



ACADEMIC AND PROGRAM ADVISING

Student Advising Information Sheet

WHAT IS ADVISING?

Advising is an opportunity for you to meet with an instructor, counselor, or program staff to develop your personal and academic goals and help you chart a path to your success at BBCC. You are assigned an advisor based on your academic/program interests.

HOW DO I FIND MY ASSIGNED ADVISOR?

- Step 1: Go to Student Kiosk on the BBCC website (www.bigbend.edu)
- Step 2: Click on Student Schedule
- Step 3: Your advisor's last name & first initial, phone number, and Bldg./Room # should be listed
- Step 4: Your assigned advisor's email can be found on the *Campus Directory*
 - This is located on the BBCC website under the *Contact Us* Tab

HOW DO I SATISFY MY MANDATORY ADVISING REQUIREMENT (students with less than 30 earned credits)?

- If you have earned fewer than 30 credits, you are required to see an assigned advisor prior to registering for classes. You need a quarterly registration PIN to register for classes which you must get from your assigned advisor. When you have earned more than 30 credits you are highly encouraged to meet with your advisor.
- Schedule an advising appointment with your assigned advisor at least 1-2 weeks before your registration access time.
 - To find out when you can register for classes, go to Student Kiosk and click on Registration Access Time.

WHY IS IT IMPORTANT FOR ME TO MEET WITH AN ADVISOR?

- To help with course selection and scheduling
- To help you understand the requirements needed for your BBCC degree
- To provide you with assistance in goal setting and developing your educational plan
- To prepare you for transferring to a university or career opportunities
- To receive support regarding academic difficulties
- To learn about campus resources based on your questions, needs, and concerns

WHAT SHOULD I DO TO PREPARE FOR MY ADVISING APPOINTMENT?

- Prepare a tentative class schedule and have alternate classes in mind
 - Make sure you schedule courses at hours and times that will work for you
 - Use the Searchable Online Class Schedule to review courses offered (Student Kiosk)
- Come prepared to the advising appointment by being familiar with your academic program
- Be prepared to ask questions and take notes
- Turn off or silence your cell phone during your appointment
- Arrive on time or a few minutes early