grand Coulee, Othello, Soap Lake, and Wahluke High School, Warden and Royal City will have sites running during spring quarter. (Page 15)

BBCC Faculty

In 2005-06, 72% of the teaching load was carried by full-time faculty. This compares to the State Community and Technical College average of 56%. The average class size enrolls 17 students. (Pages 16-17)

Technology Access

The technology fee allows students to have an email account and network storage. Big Bend Technology has successfully enabled every class that is offered to have a web component. With every section offered on campus, there is a corresponding "class site" that enables faculty to collaborate with all of their students. This includes discussion boards' assignments and, beginning in fall quarter 2007, blogs, wiki's (i.e. forums or discussion boards) and real simple syndication feeds (RSS). Online GED classes are now available as an option in conjunction with face-to-face classes.

ACADEMIC MASTER PLAN OUTCOMES

E-2.1 Instructional Delivery – The College will continue to develop effective methods of delivery of instruction, monitoring the efficacy of the process and its cost, and where necessary make appropriate adjustments.

Outcome: Increased methods of instructional delivery; increased enrollment in ITV/online classes; increased participation of students from district communities (increases can be set to reflect our overall increase in state FTEs).

Results:

BBCC increased distance education FTEs in 2005-06 by 28%.

Enrollment from the BBCC District went down in 2005-06 to 4150 from 4276 in 2004-05. (Appendix A, page 30)

The welding program has added an ESL component to assist students in acquiring English skills related to welding. The -IBEST Welding program is in its 4th quarter. The 9th session of I-BEST CDL is underway. (Page 12)

E-2.2 Resource Delivery - The College will continue to develop off campus access to its support resources, including admission, registration, academic and financial aid advising and information resources, monitoring the efficacy of each process and its cost.

Outcome: Increased enrollment for off-campus ITV classes; and students will report ease of access to student information and admissions (through student survey).

Results:

Enrollment for off-campus ITV classes increased from 21.60 in 2004-05 to 47.75 in 2005-06. Increases were seen in Othello with Developmental Math and English which increased by eight (8) FTEs and ABE across the district was up seventeen (17) FTEs.

BBCB also has an option for students to work on GED classes through an online course. There is a WAOL-trained instructor from Grand Coulee who delivers the class across the college service district and students in Mattawa, Othello, Moses Lake, and Soap Lake are accessing the online course.

The CWU GEAR UP Bridge Program offered computer classes in Spanish to Mattawa, Othello, and Royal City. The individuals involved in the Bridge Program also developed curriculum in Spanish. Students learn to search the Internet, send and receive e-mail, and can enroll in ESL on-line classes.

Placement tests were administered at Grand Coulee and Wahluke (Mattawa) in 2006-07. Arrangements are being made to offer on-site testing at Warden High School and Royal High School with the expectation that more students will take part in the opportunities of the new interactive classrooms available at their schools.

The Director of Financial Aid along with a Spanish-speaking counselor and an outreach advisor travel throughout the district presenting information on scholarships and explaining how to apply for financial aid. The sessions are held in English and Spanish.

Efforts are currently underway to redesign the BBCB website to make it more interesting and user friendly. The "APPLY NOW!" and "Request More Information" links will be made more visible to prospective students. The "APPLY NOW!" link directs the browser to the state administered online admissions form, allowing prospective students to apply immediately. The "Request More Information" link directs visitors to a site where they can customize the information they are interested in to receive it as a hard-copy packet in the mail. Through this link, the college can automatically track the number of inquiries and what programs are receiving interest.

The campus now has a portal solution that allows each student to share a web workspace with their instructors for the purpose of collaboration and assignments. The portal supports a mix of environments from classes offered exclusively online, traditional face-to-face, and interactive television.

E-2.3 Recruitment – The College will continue to utilize existing community contact activities for the purpose of assisting residents to understand the resources and opportunities provided by the college. New contacts and new methods will be

investigated and implemented as well. All such activity will be monitored for efficacy and cost.

Outcome: School district directors will report favorable view of college opportunities; increased matriculation from area high schools; increased matriculation from district residents.

Results:

Degree-seeking students from BBCC district high schools decreased by 16 in 2005-06, dropping from 772 in 2004-05 to 756 in 2005-06. (Appendix B, page 31)

The number of BBCC district residents enrolled in degree-seeking programs increased by 9, increasing from 1474 in 2004-05 to 1483 in 2005-06. (Appendix C, page 32)

In addition to the Aviation Department's recruiting efforts in the Northwest, college representatives have been promoting BBCC's Aviation Program in China, Taiwan, and Korea in order to expand programs by providing access and training opportunities for international agencies and/or students.

Jose Esparza and Sherry Keeler attended a Veteran's information workshop at the Moses Lake WorkSource office. Many contacts with prospective students were made at this workshop.

BBCC counselors and outreach advisors visit with students, teachers, and other personnel at BBCC service district high schools throughout the year to provide information regarding admissions, Running Start, and BBCC programs and degrees. Information is provided in a variety of settings which may include classroom presentations, information tables and individual advising sessions.

Last year, BBCC, in partnership with Heritage University, received the Title V Hispanic-serving Coop Grant to strengthen learning. This grant is intended to strengthen Hispanic student persistence and academic achievement, especially for at-risk, under-prepared, ESL, multicultural students. (Pages 26-27)

In February of 2007, BBCC, in collaboration with CWU GEAR UP, planned and implemented a Mattawa Family Education Day. Parents and children were engaged in educational activities that included a session delivered via ITV from BBCC to Wahluke High School. Keynote speakers, smaller groups, and concurrent sessions encouraged children and their parents to think about higher education as an option for the future. Students participated in sessions including how to succeed in school and a BBCC M.E.Ch.A. student panel. Parents participated in sessions on financial aid, helping their child(ren) to succeed, and local resources. A similar Family Education Day was held in March of 2007 in Othello.

BBCC has also established partnerships with the school districts of Royal City, Mattawa, Quincy, George, Warden, and Soap Lake. At each of these sites, the partnership is such that the district provides classroom space and childcare for BBCC

adult basic skills students, while BBCC has taken the lead in hiring and supporting faculty and staff at these outlying sites. Frequently, faculty are also daytime teachers in the K-12 system and are therefore able to network more effectively with parents of students to make them aware of BBCC's educational opportunities in their local communities.

In 2006, BBCC saw an increase in scholarships and funding to assist students in their pursuit of education, including the new Weinstein Beverage Scholarship Fund which provides \$20,000 per year to help keep students in school. (Pages 22-23)

E-2.4 Marketing Plan - The College will continue to analyze and improve its various approaches to informing the residents of the college district about the resources and opportunities represented by Big Bend Community College. More written college information in languages other than English will be made available. A comprehensive plan will be formulated which will establish annual objectives and goals and identify the various tools required to convey our messages.

Outcome:

Increased matriculation numbers throughout district; and increased bilingual student participation in professional/technical programs; and increased contract training with positive feedback from clients.

Results:

The number of BBCC district residents enrolled in degree-seeking programs increased by 9, increasing from 1474 in 2004-05 to 1483 in 2005-06. (Appendix C, page 32)

The 2006 Spring Survey showed that, of Professional-Technical students, 18% spoke languages other than English at home. It is notable that, of the students who did not indicate if they were either Academic or Professional-Technical students, 37% spoke another language at home. This may suggest that students who speak another language at home may need additional advising to help them understand the educational process, thus enabling them to successfully complete their educational goals.

The 2006 Spring Survey showed

Type of Student	English is not the only language spoken at home
Academic Students	15%
Professional-Technical Students	18%
Students who didn't indicate whether they were Academic or Professional-Technical	37%

I-BEST and CDL are also offering instruction in Spanish and English. (Page 12)

The Marketing Committee developed a draft marketing plan in spring 2006. Outcome statements were added to the Marketing Plan and a final revision by the President, Vice

President and PIO Officer took place in December 2006. The Marketing Plan was given to the Marketing Committee this spring for review.

This year, BBCC entered into a master “matrix” contract for advertising in the Columbia Basin Herald. The terms of the contract were especially attractive and provide the college with both scheduled and filler opportunities to publicize and inform residents about faculty, students, staff, special events, and honors. BBCC is assessing its use of the print space in this first year to identify the most effective and efficient uses. At BBCC, we believe the contract provides us with the opportunity to have improved message continuity and detailed annual planning in this advertising aspect of the college’s marketing plan.

Advertisements were published in the Columbia Basin Herald (CBH) announcing dates and times for the Running Start Information Sessions offered, including the availability of Spanish language sessions. Also published in the CBH, was the Allied Health Programs Information Session, offered in October 2006.

BBCC had representatives of the college at Our Lady of Fatima Catholic Fiesta during the summer of 2006. (Page 9)

A personal financial planner (budget spreadsheet) will be available on the Financial Aid webpage as a result of a Financial Literacy meeting held in January 2007. Several members at this meeting thought the budget could be a marketing tool.

In 2006, Carla Boon, Director of International Programs, participated in two overseas missions and formed new partnerships and opportunities with agencies in China, Taiwan, and Japan. Marketing materials were updated and an international brochure was translated into respective languages for the international markets that BBCC is targeting. In addition, two groups of visitors have visited the Aviation Program to explore opportunities for international airline training: Okay Airways, a China based company, and the Washington State Department of Trade and Economic Development.

Carla Boon is also on the board for Study Washington, a marketing organization for Washington State schools with international programs. In addition, she has recently become a member of the Association of Washington International Student Affairs (AWISA). Best practices and important updates in immigration and international student issues/challenges are shared at quarterly meetings.

