
DEPENDENTS QUALIFYING FOR ELIGIBILITY

All questions concerning child and/or spouse eligibility are to be referred to the Department of Veterans Affairs at:

www.gibill.va.gov or you can call 1-888-442-4551.

OTHER BENEFITS

Tutorial Assistance

A veteran is eligible to receive up to \$600 for tutorial assistance if approved by Veterans Services. Chapter 1606 applicants will not be paid for receiving tutorial assistance.

Work -Study

The Work-Study program allows a VA student to earn the Federal or state minimum wage (whichever is higher) for up to 1,300 hours per year (25 hours per week). The benefit is tax free and allows each VA student to "earn while he learns" while he or she is pursuing an approved post-secondary program of education on at least a three-quarter time basis.

The VA Work-Study student may only perform VA related work. This work might include preparing and processing VA enrollment certifications, checking VA student attendance records or checking for course changes.

ENTITLEMENT TO BENEFITS

This school certifies veteran enrollment status, programs and academic progress. All questions concerning payment are to be referred to the Department of Veterans Affairs at 1-888-442-4551 or by sending an electronic inquiry at: www.gibill.va.gov.

DIRECT DEPOSIT

EFT (Electronic Funds Transfer) processing, also known as "Direct Deposit," is now available to recipients of several of the VA education benefit programs. To find out if you can use Direct Deposit, or to stop or change your Direct Deposit, call 1-877-838-2778.

SCHOOL VETERANS OFFICE

The location of the Big Bend Community College Veterans Office is:

Big Bend Community College
Financial Aid/Counseling/Veterans Affairs
7662 Chanute Street NE
Moses Lake WA 98837
Rita Jordan, Certifying Official

or you can call: (509) 793-2034

EQUAL OPPORTUNITY STATEMENT

Big Bend Community College does not discriminate on the basis of race, color, national origin, ethnicity, sex, disability, sexual orientation, veterans, religion or age in its programs and activities. The following person has been designated to handle inquiries:

Big Bend Community College
Disabled Student Services Coordinator
7662 Chanute Street NE
Moses Lake WA 98837

Handicapped Access Available

Phone: (509) 793-2027
TDD: (509) 762-6335



INSTITUTIONAL PROCEDURES

Admission

Complete an application for regular student status and submit to the Admissions/Registration Office.

1. Select a program of study (a requirement for VA benefits.)
2. Submit a copy of your high school transcript.
3. Take the placement test.
4. Submit college transcripts from all other accredited institutions. These transcripts must be sent directly from the transfer institutions. Hand-carried transcripts will not be accepted (a requirement for VA benefits.)

Registration

1. Only students who have received a letter of admission may register.
2. Academic Advisors and Counselors will assist in planning a class schedule. Have them indicate whether or not the course is part of the student's program of study. (Only those courses within the student's program of study are eligible to count toward veterans benefits.)

Program Selection

1. Veterans receiving VA benefits may select any program leading to a degree offered at Big Bend Community College upon approval from the Veterans' Services Office. Only one program may be pursued under certification for benefits. If the veteran decides to major in two programs at the same time, only one will be certified. The VA will not pay for courses that were taken under an unapproved program after the approved program is completed.
2. Veterans may receive VA benefits for a second degree and for courses taken after completion of a first degree.
3. Veterans may change a program of study and continue to receive benefits if the new program is approved by VA.

Class Attendance

The VA requires veterans receiving benefits to attend all scheduled class meetings. Failure to do so may result in the loss of benefits and possible obligation to pay back veterans benefits already received for the quarter in question.

VETERANS EDUCATIONAL BENEFITS

Veterans must obtain a Letter of Eligibility by accessing www.gibill.va.gov, "Education Benefits" and "How to Apply for Benefits". Apply on-line then print and mail the signature page, or print the hard copy and mail. Your Letter of Eligibility will let you know which of the following chapters you are eligible to receive benefits from.

It is the veterans' responsibility to assemble all needed materials and submit to the Veterans Services Office for the certification process to begin.

Applicants Under Chapter 30

1. New applicants complete VA Form 22-1990 or,
2. Transfer students must complete VA Form 22-1995.
3. Submit copies of:
 - DD214 - Report of Separation
 - Letter of Eligibility from VA
 - Official transcripts from all prior colleges
 - Program Plan – from BBCC advisor

Applicants Under Chapter 35

1. New applicants complete VA Form 22-5490 or,
2. Transfer students complete VA Form 22-5495.
3. Submit copies of:
 - DD214 – Report of Separation
 - Letter of Eligibility from VA
 - Official transcripts from all prior colleges
 - Program Plan – from BBCC advisor
 - Marriage certificate or
 - Birth certificates of dependent children

Applicants Under Chapter 1606 & 1607 (Reserves)

1. New applicants complete VA Form 22-1990- or,
2. Transfer students complete VA Form 22-1995.
3. Submit copy of DD2384 -Notice of Basic Eligibility (NOBE)

Applicants Under Chapter 31 must submit

1. Program Plan Obtained from VA Counselor.
2. Official transcripts from all prior colleges.
3. Copy of DD214.
4. VA Counselor must submit VA Form 28-1905.

PAYMENT

The first check should arrive SIX TO EIGHT WEEKS after the first day of classes or later if the veteran should apply for certification after classes begin.

Information about qualifying pay rates and payment dates for Chapter 30, 35, 1606 and 1607 is available only through direct contact between the student and the Department of Veterans Affairs. Go to: www.gibill.va.gov or call 1-888-442-4551.

<u>Status</u>	<u>Fall, Winter, Spring & Summer</u>
Full-time	12 or more credits
¾ time	9-11 credits
½ time	6-8 credits

CERTIFICATION USING VETERANS' STANDARDS OF PROGRESS

Veterans' Services will not pay educational benefits if one of the following should occur:

1. The veteran registers for classes that are not specified as necessary for the declared program of study. Depending on circumstances, deficiency or remedial courses, may be certified for benefits.
2. The veteran fails to submit all previous college transcripts for evaluation.
3. The veteran registers for two or more courses and receives "F" or "W" grades for all courses in one quarter.
4. The veteran fails to convert an "I" grade to a letter grade within one year from receipt of the "I" grade.
5. The veteran fails to attend class for the quarter for which VA benefits are received.
6. The veteran fails to achieve the minimum cumulative GPA of 2.0 for two consecutive quarters.

<u>Minimum Hours Attempted</u>	<u>Cumulative GPA</u>
6 and over	2.0

The veteran, like all students at this school will be placed on academic probation during the first quarter the minimum cumulative GPA is not achieved. By the end of the probation quarter, the veteran must attain the minimum cumulative GPA. The college cannot certify the veteran for benefits until a minimum cumulative GPA of 2.0 has been achieved.