The Center for Business and Industries Services (CBIS) is now in its second year of offering free business training via Business at the Bend (“B@B”). CBIS personnel have traveled throughout the college service district visiting and speaking to area chambers, schools, and others. CBIS is also involved in co-sponsoring a learning opportunity with Moses Lake Chamber of Commerce called Chamber Day at Big Bend. Workplace Spanish continues to grow in contracts. This helps to enhance communications with customers and employees that speak Spanish. (Appendix D, pages 33-34) CBIS

personnel also visit service district communities to promote and market BBCC, ATEC, and CBIS. (Pages 10-11)

BIG BEND COMMUNITY COLLEGE SERVICE DISTRICT DEMOGRAPHICS

Geographical Area

The BBCC Service District includes Grant and Adams counties and the Odessa School District in Lincoln County and covers 4600 square miles.

People of Color Population 2005

	People of Color	
	Non-Hispanic	Hispanic
BBCC Service District	5%	36%
Washington State	15%	8%

State of Washington, Office of Financial Management, 2005 Data Book
<http://www.ofm.wa.gov/databook/county/gran.asp>
<http://www.ofm.wa.gov/databook/county/adam.asp> Retrieved on 3/21/07

Per Capita Income

Washington State's per capita income in 2005 was 43% higher than the per capita income in the BBCC Service District in 2005.

Per Capita Income	
BBCC Service District	\$23,266
Washington State	\$33,254

State of Washington, Office of Financial Management, 2005 Data Book
<http://www.ofm.wa.gov/databook/county/gran.asp>
<http://www.ofm.wa.gov/databook/county/adam.asp>
<http://www.ofm.wa.gov/databook/county/stat.asp> Retrieved on 3/21/07

Median Household Income

BBCC Service District median household income was estimated to be \$35,354 in 2005 compared to the state median household income of \$53,771.

State of Washington, Office of Financial Management, Median Household Income Estimates by County: 1989 to 2005 and Projection for 2006
<http://www.ofm.wa.gov/economy/hhinc/default.asp> Retrieved on 3/21/07

BIG BEND COMMUNITY COLLEGE STUDENT DEMOGRAPHICS

Students of Color

Students of color make up 47% of BBCC students in state-supported classes. In the community college system 33% are students of color, compared to 23% in the state population.

	Students of Color in State Supported Classes 2005-06	
	Non-Hispanic	Hispanic
BBCC Students	5%	42%
Washington Community Colleges	20%	13%

Data Source: Washington Community and Technical Colleges, Academic Year Report 2005-06.

Students with Financial Aid

In 2005-06, seventy percent (70%) of BBCC students received some form of financial aid, such as, loans, grants, work study or scholarships. Fifty-six percent (56%) of BBCC students received need-based financial aid. This is considerably higher than Washington Community Colleges System where thirty-six percent (36%) of all students received need-based financial aid.

Students Receiving Need-based Financial Aid 2005-06	
BBCC Students	56%
Washington Community Colleges	36%

Data Source: Washington Community and Technical Colleges, Academic Year Report 2005-06.

Students' Gender, Part-time and Full-time Status, Disability Status and Immigrant, Refugee & Temporary Legal Resident Status

Big Bend Community College has a higher percentage (17.5%) of students who are immigrants, refugees or temporary legal residents than the Washington Community College System (8.8%).

2005-06	Part-time	Full-time	Female	Disabled	Immigrant, Refugee & Temp Legal Resident
BBCC Students	58.9%	41.1%	57.3%	7.6%	17.5%
Washington Community Colleges	63.0%	37.0%	58.1%	4.6%	8.8%

Data Source: Washington Community and Technical Colleges, Academic Year Report 2005-06.

Students' Average Age

BBCC students' average age is 29.

INCREASING BIG BEND COMMUNITY COLLEGE AWARENESS

Summer Outreach

BBCC was represented at Our Lady of Fatima Catholic Fiesta in Moses Lake during the summer of 2006.

Publication Diversity

BBCC has several specialized publications and brochures in English, Russian, Spanish, and ADA Large Print. The ADA Large Print Catalog is for students with vision difficulties.

Adult Basic Education (ABE)/English as a Second Language (ESL)

BBCC staff visit the ABE, ESL, and GED classes at outlying sites to talk with students about opportunities for higher education and life-long learning. The presentations include information on financial assistance for college participation, available programs,

and basic college information such as how the quarter system works, dates for registration, and costs. This information is also integrated into English Language/Civics classes and some ABE classes.

Athletics

Working with the baseball coaches, the Public Information Officer created a link between the BBCC website and a hosted website to make individual player and game statistics available at all times for players, parents and recruiters. A link was built on the main page for the baseball team (<http://www.bigbend.edu/Athletics+and+Activities/Athletics/Baseball+Men/>). By clicking on the words "Team Stats" below the team photo, the browser is redirected to a website hosted by www.turbostats.com. The stats are input by coaches immediately following games to a palm pilot or blackberry and uploaded to the website. The link on the BBCC site requires little to no maintenance.

ASB Public Outreach

The ASB provides students and community members with free access to several events on BBCC campus. These events not only expose attendees to different cultures and experiences, they also draw community members to the campus and expose them to campus facilities. In the past year, speakers and performers included: Olympic Gold Medalist Rulon Gardner, Latina Def Poetry Jam performer Mayda del Valle, nationally known nutrition speaker Deanna Latson, Black history and disabled motivational speaker Debbie Wooten, and a rock sculptor/artist who spoke on his works of art.

Services

Counselors continue to schedule visits at area high schools to provide information to high school personnel, students and their families regarding admissions, programs, and degrees at BBCC. These visits have included classroom presentations, college information nights for students and parents, as well as individual advising sessions.

Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP)

GEAR UP Grants bring students and parents to campus to become familiar with career opportunities, financial aid and college programs. In September and October, six-hundred fifty (650) sixth graders from Moses Lake, Soap Lake and Warden attended day-long events at BBCC where instructors introduced them to the various disciplines of study available at the college, including academic and professional/technical programs. In March, seven hundred and seventy (770) eighth graders from Soap Lake, Warden, Wahluke, Quincy, Othello and Royal City participated in a "Career Day" event held on the BBCC campus. Professionals representing seventy (70) careers also presented information to the students.

Counselors have assisted other BBCC staff in the various GEAR UP activities by providing presentations to students and families, assisting with campus tours, coordinating student panels and other related activities.

Center for Business and Industry Services (CBIS)

The Small Business Development Center at The Center for Business and Industry Services (CBIS) offers no-charge business advising both in English and Spanish and classes on business topics have been offered in Spanish. The center is now in its second year of offering access to free business training via Business at the Bend (“B@B”). This is a year-long series on learning how to run a small business and various other business topics. CBIS personnel have traveled throughout the college service district visiting and speaking to area chambers, schools, and others. Once a month, CBIS is also involved in co-sponsoring a learning opportunity with Moses Lake Chamber of Commerce called Chamber Day at Big Bend. This is designed to offer free business training to members of service district area businesses. Workplace Spanish continues to grow in contracts. This helps to enhance communications with customers and employees that speak Spanish. CBIS personnel also visit service district communities to promote and market BBCC, ATEC, and CBIS.

Grant County Advanced Technologies Education Center (ATEC)

The Grant County Advanced Technologies Education Center (ATEC) has seen a steady increase in facility usage since opening in January of 2005. In 2005, the ATEC Center booked 1249 reservations and had approximately 64,790 attendees. In 2006, the ATEC Center booked 1619 reservations and had approximately 129,870 attendees. From 2005 to 2006 the ATEC center saw an increase of 370 reservations and an increase of 65,080 attendees. The increase in reservations and attendees has not only exposed more of our service area to the capabilities of the ATEC center but it has brought many different groups and people to the BBCC campus.

The ATEC center has a well rounded clientele base. The facility has been utilized by Government agencies, local business, as well as private parties.

University Transfer Information

Universities frequently visit BBCC to provide information to students regarding transferring.

BBCC participates in three annual events sponsored by the Washington Council for High School-College Relations. First, the High School College Evening was held in the ATEC Conference Center on October 2, 2006. BBCC Service District High school students and their parents were invited to meet with representatives of various institutions of higher education. Next, the Fall Tour was held in the same venue on October 3, 2006. The audience at the Fall Tour consisted of BBCC students who were able to explore their transfer options after BBCC. The third event was the Spring Tour for High School Juniors, held on March 22, 2007. All service district high school juniors and high school counselors were invited and each visiting student selected four (4) half-hour sessions to attend. Students chose from BBCC (given by BBCC counselors), the Community and Technical Colleges of Spokane, technical programs in Washington’s Community and Technical Colleges (given by Jose Esparza and Mary Shannon), CWU, EWU, TESC, Gonzaga University, Heritage University, Northwest U, PLU, Seattle University, UW, WSU, WSU Tri-Cities and WWU.

Not only does BBCC host these three events, counselors also attend complimentary events at other institutions, including: WVC, CWU, YVC, CBC, and EWU.

The BBCC Website contains links to WSU, CWU, EWU, Heritage University, and WSU Tri-Cities.

ADULT BASIC EDUCATION

Integrated Basic Education and Skills Training (I-BEST)

The I-BEST program provides support for basic skills students in an intensive, targeted, contextual methodology that has proven to be a highly effective way to move students towards a better job and a better life—further and faster. I-BEST programs must follow stringent guidelines set by the state, which include at least a 50% overlap of a professional technical faculty with a basic skills faculty. Both work with students at the same time in the classroom. Students accrue college level credit while engaged in basic skills improvement. I-BEST is state funded and tuition bearing. Student tuition and fees are primarily supported by grants such as WorkFirst, Worker Retraining and the Opportunity Grant, or partners such as Opportunities Industrialization Center (OIC) or SkillSource.

BBCC is able to prepare lower level English speaking students to take their Commercial Driver's License (CDL) Test through the Integrated Basic Education and Skills Training (I-BEST) CDL program. This program increases English proficiency and provides truck driving and "over-the-road" fundamentals. BBCC has received national recognition for its I-BEST CDL program.

Welding was added in the spring of 2006 as an I-BEST option for area residents. Students earn credits toward a welding certificate or degree while learning both industry-based English and welding. Students receive, at minimum, 11 college credits in welding and are generally eligible for industry certification upon completion of these credits. Several students have passed WABO certifications.

Washington State Migrant Council

Washington State Migrant Council (WSMC) contracts with BBCC to offer ESL classes to their clients in Royal City, Mattawa, Moses Lake, Quincy, and Othello. On-site childcare is provided by WSMC staff.

Grant County Family Services-HeadStart

Grant County Family Services contracted with BBCC basic skills to offer ESL classes to parents in the Moses Lake HeadStart building. BBCC provides instruction and curricular support and HeadStart staff provides childcare.

Migrant Even Start Program

Mattawa and Royal City Migrant Education Even Start (MEES) programs are operating on an adjustable class schedule. During the agricultural season, adult ESL classes and

Early Childhood Education classes are offered in the evening when workers are available to attend. Efforts are made through distance, on-line learning and home visits to assist in educational persistence for families. During the winter, Adult classes and Early Childhood Education are offered during the day when families are available to attend.

A highly innovative, online, beginning level English as a Second Language (ESL) course is being taught by two BBCC instructors in the MEES program. The instruction is bilingual and introduces students to using the computer, internet, and distance learning methodologies to allow them to maintain their educational progress, even though they move between distant communities.

Even Start

Mattawa Even Start program provides ESL and Early Childhood Education (ECE) for families in close collaboration with the Wahluke School District and Washington State Migrant Council. Family Literacy focuses on teaching parents the skills they need to support school readiness for their pre-school children, so they will experience greater success in school. The program partnerships have provided a spring board to higher education for staff in the ECE program.

Citizenship Classes

Citizenship classes are being offered to serve ESL students in Moses Lake. Students learn about the rights and responsibilities of citizenship, are assisted with exam preparation, and increase their language skills.

The Learning Disabilities Quality Initiative

The Learning Disabilities Quality Initiative (LDQI) ended in June of 2006, but the efforts to serve these students continue as costs have been absorbed by grant-funded programs. The LDQI identifies and assists students enrolled in ABE classes who are experiencing learning difficulties. A trained faculty member works with the student and teacher to develop learning strategies to improve chances for student success. Several students who had previously failed the GED exam have been able to obtain accommodations and have successfully passed the GED. A faculty member now assists all ABE and ESL faculty with identifying and working with students who may benefit from accommodations as well as developing instructional methods that benefit all learning styles.

WORK PROGRAMS

Worker Retraining

The state decreased available funding for dislocated and unemployed workers this year due to declining FTEs at BBCC. Low unemployment provides the opportunity for work instead of school. These funds support student tuition, books and living expenses.

They also support one full-time faculty member in nursing and assist in the purchase of instructional materials and supplies, as well as technical support.

WorkFirst Program

This program provides participants with intensive support to begin the educational process. They are given help completing financial aid forms, assisted with a variety of computer-aided career exploration programs, and provided help exploring BBCC's educational programs. Career and goal advising is provided along with an in-depth training of work culture.

Farm Worker's Program

The Farm Worker's Program classes are designed to help agricultural farm workers upgrade their skills and enable them to take advantage of available employment opportunities. Classes are offered on campus in basic automotive maintenance, computer literacy, welding, and English. These classes are taught bilingually (Spanish/English) at non-traditional times (evenings, Fridays and Saturdays). This year, the Farm Worker's Welding courses were redesigned to the I-BEST model of instruction.

One Stop Partnership

The Carl D. Perkins grant supported the college partnership with the local WorkSource One-Stop System. WorkSource provided a booth for a BBCC representative to assist One-Stop clientele, providing one-on-one counseling and advising for WorkSource clients interested in attending BBCC and enrolling in professional-technical programs. Financial aid and enrollment assistance were also provided. The representative presented at weekly group intake sessions about the benefits of professional-technical education. The BBCC office is open 4-6 hours a day, three days a week. The One-Stop representative also served on the college's annual Job & Career Fair Steering committee. He organized workshops for the Fair and served as a liaison between the college and WorkSource staff.

The MEES and Even Start programs are located in a One Stop partnership with WorkSource in Mattawa. WorkSource representatives provide workshops for families in these programs as needs are identified.

BIG BEND COMMUNITY COLLEGE ENROLLMENT, PROGRESS, AND DEGREES & CERTIFICATES

BBCC FTEs

Big Bend Community College strives to provide education for residents throughout the service district. In 2005-06, BBCC had 1713 FTEs, this included all courses offered at BBCC regardless of funding source or type of class. This is a decrease from 1790 FTEs in 2004-05.

Distance Education

Enrollment in Distance Education Courses (Washington On-line, interactive courses and telecourses) had 162 FTEs in 2005-06, an increase from last year's 127 FTEs. Washington On-line courses increased to 98 FTEs over last year's 65 FTEs.

BCC faculty members continue to develop on-line courses that will be offered through the BCC Portal.

Off-Campus Courses

Off-campus courses are offered in Adult Basic Education (ABE), developmental courses, and college-level courses in Ephrata, George, Grand Coulee, Mattawa, Othello, Quincy, Ritzville, Royal City, Soap Lake, Warden and Moses Lake.

The Moses Lake off-campus courses, excluding ABE and pre-College Math and English, had similar numbers of FTEs from 2004-05 (31.68) to 2005-06 (31.44). The Quincy off-campus ABE and ESL courses have decreased by 7 FTEs, dropping from 25.02 in 2004-05 to 17.72 in 2005-06.

Extension Sites

Grand Coulee, Mattawa, Soap Lake, and Othello have interactive (ITV) classrooms linked directly to a campus interactive classroom. This allows students to stay in their respective communities and take college courses in real time. Grand Coulee also has a computer lab where students can prepare assignments and take on-line courses. Warden and Royal City will be active ITV sites by spring of 2007, with anticipated student enrollment in fall of 2007.

In addition to broadcasting classes to each of these sites, BCC is encouraging high schools to share access among school districts using the equipment provided by the college. To encourage community awareness of course offerings for these sites, class listings are available through the BCC Portal.

Student Progress to Degree

New students in degree seeking-programs are tracked to determine their progress. If a student graduates or attends four or more quarters successfully in two years, they are considered to have made "substantial progress." At BCC, 62% of full-time students are making substantial progress toward their degrees, compared to the Washington Community College System's average of 63%. This represents a drop of 5% from last year to the current year for BCC.

Data Source: Washington Community and Technical Colleges, Academic Year Report 2005-06.

Degrees, Certificates and Completions Granted

In 2005-06, 442 BCC students received degrees, certificates, or completions.

Degrees/Certificates/Completions	01-02	02-03	03-04	04-05	05-06
Professional/Technical AAS	70	76	106	92	78

Professional/Technical Certificates & Completions	119	178	119	139	119
Arts & Science (AA&S)	219	228	221	248	213
General Studies (AGS)	12	13	19	12	24
Associate in Science	4	4	5	2	8
TOTAL	424	499	470	493	442

FACULTY AND STAFF

New Faculty and Staff

In 2006-07 new staff filled the following positions: Dean of Professional/Technical Education, Dean of Arts and Sciences, Executive Assistant to the President, Title V Bridge Coordinator, two Nursing Instructors, Director of Health Education Programs, Director of Student Support Services, and an Office Information Technology Instructor.

Clyde Rasmussen was hired as the Dean of Professional/Technical Education and Rachel Anderson was hired as the Dean of Arts and Sciences. Melinda Dourte was hired as the Executive Assistant to the President. Frank Salinas was hired as an Outreach Specialist for Title V. The Nursing Department hired Jennifer Brooks and Lisa Corsie for Nursing Instructor positions. In September, Ann Mulkey was hired as Director of Health Education Programs and Mandy Mann was hired as Medical Assistant Program Coordinator. Jerry Workman was hired as the Director of Student Support Services and Daneen Berry-Guerin was hired to teach Office Information Technology. All new staff members participated in new faculty/staff orientation.

Faculty Support

Title V worked with ten faculty members who revised curriculum to include an intercultural approach or include technology to increase retention. Revisions included:

- Shifted the focus of a course from a generalized approach of teaching composition and language skills to creatively adapting national issues (e.g. immigration reform, English only legislation) to local contexts and cultures. Course work also focused on exploring the self as a writer.
- Redesigned syllabi for literature courses to include more voices from underrepresented groups in the canon of literature; implemented an independent student project to choose a contemporary author not covered in class and present their work to the group, thus giving students a chance to teach others about the voices they are most drawn towards.
- Provided students with BBCC Portal training and made use of the Portal to access and submit assignments, participate in discussion groups and bulletin boards, and examine the work of fellow classmates; made use of technology as a way to stay connected and practice good communication; worked with a tutor via email.
- Introduced a service learning component to the course, thus allowing for an active educational experience for the students by providing them with the opportunity to directly engage with material they are studying. Weekly service learning workshops are

conducted to discuss the experience and students submitted weekly journals to supplement the service learning component of the course.

- Implemented a course management system software package that allows mathematics students to submit their homework and take quizzes electronically, which is of great benefit to our distance students. Students received instant feedback while doing their course work and received hints and suggestions when stuck on a math problem. The software also provided math students with several sources of supplemental assistance online.

Faculty Load

In 2005-06 full-time teaching faculty carried 72% of the teaching load. This is 16% higher than the state average of 56%. Full-time faculty have regular office hours, training in academic advising, and generally a better understanding of the college. This above average use of full-time faculty versus part-time faculty also allows students greater access to instructors for timely information.

	Full-time	Moonlight	Part-time
BBCC	65%	7%	29%
System	51%	5%	43%

The average class at BBCC in 2005-06 had 17 students.

Data Source: Washington Community and Technical Colleges, Academic Year Report 2005-06.

SERVICES AND RESOURCES

Library Resources

BBCC and its library are dedicated to providing superior access to library resources. The library is open 74 hours a week during fall, winter and spring quarters. Of the 34 other technical and community college libraries in Washington, only four other libraries offer as many or more hours of service. BBCC's dedication to supporting library services was demonstrated in the addition of a full-time technician to the library's staff in January of 2006. This additional staff member allows the library to have two staff members on duty during all hours of operation and has provided an improved distribution of work in areas of cataloging and interlibrary loan, thereby significantly increasing the speed and efficiency of getting information resources to the library's users.

10,023 items were circulated in 2006, an increase of 117 items over 2004 circulation*. Library staff recorded 10,220 points of service for 2006, an increase of 235 over 2004*. The library's door count for 2006 indicates that there were 170,054 visits, a 62,435 increase over the 2004 count of 106,619*.

*2004 numbers are used as a comparison in this report due to the atypical numbers that were seen in 2005. This was due to the new ATEC facility opening, which generated a high level of interest in the new library. This, in turn, led to a higher number of people visiting the library, resulting in increased circulation and points of service. 2004 was a more "typical" year for the library and, therefore, creates a more accurate comparison to the 2006 numbers.

This is the library's second year using Endeavor's Voyager library system (initiated in 2005). One of the motivating reasons for changing to the new system was that the former system was not designed to work with the call number system the BCC Library uses to organize its collections, so that it could not organize materials by call number or generate meaningful usage reports.

User Benefits of the Voyager System

- user information available 24/7 (what you have on loan, when it is due, etc.)
- user initiated online renewal available 24/7
- online listing of reserve materials
- table of contents when available
- keeps track of the searches performed during each session allowing users to modify rather than retype searches
- saved searches and bookbag features
- users have the option to email search results
- displays magazine holdings up to current issue
- fully customizable public web based interface (we can offer our users as much or as little as our users can handle)

Staff Benefits of the Voyager System

- customizable workstations for improved operability
- customizable reporting capabilities
- fully integrated system (all library related applications are integrated and work together)
- serials control module (magazines check-in, tracking and claims)
- integrated cataloging & Authority component
- utilizes a relational database for superior indexing & easy data extraction (customizable)

This new system also offers the potential for the development of a universal catalog and borrowing. Where users from all participating community college could automatically see what is held by all libraries in the system and initiate requests for those materials immediately via the online interface.

The library has 69 terminals available for use in the computer commons area. All terminals in this area are now less than **four** years old.

In addition to new additions to the paper based information collections, the library continues to expand access to electronic resources. These resources are available 24/7 from wherever the library's users are. The following online resources were added during the 2005-06 fiscal year:

- **CultureGrams** offers concise, reliable, and up-to-date information on the cultures of the world. Going beyond mere facts and figures to offer an insider's perspective on daily life and culture, including the history, customs, and lifestyles of the world's people. Includes World Edition, Kids Edition, and States Edition --

plus photo and recipe collections, biographies of famous people, maps, and more!

- **Health Reference Center Academic** is an integrated collection of general interest health and fitness magazines, medical and professional periodicals, reference books and pamphlets designed for nursing and allied health students, as well as consumer health researchers.
- **Health and Wellness Resource Center** delivers magazines, journals and newsletters, Newspapers, Pamphlets, and Reference (Medical dictionary & encyclopedia, drug finder). Find articles, definitions, directories, and information on: Fitness, Pregnancy, Medicine, Nutrition, Diseases, Public Health, Occupational Health and Safety, Alcohol and Drug abuse, Prescription Drugs, etc. HWRC also offers links to diet, cancer, and health assessment sites as well as government databases
- **Testing & Education Reference Center:** Taking a college entrance or licensing exam? Looking for a college or graduate school? Need help finding scholarships? Search thousands of college and graduate school entries. Identify scholarships that meet their financial needs. Take on-line practice tests and use test prep eBooks to obtain your education goals.
- The **Ethnic NewsWatch** collection is an interdisciplinary, bilingual (English and Spanish) and comprehensive collection of full-text newspapers, magazines and journals of the ethnic, minority and native press. These titles offer additional viewpoints from those proffered by the mainstream press.
- The **Alt-PressWatch** collection includes full-text newspapers, magazines and journals from alternative and independent presses. This resource provides a valuable source of viewpoints and perspectives to complement and challenge mainstream media coverage. These are essential voices pursuing freedom of the press through investigative reporting by independent and critical sources.

New Student Orientation

New Student Orientation is offered before the beginning of each quarter. During the summer months, several orientations are scheduled to assist students with the registration process and help them become familiar with being a college student. During the summer of 2006, 20 orientation sessions were provided. The first two New Student Orientations held in June, as well as the winter and spring quarter New Student Orientations, provided the opportunity for students to attend two workshop sessions. Students selected from the following four sessions: 1. Allied Health Programs - Information on pre-nursing, pre-radiology, medical assistant programs; 2. College 101- Helpful Hints for New Students: Find out today what it takes many students quarters to discover; 3. Transferable Degrees at Big Bend – How good planning can help you be ready to successfully complete a bachelors degree at a 4 year school; and 4. Understanding Your Degree/Vocational Options – your degree and certificate at BBCC and where they can lead you. During the registration segment of New Student

Orientation, faculty members assist with student advising and registration. During fall quarter, counselors provided three workshops (The Mysteries of Transfer, Mid-Quarter Student Success Strategies and Allied Health Information) for current students as well as new students who may have registered during the summer months. The Allied Health Information session was also available for potential new students from the community.

Registration & Bookstore

The Bookstore expansion/remodel (completed in summer 2006) created more room and open space to better accommodate all students and especially disabled students. During inclement weather, wheelchair students can wait for their buses from inside the Bookstore. Once their buses arrive, these students can then exit through the back door of the Bookstore.

BBCC hours are 7:30 a.m. to 5:00 p.m. Monday through Thursday, and 7:30 a.m. to 2:30 p.m. on Friday. By opening at 7:30 and closing at 5:00 BBCC is striving to provide time for the working student to come in during the week to access BBCC services. During the first week of fall, winter and spring quarters, the Registration Office and Bookstore are open until 7:00 p.m. to better accommodate working students taking evening classes. The Bookstore is open on the Sunday before fall quarter. By request, the Bookstore will be open on Saturday for special events.

Prospective students may apply for admissions online, completing and submitting the application for admission electronically. Information is provided concerning the application fee, which may be paid over the phone using a credit card.

BBCC administers the GED, SAT and ACT. BBCC has been administering the SAT four times a year on campus for years. The ACT, given twice a year, has been administered at BBCC for three years now. BBCC also participates in administering the DSST (formerly known as the DANTES Subject Standardized Tests) on an "as needed" basis and has been providing this specialized placement testing service on campus for years.

The Bookstore has a website where students can order books online and then pick them up in the store or have them shipped. The Bookstore also provides a book buyback program during the three days of final exams every quarter where students may be able to sell back their books for a percentage of their original cost.

Business Office

The Business office is open on the Sunday before classes start each quarter to accommodate students checking into the dorms. The Business office is open the two Sundays prior to the start of fall quarter, due to first-year flight students checking into the dorms one week before the remainder of the students. BBCC Business Office hours are 7:30 a.m. to 5:00 p.m. Monday through Thursday, and 8:00 a.m. to 2:30 p.m. on Friday. In addition, the Cashier is open until 7:00 p.m. on Monday and Tuesday of the first week of fall, winter, and spring quarters. A convenient payment plan for tuition

and fees was implemented in fall of 2006. Student Tuition Easy Payment Plan (STEPP) allows students to fit tuition and fee payments into their budget.

Advising

Max Heinzmann has provided advising at Grand Coulee in March and September of 2006. Jose Esparza, a BBCC Outreach Advisor, travels to area career fairs representing BBCC.

BBCC is currently recruiting for a full-time Coordinator of Disability Services. This position will include the following duties: attend outreach activities to recruit new students, provide advising to ABE/GED/ESL students to promote their transition to BBCC college courses, and provide assistance to students in completing college forms (including FAFSA).

BBCC became involved in the "Achieving the Dream (AtD): Community Colleges Count" initiative in the summer of 2006. This is a national private grant-funded initiative that focuses on helping more community college students succeed in reaching their academic goals by aiding community colleges to implement change that will reduce student barriers to success. BBCC is near the end of a one-year planning grant and staff have spent the past year collecting and analyzing data to learn more about where students experience the most difficulty in their academic progress. Staff members are currently writing a proposal for funding (\$100,000 per year for 4 years) to help implement strategies for improving student success. The areas of focus for the initial proposal are the successful completion of Developmental Math courses and increasing retention of first-quarter students by improving the first-year student experience. Improving student advising and community outreach will be a part of these goals. Strategies to implement institutional change will be initiated during spring 2007.

In January, Counselors met with students enrolled in the HDV 102 class (Focus on Success) to help students select their spring quarter classes.

Placement Tests

Placement tests were administered at Grand Coulee and Mattawa (Wahluke High School) in 2006-07. Arrangements are being made to offer on-site testing at Warden High School and Royal High School with the hope that more students will take part in the opportunities of the new interactive classrooms available at their schools.

Financial Aid Workshops

In October 2006, information about finding money for college (including financial aid and scholarships) was presented to three different classes on the Big Bend campus. November 2006 included presenting financial aid and scholarship information at the Moses Lake Christian School and Warden High School parent nights (including a Spanish section provided by Jose Esparza). In December of 2006, Sherry Keeler and Jose Esparza traveled to Lake Roosevelt High School and talked with the largest group of parents and students the program has ever encountered. In January 2007, Sherry Keeler attended a GEAR UP event at Moses Lake High School featuring a hands-on,

fill-out, and submit the FAFSA (Free Application for Federal Student Aid) workshop for parents and students. Also in January, Sherry Keeler, Charlene Rios, and MariAnne Zavala-Lopez attended College Goal Sunday in Pasco which featured over 350 attendees and 50 volunteers to help fill out the FAFSA. This event was replicated at BBCC in February of 2007. Sixteen (16) students attended and received assistance completing their FAFSA with help from BBCC financial aid staff, counselors, and other staff (12 FAFSAs were completed). It is anticipated that Big Bend will hold its own College Goal Sunday in Moses Lake in 2008. Sherry Keeler and Jose Esparza traveled to the alternative high school in Othello and presented information about going to college. Sherry Keeler attended a GEAR UP event at Soap Lake High School to host an information table. In March 2007, Sherry Keeler presented the "personal financial planner" to a Focus on Success class to solicit input from students on the effectiveness of this planning tool. She also presented financial aid and scholarship information to this group at a second meeting.

In January 2007, the Financial Aid Director and Counselors participated in the Moses Lake High School "Planning for Your Future" night where students and parents were provided information regarding financial aid, admissions, programs and degrees offered at BBCC. A similar session was provided in February 2007 at Wahluke High School. Both programs were designed to provide information in English and Spanish.

BBCC no longer has the co-located WorkSource representative at Big Bend. Instead, Ken Russell has been designated as Employment Specialist and assists students with finding employment.

The financial aid office/counseling office has two computers available for student use. This has provided new students as well as current students with use of the computer for such things as completing the financial aid application, student loan application, registration, and other student enrollment needs.

BBCC Foundation Scholarships and other outside scholarships are now posted on the Financial Aid Website.

Scholarships and other Foundation Activities

- The BBCC Foundation awarded 133 scholarships valued at more than \$100,000 for the 2006-07 academic year. (Both numbers are records for the Foundation.)
- In 2005, the Foundation added 20 new scholarships (\$1,000 each) to returning (non-traditional) students for the 2006-07 academic year. Those students had zero attrition at the end of fall quarter 2006.
- The Foundation decided in 2006 to add at least five new scholarships for Professional/Technical students. A new application form was developed specifically for Professional/Technical students. The first of those new scholarships will be awarded in 2007-08. Newspaper and radio were used to market availability of the new Professional/Technical Scholarships. All high school vocational directors in BBCC's service district were contacted about these new opportunities.

- The Foundation’s annual fundraiser, *Cellarbration!*, raised more than \$272,000 in its first five years (2002-06), allowing the Foundation to double scholarship awards from the Foundation Scholarship Fund.
- The Foundation has 74 named scholarship funds under management, twice the number on record in 1999. Market value of all scholarship funds held by the Foundation was approximately \$1.3 million at the end of 2006.
- The new Weinstein Beverage Scholarship Fund, started in late 2006, will provide \$20,000 per year to help keep students in school. The donor wants to help Hispanic students, especially females. These are flexible funds which the donors will allow to be used for mid-year scholarships, emergency day care, emergency transportation, testing fees, etc. A few full-tuition scholarships will also be offered. The first awards from this fund were made in spring of 2007.
- The Foundation provides funding for students in hardship situations to join the Phi Theta Kappa Honors Society. Membership fees are \$60. Students are invited to join Phi Theta Kappa based on their grades. Many of the students helped by the Foundation in this way are non traditional students who have never earned “honors” recognition before. The assisted students are requested to be active members the Rho Zeta Chapter on the BBCC campus.
- The Foundation purchased SimMan and SimBaby simulators for the Nursing Program, helping Health Sciences programs move into a new era of simulation training. The cost was more than \$60,000 for the simulators and to send nursing faculty to Texas for training.
- In 2006, the Foundation Board voted to make a \$10,000 match to the Exceptional Faculty Awards Endowment. The state will match the funds, bringing total value of the Exceptional Faculty Endowment to more than \$240,000.
- The Foundation assisted with student access when the Board made the decision in 1999 to purchase property known as the Opportunity Center. The building is home to ESL, ABE, GED, and a variety of other grant funded programs. The building is leased to BBCC by the Foundation.

Running Start

BBCC counselors have provided Running Start information sessions for students and parents during the months of November 2006 and March 2007. The next session is scheduled for April 2007. All information sessions have been offered to the community in both English and Spanish.

Running Start Students by BBCC District High School 2005-06	
Columbia Basin Secondary School	1
Ephrata High School	15
Lake Roosevelt High School	2
Lind JR/SR High School	1
Moses Lake High School	102
Othello High School	11
Quincy High School	2
Royal High School	3
Soap Lake High School	2

Warden High School	20
Wilson Creek High School	1

Professional-Technical Programs

The Professional-Technical programs have open houses, set up information tables at the Job and Career Fair and provide information throughout the service district on career days.

The Tech Prep Outreach Director visits area high schools to provide information to students and staff on how students can earn credit in college for certain professional-technical courses they take in high school.

BBCB is represented by BBCB's Director of WorkFirst Job Training and the Tech Prep Director on the Moses Lake Chamber of Commerce's Education Committee.

Activities through the Carl D. Perkins Grant:

- The Aviation Commercial Pilot program sponsored the second annual Aviation Summer Camp. Thirty (30) students participated, learning about careers in the aviation industry.
- The Girls Try-a-Trade Fair hosted 21 participants and exposed the girls to four different trades (Agricultural Technology, Aviation Maintenance, Automotive Technology, and Computer Science) in order to increase awareness about career opportunities in non-traditional trades for women.
- Additional funding supported recruitment activities at the Women in Aviation Career Day at the Museum of Flight and other targeted female recruiting at high school visits.
- In 2005-06, additional non-traditional careers events were sponsored by Tech Prep funding ("GO AG" Awareness Day and Welding Careers Day) and a separate Non-Traditional Careers grant for a Try-a-Trade/Try-A-Technology Day. This allowed for specialized non-traditional careers events in the Aviation programs.
- The BBCB Automotive department hosts the high school VICA regional conference on campus each spring. Mike O'Konek and Chuck Cox design the competitive skills tests and recruit judges for this competition. VICA students use the welding and auto shops for competitive events. Students who perform well at this conference advance into State competition.
- The Nursing Department has hosted several school visits to the building. This department participates in GEAR UP activities, the BBCB Job and Career Fair, and the Destination: Healthcare event in March.

Throughout the year, the Director of Career Advising and Outreach and the Outreach Advisor met with new and current students. Professional-Technical students received career counseling and program advising. Career assessments were offered on a regular basis for incoming students. New Student Orientations included presentations and information about professional-technical programs. Students also received financial aid assistance, program tours, and mentoring. Regular visits and presentations are made to all area high schools and college extension sites promoting

professional-technical programs. Four-thousand three-hundred thirty-four (4,334) direct contacts (students, faculty/staff, and community members) were made through these efforts.

In February 2007, BBCC and Basin Tech Prep Consortium held a “High Skills/High Demand Education Forum” that involved local educators, businesses, and community partners (Appendix E, page 35). This forum included presentations and round table discussions that generated action strategies to prepare students for training and future employment, thereby developing the local workforce. An operational task-force, led by Ron Covey (Moses Lake City Mayor) and Larry Peterson (Port Commissioner), designed subcommittees that will focus on: training and education, employee recruitment, marketing to Grant and Adams counties, and data collection/analyzation.

BBCC, working with Basin TechPrep, has formed 154 articulation agreements at 16 different high schools in the BBCC service district, offering 27 courses to high school students. (Appendices F and G, pages 36-37)

Professional-Technical staff recently met with representatives from Moses Lake High School and visited the culinary training program at Tri Tech Skills Center in Kennewick. BBCC is in the process of designing a partnership with Sodexho and the high school to utilize the kitchen and dining area on campus to start a culinary program at BBCC for Moses Lake High School students.

BBCC’s I-BEST CDL and Welding programs are recognized for their quality and impressive outcomes for students (wage gain and employability) both statewide and nationally, and we have been asked to present or participate in several national conferences on Workforce Education. Most recently, we have been asked to speak with the State Board for Community and Technical College Public Relations officer on a panel at the National Commission on Adult Basic Education conference in Philadelphia on our work with Adult Literacy Week.

BBCC offers welding training to Genie Industries by providing students with training on equipment and metal that Genie donates to the program. Students receive quality hands-on training that will provide them with the skills needed to meet welding certification requirements for Genie. Once they pass this program, students will upgrade to become certified welders for Genie Industries.

Opportunity Grants were created by the Legislature last year and funded with \$4 million. Ten colleges have been recommended to the State Board to implement pilot programs to get low-income adults on the higher education path. Students will participate in certificate and degree programs, co-developed by industry and the two-year colleges, to train and be placed in jobs that are in demand. Students will receive financial assistance that helps them address typical barriers to higher education experienced by low-income adults, such as transportation, books, other program materials, and childcare. The four educational pathways through BBCC are child and family education, welding, allied health and office information technology. BBCC was awarded \$399,000 with 90% to be

allocated to financial awards and 10% for grant administration. Research conducted by the State Board for Community and Technical Colleges shows that one year of college-level courses, plus a credential (such as nursing, welding or drafting), represents an economic “tipping point” – the difference between struggling in a low-wage job and having a career that leads to a better life. Opportunity Grants are designed to help more students reach the tipping point and beyond.

College Bound

College Bound staff members work with low income and potential first-generation college students to generate the skills and motivation necessary to complete their secondary education and enter and successfully complete their postsecondary education. The BBCC College Bound staff work with students from high schools in Moses Lake, Othello, Quincy, Royal City, Soap Lake, Warden and Lake Roosevelt in Grand Coulee. Approximately 120 students receive academic and personal advising, after school tutoring and Saturday events during the school year. Sixty (60) of these students are selected to attend the intensive six-week residential summer school at BBCC. Graduates can attend the “Bridge” summer quarter and take college classes, paid by College Bound, prior to beginning their postsecondary education in the fall.

Student Support Services (SSS)

SSS offers tutoring, intensive advising, career/transfer counseling, cultural events, college transfer tours, and study skills classes to BBCC at-risk students. (SSS students must meet at least one of the following criteria: financial need, first-generation college student, or disabled.)

The Student Support Services Club sponsored four students to the Students of Color Conference in April 2006. Many SSS students also volunteer as mentors/guides for GEAR UP tours on BBCC campus. Contacts are made with multicultural and TRIO departments on these campus visits. SSS took students to Eastern Washington University (fall 2006) and The Evergreen State College (winter 2007). In spring of 2007, they will visit Central Washington University or Washington State University.

Childcare Center

The childcare facility provides much needed childcare support for student parents and working parents in the community. The center is open Monday through Friday, day and early evening, and provides childcare for 70 children.

Title V

BBCC and Heritage University have partnered through a Title V grant. The fundamental purpose of the grant is “to strengthen student persistence and academic achievement” for underserved Latino and other at-risk and under-prepared students attending these institutions. The three primary elements of the grant are:

- To increase the use of technology for teaching and advising. The grant proposes to provide more accurate and timely student advising information to students,

staff, and faculty through the use of online advising modules and online assessment surveys.

- To enhance developmental instruction and learning in basic skills/pre-college courses through the use of technology and/or distance learning. This will be accomplished through the incorporation of web based software, interactive television (ITV) classes, or other technology-based instructional approaches.
- To enhance faculty intercultural awareness and professional development. Faculty will design and incorporate intercultural learning strategies in their courses that improve learning opportunities for all students but especially at-risk, multicultural students.

During the first year of implementation, the grant provided resources for 10 faculty members to revise courses that are culturally inclusive and integrate technology. A faculty handbook was developed to assist faculty teaching ITV courses. Quarterly workshops are provided to support faculty using this medium. Work is being done to develop an online student planning tool. Title V supported development of the drop-box feature of the Portal. Staff members participate in outreach to communities that use ITV classrooms, providing information and assessment for potential students.

Technology Access

Due to the ASB instituted student technology fee (implemented in fall 2004), every student enrolled in a class has an email account and access to network storage. In addition, the campus has implemented a portal solution that allows each student to share a web workspace with their instructors for the purpose of collaboration and assignments. The portal now supports a mix of environments from classes offered exclusively online, traditional face-to-face, and interactive television (ITV). The future vision of technology for Big Bend is a place to offer students the choice of which delivery method they prefer, regardless of the class subject or location. More faculty members are utilizing the portal in some capacity than ever before.

ACCESS TO TRANSFER INSTITUTIONS

Direct Transfer Agreements (DTAs)

Since the 1960s, BBCC has offered the Associate in Arts and Science degree under the Intercollege Relations Commission's Direct Transfer Agreement (DTA). The DTA is a hugely successful system enabling large numbers of BBCC students to transfer into virtually any major at nearly any baccalaureate institution in the state, as well as some institutions outside the state (Eastern Oregon University in LaGrande has accepted the degree for over a decade, and a couple of years ago, Brigham Young University in Provo, Utah published its acceptance of this degree).

Associate in Science (AS)

There is one very small group of BBCC students for whom the DTA is not appropriate—those who plan to major in engineering, physics, computer engineering or chemistry. Big Bend offers the ICRC-sanctioned Associate in Science in each of these areas. This

is not a DTA, but actually does a better job of preparing students for majors in these credit-intensive studies.

Transition to Success

BBCC and other eastern Washington community colleges, Central Washington University and Eastern Washington University, participate in a project to make the transfer process easier for students transferring from an eastern Washington community college to CWU or EWU. University representatives provide frequent transfer advising to students who plan to transfer to their school. Students are encouraged to choose a transfer school as early as their time of admission to BBCC. An EWU advisor has been on campus monthly to meet with BBCC students. In 2005-06, three students had indicated they planned to transfer to CWU, and twenty-three (23) students had made plans to transfer to EWU.

Washington State University Transfer

A Washington State University (WSU) representative is on the BBCC campus once each week to provide transfer advising and educational planning for BBCC students planning to transfer to WSU.

New Programs

BBCC has developed a three-quarter biology sequence that will be directly transferable to four-year institutions. This will encourage students interested in pursuing four-year degrees in life sciences to complete the first two years of their education at BBCC.

Heritage Dual Enrollment

BBCC and Heritage University have a dual enrollment agreement where students may enroll in BBCC and Heritage University simultaneously, allowing for more specific transfer from BBCC to Heritage. In 2005-06 there were 31 students dually enrolled at BBCC and at Heritage University, taking courses that allowed them to transfer into Heritage's Education Program. Four students were dually enrolled completing courses that allowed them to transfer into the Heritage Social Work Program.

Articulation Agreements

The Washington State University Human Development Department has articulated the BBCC Child and Family Education classes and degrees into their Bachelor of Arts in Human Development and Bachelor of Arts in Teaching Preschool- 3rd Grade degrees.

The Washington State University North Central Washington Learning Center, located in Wenatchee, Washington, holds regular office hours every Monday afternoon in the Advanced Technologies Education Center (ATEC) Simplot Room. WSU provides access to advising, registration and other support services for local students in WSU distance learning classes during these Monday sessions. Plans are in progress to provide/construct a classroom/conference room in the University Center where WSU will install another Interactive Television (ITV) teaching/conferencing station assessable to BBCC and all University partners. WSU students will also use this teaching/conferencing station to access both classes and support services via ITV.

BBCB has an articulation agreement with Heritage University for an Associate of Applied Science transfer degree for Child and Family Education.

BBCB has adopted a Business DTA Major-Ready Pathway (MRP) degree this year in addition to our first DTA MRP in Nursing. We anticipate that the college will offer an Elementary Education DTA MRP soon.

Appendix A

BBCC District Enrollment 2004-05 (All Students Regardless of type of course student took)		BBCC District Enrollment 2005-06 (All Students Regardless of type of course student took)	
City Names	Number of Students	City Names	Number of Students
Almira	4	Almira	0
Coulee City	22	Coulee City	10
Coulee Dam	5	Coulee Dam	12
Electric City	15	Electric City	16
Elmer City	9	Elmer City	4
Ephrata	447	Ephrata	430
Grand Coulee	13	Grand Coulee	20
Hartline	3	Hartline	5
Lind	14	Lind	18
Mattawa	201	Mattawa	159
Moses Lake	2105	Moses Lake	2097
Odessa	22	Odessa	18
Othello	462	Othello	471
Quincy	361	Quincy	318
Ritzville	36	Ritzville	44
Royal City	181	Royal City	166
Soap Lake	173	Soap Lake	166
Warden	193	Warden	186
Washtucna	2	Washtucna	0
Wilson Creek	8	Wilson Creek	10
TOTAL	4276	TOTAL	4150

Appendix B

BBCC Degree Seeking Students 2004-05 from the BBCC Service District		BBCC Degree Seeking Students 2005-06 from the BBCC Service District	
High School	Number of Students	High School	Number of Students
Almira-Coulee Hartline	2	Almira-Coulee Hartline	3
Col Basin Secondary	32	Col Basin Secondary	28
Ephrata	116	Ephrata	104
Lake Roosevelt	8	Lake Roosevelt	2
Moses Lake	433	Moses Lake	432
Odessa	8	Odessa	8
Quincy	50	Quincy	50
Royal City	44	Royal City	53
Soap Lake	22	Soap Lake	29
Wahluke	0	Wahluke	4
Warden	51	Warden	37
Wilson Creek	6	Wilson Creek	6
TOTAL	772	TOTAL	756

Appendix C

BBCC District Enrollment of Degree Seeking Students 2004-05		BBCC District Enrollment of Degree Seeking Students 2005-06	
City Names	Number of Students	City Names	Number of Students
Almira	1	Almira	0
Coulee City	6	Coulee City	2
Coulee Dam	2	Coulee Dam	2
Electric City	7	Electric City	3
Elmer City	3	Elmer City	1
Ephrata	157	Ephrata	149
Grand Coulee	4	Grand Coulee	5
Hartline	2	Hartline	3
Lind	7	Lind	7
Mattawa	7	Mattawa	3
Moses Lake	903	Moses Lake	918
Odessa	12	Odessa	9
Othello	148	Othello	150
Quincy	61	Quincy	61
Ritzville	12	Ritzville	16
Royal City	26	Royal City	28
Soap Lake	52	Soap Lake	68
Warden	60	Warden	54
Washtucna	1	Washtucna	0
Wilson Creek	3	Wilson Creek	4
TOTAL	1474	TOTAL	1483

Appendix D

CBIS Contracted Training

- Basic American Foods, PowerPoint Level 1, July 2005
- City of Ephrata, Workplace Spanish, October 2005
- Columbia Basin Health Association, Workplace Spanish, May 2006
- Directions in Community Living, Increasing Emotional Intelligence, July 2005

- Grant County, Outlook Level 2, July 2005
- Grant County, Outlook Level 3, August 2005
- Grant County, Excel Level 1, October 2005
- Grant County, Excel Level 2, November 2005
- Grant County, Outlook Level 1, May 2006
- Grant County, Outlook Level 2, June 2006

- Inland Tarp and Cover, Workplace Spanish, January 2006
- Multi Agency Communications Center (MACC), Workplace Spanish, April 2006
- Moses Lake Community Health Center, Essential Skills for Health Care Managers, July 2006
- Moses Lake Community Health Center, Leadership Development Training, Year long training from July 2005 to April 2006

- Monsanto, Workplace Spanish, January 2006
- Othello Community Hospital, Workplace Spanish, January 2006

- Quincy Farm Inc, Outlook Level 1, November 2005
- Quincy Farms Inc, Time Management, January 2006

- Quincy School District, Workplace Spanish, February 2006
- Samaritan Hospital, Workplace Spanish, March 2006

- Warden School District, Workplace Spanish, May 2005
- Warden School District, Workplace Spanish, November 2005

- Washington State, Department of Agriculture, Intro to Computers, April 2006
- Washington State, Department of Agriculture, Outlook Level 1, April 2006

- Grant County Public Works, Workplace Spanish, July 25, 2006
- Grant County Public Works, Workplace Spanish, November 14, 2006

- East Adams Rural Hospital, Workplace Spanish, January 10, 2007
- WorkSource, Extraordinary Service Opportunity – Walkers/Talkers, June 24, 2005
- Western Polymer, PLC Training, August 25, 2005

- Warden Hutterian Brethren, Introduction to Personal Computers, December 12, 2006
- Warden Hutterian Brethren, MS Excel Level 1, December 14, 2006
- Genie Industries, Blueprint Reading, March 16, 2007
- Laser Fab, Blueprint Reading, March 16, 2007

Ongoing Business Training Opportunities:

- * Monthly Business Meetings called "Business @ the Bend 2006"
- * Monthly Business Meetings called "Business @ the Bend 2007"

Ongoing Testing Opportunities:

- * Automotive Service Excellence Testing (ASE Testing)
- * Microsoft Office Specialist Testing (MOS Testing)
- * Internet and Computing Core Testing (IC3 Testing)

Current Contracts Pending Completion:

Grant County Public Utility District (GCPUD), WorkPlace Spanish, April 10, 2007
 Grant County Public Utility District (GCPUD), WorkPlace Spanish, May 8, 2007
 Grant County Public Utility District (GCPUD), WorkPlace Spanish, May 8, 2007

Through SkillSource, CBIS is providing Leadership Training for five separate food processors: Basic American Food, National Frozen Foods, Ochoa AG, Simplot Moses Lake, and Simplot Othello. CBIS is conducting training on six subjects: Practical Leadership, Fundamentals of Communication, Managing Conflict, Motivating Your Employees, and Effective Business Writing.

Appendix E

High Skills / High Demand Education Forum

Presented by



&



February 5, 2007

Chambers of
Commerce &
Businesses

Community
Colleges
& K-12

Workforce
Systems

Creating Workforce Solutions

- 3:30 p.m. Check in & Register for Clock Hours
- 4:00 p.m. Welcome
Bill Bonaudi, BBCC & Terry Brewer, Grant County EDC
- 4:15 p.m. Don Meseck, Regional Labor Economist, WA State
- 4:45 p.m. Tom Colegrove, Lee Technologies & Darrell Amundson, Microsoft
- 5:15 p.m. Dinner
Dean Martinez, REC Silicon
- 6:15 p.m. Panel Discussion/Partnerships
Genie Industries, Big Bend Community College,
Moses Lake High School & Columbia Basin Job Corps
- 6:45 p.m. Break
- 7:00 p.m. Round Table
- 7:30 p.m. Developing Action Strategies
- 8:30 p.m. Next Steps
- 9:00 p.m. Closing & Evaluations

Educators

Big Bend Community College
Central Washington University
Ephrata School District
Columbia Basin Job Corps
Moses Lake School District
Grand Coulee Dam School District
Heritage University
Othello School District
Odessa School District
Royal School District
Soap Lake School District
Wahluke School District
Warden School District
Washington State University
Wilson Creek School District

Employers

Basic American Foods
Barrett Business Services Inc.
Basin Employment Service & Training
Columbia Basin Herald
Columbia Colstor
Genie Industries
JR Simplot
Lee Technologies
Microsoft
National Frozen Foods
Ochoa Foods
Quincy Foods
REC Silicon
Samaritan Healthcare

Partners/Others

BBCC Board of Trustees
BBCC Foundation
Center of Excellence/Manufacturing
Goodwill Industries
OIC
SkillSource
Washington State Employment Security
Washington State L & I Apprenticeship
WorkSource

Focusing on high skill, high demand career paths to identify labor market gaps and ways educators and employers can prepare students for training and future employment.

Mary Shannon
Director for Career Advising & Outreach/Tech Prep
marys@bigbend.edu
509.793.2057



www.bigbend.edu

Chambers of
Commerce &
Businesses

Community
Colleges
& K-12

Workforce
Systems

Appendix F



2005-06 Basin Tech Prep High School Summary

	2005-06 Students	2005-06 Credits	Average Credits	2004-05 Students	% Change
Almira Coulee Hartline HS	17	22	1.29	3	82.4%
Chelan HS	6	60	10.00	0	100.0%
Columbia Basin Job Corps	37	390	10.54	55	-48.6%
Columbia Basin Secondary	14	111	7.93	5	64.3%
Davis HS*	0	0	0.00	0	0.0%
Eisenhower HS*	0	0	0.00	0	0.0%
Ephrata HS	138	1012.5	7.34	133	3.6%
Lake Roosevelt HS	10	50	5.00	6	40.0%
Moses Lake HS	100	484	4.84	140	-40.0%
Odessa HS	6	42	7.00	9	-50.0%
Othello HS	92	450	4.89	29	68.5%
Quincy HS	61	244	4.00	3	95.1%
Ritzville HS	6	30	5.00	5	16.7%
Royal HS	1	5	5.00	0	100.0%
Soap Lake HS	10	50	5.00	2	80.0%
Wahluke HS	13	63	4.85	15	-15.4%
Warden HS	33	215	6.52	10	69.7%
Wilson Creek HS	18	77	4.28	20	-11.1%
YV Skill Center*	1	7	7.00	0	100.0%
Basin Tech Prep	563	3,312.50	5.88	435	29.43%
Washington State	17,140	111,174	6.49	14,136	21.25%

*Articulation Agreement with Yakima School District

Appendix G



Summary of Articulation Agreements By High School



Course Number	Big Bend Community College - Course Name	CR	ACH	Col Basin Job Corps	Chelan HS	Ephrata	Lake Roosevelt	Moses Lake	Odessa	Othello	Quincy	Ritzville	Royal	Soap Lake	Wahluke	Warden	Wilson Creek	Yakima S.D.
AGR 100	Intro to Agriculture	5	Jun-07			Jun-07		Jun-07	Jun-07	Jun-07	Jun-07	Jun-07	Jun-07	Inactive	Jun-07	Jun-07	Jun-07	
AMT 150	Aviation Maintenance General	4-23																P
BUS 102	Business Math	5	P		P	P	P			P				P		P	P	
BUS 105	Intro to Accounting	5	Jun-07	Jun-07		Jun-07	Jun-07	Jun-07	Jun-07	Jun-07	Jun-07	Jun-07	Jun-07	Jun-07	Jun-07	Jun-07	Jun-07	
BUS 161	Business Calculators	2	P		P	P	P			P				P		P	P	
CSC 114/154	Networking Essentials/LAN	5				P	P	P										
CSC 116	Intro to WebPage Design & HTML	2.5				Jun-08		P			P	P			P			
CSC 117	Intro to Computing Multimedia	2.5					P	P			P	P		P				
CSC 145/245	A+ Certification Prep I & II	5		Jun-07		Jun-07		Jun-07										
CSC 156-159	CISCO Internetworking I, II, III, & IV	5-20		Jun-09														
CSC 175	Intermediate Computing Topics	3				P	P	Jun-09		Inactive	Jun-09							Jun-09
CSC 176	Intermediate Computing Topics	3				P												
ECE 175	Intro to Child Care (STARS)	2	Jun-07			Jun-07	Jun-07	Jun-07*		Jun-07	Jun-07	Jun-07	Jun-07	Inactive	Inactive	Inactive	Inactive	
EDU 190	Classroom Experience	1-15					Jun-08	Jun-08		Jun-08								
EDU 198	Special Topics	1-15						Jun-08		Jun-08								
MAP 100	Applied Mathematics	2																P
MMT 102	Technical Drawing Interpretations	3				Jun-07		Jun-07								Inactive	Jun-07	Jun-07**
NUR 100/105	Nursing Assistant & Lab	9		Jun-08	Jun-08													
OFF 100	Word Processing Personal Use	1-3	Jun-08	Jun-08		Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	
OFF 102	Document Formatting	1-5	Jun-08	Jun-08		Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	
OFF 173	Microsoft Word Level I	1-5	Jun-08	Jun-08		Jun-08	Jun-08	Jun-08	Jun-08	Inactive	Inactive	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	
OFF 181-185	Intro to MS Office	1-5	Jun-08	Jun-08		Jun-08	Jun-08	Jun-08	Jun-08	Inactive	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	Jun-08	
WLD 111	Welding Process I	1-6		Jun-07		Inactive	Inactive	Jun-07			Jun-07	Jun-07	Jun-07			Jun-07	Jun-07	Jun-07**
WLD 112	Thermal Cutting & Welding	1-3		Jun-07			Inactive	Jun-07			Jun-07	Inactive				Inactive	Jun-07	Jun-07**
WLD 121	Welding Process II	3-6		Jun-07														
WLD 122	Gas Metal Arc Welding I	3		Jun-07														
WLD 212	Gas Metal Arc Welding II	3		Jun-07														

Current
P = Pending

March 6, 2007

* Includes Columbia Basin Secondary School

** Includes Eisenhower and Davis High Schools



Big Bend
Community College

**COMMUNITY COLLEGE DISTRICT NO. 18
BIG BEND COMMUNITY COLLEGE**

7662 Chanute Street
Moses Lake, Washington 98837
Regular Board Meeting Agenda
Tuesday, April 10, 2007, 7:00 pm
Hardin Community Room – ATEC Room 1837

	Action		Tab #
Governing Board Members: <i>Cecilia DeLuna-Gaeta, Chair</i> <i>Katherine Kenison, Vice Chair</i> <i>Bob Holloway</i> <i>Mike Blakely</i> <i>Felix Ramon</i> <i>Dr. Bill Bonaudi, President</i>	A	1. Call to Order/Roll Call	
	A	2. Introductions	
	A	3. Consent Agenda	3
		a. Approval of Regular Mtg Minutes – 2/27/07 (A)	
		Approval of Study Session Minutes – 2/27/07 (A)	
		b. Achieving the Dream Update (I)	
		c. Assessment Update (I)	
		d. Accreditation Report (I)	
		e. Capital Project Report (I)	
		f. Enrollment Report (I)	
		g. Childcare Update (I)	
		h. Personnel Report (I)	
	i. E-6 Cultural Enrichment Update (I)		
	j. Donations (A)		
	4. Remarks (Public comment to the Board regarding any item on the agenda may be made at the time of its presentation to the Board)	4	
	I a. ASB Representative – Derek Miller, President		
	b. Classified Staff Representative – Kathy Aldrich		
	c. Faculty Representative – Mike O’Konek, Faculty Assn. President		
	d. VP Administrative Services – Ken Turner		
	e. VP Instruction/Student Services – Dr. Mike Lang		
A	5. Ends Statement Monitoring Report E-2 Access-Valerie Kirkwood	5	
A	6. Presidential Evaluation Process	6	
A	7. Probationary/Tenure Review	7	
	-----BREAK-----		
A	8. TACTC Spring Conference	8	
I	9. Assessment of Board Activity Report - Board	9	
I	10. Next Regularly Scheduled Board Meeting - Board	10	
I	11. Misc.	11	
A	12. Adjournment	12	

The Board may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase;
- (c) to consider the minimum price at which real estate will be offered for sale or lease;
- (d) to review negotiations on the performance of a publicly bid contract;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;
- (h) to evaluate the qualifications of a candidate for appointment to elective office;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions or litigation or potential litigation.

NEXT MEETING REMINDER – Regular Meeting May 22, 2007 1:30 PM

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President’s Office at 793-2001 (or TDD 762-6335) as soon as possible to allow sufficient time to make arrangements.

	<p>The following instructors are participating in efforts to incorporate Multiculturalism into their courses: Emery Smith, Dave Hammonds, Gail Erickson, Allison Post, Matthew Sullivan, Steve Close, Brinn Harberts, Ryann Haw, Chris Riley, Jackie Johnston, Lora Allen, Dennis Knepp, Webb Waites, Rie Palkovic, and Fran Palkovic. The faculty cohort meet monthly to discuss their work and share resources.</p> <p>On May 5, 2006, as part of the spring faculty in-service, Dr. Peter Frederick conducted a second workshop titled "Learning from Within: Specific Strategies for motivating students (especially at-risk students)". The primary goal of this session was to explore several different strategies for connecting with all students and motivating them for learning success.</p>
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BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #6: Presidential Evaluation Process (for action)

BACKGROUND:

The Board will review proposed Presidential evaluation Focus Group members and questions.

RECOMMENDATION:

President Bonaudi recommends approval of focus groups composition and topics, and setting a date for completion of collection of information from the groups.

Focus Groups – Presidential Evaluation 2007

When the Board approved the expanded and detailed presidential evaluation process, following a study session with consultant Mr. Vaughn Sherman you indicated that you wanted to include a district wide focus group. The topics for discussion suggested by Mr. Sherman and endorsed by you in your action of January 9, 2007 were directed to Board Ends Statements, and any questions you might wish to introduce regarding the president's job description and/or Executive Limitations. Recall that under your adopted model of policy governance the performance of the president is reflected in the college achievement of your goals. With this in mind, the following structure, composition, and topics are presented for your discussion and selection so that focus group input can be used in your evaluation of President Bonaudi this year.

Suggested Groups to draw from in forming focus group(s)

School District Superintendents from BBCC service district.

(15 possible)

Elected officials from city and county jurisdictions.

(15 cities, two counties)

Area legislators

(Districts 9, 12, 13)

Students

(Local, outlying, current, previous)

Other interested citizens

Experience from recent focus groups in Achieving the Dream suggests groups of 6-8 are a reasonable size. (Trustees should not be involved in the focus groups – for AtD we did not ask financial aid directors or faculty to facilitate groups of students for example).

We also offered focus groups at different times and would suggest trying to hold two or three focus groups with at least one in the evening and one during the day.

We propose holding two or three focus groups to be coordinated by Valerie Kirkwood, between April 16 and May 4. That should provide ample time to summarize the focus group input for the May 22 board meeting.

Topics for Discussion by Focus Group Members:

The Board of Trustees of Big Bend Community College has established a list of expectations for the college in its service to our communities. These expectations or "Ends Statements" represent the values and resources, which our residents, students, and employers should expect and receive from the college. The following questions are intended to initiate discussion around each (or several) of the six "Ends Statements" expectations. You might consider fewer questions allowing for more divergent responses. In other words, consider how long it could take to completely cover all six Ends Statements.

ENDS STATEMENT E-1 MISSION

The mission of Big Bend Community College consists of six components which are: services, instruction and training for students and our communities in the areas of:

- a. professional/technical education; b. university transfer preparation; c. developmental education; d. continuing education and community education; e. business and industry partnerships; f. student services.

To your knowledge how has Big Bend Community College fulfilled these components of its mission? Have you any suggestions for improvement?

ENDS STATEMENT E-2 ACCESS

“BBCC provides quality resources and affordable access to the diverse population of its entire district.”

Discuss your views regarding the quality of the resources, instruction, and training made available by the college. Also in your view how accessible are the services and programs of the college? Have you any suggestions for improvement?

ENDS STATEMENT E-3 PARTNERSHIPS

“BBCC works with organizations and agencies to enhance access and service for our district population”

What is your awareness of BBCC’s interactions with and support of the training needs of local business and industry. Have you any suggestions for improvement?

ENDS STATEMENT E-4 STUDENT ACHIEVEMENT

This is intended to provide a focus on how well students achieve their educational and career goals while utilizing the services and other resources of the college.

Based on your own experience with BBCC, or your contacts with students and graduates, how would you judge the quality of the college’s counseling, advising, and teaching? Have you any suggestions for improvement?

ENDS STATEMENT E-5 CLIMATE

“BBCC provides and maintains a climate of purpose, respect, and safety for our students, staff, and partners.”

When you visit the campus and/ or meet with college personnel, do you feel respected, valued, and safe? Have you any suggestions for improvement?

ENDS STATEMENT E-6 CULTURAL ENRICHMENT

“BBCC will encourage the development of culturally rich programs for the college and community, and offer the lifelong learning opportunities for the residents of community college district # 18.”

How do you view the college efforts in cultural activities both within the curriculum and across the college district? Have you any suggestions for improvement?

BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #7: Probationary/Tenure Reviews (for action)

BACKGROUND:

The Board will consider probationary faculty contract renewal for the following faculty:

Daneen Berry-Guerin	OIT Instructor	1st probationary year
Lisa Corsie	Nursing Instructor	1st probationary year
Ryann Haw	Psychology/Social Science Instructor	2nd probationary year
Shawn McDaniel	Welding Instructor	2nd probationary year
Emery Smith	Sociology Instructor	2nd probationary year

The Board will also consider granting tenure to the following faculty:

Steve Close	English Instructor
Katherine Christian	Nursing Instructor

RECOMMENDATION:

The Board will adjourn to Executive Session to review the evaluation files of the above faculty members.

BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #8: TACTC Spring Conference (for action)

BACKGROUND:

The Board will confirm attendance at the TACTC Spring Conference May 17-18, 2007 in Spokane. The Board will also discuss participation in a TACTC scholarship fundraising effort.

RECOMMENDATION:

BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #9: Assessment of Board Activity (for information)

BACKGROUND:

This agenda item provides an opportunity for the individual Trustees to report on community contacts they may have made and/or meetings they have attended since the previous Board meeting. This has been implemented as an assessment tool to give the Board a way to definitively measure what is accomplished throughout the year for its next self evaluation review.

RECOMMENDATION:

None.

BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #10: Next Regularly Scheduled Board Meeting (for action)

BACKGROUND:

The next regularly scheduled Board meeting is May 22, 2007 at 1:30 pm.

RECOMMENDATION:

A conference relating to Achieving the Dream is being held in Austin, TX, May 20-23. President Bonaudi would like to attend the meeting. That creates a conflict with the regularly scheduled board meeting of May 22. President Bonaudi recommends the board meeting be shifted to either May 15, a week earlier, or May 29, a week later and the day after Memorial Day.

BIG BEND COMMUNITY COLLEGE

Date: 4/10/07

ITEM #11: Misc. (for information)

BACKGROUND:

BBCC students Omar Barron and Andrew Dahlke were honored as Washington All Academic Team members during the Washington All Academic Team Ceremony held in Olympia March 22, 2007.

RECOMMENDATION:

None

Washington All Academic Team Event March 22,2007



President Bonaudi, Omar Barron, Governor Gregoire, SSS Advisor Custodio Valencia

Omar Barron

Age: 22

GPA 3.77

Major: Civil Engineering with a Structural Emphasis

Omar Barron will graduate in June with an Associate in Arts and Science and an Associate in Science. Barron has been accepted by Washington State University and plans to major in civil engineering with a structural emphasis. While attending Big Bend Community College, Barron has tutored his peers in various math and science courses and served his community through ministerial activities.

Washington All Academic Team Event March 22,2007



President Bonaudi, Andrew Dahlke, Governor Gregoire

Andrew Dahlke

Age: 21

GPA 3.99

Majors: Mechanical/Civil Engineering

Shortly after Andrew Dahlke began attending Big Bend Community College, he found he really enjoyed math and physical science. Following graduation this spring, he will transfer to the University of Idaho where he plans to earn two Bachelor of Science degrees, one in mechanical engineering and the other in civil engineering. Dahlke regularly volunteers to tutor fellow students, is very involved with his local church, and is a member of Phi Theta Kappa

Touring the Capitol Building March 22, 2007



Andrew Dahlke, Representative Bill Hinkle, Omar Barron



(left to right) Phi Theta Kappa Advisor Barbara Whitney, Melinda Dourte, Custodio Valencia, Andrew Dahlke, Representative Bill Hinkle, Omar Barron, Mr. & Mrs. Barron